

Patterson Township Board of Commissioners
Regular Meeting
September 9, 2021

The Patterson Township Board of Commissioners held their regular meeting on Thursday, September 9, 2021 at 7:00 pm held at Patterson Township Fire Department located at 319 Darlington Road, Beaver Falls. Following the call to order and Pledge of Allegiance, roll call showed the following Commissioners were present; Commissioner Inman, Commissioner DeLuca, Commissioner Wagoner, Commissioner Bartoe and Commissioner Hoover. All commissioners were present.

Minutes: The minutes of the meetings held on Thursday August 12, 2021 meeting, were presented for approval. Motion was made by Commissioner Wagoner to approve the Meeting minutes from the August 12 meeting as presented, seconded by Commissioner Bartoe. Roll call vote; held Pass unanimously.

Public Hearing: None

Public Comment/Visitors: None

Treasurer's Report: The Treasurer's Report for the General Fund, Sewer Fund and PLGIT accounts were presented by Secretary Christin Milnes. A motion was made by Commissioner Hoover; seconded by Commissioner DeLuca accepting the reports as presented, after a Roll call vote; Pass unanimously.

Monthly Bills: The monthly bills for August/September were submitted for payment. Motion was made by Commissioner Hoover; seconded by Commissioner DeLuca approving payment after a Roll call vote; Pass unanimously.

Engineer's Report: *John Valinsky,* presented his monthly report regarding the following items:

Municipal Authority *CAP/DEP Notification-* two of the flow meters (Fern Ave and West 11th Street) were removed; Steffin Hill flow meters will be removed week of September 6th. Evaluation memo will be presented to the Municipal Authority in the coming weeks.

MS4 Program- All outfall resting has been completed, a report will be sent to the Township in the coming days. Commissioner Training held, completing all annual training. The annual progress report is due 30 September 2021, this has been completed and will be submitted prior to deadline.

2021 Road Program- walk through will occur September 15th with project anticipated to start week of September 20th.

CFA Small Water and Sewer Grant- Lindsay Drive: Engineers are awaiting Highway Occupancy permit from PennDOT. Project will be ready for advertising once this permit is received from PennDOT.

PennDOT Multimodal Grant- Sidewalk improvements- Currently awaiting meeting with PennDOT for contract review.

Fern Ave Drainage Improvements- LSSE preparing a Service Order Authorization for the Township's review and approval to complete analysis of existing storm sewer and determine project scope and options. Discussion was held on the possibility of spot repairs until the larger project can be determined and approved.

Solicitor's Report: *Ken Fawcett provided the following report:*

Planning Commission GAM Holdings (Monte Family Structures/Youngstown Granite. Solicitor Fawcett advised that the Planning Commission has approved the subdivision of the GAM property into 2 parcels (Parcel A GAM Properties, Parcel B Youngstown Granite). The plans were reviewed by the County Planning Commission who advised of the following deficiencies; missing letter regarding assurances for water and sewer on both properties, Highway Occupancy permit not provided or the number placed on the plans. Solicitor Fawcett recommended the Board deny the request and send a letter back to the resident's attorney requesting the proper amendments needed for resubmission. Attorney Fawcett advised he would send a letter to this effect. A motion was made by Commissioner Bartoe to deny the subdivision request and return for revisions, seconded by Commissioner Hoover; after a Roll call vote; Pass unanimously.

Small Cell Tower Ordinance- Attorney Fawcett advised at the end of August the State passed legislation with regard to how municipalities can address small cell towers in the right of ways. The state placed several limitations on what can be done to regulate. The only items the Township is able to address are; requirement to be stealth, or blend in with the surroundings; the height and placement on poles to prevent interference with sidewalks or site for traffic; and annual fee for maintenance of the right of way which was capped at \$275/year. Solicitor Fawcett advised that the State only gave municipalities 60 to pass ordinance, as such he recommends a motion to advertise for public hearing and adoption at the October meeting for an Ordinance including the above restrictions. A draft ordinance was provided to all of the Commissioner for review. A motion was made by Commissioner Bartoe to advertise for public hearing and adoption at the October meeting an ordinance regarding small cell towers; seconded by Commissioner DeLuca; after a Roll call vote; Pass unanimously

Committee Reports: Public Safety –

Commissioner Inman presented the following reports:

Police Report– Police Chief Stanislawski submitted his August 2021 report for review. No comments or questions were asked.

Trick or Treat 2021- Commissioner Inman advised that Board that Trick or Treat in Patterson Township will be held on Thursday October 28, 2021 6pm-8pm. This will be held rain or shine.

Commissioner Bartoe presented the following reports:

Commissioner Bartoe advised the Board that Spartan Engine 90 was placed on Muncibid for auction. The Auction is set to end on October 8, 2021 at 4pm. The Board can then review bids and vote to approve or reject at the October meeting.

Commissioner Bartoe advised the Board that the site visit for the new engine has been moved to the end of September due to availability of part for the manufacturer. The Fire truck committee has decided to drive to Wisconsin in lieu of flying due to COVID restrictions. The trip is now tentatively scheduled for September 24-27, 2021. Commissioner Bartoe advised that the Townships signing has now been moved to September 27, 2021.

Commissioner Bartoe advised that the State was in and inspected the Kitchen and social hall at the Fire Department. The inspection was passed with flying colors, and the fire department was given accolades by the state inspector for how well it was maintained.

Public Works/Building & Grounds/Zoning/Land Use/Refuse/Recycling –

Commissioner DeLuca presented the following report:

Commissioner DeLuca made a motion to promote Daniel Savilisky from summer help to full time laborer to fill the vacant position from Mr. Smith's retirement. Commissioner Hoover asked if this positions was advertised anywhere such as sewer billings or in the paper, Commissioner Deluca advised he had spoken to all the employees who had seniority above Dan and they all declined the position. Commissioner Wagoner advised that it was the past practice to promote from within for this position, which is how all full time positions have been filled in the Public works department. The motion was seconded by Commissioner Bartoe, under discussion Commissioner Inman questioned whether the name of the position should be updated to Equipment Operator, Commissioner Bartoe advised as the HR chairman he was working on updating the job descriptions and would present to the Board for review once completed. He also advised that he could make this update during this process. Commissioner Wagoner agreed that the name change would need to be included in the job description update. after a Roll call vote; Pass unanimously

Commissioner Deluca made a Motion to approve payment of the following invoices for work approved at the August meeting from Yates Electric, all work has been completed-

a. Emergency repair to the Ray Street Meter Pit for damages caused by a lightning strike in the amount of \$3,625.00. An insurance claim has been filed with regard to this damage and the Township will only be responsible for the deductible payment in the amount of \$2,500.00 as the remaining 1,125.00 was paid by the insurance company.

b. Addition of lighting at the South Lift Station in the amount of \$2,752.00 this would include the installation of light pole as well as running all electrical that is needed.

c. South Lift Station relay pump replacement in the amount of \$6,033.00 to Replace Pump Relay System with a PLC (control Panel)

Seconded by Commissioner Wagoner discussion Commissioner Wagoner advised that if there is not enough funds left in the Sewer budget items, this can be paid for out to the Sewer Maintenance account; Roll call vote; held Pass unanimously.

Administration/ Finance/ Recreation and Community Life – Commissioner Wagoner presented the following report:

ARPA Funds/budget- Commissioner Wagoner advised the meeting regarding how ARPA funds should be spent will be postponed until the Final Rule has been released by the Treasury Department as there have been several changes to the interim rule to date. It is anticipated that this will be released in late October. She also advised that the County has retained Zelenkofske Axelrod LLC to provide technical assistance to municipalities at no cost. Commissioner Wagoner advised that the meeting should be scheduled in late October to ensure that Township is spending these funds properly.

Commissioner Wagoner advised the Board that there still needs to be a meeting/informational session scheduled with the actuary to discuss the options the Township has with regard to adjusting the percentage which is used to calculate the MMO, and the payment into the Pension plans. Discussion was held regarding available dates and times. Secretary Milnes will communicate the dates the Actuary will be available for an evening meeting to be scheduled.

Resolution 2021-008 MMO Contributions- Commissioner Wagoner advised the Board the by law they must approve the Yearly MMO pension contribution resolution no later than September 30, 2021, however the Township has until the Final budget is passed to adjust this calculation with the Actuary. Commissioner Wagoner made a motion to approve Resolution 2021-008 MMO contributions in the amounts of \$66,837 for the Police Pension Plan and \$20,824 to the Non-Uniform plan for 2022. These calculations do reflect a reduction in contributions from the 2021 MMO. Motion was seconded by Commissioner Bartoe; following a Roll call vote; Pass unanimously.

Dinner and a Movie- Commissioner Wagoner advised the Board that the dinner and a movie event was very successful. She thanked Hank Crognale, Tony Ferrazzano and Chief Phil Graeser for all the assistance with preparing for the event. She advised that she has begun discussions with the Fire Department for a 2022 event.

Fire Department Electronic sign-Commissioner Wagoner advised the Board as an informational item that she has been on conversation with Hank Crognale, President for the Fire Department with regard to the purchase of a joint electronic sign. As the Ordinance has been updated this would be a great opportunity for the Fire Department to share a sign to provide information to residents. Hank is working on obtaining quotes at this time. Commissioner Wagoner will present to the Board for discussion and approval at a later meeting.

2021 Pierce Enforcer Fire Truck Transfer- Commissioner Wagoner made a motion to transfer \$34,845.00 from the Fire Truck PLGIT account to the Fire Truck Sinking fund to be used to make the yearly payment for the new engine, seconded by Commissioner Bartoe, under discussion Commissioner Hoover questioned if this payment would be made every September, Secretary Milnes advised per the loan agreement, the Township must make this yearly payment from a dedicated Sinking fund, as such the Township will need approve the transfer of funds to the sinking fund every September and then approve the payment to KS State Bank at the October Meeting as the Payment is due to the bank by November 15th of every year until paid in full. Roll call vote; held Pass unanimously

Government Affairs/ COG/ Civil Service – Commissioner Hoover No report

Commissioner Hoover advised the Board that he has been in discussions with the Fire Department with regard to holding a 5k to honor those who gave their lives on 9/11. This 5k would also honor all veterans, fire departments, EMS agencies and community volunteers. He will work with the Fire Department and the Police Chief and come back to the Board at a later date with details.

Code Enforcement – August Report provided no comments or questions were asked.

Motion was made by Commissioner Hoover; seconded by Commissioner Bartoe approving **all** Committee Reports as presented after a Roll call vote; Pass unanimously.

Unfinished Business: None

Township Agencies: None

Communications: None

New/Miscellaneous Business:

Patterson Township Municipal Authority – 4th Supplemental Lease Payment – Patterson Township Municipal Authority \$8,526.78 Motion made by Commissioner Hoover to approve payment to the Patterson Township Municipal Authority 4th supplemental payment in the amount of \$8,526.78, seconded by Commissioner DeLuca Roll call vote; call vote; held Pass unanimously.

Executive Session: None

There being no further business to be brought before the Board, motion was made by Commissioner Hoover to adjourn; seconded by Commissioner DeLuca. The meeting adjourned at 7:46 p.m.

Respectfully submitted:

Christin Lyn Milnes

Copy: Kenneth G. Fawcett, Esq.
Larry Lennon, Jr., P.E.
Board of Commissioners