

Patterson Township Board of Commissioners
Regular Meeting
July 11, 2019

The Patterson Township Board of Commissioners held their regular meeting on Thursday, July 11, 2019 at 7:00 pm at the Municipal Complex, 1600 19th Avenue. Following the call to order and Pledge of Allegiance, roll call showed the following Commissioners were present; Commissioner Policaro, Commissioner Inman, Commissioner Hoover, and Commissioner Mahosky. Commissioner Bradow was absent.

Minutes: The minutes and the deletion of the electronic recorded minutes of the meetings held on Thursday, June 13, 2019 were presented for approval. Motion was made by Commissioner Mahosky; seconded by Commissioner Hoover approving as presented. Passed unanimously.

Public Hearing: None

Public Comment/Visitors: *Gary Gache, Patterson Township Municipal Authority*, - came to discuss the approval of the 20th Avenue Sewer project. Commissioner Hoover asked Mr. Larry Lennon Jr (Township Engineer) to confirm if the paving listed on the Bid sheet provided by Mr. Gache would cover the entire road to comply with the current Ordinance. Mr. Lennon advised that the Ordinance only applies to roads which have been paved in the last five year, as such this ordinance would not apply to this project. He also advised that the bid sheet did indicate that the entire road would be repaired after it was opened for this project. The Materials listed were to repair the main line and the cross trenches.

Abigail Reider, 901 Highland Drive, Resident – Came to the Board to say thank you for assisting in having No Left Turn signs placed on 8th street and Highland Avenue. She came to ask the Board how far back she need to cut the bushes, as requested by PennDot. She also questioned where her property line is and where PennDot is required to maintain, as she believes that the bushes are actually on PennDot's right of way and not her property. Commissioner Policaro advised that she reach out to the County Assessor's Office to try to determine where her property line is.

Motion was made by Commissioner Mahosky to accept the bank loan terms for the 20th Avenue Sewer Project as follows; \$280,000.00 loan at 4.00% interest for 120 months, seconded by Commissioner Inman. Passed unanimously. The total cost of the Project will be \$289,215.00.

Treasurer's Report: The Treasurer's Report for the General Fund, Sewer Fund and PLGIT accounts were presented by Secretary Christin Milnes. There being no questions or comments, motion was made by Commissioner Hoover; seconded by Commissioner Inman accepting the report as presented. Passed unanimously.

Monthly Bills: The monthly bills for June/July were submitted for payment. Motion was made by Commissioner Hoover; seconded by Commissioner Inman approving payment. Passed unanimously.

Engineer's Report: *Mr. Larry Lennon, Jr.*, presented his monthly report regarding the following items:

MS4 Program –the Next progress reports will be due in September.

2019 Road Program –Pre-construction was held and work should start the beginning of August 2019.

Multimodal Grant –Grant is being worked on to request funds to complete the road work which is needed on St. Andrews and Fairway Drives and Fox Road. Application is being finalized.

Solicitor's Report: *Attorney Sherry Hurst*, advised that the Small Cell Towers will be coming to Patterson Township in the future provided a draft copy of the Small Cell Towers Ordinance for review and discussion at the August meeting. Attorney Hurst also advised that there will upcoming meeting with Crown Castle who is doing some of the installation.

Attorney Hurst advised to pay the taxes on the Spinnenweber property and she will file an appeal for 2020 going forward.

Attorney Hurst advised that a response was received from the letter sent to J. Young Recycling. The letter stated that no one is taking glass at this time. The letter also advised that they are not able to tell the Township how much weight was lost when the glass pick up stopped.

Motion was made by Commissioner Hoover to pay the tax bill for the Spinnenweber property in the amount of \$69.97; seconded by Commissioner Inman approving payment. Passed unanimously.

Motion was made by Commissioner Mahosky to approve the amendment of the personnel policy to include the Performance Review Summary Form; seconded by Commissioner Hoover. Passed unanimously.

Committee Reports: Fire - Commissioner Hoover presented the following reports:

June fire calls with a total of 18 calls in the amount of \$406.25. Commissioner Hoover motioned for payment; seconded by Commissioner Inman. Passed unanimously.

Commissioner Hoover- advised there would additional meetings with the members of the Patterson Heights Fire Department and Patterson Township Fire Department to discuss the interest in a possible merger. If there is enough interested from the members of each department the potential merger will be presented to the governing bodies for approval.

The Fall Clean-up day will be in September. There will be a leaflet with the information sent out with the July Sewer billing. This will be provided by the Fire Department.

Chief Tony Ferrazzano resigned from the Fire Department, the officer structure is as follows:

Chief: Frank Policaro III
 Deputy Chief: Phil Graeser
 2nd Assistant Chief Tyler Crognale
 1st Captain: Hank Crognale
 2nd Captain: Sean Steifel

Motion was made by Commissioner Hoover to approve changes in the Officer Structure of the Fire Department; seconded by Commissioner Inman. Passed unanimously.

Parks/Recreation/Finance – Commissioner Mahosky presented the following reports:

Motion was made by Commissioner Mahosky to implement the Personnel Evaluation forms discussed in the Solicitors Report, the Performance Review Summary Form; seconded by Commissioner Hoover. Passed unanimously. Commissioner Hoover stated that the personnel policy should reflect the dates that the review is to be completed, for 2019 they will be completed in December and from 2020 forward they shall be completed in September by the Department Heads.

Motion was made by Commissioner Mahosky to move Randy Eckleberger from an alternate to a full member of the Civil Service Commission; seconded by Commissioner Hoover. Passed unanimously.

Motion was made by Commissioner Mahosky to accept letter of Resignation from Fran Tunno from the Civil Service Commission; seconded by Commissioner Hoover. Passed unanimously.

Public Works – Commissioner Inman presented the following report:

The Public works guys have been working tirelessly to correct all of the damage from the heavy rains we have been having the past couple of weeks, and continue to correct the water run off issues on 19th Ave.

Ordinances/Policies – No report

Code Enforcement – No report

Police/Township Office/COG – Commissioner Policaro presented the following reports:

Police Report– Police Chief Stanislawski submitted his June report for review. No comments or questions were asked.

Chief Stanislawski- discussed the possibility of officers from the Patterson Township Police joining the Attorney General’s Drug Task Force. Any work for the Attorney General’s Office would be on the off duty hours from Patterson Township. Attorney Hurst raised a question regarding the Liability insurance coverage which is to be researched.

Chief Stanislawski advised that if any officer is required to stay late at and Attorney General event which results in being late for a shift with Patterson Township, would require the officer to make up the missed hours within the current pay period. Chief Stanislawski also advised that no Attorney General work is permitted while on Duty with Patterson Township. The approval to add Chief David Stanislawski and Officer Keith Girting to the Attorney General Task Force was tabled for a vote at the August meeting.

Motion was made by Commissioner Hoover; seconded by Commissioner Inman approving **all** Committee Reports as presented. Passed unanimous.

Unfinished Business: none

Township Agencies: none

Communications:

Letter was received from PennDOT- Response to Request re: Traffic Study 8th Street and 51, this will not be completed until the Township agrees to pay the \$225,000.00 to install lights at this intersection should they be warranted. Commissioner Policaro suggested that the Township looks into trying to meet with the Governors Traffic Safety Committee to see if there are any other options for small townships.

New/Miscellaneous Business:

The 2018 Township Financial Audit has been completed- Auditor Mark Turnley will be present at the August Work Session to answer any questions.

Motion was made by Commissioner Hoover to purchase 101 Recycling Cans for \$1695.00; seconded by Commissioner Inman. Passed unanimously.

Executive Session: None

There being no further business to be brought before the Board, motion was made by Commissioner Hoover to adjourn; seconded by Commissioner Inman. The meeting adjourned at 8:02 p.m.

Respectfully submitted:

Christin Lyn Milnes

Copy: Kenneth G. Fawcett, Esq.
Larry Lennon, Jr., P.E.
Board of Commissioners