

**Patterson Township Board of Commissioners**  
**Regular Meeting**  
**March 11, 2021**

The Patterson Township Board of Commissioners held their regular meeting on Thursday, March 11, 2021 at 7:00 pm held via Video/teleconference. Following the call to order and Pledge of Allegiance, roll call showed the following Commissioners were present; Commissioner Inman, Commissioner DeLuca, Commissioner Wagoner, Commissioner Bartoe and Commissioner Hoover, All commissioners were present.

**Minutes:** The minutes of the meetings held on Thursday February 11, 2021 meeting, were presented for approval. Motion was made by Commissioner Bartoe to approve the Meeting minutes from the February 11 meeting as presented, seconded by Commissioner Wagoner. Roll call vote; held Pass unanimously.

**Public Hearing:** None

**Public Comment/Visitors:** None

**Treasurer's Report:** The Treasurer's Report for the General Fund, Sewer Fund and PLGIT accounts were presented by Secretary Christin Milnes. A motion was made by Commissioner DeLuca; seconded by Commissioner Bartoe accepting the report as presented, after a Roll call vote; Pass unanimously.

**Monthly Bills:** The monthly bills for February/ March were submitted for payment. Motion was made by Commissioner Wagoner; seconded by Commissioner Bartoe approving payment after a Roll call vote; Pass unanimously.

**Engineer's Report:** *Mr. Larry Lennon, Jr.*, presented his monthly report regarding the following items:

*DEP Notification-* Flow meters have been installed to allow for flow data to be collected. Nighttime flow readings will be conducted following the next wet weather event. Chapter 94 questionnaires have been completed and submitted.

*MS4 Program-* follow-up meeting will be held with Township Staff in anticipation of PADEP inspection. Watershed Restoration grant is available to aid in funding of projects maximum grant amount is \$300,000.00 with a 15% local match. Application are due at the end of May. Mr. Lennon will prepare a resolution for approval at next month's meeting for Board approval.

*2021 Road Program-* Field review was completed for alternate paving options. Meeting held with Columbia gas for recent gas line replacement program. Columbia Gas is requesting roadway restoration be include with the Township's annual road program and Columbia Gas would reimburse the Township for the cost of restoration. The proposal is to place the 2021 Road program out for bid following the April meeting, with bid openings

at the May meeting. The roads that are being discussed with Columbia gas are as follows:

<b>Street</b>	<b>Start</b>	<b>End</b>
13th Street	Darlington Road	19th Avenue
20th Avenue	13th Street	13-1/2 Street
13-1/2 Street	Darlington Road	19th Avenue
21st Avenue	13-1/2 Street	14th Street
14th Street	Darlington Road	21st Avenue
21st Avenue	14th Street	15th Avenue
15th Street	Darlington Road	21st Avenue

Commissioner Bartoe asked if this new type of paving would also include cost for base repair where it is needed. Mr. Lennon advised it would include base repair where it is needed, however this is not a milling project. Attorney Fawcett advised that that he has entered in to these types of agreement with other municipalities. Columbia gas, generally requests that the municipalities execute a release agreement stating that Columbia Gas has no additional liability for the road and assuring the reimbursement for the cost of restoration. Commissioner DeLuca asked about when the reimbursement would be made, upfront of the work being completed or does the township need to pay and wait for reimbursement. Attorney Fawcett advised that the Township would need to pay and then request reimbursement.

*CFA Small Water and Sewer Grant- Lindsay Drive:* Design is being completed and will be presented to the Township for approval in the coming months.

*CFA Multimodal Grant- Sidewalk improvements-* corrected resolution has been provided to DCED for review.

**Solicitor's Report:** *Ken Fawcett provided the following report:*

*Zoning Ordinance:* Attorney Fawcett provided the Board with the proposed changes to the Zoning ordinance for review. The proposed changes would allow for churches, schools and municipal facilities located in R-1, R-2, and R-3 districts to replace their current signs with an electronic sign of the same size. Attorney Fawcett advised that the proposed changes will need to be reviewed and approved by the Township planning commission and the County planning commission prior to advertising for a public hearing. All of this must be complete prior to any action being taken with regard to the ordinance changes. He also advised that these proposed changes do not make any changes for the commercial areas. Commissioner Bartoe asked if limiting the illumination amounts would be addressed in these changes or in a different section. Attorney Fawcett advised that this is already addressed in a different section of the ordinance. Commissioner Wagoner made a motion to submit the proposed changes to the County and the Township Planning commissions for review, seconded by Commissioner DeLuca Roll call vote; held Pass unanimously.

**Committee Reports: Public Safety –**

Commissioner Inman presented the following reports:

*Police Report*– Police Chief Stanislawski submitted his February 2021 report for review. No comments or questions were asked.

Commissioner Bartoe presented the following reports:

Commissioner Bartoe made a motion to approve payment to Patterson Township Fire Department for 19 reports for 83 hours totaling \$539.50 for the Calls in February, seconded by Commissioner DeLuca, after a Roll call vote; Pass unanimously.

Commissioner Bartoe made a motion to approve payment to Witmer Public Safety in the amount of \$460.00 for Flashlights and litebox; Seconded by Commissioner Wagoner Roll call vote; held Pass unanimously.

**Public Works/Building & Grounds/Zoning/Land Use/Refuse/Recycling –**  
Commissioner DeLuca presented the following report:

Commissioner DeLuca advised the Board that the Mission Control system for the meter pit at Ray Street has been received and is scheduled to be installed by Yates Electric this week.

**Administration/ Finance/ Recreation and Community Life –** Commissioner Wagoner presented the following report:

An information gathering session was held with Edward Jones, no proposal was provided. The next steps are to schedule a meeting with the Actuary to obtain further information. The Denman's did offer to attend this meeting to assist with asking the correct questions.

**Government Affairs/ COG/ Civil Service –** Commissioner Hoover presented the following report:

Commissioner Hoover advised that the Police Chief has requested a meeting be set with the Civil Service Commission to establish a new eligibility list.

**Code Enforcement –** February 2021 Report provided no comments or questions were asked.

Motion was made by Commissioner Bartoe; seconded by Commissioner DeLuca approving **all** Committee Reports as presented after a Roll call vote; Pass unanimously.

**Unfinished Business:**

*Sec-1 Financial forms*- Completed forms need to be returned as soon as possible if they have not already been submitted.

**Township Agencies:** None

**Communications:** None

**New/Miscellaneous Business:**

*Joint Sewer Fund* – Commissioner Wagoner made a motion to remit payment to Joint Sewer Users in the amount of \$61,336.64 for the Quarterly payment for services., seconded by Commissioner Bartoe; Roll call vote; Passed unanimous

*Postage Meter/ Inserter upgrade:* Secretary Milnes advised the Board that the Postage meter contract expires in May and the Inserter is no longer under contract. Due to Postage changes the Township will need to replace the postage meter to be in compliance. Quotes were received from Pitney Bowes (current provider) and Quadriant for a five (5) year lease contract. Pitney Bowes: \$304.23 monthly for 60 months plus cost of any postage used ; Quadriant- 131.26/ Month First year then 198.34 per month years 2-5 plus cost of any postage used. A motion was made by Commissioner Wagoner to accept the quote amount from Quadriant Inc to upgrade the Postage meter and inserter and enter into a five (5) year contract with said company; seconded by Commissioner DeLuca; under discussion Commissioner Hoover asked if the cost to purchase new equipment was also looked into, he was advised that yes, however the cost would far exceed the cost under either of these contracts.

**Executive Session:** Executive session entered to discuss a legal matter from 7:41 pm- 8:28 pm

There being no further business to be brought before the Board, motion was made by Commissioner Wagoner to adjourn; seconded by Commissioner Bartoe. The meeting adjourned at 8:28 p.m.

Respectfully submitted:

Christin Lyn Milnes

Copy: Kenneth G. Fawcett, Esq.  
Larry Lennon, Jr., P.E.  
Board of Commissioners