

**Patterson Township Board of Commissioners**  
**Regular Meeting**  
**November 14, 2019**

The Patterson Township Board of Commissioners held their regular meeting on Thursday, November 14, 2019 at 7:04 pm at the Municipal Complex, 1600 19<sup>th</sup> Avenue. Following the call to order and Pledge of Allegiance, roll call showed the following Commissioners were present; Commissioner Policaro, Commissioner Inman, Commissioner Bartoe and Commissioner Mahosky. Commissioner Hoover was absent.

**Minutes:** The minutes and the deletion of the electronic recorded minutes of the meetings held on Thursday, October 10, 2019 were presented for approval. Motion was made by Commissioner Mahosky; seconded by Commissioner Inman approving as presented. Passed unanimously.

**Public Hearing:** None

**Public Comment/Visitors:**

1. **Gregory Gorman**- 2213 17<sup>th</sup> Street- Resident- Mr. Gorman came to obtain permission from the Board of Commissioners to purchase the piece of property the is beside his home from the County's Repository of Unsold Properties. Discussion was held on the property location and current owner. Attorney Fawcett advised that the Township cannot unreasonably refuse this request. The Board must have a valid reason for denying the request if it were to decide to do so. Commissioner Mahosky made a motion to approve the request of Mr. Gregory Gorman to purchase the property from the County's Repository of Unsold Properties seconded by Commissioner Inman accepting the report as presented. Passed unanimously.

2. **Joseph and Amy Tatarek**-1816 W 11<sup>th</sup> Street- Resident- Came to the Board to request that Code Enforcement Officer enforce Township Ordinances 302.4; 302.10 and 302.11 and force their neighbor to clean up brush and cut down trees that abut their property. The residents as concerned that the brush and trees will cause substantial damage to their property. Commissioner Policaro advised that he will speak to the Code Enforcement office and determine what actions need to be taken at this time. The Board will continue to work with the Code Enforcement officer to make sure all concerns are addressed.

3. **Jolene Manion**-Riverview United Methodist Church- Ms. Manion came to the board to find out what the requirements and restrictions there are for an electrical sign should the Church decided to purchase one. Commissioner Policaro advised that the church needs to first provide the Board of Commissioners with the specifics of what they would like to have installed. Township Secretary will provide a copy of the Ordinance which provides the requirements and restrictions on electronic signs.

4. **Erik Hermick**- 1863 12<sup>th</sup> Street- Resident- Mr. Hermick advised that Board that he was here to let the Board know that he is the neighbor of Mr. and Mrs. Tatarek and that the Code Enforcement officer and himself have been working diligently to address the neighbors' concerns. He advised that has been working with chemical companies to have the heavy brush sprayed, however at this time that cannot be completed. Mr. Hermick

advised that at this time he is waiting for the winter weather to kill the brush so he can bring a brush-hog in and remove it. He advised he will continue to work with the Township Code Enforcement officer to remain in compliant with the Township Ordinances.

5. **Albert Lowman**-2507 Jenny Street- Came to the Board previously about the trail cutting through his property, came today to see what the Board has decided to do with regard to this piece of the Trail. Commissioner Inman advised that the Township Solicitor will be sending them a Trail Use Agreement for them to review and sign. Resident provided his contact information to the Solicitor.

**Treasurer's Report:** The Treasurer's Report for the General Fund, Sewer Fund and PLGIT accounts were presented by Secretary Christin Milnes. There being no questions or comments, motion was made by Commissioner Inman; seconded by Commissioner Mahosky accepting the report as presented. Passed unanimously.

**Monthly Bills:** The monthly bills for October/November were submitted for payment. Motion was made by Commissioner Inman; seconded by Commissioner Mahosky approving payment. Passed unanimously.

**Engineer's Report:** *Mr. Drew Null.*, presented his monthly report regarding the following items:

*MS4 Program* –Annual report was submitted. Outfall testing has been completed and the report was sent to the Township.

*2019 Road Program* –Construction is complete. Final Change order was submitted which included a decrease of \$16,146.81 in the total contract price. Final Payment consideration in the amount of \$25,238.85. Motion was made by Commissioner Inman; seconded by Commissioner Mahosky to pay the final invoice for Youngblood Paving in the amount of \$25,238.85 for the 2019 Road Program. Passed unanimously.

*20<sup>th</sup> Ave Sewer Project*- Sewer line work has been completed, roadway restoration remain to be completed.

*2019 PennDOT Mutlimodal Transportation Fund*- PennDOT is accepting applications at this time. The Program requires local funding for 30% of amount awarded. Applications are due 8 November 2019. Grant can be used for Paving or sidewalk projects, a resolution will need to be passed if the Township wishes to pursue this grant funding. This grant application was completed and submitted before the deadline.

*Lindsay Drive*- Emergency bid were received for the repairs of the Storm Sewer off of Lindsay Drive.

Option1- Installation of 15 inch diameter corrugated polyethylene culvert pipe (CPP) to replace damaged storm sewer.

Option 2- Installation of 30 inch diameter corrugated polyethylene culvert pipe (CPP) to replace damaged storm sewer.

<b>Contractor</b>	<b>Base Bid Amount Option 1</b>	<b>Base Bid Amount Option 2</b>
Rudzik Excavation, Inc.	\$35,684.00	\$46,250.00
<b>Independent Enterprises, Inc.</b>	\$42,000.00	\$55,000.00
<b>Stefanik Next Generation</b>	\$46,260.00	\$64,532.00

Discussion was held on the Bids that were received as well as the potential application for the PA Small Water and Sewer Program Grant. Commissioner Inman recommends going with option 2, that way if the grant is received this section will already be completed. Discussion was held on the need for a manhole for this repair. Attorney Fawcett advised that the Board needs to move forward with the bids as received and can the work with the Engineers to determine if the manhole can be eliminated. Due to the conditions created where the pipe is damaged it is important to move forward and approve a bid. Motion was made by Commissioner Mahosky; seconded by Commissioner Ren Bartoe to accept Rudzik Excavation Inc.'s bid for option 2 in the amount of \$46,250.00. Passed unanimously.

*Highland Ave- No Left Turn-* The Engineers review has determined that a No Left Turn sign is warranted at the intersection of Highland Ave and 8<sup>th</sup> Street. Commissioner Inman asked why the option of a One Way Street was not considered, he does not feel there is ample time to warn drivers that they cannot make a left turn. Commissioner Inman requested that this matter be tabled until the next meeting, No objections were raised, this matter is tabled until the next meeting.

Motion was made by Commissioner Inman; seconded by Commissioner Bartoe to apply for the PA Small Water and Sewer Program Grant. Passed unanimously.

Motion was made by Commissioner Inman; seconded by Commissioner Bartoe to pass Resolution 2019-17 to apply for the PA Small Water and Sewer Program grant and to fund the match requirement of 15% should the grant be awarded. Passed unanimously.

**Solicitor's Report:** *Mr. Ken Fawcett*, presented his monthly report regarding the following item:

Electronic signs are governed by Ordinance 190-58.

**Committee Reports:** **Fire** - Commissioner Policaro presented the following reports:

October fire calls with a total of 10 calls in the amount of \$292.50. Commissioner Inman motioned for payment; seconded by Commissioner Bartoe. Passed unanimously.

**Parks/Recreation/Finance** – Commissioner Mahosky presented the following report:

Recreation- Commissioner Mahosky made a motion to adapt the Trail Use Agreement and use this once modified by the Solicitor to address issues that may arise when the trail crosses into privately owned property. Seconded by Commissioner Inman, Passed unanimously.

*First Reading 2020 Budget:* Secretary Milnes proceeded with the first reading of the 2020 General Fund Budget.

- 2020 Income: \$1,826,208.00
- 2019 Expenditures: \$1,637,975.00

The difference (deficit) is currently \$188,233.00, which is the amount needed to balance General Fund budget on December 31, 2019.

Secretary Milnes proceeded with the first reading of the 2020 Sewer Fund Budget.

- 2020 Income: \$1,075,329.00
- 2020 Expenditures: \$755,150.00

The difference (deficit) is currently \$1.00, which is the amount needed to balance the Sewer Fund budget on December 31, 2019.

Motion to approve the 1<sup>st</sup> Reading of the 2020 Budget made by Commissioner Mahosky, seconded by Commissioner Bartoe. Passed unanimously.

**Public Works** – Commissioner Inman presented the following report:

Motion was made by Commissioner Inman; seconded by Commissioner Mahosky to pay the Joseph Cipolla for 11 unused sick days. Passed unanimously.

**Ordinances/Policies/ Township Buildings and Grounds** – Commissioner Bartoe presented the following reports:

Blackhawk Mechanical bill to complete tune-ups on all office furnaces, Public Works Furnace and Fire hall Furnaces for \$595.00 was included in the approval for the monthly bills for payment. The Tune-ups should be completed every 2 years.

Office Entry way- Commissioner Bartoe advised that he received one bid from C. W. Smith for the repair of the Entryway door . Discussion was held and Commissioner Policaro requested that Commissioner Bartoe seek bids to repair and or replace the entryway door that include different door options.

Public Works Hot Water tank- The Hot water tank is broken, quotes were received and one will be purchased shortly, Joseph Cipolla will install once received.

**Code Enforcement** – Monthly Report for October was submitted for review. No comments or questions were asked.

**Police/Township Office/COG** – Commissioner Policaro presented the following reports:

*Police Report*– Police Chief Stanislawski submitted his October report for review. No comments or questions were asked.

Motion was made by Commissioner Mahosky; seconded by Commissioner Inman to have the Civil Service Commission advertise to seek application for a new eligibility list. Passed unanimously.

Motion was made by Commissioner Inman; seconded by Commissioner Mahosky approving **all** Committee Reports as presented. Passed unanimous.

**Unfinished Business:** none

**Township Agencies:** none

**Communications:**

Invitation- The Authorities- Region 9&10 Holiday Reception

**New/Miscellaneous Business:**

*Sewer Fund – Quarterly Transfer - \$26,976.57 to PTMA:* motion made by Commissioner Bartoe; seconded by Commissioner Inman. Passed unanimously.

*Sewer Fund – Quarterly Transfer 4<sup>th</sup> Supplemental Lease - \$11,369.04 to PTMA:* motion made by Commissioner Bartoe; seconded by Commissioner Inman. Passed unanimously.

Invoice- PA State Association of Township Commissioners- \$1426.85- 2020 Dues - Motion was made by Commissioner Inman; seconded by Commissioner Mahosky to pay the invoice to PA State Association of Township Commissioners in the amount of \$1426.85 for 2020 Dues. Passed unanimously.

Invoice- Beaver County Time- \$858.94 - Motion was made by Commissioner Inman; seconded by Commissioner Mahosky to pay the invoice for Beaver County Times in the amount of \$858.94 for the posting of the 2018 audit findings. Passed unanimously.

**Executive Session:** None

There being no further business to be brought before the Board, motion was made by Commissioner Inman to adjourn; seconded by Commissioner Mahosky. The meeting adjourned at 8:16 p.m.

Respectfully submitted:

Christin Lyn Milnes

Copy: Kenneth G. Fawcett, Esq.  
Larry Lennon, Jr., P.E.  
Board of Commissioners