**Patterson Township Board of Commissioners**

**Regular Meeting**

**May 10, 2018**

 The Patterson Township Board of Commissioners held their regular meeting on Thursday, May 10, 2018 at 7:00 pm at the Municipal Complex, 1600 19th Avenue. Following the call to order and Pledge of Allegiance, roll call showed Commissioners Policaro, Inman, Mahosky, and Bradow present. Commissioner Hoover was absent.

 **Minutes:** The minutes and the deletion of the electronic recorded minutes of the meeting held on Thursday, April 12, 2018 were presented for approval. Motion was made by Commissioner Mahosky; seconded by Commissioner Inman approving as presented. Passed unanimous.

**Public Hearing**: *Conditional Use Public Hearing – Bruce Matheny – Taylor’s Automotive/The Brake Stopp* – A report was received from the Patterson Township Planning Commission recommending to move forward with the issuance of the Conditional Use Permit. Discussion was held regarding concerns about parking at the corner obstructing the view of oncoming traffic at the intersection. Mr. Inman advised of complaints received due to the tow truck being parked at the corner of the lot obstructing the view of oncoming traffic and asked Mr. Matheny to ensure the trucks are parked against the back wall. Mr. Matheny stated there was no issue with this request. There being no other questions or concerns, motion made to approve the planning commission’s recommendation made by Commissioner Mahosky, seconded by Commissioner Inman. Upon a roll call vote motion passed unanimously.

 **Public Comment/Visitors:** *Ryan Eichhorn – Roads (14th Street, 15th Street, and 16th Street)* - Mr. Ryan Eichhorn, Eichhorn Enterprises advised he had met with the Planning Commission already regarding some ideas on how to develop his properties. He requested to speak with the engineers regarding requirements for the roads leading up to and into the properties. Mr. Eichhorn provided documentation showing the parcels on the land. A lengthy discussion was held regarding the development of the properties. Mr. Eichhorn questioned the Board if they would be willing to make the lot sizes smaller and change the zoning to R-3. Mr. Eichhorn suggested he would complete a first phase starting on 14th Street; building 7 duplexes on the lots and sell them. Once this phase is complete a discussion can be held on how to proceed going forward with the other lots; whether to build something smaller or continue with the duplexes. The Board recommended to proceed with the development and to meet with the Engineer regarding the roads.

**Treasurer’s Report:** The Treasurer’s Report for the General Fund, Sewer Fund and PLGIT accounts were presented by the Township Secretary. There being no questions or comments, motion was made by Commissioner Mahosky; seconded by Commissioner Inman accepting the report as presented. Passed unanimously.

 **Monthly Bills:** The monthly bills for March/April were submitted for payment. Motion was made by Commissioner Mahosky; seconded by Commissioner Inman approving payment. Passed unanimously.

 **Engineer’s Report:** Mr. Larry Lennon presented his monthly report regarding the following items:

*MS4 Program* – Notice of Intent for permit renewal was submitted to PaDEP in September 2017. Findings memo for 2017 outfall testing was issued to the Township which includes outfall findings and follow-up maintenance. Next progress report will be due in September 2018. The required annual public training is targeted for late spring/early summer. Township received notification that the MS4 Permit renewal was issued. Sampling (20% Outfalls) to begin in next few months.

The Developer for Pinelock verbally notified LSSE that they have engaged a Contractor (Stefanik’s Next Generation Contracting Company, Inc.) to make repairs to the stormwater detention pond and discharge as discussed at the January 2018 Commissioners’ meeting. It is our understanding the Contractor has removed sediment build-up in the pond and is waiting for a change in weather, site too wet, to continue repair work.

*Spinnenweber Property Subdivision* – No change.

*2018 Roadway Improvements and Master Plan Update*: We have reviewed proposed roadway improvements with the Township Road Commissioner for 2018 paving program and discussed update to the master plan. Bid opening scheduled for tonight’s meeting.

*2016 Darlington Road Sidewalk Construction* – Contractor was notified of a restoration complaint, we are following up with Contractor on completion of this work. Contractor was notified that this complaint remains outstanding. Contractor acknowledged the outstanding complaint and advised of tentative schedule to complete restoration in March/April 2018 as current weather conditions are not favorable for lawn restoration. Contractor provided update that they will complete the restoration in next week.

*19th Avenue Storm Sewer Extension* - Proposed improvements are for extension of the existing storm sewer from the intersection with 12th Street to the intersection of 13th Street to capture / convey surface water at this location. Note that this is conceptual, field surveys are required to confirm grades to determine feasibility of storm sewer extension. An Opinion of Probable Cost for storm sewer improvements at this location was provided to the Commissioners at the April 2017 Meeting.

 **Solicitor’s Report:** Attorney Kenneth Fawcett presented the monthly report regarding the following items:

*Resolution 2018-008 – Establishing a Fee Schedule -* This will establish a fee schedule for building permits, flood damage prevention permits, municipal lien letter, and dye testing and dye test letter. Motion to approve Resolution 2018-008 as presented made by Commissioner Inman, seconded by Commissioner Mahosky. Passed unanimously.

 **Committee Reports: Fire –**  In Commissioner Hoover’s absence Commissioner Policaro presented the following reports:

April fire calls with a total of 6 calls in the amount of $507.00. Commissioner Inman motioned for payment; seconded by Commissioner Mahosky. Passed unanimously.

 **Parks/Recreation/Finance –** Commissioner Mahosky presented the following items:

*DCNR Grant –* The grant has been submitted, no response has been received.

*Civil Service Commission* – Two applicants have passed; Matthew Straub with a score of 91.6 and Chayme Chunchick with a score of 76.7.

*Township Park Trail Markers* – Trail markers were painted by Sydney Stanislawski. A letter of thanks will be sent.

 **Public Works –** Commissioner Inman presented the following items:

*Opening of Sealed Bids - 2007 Ford F-350 –* Commissioner Inman proceeded with opening the 2007 Ford F-350 sealed bids as advertised for tonight’s meeting. The bid results are as follows:

* Vav’s Service $6,100.00
* Paul’s Auto Sales and Service $7,226.00

Both companies provided the necessary Bid Bond/Surety Company. Motion to accept Paul’s Auto Sales and Service bid in the amount of $7,226.00 by Commissioner Inman; seconded by Commissioner Mahosky. Passed unanimously.

*Opening of Sealed Bids – 2018 Road Improvement Project –* Commissioner Inman proceeded with opening the 2018 Road Program Bids as advertised for tonight’s meeting. The bid results are as follows:

* Youngblood Paving, Inc. $55,345.00
* A. Folino Construction, Inc. $61,831.86

Both companies provided the necessary Bid Bond/Surety Company. The list of streets to pave are: St. Andrew’s Drive.

Bids were turned over to the Engineer to check the bids and calculations.

*Summer Employees – Return of Daniel Savilisky / Michael Savilisky* – motion made to hire Daniel Savilisky and Michael Savilisky pending pre-employment testing at a rate of $8.00 per hour by Commissioner Inman; Commissioner Mahosky amended motion to increase the wage to $8.25 per hour. Upon a roll call vote: Bradow, yes; Mahosky, yes; Inman, yes; Policaro, abstain. Amended motion for the wage of $8.25 per hour passed. Police Chief Stanislawski brought to the attention of the Board, the wage freeze that was implemented for all part time employees at the beginning of the year. A discussion was held regarding part time wages. Commissioner Mahosky seconded the original motion to re-hire summer help. Upon a roll call vote, motion passed unanimously.

Motion to rescind the increase in part time wages made by Commissioner Mahosky. No second to the motion; motion fails.

*COG Summer Commodities Bid – Reed Oil* – motion made by Commissioner Inman to accept the Reed Oil COG Bid; seconded by Commissioner Bradow. Passed unanimously.

*Road Report* – Commissioner Inman provided the following report:

1. This is the fifth year that we have done our own street sweeping. In the past we paid about $3,000 dollars a year for a contractor to sweep the streets of the township. Therefor doing it ourselves we have a savings of over the last five years of $15,000. I will however need to put in the 2019 budget for a new broom at a cost of $700 dollars as we wore ours out this year.
2. We had with the storms this spring a major sink hole at Dr. Mory Moskovitz’s residence on Lindsay drive in his yard as we have a storm sewer that goes down thru his property. The pipe broke causing the sink hole. This was dug up, the piping replaced, the hole filled in and seeded, all for the cost of $186 dollars. I am sure we would have not had it done this cheaply with a contractor.
3. We are preparing St. Andrews Drive for paving. We are doing all of the prep work ourselves to save from having a contractor come in. They just finished this week putting in a new catch basin at the corner of Fairway Drive and St Andrews and once we get the summer help will be putting in new storm drainage for about 800 feet on St Andrews Drive to save contractors fees as well.
4. We will be doing a survey next week continuing our work to replace street lights in the Township with new LED lighting to reduce costs. We paid about $55,000 a year in the past for street lighting replaced the lights to Sodium Vapor and had a savings of about $10,000. When we started this program our costs were about $45,000 and are now down to $39,000. It is going to take some time but we hope to get it down to about $30,000 in a few years. All it takes is walking an area of the township for about a day, collecting the pole numbers and then submitting them to Duquesne Light for changing. We have been doing this program for about four years, this will be our fifth.
5. In the fall of last year we repaired a major drainage problem in 13th Street installing a new catch basin and piping. Joe was able to convince PennDot to give him a catch basin because some of the water was from Darlington Road and he used some pipe that we had on hand so the cost of this was just large gravel over the piping.
6. So far this year we have put down 25 ton of patching material on the township roads this spring.

 **Ordinances/Policies –** none.

 **Code Enforcement –** Mr. Morrow submitted his April report for review. No comments or questions were asked.

 **Police/Township Office/COG –** Commissioner Policaro presented the following items:

*Police Report for April 2018* – Police Chief Stanislawski submitted his April report for review. No comments or questions were asked.

*Traffic Sudy/Warrant – 13th Street both East and West Bound Lanes* – pending further evaluation.

*Naloxone Policy* – for review.

*Evidence and Property Inventory Policy* – for review.

*Use of Force Policy* – for review.

*Weapon’s Policy* – for review.

*Conditional Offer of Employment – Matthew Straub* – passed all testing with the exception of the psychological evaluation. Motion made to hire Mr. Straub upon the passing of his psychological evaluation by Commissioner Mahosky; seconded by Commissioner Inman. Upon a roll call vote motion passed unanimously.

*Summer Help Conditional Offer – Rebekah Padezanin* – motion made to hire Miss Padezanin at $13.00 per hour as part time summer help in the township office made by Commissioner Mahosky; seconded by Commissioner Inman. Passed unanimously.

Motion was made by Commissioner Inman; seconded by Commissioner Mahosky approving **all** Committee Reports as presented. Passed unanimous.

 **Unfinished Business:** Mr. Larry Lennon advised the Board the 2018 Road Program Bids prices as read previously are correct. Motion to award the contract in the amount of $55,345.00 to Youngblood Paving subject to the Engineer checking the bids and calculations received made by Commissioner Inman; seconded by Commissioner Mahosky. Passed unanimously.

 **Township Agencies:** none*.*

 **Communications:** *Beaver County Tax Claim Bureau – Resolution 042618-03 – Exonerating the Collection of 2015 and 2016 County, Borough and School Taxes for Parcel 72-004-0311.000 (1021 Highland Avenue) –* Mrs. Sherri Hurst advised 2012-2014 were previously exonerated, this is advising the Township 2015-2016 are also exonerated.

 **New/Miscellaneous Business:** The quarterly payment due to the Patterson Township Municipal Authority was presented for payment in the amount of $26,976.57. Motion to pay made by Commissioner Mahosky; seconded by Commissioner Inman. Passed unanimously.

*Hallett Associates – Receipt of Pension Reports (GASB 67/68)* – copy is available in the Township Secretary’s office for review. Commissioner Inman requested a copy.

Commissioner Inman advised the money received from the sale of the 2007 Ford F-350 in the amount of $7,226.00 should be deposited back into the Sewer Maintenance Fund account.

Mr. Jim Fulton questioned grant money possibilities for sewer work needing to be done in the township. Commission Inman advised the Municipal Authority applied for the grant and it is still pending.

**Executive Session**: The Board went into Executive Session at 8:06 p.m. for discussion on a personnel issue.

The meeting was back in session at 8:20 p.m.

Motion made to reduce summer help wages from $8.25 per hour to $8.00 per hour made by Commissioner Inman; seconded by Commissioner Mahosky. Passed unanimously.

There being no further business to be brought before the Board, motion was made by Commissioner Inman to adjourn. Seconded by Commissioner Mahosky the meeting adjourned at 8:22 p.m.

 Respectfully submitted:

 Rebecca A. Keller

 Township Secretary

Copy: Kenneth G. Fawcett, Esq.

 Larry Lennon, Jr., P.E.

 Board of Commissioners