

## **Patterson Township Board of Commissioners**

### **Regular Meeting**

**November 8, 2018**

The Patterson Township Board of Commissioners held their regular meeting on Thursday, November 8, 2018 at 7:00 pm at the Municipal Complex, 1600 19<sup>th</sup> Avenue. Following the call to order and Pledge of Allegiance, roll call showed Commissioners Policaro, Inman, Hoover, Mahosky, and Bradow present.

Commissioner Policaro stated an Executive Session was held at the prior meeting for a personnel matter, where he appointed Commissioner Mahosky and Commissioner Hoover to investigate the personnel matter.

**Minutes:** The minutes and the deletion of the electronic recorded minutes of the meeting held on Monday, October 8, 2018 and Thursday, October 11, 2018 were presented for approval. Motion was made by Commissioner Hoover; seconded by Commissioner Mahosky approving as presented. Passed unanimous.

**Public Comment/Visitors:** none

**Public Hearing:** none

**Treasurer's Report:** The Treasurer's Report for the General Fund, Sewer Fund and PLGIT accounts were presented by Secretary Keller. There being no questions or comments, motion was made by Commissioner Hoover; seconded by Commissioner Mahosky accepting the report as presented. Passed unanimously.

**Monthly Bills:** The monthly bills for October/November were submitted for payment. Motion was made by Commissioner Hoover; seconded by Commissioner Mahosky approving payment. Passed unanimously.

**Engineer's Report:** Mr. Larry Lennon presented his monthly report regarding the following items:

*MS4 Program* – Public Training held earlier at November 2018 pre-meeting.

**Solicitor's Report:** Attorney Ken Fawcett presented the monthly report regarding the following items:

*Deed – Spinnenweber Property Donation:* Deed has been filed and received at the township office.

*Zoning Ordinance Change:* will be advertising an ordinance to amend the R-2 District for next meeting, therefore holding a public hearing before the December meeting and then take action on the ordinance provided. One modification needing made to the ordinance, there is not a provision for a front and rear yard minimum. The existing R-2 calls for a minimum 25 foot front and 10 foot rear. If the Board approves, this will be incorporated

into the special exception. Commissioner Hoover questioned if this was reviewed with Mr. Eichorn. Mr. Fawcett advised an e-mail has been sent but not received feedback yet. Motion to incorporate the revision and modify if necessary by Commissioner Inman; seconded by Commissioner Hoover. Passed unanimously.

*Resolution 2018-012 – Appointing of Mark Turnley, CPA for 2018-2020:* Motion to approve Resolution 2018-012 made by Commissioner Hoover; seconded by Commissioner Inman. Passed unanimously.

Attorney Fawcett requested a motion to be made to appoint Attorney Allen Andrascik as special counsel to advise the committee established by Commissioner Policaro to address personnel matters. Motion made by Commissioner Hoover; seconded by Commissioner Mahosky. Passed unanimously.

**Committee Reports: Fire** - Commissioner Hoover presented the following reports:

October fire calls with a total of 8 calls in the amount of \$338.00. Commissioner Mahosky motioned for payment; seconded by Commissioner Hoover. Passed unanimously.

As covered in the work session, quotes were provided for health care from our current insurance vendor. There is currently an 8% increase to the plan. Different options will be provided with changing to a deductible plan, currently we have a zero deductible plan. Information was also requested to establish a Health Reimbursement Account to cover the deductible in order to comply with the Patterson Township Bargaining Unit contract where we are required to offer a comparable plan when we renew.

**Parks/Recreation/Finance** – Commissioner Mahosky presented the following reports:

*First Reading 2019 Budget:* Commissioner Mahosky proceeded with the first reading of the 2019 General Fund Budget.

- 2019 Income: \$1,423,471.00
- 2019 Expenditures: \$1,561,205.00

The difference (deficit) is currently \$137,734.00, which is the amount needed to balance General Fund budget on December 31, 2018.

Commissioner Mahosky proceeded with the first reading of the 2019 Sewer Fund Budget.

- 2019 Income: \$733,600.00
- 2019 Expenditures: \$733,600.00

The difference (deficit) is currently \$0.00, which is the amount needed to balance the Sewer Fund budget on December 31, 2018.

Motion to approve the 1<sup>st</sup> Reading of the 2019 Budget made by Commissioner Hoover, seconded by Commissioner Inman. Passed unanimously.

*Results/Award of Recycling Bids:* Mr. Mahosky advised of the opening of the sealed bids on November 1, 2018 at noon for the Recycling program. The results were as follows:

<b>Bidder</b>	<b>Address</b>	<b>Bid Amount – 2019</b>	<b>Bid Amount – 2020</b>
Valley Waste	261 Wallace Run Rd Beaver Falls PA	\$3,200.00/month \$38,400.00/annual	\$3,296.00/month \$39,552.00/annual
J. Young Refuse	6129 Tuscarawas Rd Industry PA	\$2,100.00/month \$25,200.00/annual	\$2,150.00/month \$25,800.00/annual

The low bidder was J. Young Refuse in the amount of \$2,100.00/month (\$25,200.00) for 2019 and \$2,150.00/month (\$25,800.00) for 2020. Motion was made by Mr. Inman; seconded by Mr. Hoover to award the bid to J. Young Refuse for two (2) years. Motion passed unanimous.

*Results/Award of Fire Department Roof Bids:* Commissioner Mahosky conducted the opening of the sealed bids. The results were as follows:

<b>Bidder</b>	<b>Address</b>	<b>Bid#1 Metal</b>	<b>Bid#2 Shingles</b>	<b>Bid#3 Hose Tower</b>
Keystone Commonwealth Holding Group dba KCH Contracting	640 Fourth St Beaver PA	#1 & #3 \$53,900	#2 & #3 \$42,900	Included in #1 & #2 Bid
Blair Construction LLC	5639 Emlenton Clintonville Rd Emlenton PA	\$42,400	\$50,000	Shingles - \$2,200 Metal - \$2,200
G & W Roofing	672 Christy Rd Eighty Four PA	\$56,000	\$33,500	Shingles - \$3,588 Metal - \$3,614
*Unit pricing: Repair/replace rotten roofing sheeting \$3.60 per sq. foot Repair/replace rotten roof rafter material \$3.80 per linear foot				

Commissioner Hoover advised he would review the bids and come back to the Board with a recommendation.

*Civil Service Update:* Commissioner Mahosky advised two candidates have passed the exam and are recommended to be added to the eligibility listing.

1. Kylee Cipolla
2. Corey Krepps

Chief Stanislawski advised the Board he is anticipating two part time officer vacancies, and will be proceeding with the background check on the first applicant. Once completed,

**Public Works** – Commissioner Inman presented the following reports:

*8<sup>th</sup> Street Meter Pit Repairs:* the materials have been purchased and are in the process of being installed. The conduit from the unit to the manhole is completely deteriorated. Commissioner Inman advised he gave authorization to replace the conduit and should be completed within the next couple of days.

*Conditional Rehire – Part Time Snow Plow Drivers – Tony Ferrazzano and Tyler Crognale:* Motion to rehire both Tony Ferrazzano and Tyler Crognale made by Commissioner Inman; seconded by Commissioner Bradow. Passed unanimously.

*State Recycling Grant:* received the state grant in the amount of \$49,500 in order to purchase a new truck.

**Ordinances/Policies** – Commissioner Bradow presented the following reports:

*Tree Cutting – 1818 7<sup>th</sup> Street:* Commissioner Bradow was contacted regarding trees the property owner thought were in danger of coming down. Public Works Foreman Joe Cipolla and Commissioner Bradow met with the property owners and it was determined one of the trees is owned by the property owner and three of them are in the township right of way. Hudson & Sons Tree Service looked at the trees and advised the root system on the trees seem to be decaying; also providing a quote of \$2,500 to remove the three trees located in the township right of way. Commissioner Bradow motioned to approve the removal of the three trees on township property by Hudson & Sons Tree Service at \$2,500; seconded by Commissioner Inman. Commissioner Hoover questioned where the trees are located. Commissioner Bradow explained they are located on a narrow alley along 7<sup>th</sup> Street. Commissioner Hoover questioned the trees being on township property. Commissioner Bradow explained they are along the road in the right of way, he along with the Public Works Foreman looked at the trees and the property markers. The property owner agreed the one remaining tree was his responsibility to have removed. Commissioner Hoover questioned the Solicitor in regards to the potential liability. Attorney Fawcett explained the township obligations depend upon whether the roadways are curbed or not curbed but would need to look at the statutes. Motion did not pass upon a roll call vote, 2 ayes – 3 nays (Mahosky, Hoover, Policaro).

*Municipal Building Entry Door Update:* The door has been sticking and consideration was made to replace the door. Mr. John Marzano has agreed to sand the frame at no cost in order to stop the door from binding. During the cold weather the door does not bind up. Commissioner Bradow recommended having the door sanded and reconsider replacement if the door binds again during the warmer weather.

**Code Enforcement** – Mr. Morrow submitted his October report for review. No comments or questions were asked.

**Police/Township Office/COG** – Commissioner Policaro presented the following reports:

*Police Report*– Police Chief Stanislawski submitted his October report for review. No comments or questions were asked.

*Request for Traffic Study – 8<sup>th</sup> Street & Route 51* – Commissioner Policaro advised a request was made to PennDOT for a traffic study be conducted at this intersection. It is his understanding they will come back with a recommendation stating any work PennDOT would conduct would be at the cost of the township. Commissioner Policaro explained he has been in contact with Mr. Jim Marshall and Mr. Elder Vogel regarding any assistance they would be able to provide the township.

Motion was made by Commissioner Hoover; seconded by Commissioner Inman approving **all** Committee Reports as presented. Passed unanimous.

**Unfinished Business:** none

**Township Agencies:** none

**Communications:** none

**New/Miscellaneous Business:** *Sewer Fund – Quarterly Transfer - \$26,976.57 to PTMA:* motion made by Commissioner Inman; seconded by Commissioner Mahosky. Passed unanimously.

*Required Transfer – Lease Payment to PTMA - \$5,000:* motion made by Commissioner Mahosky; seconded by Commissioner Inman. Passed unanimously.

*Beaver County Humane Society - \$255/month; \$3,060/annually:* motion made by Commissioner Inman; seconded by Commissioner Mahosky. Passed unanimously.

Commissioner Hoover summarized the bids for the Fire Department Roof Repair/Replacement. A discussion was held regarding the requirements of accepting bids and the preference of shingles verses metal. Motion made to accept Blair Construction bid for metal roofing in the amount of \$44,600 for the repair of the fire department roof and the hose tower; seconded by Commissioner Mahosky. Motion passed upon a roll call vote, 4 ayes – 1 abstain (Bradow).

**Executive Session:** held at the previous work session.

There being no further business to be brought before the Board, motion was made by Commissioner Inman to adjourn; seconded by Commissioner Hoover. The meeting adjourned at 8:06 p.m.

Respectfully submitted:

Rebecca A. Keller  
Township Secretary

Copy: Kenneth G. Fawcett, Esq.  
Larry Lennon, Jr., P.E.  
Board of Commissioners