

Patterson Township Board of Commissioners
Regular Meeting
November 14, 2019

The Patterson Township Board of Commissioners held their regular meeting on Thursday, November 14, 2019 at 7:04 pm at the Municipal Complex, 1600 19th Avenue. Following the call to order and Pledge of Allegiance, roll call showed the following Commissioners were present; Commissioner Policaro, Commissioner Inman, Commissioner Bartoe and Commissioner Mahosky. Commissioner Hoover was absent.

Minutes: The minutes and the deletion of the electronic recorded minutes of the meetings held on Thursday, October 10, 2019 were presented for approval. Motion was made by Commissioner Mahosky; seconded by Commissioner Inman approving as presented. Passed unanimously.

Public Hearing: None

Public Comment/Visitors:

1. **Gregory Gorman**- 2213 17th Street- Resident- Mr. Gorman came to obtain permission from the Board of Commissioners to purchase the piece of property the is beside his home from the County's Repository of Unsold Properties. Discussion was held on the property location and current owner. Attorney Fawcett advised that the Township cannot unreasonably refuse this request. The Board must have a valid reason for denying the request if it were to decide to do so. Commissioner Mahosky made a motion to approve the request of Mr. Gregory Gorman to purchase the property from the County's Repository of Unsold Properties seconded by Commissioner Inman accepting the report as presented. Passed unanimously.

2. **Joseph and Amy Tatarek**-1816 W 11th Street- Resident- Came to the Board to request that Code Enforcement Officer enforce Township Ordinances 302.4; 302.10 and 302.11 and force their neighbor to clean up brush and cut down trees that abut their property. The residents as concerned that the brush and trees will cause substantial damage to their property. Commissioner Policaro advised that he will speak to the Code Enforcement office and determine what actions need to be taken at this time. The Board will continue to work with the Code Enforcement officer to make sure all concerns are addressed.

3. **Jolene Manion**-Riverview United Methodist Church- Ms. Manion came to the board to find out what the requirements and restrictions there are for an electrical sign should the Church decided to purchase one. Commissioner Policaro advised that the church needs to first provide the Board of Commissioners with the specifics of what they would like to have installed. Township Secretary will provide a copy of the Ordinance which provides the requirements and restrictions on electronic signs.

4. **Erik Hermick**- 1863 12th Street- Resident- Mr. Hermick advised that Board that he was here to let the Board know that he is the neighbor of Mr. and Mrs. Tatarek and that the Code Enforcement officer and himself have been working diligently to address the neighbors' concerns. He advised that has been working with chemical companies to have the heavy brush sprayed, however at this time that cannot be completed. Mr. Hermick

advised that at this time he is waiting for the winter weather to kill the brush so he can bring a brush-hog in and remove it. He advised he will continue to work with the Township Code Enforcement officer to remain in compliant with the Township Ordinances.

5. **Albert Lowman**-2507 Jenny Street- Came to the Board previously about the trail cutting through his property, came today to see what the Board has decided to do with regard to this piece of the Trail. Commissioner Inman advised that the Township Solicitor will be sending them a Trail Use Agreement for them to review and sign. Resident provided his contact information to the Solicitor.

Treasurer's Report: The Treasurer's Report for the General Fund, Sewer Fund and PLGIT accounts were presented by Secretary Christin Milnes. There being no questions or comments, motion was made by Commissioner Inman; seconded by Commissioner Mahosky accepting the report as presented. Passed unanimously.

Monthly Bills: The monthly bills for October/November were submitted for payment. Motion was made by Commissioner Inman; seconded by Commissioner Mahosky approving payment. Passed unanimously.

Engineer's Report: *Mr. Drew Null.*, presented his monthly report regarding the following items:

MS4 Program –Annual report was submitted. Outfall testing has been completed and the report was sent to the Township.

2019 Road Program –Construction is complete. Final Change order was submitted which included a decrease of \$16,146.81 in the total contract price. Final Payment consideration in the amount of \$25,238.85. Motion was made by Commissioner Inman; seconded by Commissioner Mahosky to pay the final invoice for Youngblood Paving in the amount of \$25,238.85 for the 2019 Road Program. Passed unanimously.

20th Ave Sewer Project- Sewer line work has been completed, roadway restoration remain to be completed.

2019 PennDOT Mutlimodal Transportation Fund- PennDOT is accepting applications at this time. The Program requires local funding for 30% of amount awarded. Applications are due 8 November 2019. Grant can be used for Paving or sidewalk projects, a resolution will need to be passed if the Township wishes to pursue this grant funding. This grant application was completed and submitted before the deadline.

Lindsay Drive- Emergency bid were received for the repairs of the Storm Sewer off of Lindsay Drive.

Option1- Installation of 15 inch diameter corrugated polyethylene culvert pipe (CPP) to replace damaged storm sewer.

Option 2- Installation of 30 inch diameter corrugated polyethylene culvert pipe (CPP) to replace damaged storm sewer.

Contractor	Base Bid Amount Option 1	Base Bid Amount Option 2
Rudzik Excavation, Inc	\$35,684.00	\$46,250.00
Independent Enterprises, Inc.	\$42,000.00	\$55,000.00
Stefanik Next Generation	\$46,260.00	\$64,532.00

Discussion was held on the Bids that were received as well as the potential application for the PA Small Water and Sewer Program Grant. Commissioner Inman recommends going with option 2, that way if the grant is received this section will already be completed. Discussion was held on the need for a manhole for this repair. Attorney Fawcett advised that the Board needs to move forward with the bids as received and can the work with the Engineers to determine if the manhole can be eliminated. Due to the conditions created where the pipe is damaged it is important to move forward and approve a bid. Motion was made by Commissioner Mahosky; seconded by Commissioner Ren Bartoe to accept Rudzik Excavation Inc's bid for option 2 in the amount of \$46,250.00. Passed unanimously.

Highland Ave- No Left Turn- The Engineers review has determined that a No Left Turn sign is warranted at the intersection of Highland Ave and 8th

Solicitor's Report: *Mr. Ken Fawcett*, presented his monthly report regarding the following items:

Attorney Ken Fawcett requested payment of invoice for Attorney Andrasik. Motion was made by Commissioner Hoover; seconded by Commissioner Mahosky to pay the invoice for the Law Offices of Allen Andrasik in the amount of \$1218.75 for Special Counsel Fees. Passed unanimously.

Committee Reports: Fire - Commissioner Hoover presented the following reports:

September fire calls with a total of 11 calls in the amount of \$453.38. Commissioner Hoover motioned for payment; seconded by Commissioner Mahosky. Passed unanimously.

Motion was made by Commissioner Hoover to pay the invoice for Brake Stopp in the amount of \$1601.19 for tires on the Squad truck to be paid out of the Fire Department's Minor Equipment line item. Commissioner Policaro questioned whether this was the vehicle which was purchased in New Jersey without the Townships knowledge or consent, Commissioner Hoover advised this was correct. Commissioner Bartoe questioned the accounting information for the fire department and asked why the fire department was not paying this invoice. Commissioner Hoover advised that the funds which the Fire

Department have are not public information as they do not fall under the Right to Know laws, thus this information is not available to the Board, Commissioner Bartoe advised that the Fire department cannot have it both ways. Commissioner Hoover advised that only the state Fire Relief account is visible to the public and the Board. ; seconded by Commissioner Inman to pay the invoice for invoice for Brake Stopp in the amount of \$1601.19 for tires on the Squad truck. Commissioner Policaro requested a roll call:

Commissioner Mahosky- does not approve of the way the truck was purchased but approves invoice for payment.

Commissioner Inman- Yes to pay

Commissioner Bartoe-Nay

Commissioner Policaro- Does not like the how the truck was purchased without the Townships approval Yah to pay the invoice motion passes; 4 Yah; 1 nay

Commissioner Hoover discussed the Chris Sainato bill introduced to help volunteer fire departments with additional spending grants to extend the usage do grant spending to include student loan forgiveness for four (4) or more years of service in volunteer fire departments. This was introduced as PA House Bill 1831.

Parks/Recreation/Finance – No report

Public Works – Commissioner Inman presented the following report:

Motion was made by Commissioner Inman; seconded by Commissioner Hoover to pay the invoice for Bairel Ford in the amount of \$38,339.00 for Chassis of for 2019 F550. Passed unanimously.

Motion was made by Commissioner Inman; seconded by Commissioner Hoover to pay the invoice for U.S. Municipal in the amount of \$23,623.42 for Hydraulics and bed for 2019 F550. Passed unanimously.

Motion was made by Commissioner Inman; seconded by Commissioner Hoover to pay advertise the 2011 Public Works truck for sale with the proceeds from the sale to be put back into Liquid Fuels. Passed unanimously.

Discussion was held on how to advertise for sale.

PennDOT Multimodal Grant – Currently grant application are being taken for street and sidewalk projects. Commission Inman advised that he wished to apply for this open grant to complete the sidewalk project on Darlington Road between 11th and 13th street. This grant would require a 30% contribution from the Township.

Motion was made by Commissioner Inman; seconded by Commissioner Mahosky to apply for the grant to complete the sidewalks. Discussion was held on the prep work that had already been completed by the Township, engineering fees which were already paid, and the manhole drop connections which are already in place. Passed unanimously.

Discussion was held on whether to list the Truck for sale with a minimum bid requirement and where to place for bid. Suggestion was made to list online on Munci-bid with the right to reject any and all bids.

Amendment was made to the previous motion to place the truck for bid as follows:

Motion was made by Commissioner Inman; seconded by Commissioner Hoover to pay advertise the 2011 Public Works truck for sale, with the right to reject any and all bids, with the proceeds from the sale to be put back into Liquid Fuels . Passed unanimously.

Motion was made by Commissioner Inman; seconded by Commissioner Mahosky to pass Resolution 2019-016 to apply for the PennDOT Multimodal grant and to fund the match requirement of 30% should the grant be awarded. Passed unanimously.

20th Street Sewer Project- Request was made by contractor to replace the concrete curbing with new paved wedge curbing when the roadway restoration is completed. This would cost an additional \$4000.00 to be included in the total cost paid by the Patterson Township Municipal Authority. This will need to be discussed and approved at the Municipal Authority's next meeting, no action is needed by the Board at this time.

Ordinances/Policies – Commissioner Bartoe presented the following reports:

Blackhawk Mechanical bill to replace one thermostat at the Township office was included in the approval for the monthly bills for payment.

Blackhawk Mechanical estimate to perform tune-ups on the three (3) furnaces at the Township Office, Commissioner Bartoe asked the board whether the furnaces at the public works building and the fire department should be also be tuned up as well. Discussion was held and all of the furnaces should be tuned up at this time. Office staff will schedule for this to be completed as soon as possible.

Office Entry way- Commissioner Bartoe advised that the door to the Township office has been sticking and is rusted and should be repaired or replaced. Discussion was held and Commissioner Policaro requested that Commissioner Bartoe seek bids to repair and or replace the entryway door.

Code Enforcement – Monthly Report for September was submitted for review. No comments or questions were asked.

Police/Township Office/COG – Commissioner Policaro presented the following reports:

Police Report– Police Chief Stanislawski submitted his August report for review. No comments or questions were asked.

Commissioner Policaro requested a motion be put on the table to purchase new vests for all police officers to replace the ones which will be expiring this year. Motion was made by Commissioner Mahosky; seconded by Commissioner Hoover to purchase the vests in the amount of \$5454.94 to be paid out of the 2020 budget. Discussion was held on holding off on payment until January. Chief Stanislawski advised that he is currently seeking assistance from Shell to cover the costs as well. Passed unanimously.

No Left Turn sign on Highland Ave- Chief Stanislawski requested approval from the Board to work with the Engineers to determine if a No Left Turn sign is warranted when turning from Highland Ave onto 8th Street. Discussion was held regarding whether it should be a No Left Turn or made a One Way Street for that block. Board did ask if the engineers are familiar with this process to which Larry Lennon advised they do have someone who handles this time of matter. Resident Abigail Rieder voiced her concerns for safety of children and residents on this section on Highland Ave. Vote was held to approve Chief Stanislawski's request to work with the Township Engineer to determine if a No Left Turn or One Way signage is warranted Motion was made by Commissioner Hoover; to approve Chief Stanislawski's request to work with the Township Engineer to determine if a No Left Turn or One Way signage is warranted. Commissioner Inman advised this would require a change in the Ordinance, Commissioner Hoover withdraws his motion. Discussion was held Motion was made by Commissioner Hoover; seconded by Commissioner Mahosky to allow chief to work with the Township Engineers to determine if a no left turn or one way sign is warranted. 4 Yahs; 1 nay (Commissioner Inman) Motion Passed.

Commissioner Policaro presented report from Chief Stanislawski reflecting the difficult time police departments across the country are having filling part time positions. Commissioner Policaro suggested that one more full time officer be added to the police force bringing the total to five (5) fulltime officers. Commissioner Policaro suggested that this position be added to the 2020 budget. He also advised that Chief Stanislawski will need to test again for additional part time Police officers. Chief Stanislawski advised that for November he has a significant number of open shifts.

Commissioner Policaro advised that he has spoken with Paula Wagoner about the Township having a Remembrance of Life celebration in honor of Commissioner Bradow, discussion was held.

Commissioner Policaro advised that we anticipate the first reading for the 2020 budget will be in November meeting.

Motion was made by Commissioner Hoover; seconded by Commissioner Mahosky approving **all** Committee Reports as presented. Passed unanimous.

Unfinished Business: none

Township Agencies: none

Communications:

Letter- PennDOT- Notice of ESTIMATED Allocation Municipal Liquid Fuels - \$98,627.29

Letter- Commonwealth of Pennsylvania, Office of the Auditor General- Receipt of Volunteer Fire Relief Association Funds for 2019 in the amount of \$15,013.89

Letter- Commonwealth of Pennsylvania, Office of the Auditor General- Receipt of General Municipal Pension System State Aid in the amount of \$61,445.98

New/Miscellaneous Business:

Invoice- General Code- \$1195.00- E-Code Annual Maintenance - Motion was made by Commissioner Inman; seconded by Commissioner Mahosky to pay the invoice General Code in the amount of \$1195.00 for Annual maintenance. Passed unanimously.

2019 MMO Pension Payment (Total payment- \$78,325.00; Township share- \$16,879.02) Motion was made by Commissioner Mahosky; seconded by Commissioner Inman to pay the invoice MMO Pension Payment in the amount of \$78,325.00. (\$61,445.98 from State Aid and \$16879.02 from Township funds) for 2019 Pension obligation. Passed unanimously.

Invoice- Findley- \$6,400.00 Actuary- Non Uniform Pension Plan- Motion was made by Commissioner Mahosky; seconded by Commissioner Inman to pay the invoice for Findley in the amount of \$6,400.00 for Actuary services for the Non Uniform Pension plan out of the Huntington pension account. Passed unanimously.

Invoice- Findley- \$6,800.00 Actuary- Police Pension Plan - Motion was made by Commissioner Mahosky; seconded by Commissioner Inman to pay the invoice for Findley in the amount of \$6,800.00 for Actuary services for the Police Pension plan out of the Huntington pension account. Passed unanimously.

Resolution # 2019-015 Pension Resolution – MMO - Motion was made by Commissioner Mahosky; seconded by Commissioner Inman to pass resolution 2019-015 for the 2020 MMO Pension obligation to the General Municipal Pension System. Passed unanimously.

Patterson Township Municipal Authority- Monthly Loan Payment \$2,842.26 (New Loan)- Motion was made by Commissioner Inman; seconded by Commissioner Mahosky to pay the invoice for Wesbanco on behalf of the Patterson Township Municipal Authority in the amount of \$2,842.26 per the agreement in the Fourth Supplemental Lease Agreement. Passed unanimously.

Executive Session: None

There being no further business to be brought before the Board, motion was made by Commissioner Hoover to adjourn; seconded by Commissioner Inman. The meeting adjourned at 8:46 p.m.

Respectfully submitted:

Christin Lyn Milnes

Copy: Kenneth G. Fawcett, Esq.
Larry Lennon, Jr., P.E.
Board of Commissioners