

Patterson Township Board of Commissioners

Regular Meeting

October 12, 2017

The Patterson Township Board of Commissioners held their regular meeting on Thursday, October 12, 2017 at 7:00 pm at the Municipal Complex, 1600 19th Avenue. Following the call to order and Pledge of Allegiance, roll call showed Commissioners Policaro, Inman, Bradow, and Mahosky. Commissioner Hoover was absent.

Minutes: The minutes and the deletion of the electronic recorded minutes of the meeting held on Thursday, September 27, 2017 were presented for approval. Motion was made by Mr. Mahosky; seconded by Mr. Inman approving as presented. Passed unanimous.

Public Comment/Visitors: Mr. David Kane, Project Green Sweep, stated the clean up on 8th Street is complete. There were seven (7) volunteers. No new volunteers to report. Mr. Kane thanked Mr. Mahosky for delivering donuts and Mr. Fawcett for purchasing the donuts. Mr. Kane reported there were twenty five (25) bags of garbage collected. PennDot picked up the garbage today. Mr. Mahosky questioned how this compared with previous years. Mr. Kane advised it is about the same. Mr. Kane excused himself from the meeting.

Public Hearing: none

Treasurer's Report: The Treasurer's Report for the General Fund, Sewer Fund and PLGIT Accounts were presented by Mrs. Keller. There being no questions or comments, motion was made by Mr. Inman; seconded by Mr. Mahosky accepting the report as presented. Passed unanimously.

Monthly Bills: The monthly bills for September/October were submitted for payment. Motion was made by Mr. Inman; seconded by Mr. Mahosky approving payment. Passed unanimously.

Engineer's Report: Mr. Larry Lennon presented his monthly report regarding the following items:

MS4 Program – application was submitted prior to the deadline.

2017 Road Program – Punch list items for this year's project are complete. The items on the change order decreased the contract by \$12,989.23 including the additional work done on 11th Street. Partial payment request #2 in the amount of \$87,283.77 was received. The original contract amount was \$235,233 less deductions (change order) brings to the adjusted contract amount to \$222,243.77 with a balance due of \$87,283.77 to close the contract. Motion made for payment by Mr. Bradow; seconded by Mr. Inman. Passed unanimously. Mr. Inman requested the amount to be taken from the General Fund. Mrs. Keller advised Mr. Inman there is not enough remaining funding from the General Fund line item therefore some will need to be deducted from Liquid Fuels. The General Fund line item has a \$74,841 remaining balance. Mr.

Inman requested \$70,000 to be taken from the General Fund and the balance to be taken from Liquid Fuels.

19th Avenue Storm Sewer Extension – still pending.

Meeting Room Wall Map – still pending.

2016 Darlington Road Sidewalk Construction – the contractor was notified, but having difficulty getting a hold of them. It appears the resident took care of the complaint but the remainder of the properties looks like they could still use some attention. Prior to proceeding, Mr. Lennon wanted to make the Board aware additional letters will be sent to the contractor.

Mr. Policaro questioned the numerous run off ponds discussed at previous meetings ever being corrected. Mr. Lennon advised one has significant issues. Mr. Lennon is to follow up with Mr. Shawn Wingrove regarding the status.

Solicitor's Report: Mr. Ken Fawcett presented his monthly report regarding the following items:

Social Media Policy – still pending.

Numbering of Buildings – still pending.

Fire Hall Rental Guidelines – still pending.

Highland Avenue Property Update – waiting for the title search to come back.

Ordinance # 463 – this is an ordinance amending the Police Pension Plan where the retirement benefits would be paid by the general assets of the Police Pension Fund as opposed to purchasing annuities. This has been advertised. Motion made to adopt Ordinance # 463 made by Mr. Mahosky; seconded by Mr. Bradow. Passed unanimously.

Committee Reports: Fire – In Mr. Hoover's absence Mr. Policaro presented the following reports:

Emergency Management Position - Mr. Policaro stated he has reached out to the gentleman from Patterson Heights and is waiting for his response.

Mr. Policaro reviewed the September Fire calls with a total of 13 calls in the amount of \$206.50. Mr. Bradow motioned for payment; seconded by Mr. Inman. Passed unanimously.

Active 911 Software – still pending.

Rescue Truck Preventative Maintenance – Mr. Policaro questioned how long it takes to receive a new fire truck. Mr. Inman believes it to be two to three months. Mr. Bradow stated Fire Chief Graeser, in the report provided, is not interested in the purchase of a new truck.

Fire Department Roof – Mr. Bradow stated he contacted Mr. Spearing in regards to quoting repairs for the roof and he was not interested.

Parks/Recreation/Finance – Mr. Mahosky presented the following items:

Mr. Mahosky stated we are continuing to work on the Survey Risk Control Recommendations, from our insurance company, at the Patterson Township Community Park. Mr. Mahosky advised he has been contacted by a student who is interested in doing some work in the park as an Explorer Scout. No details have been set up yet but are being worked on. Mr. Mahosky suggested changing the park designation from a park trail to a nature trail. Mr. Mahosky explained his reason for this request is due to the maintaining of the park as a walking trail for the general public is too difficult with all the weather has done over the years and continues to do. As a nature trail, Mr. Mahosky explained, he believes there would be less responsibility in maintaining the park. Mr. Mahosky expressed his concerns of a lawsuit. Mr. Mahosky stated a lot of the trails have been lost or washed out. Mr. Fawcett explained he does not believe there is a great deal of liability in any regard except for any improvements that are made. If it is a walking trail, that is not being improved, there is not a lot of liability, but it doesn't hurt to call it a nature trail. Mr. Mahosky explained there are currently two bridges on the facility and both are in need of repair. Mr. Fawcett stated those would be an improvement we have made (bridges, stairs, benches) and when those are defective there is a potential for liability. The law is did you know, or should you know, the condition was dangerous. Mr. Mahosky stated there are handrails and steps in areas that are in need of improvement. Mr. Fawcett explained by calling it a nature trail verses a walking path is not going to make a difference. Mr. Bradow questioned if it would be beneficial to post the park to walk at your own risk. Mr. Fawcett replied stating it would not hurt but he would need to do further research. Mr. Policaro questioned the Engineer if there is any grant money for trail programs. Mr. Lennon is to look into and report back to the Board.

Mr. Mahosky stated the park roof project has been completed at the cost of \$2,750 and the contractor has been paid.

Mr. Mahosky stated he believes the Board needs to review our current zoning laws according to tiny houses. These are items being pushed throughout the county.

Mr. Mahosky reviewed the Beaver County Promise is an initiative to provide scholarship money to students who will be going into government. This will be similar to the Pittsburgh Promise. There is 2 million dollars available in scholarship money.

Public Works – Mr. Inman presented the following items:

Spinnenweber Property Donation. – Mr. Inman advised he spoke with Mr. Spinnenweber and he was to discuss with the family regarding the property they would like to donate. Mr. Inman has not heard back from Mr. Spinnenweber.

Highland Avenue Property – see Engineer's report

Receipt of Application for Snow Removal - Mrs. Keller advised the Board, an application was received from Antonio Ferrazzano for snow removal. Mr. Ferrazzano was recommended by Mr. Cipolla. Motion made by Mr. Inman to hire Antonio Ferrazzano for part time snow removal, seconded by Mr. Mahosky. Passed unanimously.

Mr. Inman motioned to assess delinquent sewer bill nonpayment postings at a \$25.00 fee for returned checks at \$20.00. Mrs. Keller requested clarification on the fee for returned check, if this is an additional fee above the \$10.00 bank fee charge. Mr. Inman stated his intention to be \$10.00 for the bank fee and \$10.00 for the Township to cover all clerical costs. Mr. Fawcett advised this would need to be a motion to amend the ordinance. Mr. Inman amended his motion to include, if need be, and amendment to the fee ordinance to make the fees effective January 1, 2018. Motioned seconded by Mr. Mahosky. Passed unanimously.

Ordinances/Policies – Mr. Bradow presented the following items:

Act 172 – Tax Credit for Volunteer Fireman – still pending.

Mr. Bradow advised he received a bid for putting a roof on the shed at Public Works Department in the amount of \$1,400. Mr. Bradow stated he would not like to pursue this at the current time.

Mr. Bradow stated he received a price for the fencing at the stone quarry for \$12,500. Mr. Policaro stated we would need to receive another bid.

Mr. Bradow stated he is pursuing pricing for a commercial rug cleaner and is delaying the cleaning of the Township carpeting at this time.

Mr. Policaro questioned the replacement of the front door of the Municipal Building. Mr. Bradow stated replacement will need looked into and also suggested replacing the men's room door.

Code Enforcement – Mr. Morrow submitted his September report for review. No comments or questions were asked.

Police/Township Office/COG – Mr. Policaro presented the following items:

Police Report for September 2017 - No comments or questions were asked.

Bids for Folding Machine – Bids for a new folding machine were presented. Motion made to purchase a new folding machine by Mr. Bradow, seconded by Mr. Inman. Passed unanimously.

Request for Office Closure – Motion made by Mr. Mahosky to approve closure of the Township Office on November 24th where the staff will use a vacation day; seconded by Mr. Inman. Passed unanimously.

Resolution 2017-015 – COG Winter Commodities Contracts – Motion made by Mr. Inman approving the Winter Commodities Contracts; seconded by Mr. Mahosky. Passed unanimously.

Hire of Lisa Krovisky – Motion made by Mr. Inman to hire Lisa Krovisky at \$13.00 per hour to start out at 25 hours per week and if needed go to 30 hours per week; seconded by Mr. Mahosky. Passed unanimously. Mr. Policaro stated Lisa Krovisky is to receive an increase upon her one (1) year anniversary once the probationary period is completed.

Motion was made by Mr. Inman; seconded by Mr. Mahosky approving **all** Committee Reports as presented. Passed unanimous.

Unfinished Business: None presented

Township Agencies: None

Communications: Mr. Policaro advised the Board they received a copy of the 2018 Banner Community Program Announcement. The deadline for submission is January 31, 2018. Mr. Policaro requested the Board to review the program and would discuss at the next meeting.

Mr. Policaro advised receipt of the Allegheny League of Municipalities – 2017 Compensation & Benefit Report for Municipalities in and surround Allegheny County is in the Township Secretary's office for review.

New/Miscellaneous Business: Mr. Policaro advised we have received our State Aid for the Fire Relief in the amount of \$15,367.17 and the Pension Fund in the amount of \$45,882.53.

Mr. Policaro advised we have received the summary report from Huntington Bank regarding the Pension accounts.

Executive Session: None needed

There being no further business to be brought before the Board, motion was made by Mr. Inman to adjourn. Seconded by Mr. Mahosky the meeting adjourned at 7:38 p.m.

Respectfully submitted:

Rebecca A. Keller
Township Secretary

Copy: Kenneth G. Fawcett, Esq.
Larry Lennon, Jr., P.E.
Board of Commissioners