

Patterson Township Board of Commissioners

Regular Meeting

February 14, 2019

The Patterson Township Board of Commissioners held their regular meeting on Thursday, February 14, 2019 at 7:00 p.m. at the Municipal Complex, 1600 19th Avenue. Following the call to order and Pledge of Allegiance, roll call showed Commissioners Policaro, Bradow, Inman and Mahosky present. Commissioner Hoover was absent.

Minutes: The following minutes were presented for approval: Agenda Meeting – January 10, 2019; Regular Meeting – January 10, 2019; deletion of recorded meeting – January 10, 2019; Special Meeting – January 30, 2019; deletion of recorded meeting – January 30, 2019. Prior to action being taken, a correction to the January 30, 2019 Special Meeting was noted. Motion was made by Mr. Mahosky to correct the minutes of the special meeting to include the letter of resignation of Rebecca Keller, Township Secretary; dated January 17, 2019 giving her 2 week notice. Seconded by Mr. Inman the motion passed unanimous. Motion was made by Mr. Mahosky; seconded by Mr. Inman to approve all the minutes as presented. Passed unanimous.

Visitors/Public Comment: Eric and Deborah Snyder, 28 St. Andrews Drive attended the meeting to request paving of St. Andrews Drive. Mr. Snyder thanked the Board for the paving done in 2018; however wanted to be reassured that the paving will continue in 2019 and possibly complete. Mr. Inman advised that the Township Engineer plans to present the 2019 Road Program at tonight's meeting, which does include continuing paving on St. Andrews Drive, where the Township left off in 2018. A review of the monies to spend was done as this is the year to use Liquid Fuels Funds from the State towards our project. The Snyders were invited to stay through the Engineer's report.

Mr. James Fulton, 1307 20th Avenue attended the meeting to ask questions concerning the upcoming 20th Avenue/13th Street Sewer Replacement Project. He was advised that this project is being overseen by the Patterson Township Municipal Authority and their meeting is scheduled for Wednesday, February 20, 2019. Mr. Fulton was encouraged to attend their meeting.

Mr. Dan Jones, 1315 W. 3rd Street asked the Board about a tree that was discussed some time ago that needed to be removed. It was noted that this is still pending.

Mr. Fulton also addressed the 8th Street and Route 51 intersection in the Township and noted how dangerous it is for vehicle traffic. Mr. Policaro reported that PennDot is planning a road project this year in that area, scope to be announced. Representative Jim Marshall has been contacted in the past for assistance.

Treasurer's Report: Various reports for the General Fund and Sewer Fund were distributed by Mrs. Wagoner to provide a Treasurer's Report for January, 2019. With the changeover to Quickbooks on January 1st, reports are still being explored. The monthly PLGIT reports were also distributed as they did not change. Motion was made by Mr. Inman; seconded by Mr. Mahosky approving the report as presented.

Monthly Bills: The monthly bills for January / February were submitted for review. Motion was made by Mr. Inman; seconded by Mr. Mahosky approving the bills as presented. Passed unanimous.

Engineer's Report: Mr. Larry Lennon, Jr., LSSE distributed the monthly report, which noted the following:

MS4 – PaDEP has begun notifying municipalities of upcoming field inspections.

2019 Road Program – Opinion of Probable Cost was distributed for Board review. The project consists of continuation of paving St. Andrews / Fairway Drive as per the attachment. The estimated cost with contingency is \$299,369.00 and calls for paving of 2,324 feet. Mr. Inman reported the use of Liquid Fuels and the General Fund for this year's program, of which will come close to the estimate but questioned whether this could be bid Contract 1, Contract 2, and Contract 3 to break down the costs and have choices upon bid opening if need be. A timetable was provided by Mr. Lennon concerning the best time to proceed in order to get the program done early in the Summer. Motion was made by Mr. Inman giving the authorization to proceed with the 2019 Road Program. Seconded by Mr. Mahosky the motion passed unanimous.

Beaver Falls / Bradys Run Wasteload Questionnaire – Requests received from both of these entities for completion of the form(s). LSSE to complete and provide.

Solicitor: Mr. Fawcett had no report.

Committee Reports: Fire – In Mr. Hoover’s absence, the monthly fire reports were presented. January, 2019 had 7 fire calls for a total of \$188.50. Motion to approve payment was made by Mr. Mahosky; seconded by Mr. Inman. The motion passed unanimous on a roll call vote.

An update on the replacement of the Fire Department roof was provided, noting that it has been completed. Final payment is still pending.

Parks/Recreation – Mr. Mahosky reported that the DCNR Grant applied for last year needs to be re-submitted if desired. These grants do not carryover. He also provided an update on the North Country Trail whereby an offer was made to do trail work in the Park.

Public Works – Mr. Inman reported that parts for the 8th Street Meter Pit are ordered and that nothing will be done on the South Lift Station until the 8th Street Meter Pits is repaired.

A letter / documentation was received from the Bradys Run Sanitary Authority providing the final 2018 budget information. The budget information provided actual costs; indicating that an additional \$962.90 is owed by Patterson Township. Motion was made by Mr. Inman; seconded by Mr. Mahosky approving payment. Passed unanimous.

Ordinances/Policies/Township Buildings-Grounds – Mr. Bradow had no report.

Code Enforcement – The monthly report for January provided by Mr. Morrow was submitted for review. The suggestion was made by Mr. Inman to put an insert in a future monthly sewer bill regarding dog regulations.

Police/Township Office/COG – Mr. Policaro submitted the January monthly police report for review. He also provided an update on the feasibility study approved last month between Patterson and Chippewa Township Police Departments. He made contact with Mr. Bill Stern, from DCED who handles these type of studies. The first step is to send in a letter of intent by both municipalities.

In regards to the letter of resignation submitted by Rebecca Keller as Township Secretary, discussion was held on her request for payment of unused vacation, personal, sick days and comp time. As per the Personnel Policy, motion was made by Mr. Inman to approve payment of the 10 vacation days, 3 personal days, and 14 ½ comp time hours to be paid in full the next pay. Seconded by Mr. Mahosky the motion passed unanimous.

Mr. Policaro also advised of the request of Mrs. Wagoner to be paid the rate of \$30.00/hour as the fill-in Township Secretary until the position is filled. The rate initially approved by the Board was the current \$23.65/hour. Motion was made by Mr. Mahosky; seconded by Mr. Inman approving this rate of pay retroactive back to her first day. Passed unanimous.

A letter of request submitted by Officer Girting for payment of 12 unused sick days was presented. Motion was made by Mr. Inman; seconded by Mr. Mahosky approving payment. Passed unanimous.

Motion was made by Mr. Inman; seconded by Mr. Mahosky approving all Committee Reports as presented. Passed unanimous.

Unfinished Business: None

Township Agencies: Planning Commission – The Secretary reported receipt of a letter/documentation from PaDot regarding a Route 51 Road Project. Members of the Township Planning Commission were planning to attend a public meeting in Bridgeville to learn about the scope of this project.

Communications: A letter was received from Bradys Run Sanitary Authority notifying Patterson Township of their application to renew their NPDES permit.

A letter from Beaver Falls Municipal Authority notifying the Township of a rate increase for meter readings. The rate will go from 50 cents/reading to 75 cents/reading. The Secretary noted that this would have little effect on the budget.

Notification from Michael Baker was received regarding the Chapter 94 Wasteload Report, of which was submitted to the Township Engineer for completion.

New/Miscellaneous Business: An invoice was received from Findley for the work performed on both pensions through November 30, 2018. The Non-Uniform Plan was in the amount of \$1,850 and the Police Pension Plan was \$3,050. Motion was made by Mr. Inman; seconded by Mr. Mahosky approving payment (from the pension funds). Passed unanimous on a roll call vote.

The quarterly transfer from the Sewer Fund to the Patterson Township Municipal Authority was presented for payment. Motion was made by Mr. Inman; seconded by Mr. Mahosky approving payment of \$26, 976.57. Passed unanimous.

Executive Session: None needed.

Adjournment: There being no further business to be brought before the Board, motion was made by Mr. Mahosky to adjourn. Seconded by Mr. Inman the meeting adjourned at 7:40 p.m.

Respectfully submitted:

Paula J. Wagoner, Township Secretary

Copy: Board of Commissioners
Ken Fawcett, Solicitor
Larry Lennon, Jr. Engineer