

Patterson Township Board of Commissioners
Regular Meeting
January 14, 2021

The Patterson Township Board of Commissioners held their regular meeting on Thursday, January 14, 2021 at 7:00 pm held via Video/teleconference. Following the call to order and Pledge of Allegiance, roll call showed the following Commissioners were present; Commissioner Inman, Commissioner DeLuca, Commissioner Hoover, Commissioner Wagoner, and Commissioner Bartoe. All Commissioners were present.

Minutes: The minutes of the meetings held on Thursday December 21, 2020 Year end meeting, were presented for approval. Motion was made by Commissioner DeLuca to approve the Meeting minutes from the December 21 Year end meeting as presented, seconded by Commissioner Hoover. Roll call vote; held Pass unanimously.

Public Hearing: None

Public Comment/Visitors: None

Treasurer's Report: The Treasurer's Report for the General Fund, Sewer Fund and PLGIT accounts were presented by Secretary Christin Milnes. A motion was made by Commissioner Wagoner; seconded by Commissioner Bartoe accepting the report as presented, after a Roll call vote; Pass unanimously.

Monthly Bills: The monthly bills for December/January were submitted for payment. Motion was made by Commissioner Hoover; seconded by Commissioner Wagoner approving payment after a Roll call vote; Pass unanimously.

Engineer's Report: *Mr. Larry Lennon, Jr.*, presented his monthly report regarding the following items:

DEP Notification- Municipal Authority will meet in January to finalize plan of moving forward to address the CAP. Beaver Falls Municipal Authority with postpone the meeting of the Joint Sewer users members until all the CAPs are approved for all members.

2021 Road Program- Road Review was completed with the Road commissioner and Public works foreman. The updated road review spreadsheet and alternatives for 2021 road program are being prepared at this time.

CFA Small Water and Sewer Grant- Lindsay Drive: the field survey work has been completed the mapping is being completed at this time.

Beaver County Conservation District- Motion of Memorandum will need to be approved. Ken Fawcett provided Resolution 2021 001 to adopt the Memorandum of Understanding with Beaver County Conservation District. A motion was made by Commissioner Wagoner to adopt Resolution 2021 001 for the approving the adoption of the Memorandum of

Understanding with the Beaver County Conservation District. seconded by Commissioner DeLuca. Roll call vote; held Pass unanimously.

Solicitor's Report: *Ken Fawcett provided the following report:*

Tax Collector Salary: Attorney Fawcett advised the Board that should they have a desire to change the Tax Collector's salary this will need to be completed prior to the primary election in May. Any change would require a change in the Ordinance.

Civil Service Ordinance: Attorney Fawcett advised the Board the requested changes have been incorporated into the Ordinance. The Ordinance was advertised in the Beaver County times as required and not will need to be voted on by the Board. The changes include; an increase for the residency requirement from 15 to 30 mile radius from the police department; Requires ads for vacancies to be publish online in addition to in the paper; modification to the physical agility testing to be defined more broadly to allow the Commission more latitude in the test to be applied; allow for Commission members to act as examiners provided that any Commission member acting as such cannot participate in any appeal; provide that, in the event an applicant fail the physical or psychological exam, that the Board will appoint a designee to meet with and discuss whether accommodations can be made. (as required by the 1st Class code) Commissioner Wagoner questions whether the Civil Service Commission should review the final ordinance prior to adoption, Commissioner Hoover advised that the Civil Service Commission is who requested the changes therefore they do not need to review prior to the ordinance being passed by the Board. He also advised that he will provide a copy of the updated ordinance to all members of the Civil Service Commission. Motion was made by Commissioner Hoover to adopt Ordinance 475 Civil Service update seconded by Commissioner Bartoe. Roll call vote; held Pass unanimously.

*Resolution 2021-002-*Attorney Fawcett advised the Board that due to changes to the First Class Township Code, the Secretary's salary must now be set by Resolution. Motion made by Commissioner Wagoner to adopt Resolution 2021 002 setting the Secretary's salary and compensation for year 2021 Seconded by Commissioner Bartoe; under discussion, Commissioner Hoover questioned if this included any increase in pay for this year. Commissioner Wagoner advised that is include the 2% increase that was approved with the passing of the Budget for 2021 call vote; held Pass unanimously.

Committee Reports: Public Safety –

Commissioner Inman presented the following reports:

Police Report– Police Chief Stanislawski submitted his December 2020 report for review. No comments or questions were asked.

Commissioner Bartoe presented the following reports:

Commissioner Bartoe made a motion to approve payment to Patterson Township Fire Department for 13 reports for 37.5 hours totaling \$243.75 for the Calls in December, seconded by Commissioner DeLuca, after a Roll call vote; Pass unanimously.

Commissioner Bartoe advised the Board that the 2021 officer for the Fire Department would need to be approved. Commissioner Bartoe provided the following list of officers for approval:

Fire Line Officers

Chief- Philip Graeser
 Deputy Chief- Tony Ferrazzano
 2nd Asst Chief- Tyler Crognale
 1st Captain- Hank Crognale
 2nd Captain- Sean Steifel
 Crognale
 3rd Captain- Bob Buck

Social Officers

President- Hank Crognale
 Vice President- Bob Buck
 Secretary- Melissa Graeser
 Treasurer- Mark Utnehmer
 Financial Secretary- Travis
 Trustees- Hank Crognale; Philip
 Greaser and Dillon Utnehmer

Motion was made by Commissioner Bartoe to confirm the appointment of the above officers as

Provided by the Fire Department. Seconded by Commissioner Hoover Roll call vote; held Pass unanimously.

Public Works/Building & Grounds/Zoning/Land Use/Refuse/Recycling – Commissioner DeLuca presented the following report:

No report

Administration/ Finance/ Recreation and Community Life – Commissioner Wagoner presented the following report:

Secretary Milnes advised the Board that she continues to work with Mr. Denman from Edward Jones as requested by Commissioner Hoover. A meeting will be scheduled in the coming months to allow Mr. Denman an opportunity to address the Board and provide on options relating to the Township Pensions. Attorney Fawcett advised the Board that any changes to the Township's pension would require additional steps and could become costly to the Township.

Government Affairs/ COG/ Civil Service – Commissioner Hoover presented the following report:

No report

Code Enforcement – November Report provided no comments or questions were asked.

Motion was made by Commissioner DeLuca; seconded by Commissioner Hoover approving **all** Committee Reports as presented after a Roll call vote; Pass unanimously.

Unfinished Business: None

Township Agencies: None

Communications:

- a. U.S. Census Bureau- award – Recognition for partnership and engagement program assistance with 2020 Census.

New/Miscellaneous Business:

Sec-1 Financial forms- Yearly forms are now available, it is requested that the forms be completed and returned as soon as possible.

Patterson Township Municipal Authority 4th Supplemental Lease- Quarterly Transfer – Patterson Township Municipal Authority 4th Supplemental Lease- \$8526.78
Motion made by Commissioner DeLuca to approve payment to the Patterson Township Municipal Authority in the amount of \$8526.78, seconded by Commissioner Wagoner
Roll call vote; call vote; held Pass unanimously.

Executive Session: None

There being no further business to be brought before the Board, motion was made by Commissioner DeLuca to adjourn; seconded by Commissioner Wagoner. The meeting adjourned at 7:50p.m.

Respectfully submitted:

Christin Lyn Milnes

Copy: Kenneth G. Fawcett, Esq.
Larry Lennon, Jr., P.E.
Board of Commissioners