

Patterson Township Board of Commissioners
Regular Meeting
February 13, 2020

The Patterson Township Board of Commissioners held their regular meeting on Thursday, February 13, 2019 at 7:00 pm at the Municipal Complex, 1600 19th Avenue. Following the call to order and Pledge of Allegiance, roll call showed the following Commissioners were present; Commissioner Inman, Commissioner DeLuca, Commissioner Hoover, Commissioner Wagoner, and Commissioner Bartoe. All Commissioner were present.

Minutes: The minutes and the deletion of the electronic recorded minutes of the meetings held on Monday, January 6, 2020 were presented for approval. Motion was made by Commissioner Hoover; seconded by Commissioner DeLuca approving as presented. Passed unanimously.

Public Hearing: None

Public Comment/Visitors:

Mrs. Laura Thomas- 1820 8th Street—Came to the Board to discuss lien on property. Commissioner Inman advised that the total balance for the lien, plus costs and interest would be \$637.21 Motion was made by Commissioner Wagoner to set the lien bill at \$637.21 Seconded by Commissioner DeLuca. Passed unanimously.

Mr. and Mrs Joseph Tatarek- 1816 11th Street—Came to the Board to discuss concerns with brush and weeds on the adjoining property. Resident advised the Board that he has been working with Code Enforcement since June of 2019 and nothing is being done. Resident believes that the weeds and brush are in violation of the Township Code. Resident is requesting regular updates and status reports to be provided by Code Enforcement Officer. Discussion was held on the issued. Commission Bartoe advised that is it sounds like this may be more of a property line dispute than a code enforcement matter, however suggested that Commissioner DeLuca, discuss the matter with the Code Enforcement officer to determine what his position is on the matter and what the next steps are moving forward.

Mr. Patrick Moore- 1 Lindsay Drive—Came to the Board to discuss the proposed drainage project on Lindsay Drive. He stated he has observed the emergency repair, at the bottom of the hill and wanted to know if there were any additional plans to fix the storm water issues on Lindsay Drive. Commissioner Inman advised that Lindsay Drive is not owned by the Township; however the Township has applied for a grant from the PA Small Sewer and Water, however we do not anticipate hearing back with regard to this grant until late summer or early fall. He also advised the resident that if the Township is not able to secure the grant funds, then the Township will not be able to make any upgrades to the Storm Sewer system on Lindsay drive do to the total cost of the project. Engineer Larry Lennon advised that if the grant is secured the plan would be to add additional catch basins. He also advised that the largest contributor of water to this system is Penn DOT who has not accepted any responsibility to date.

Treasurer's Report: The Treasurer's Report for the General Fund, Sewer Fund and PLGIT accounts were presented by Secretary Christin Milnes. Under discussion Commissioner Wagoner requested that the Township Secretary provide PLGIT investment rates to the March meeting to discuss moving funds from the Wesbanco Sewer Fund to the PLGIT Sewer and Sewer Maintenance

funds. A motion was made by Commissioner Bartoe; seconded by Commissioner Wagoner accepting the report as presented. Passed unanimously.

Monthly Bills: The monthly bills for January/February were submitted for payment. Motion was made by Commissioner Hoover; seconded by Commissioner DeLuca approving payment. Passed unanimously.

Engineer's Report: *Mr. Larry Lennon, Jr.*, presented his monthly report regarding the following items:

MS4 Program –Next progress report due September 2020. Mock Inspection will be held with Township staff in the coming months.

Lindsay Drive Storm Sewer Emergency Repair- Repairs have been completed and the invoice from Rudzik Excavation in the amount of \$46,250.00 was submitted for review and payment. A motion was made by Commissioner DeLuca to pay the Invoice from Rudzik Excavation in the amount of \$46,250.00; seconded by Commissioner Bartoe. Passed unanimously.

PA Small Water and Sewer Program Grant: Application was filed for funding consideration awaiting results.

2020 Road Program: The approximate cost to complete St Andrews Drive and Fairway Drive will be \$265,769.00, a motion will need to be made to put this out for bid. Motion was made by Commissioner DeLuca to put bid out for St. Andrews Drive and Fairway Drive to be completed. Under discussion, Commissioner Hoover requested the list which was prepared in 2018 that listed all of the Township roads and the plan to fix them based on when they were last repaired and age of roadways. Commissioner Inman advised that the plan is being followed. Commissioner Hoover requested that the Engineers provide an updated copy of this list. Commissioner Hoover asked the Engineers for the top road on this list was St. Andrews and Fairway. Discussion was held on the plans for the 2020 and 2021 road programs. Commissioner Inman advised that it is the Townships plan to replace Fox Ave in the 2021 Road program due to the cost and budget restrictions. Commissioner Wagoner asked for clarification on the funding for the 2020 Road Program, Commissioner DeLuca advised that this year's Road Program would be paid from with \$100,000.00 from the General Fund budget, the remaining balance in Liquid Fuels from 2019 and the 2020 deposit from Liquid Fuels which will deposited on March 2, 2020. Commissioner Bartoe, requested the bids be presented. Motion made by Commissioner DeLuca was seconded by Commissioner Wagoner, Passed unanimously.

Solicitor's Report: *Mrs. Sherri Hurst*- No report

Commissioner Wagoner advised that the Township would like to seek a grant from DCED to help cover the cost of the Park Survey with this being said, Commissioner Wagoner wanted to know if the township should address the Real Estate Agreement with the Township Residents at this time or wait for a determination on the Grant. Solicitor advised that the Township move forward with the Real Estate Agreement as if the surveys differ this could result in additional litigation or a subdivision being needed which could be costly and take a while to complete if a quiet title matter needed to take place. Discussion was held. Motion was made by Commissioner Bartoe to accept the Real Estate Agreement and allow the Solicitor to reach out to the residents for their review and execution of the agreement. Motion was seconded by Commissioner Wagoner Passed unanimously.

Committee Reports: Public Safety –

Commissioner Inman presented the following reports:

Police Report– Police Chief Stanislawski submitted his January report for review. No comments or questions were asked.

Commissioner Inman advised he is completing an internal review of the Police Department Budget and expenses.

Commissioner Bartoe presented the following reports:

Rescue Training was held in January, Commissioner Bartoe was impressed with the level of professionalism and expertise which was shown at this training with Patterson Township Fire Department and Patterson Heights Fire Department.

Commissioner Bartoe also attended the January monthly meeting for the Fire Department which was open and informative. Following the meeting he received a tour of the station and had a discussion with the chief and assistant chief with regard to the pumper that needs to be refurbished and recertified this year.

The Fire Department received an EMS grant in the amount of \$11,920.00 these funds will be used to offset the cost to purchase new digital radios.

December fire calls with a total of 14 calls in the amount of \$458.25. January fire calls with a total of 13 calls in the amount of \$422.50. Commissioner Bartoe motioned for payment; seconded by Commissioner Hoover. Passed unanimously.

Public Works/Building & Grounds/Zoning/Land Use/Refuse/Recycling – Commissioner DeLuca presented the following report:

Commissioner DeLuca made a motion to pay the invoice from Stefanik Next Generation in the amount to \$7,211.45 for the emergency repair of the sanitary sewer on 19th Ave, seconded by Commissioner Bartoe. Passed unanimously.

Commissioner DeLuca advised that the Pump Station on Route 51 is due to be updated, it needs the Scatabox removed and replaced with a new Mission Control box. Commissioner DeLuca made a motion to accept the bids from Mission Communications Systems in the amount of \$3,250.00 for the Mission Control box and the bid from Yates Electrical in the amount of \$2,234.40 to install the Mission Control Box seconded by Commissioner Wagoner, pass unanimously.

Commissioner DeLuca advised the he, Joseph Cipolla and Secretary Christin Milnes met with Josh Collins from the Coalition Against Bigger Trucks. Mr. Collins is requesting that municipalities across the area send letters to their state representatives and ask them to oppose the changes which would allow longer, heavier and larger trucks to travel on the roads. Chief Stanislawski advised that there has been a rise in the number of incidents with large trucks. Discussion was held on whether it would be beneficial for the Township to install “Not a GPS Route” signs on the side streets. Commissioner DeLuca advised that he would like to work with the Chief to identify what streets may require the signs and then obtain pricing for the signs. Commissioner Hoover would like to move forward with drafting letters which are specific from our Township and our needs as opposed to using the pre-drafted letters.

The 902 Recycling Grant application process for this year is now open. Commissioner DeLuca, Commissioner Inman, Joseph Cipolla and Secretary Christin Milnes did complete the Pre-Application meeting with Holly Vogt. The plans for this year are to seek grant funds to put up a fence and make a more permanent place to put dumpsters for the leaf and brush clean up off of Ray Street.

Commissioner DeLuca advised the he would like to seek bids to have the locks on the building changed as well as purchase a new keypad for the Police Department main door. Chief Stanislawski also requested that the Township seek a quote to have a hard wired electric doorbell installed.

Administration/ Finance/ Recreation and Community Life – Commissioner Wagoner presented the following report:

No report for administration or Finance.

Commissioner Wagoner made the following report with regard to Recreation and Community Life” DCNR grant is now open, Commissioner Wagoner will work with Township Secretary to complete the grant application seeking funds to offset the cost of a survey of the Township Park. Commissioner Wagoner will provide additional information at the March meeting. Commissioner Bartoe suggested that the Township could also seek grants from the Riverwise program through COG.

Commissioner Wagoner advised she is looking into several community projects to include adding a space at Honor Roll to honor past commissioners. One idea included allowing residents and the Township to purchase honorary bricks to honor Commissioners who served for a specific number of years or more. Commissioner Wagoner is still researching this and will be reaching out to other Municipalities who have done this type of project to see how it was completed.

Commissioner Wagoner also is looking into the idea of community Block parties when the residents can rent the townships projector and screen for community events.

Commissioner Wagoner also discussed the possibility of having food truck days, Patterson Heights has had success with these types of events. She believes this is something that the Township should look into hosting.

Additionally Commissioner Wagoner is looking into the possibility of selling Community day banners to be purchased by the residents and hung on poles throughout the Township.

Government Affairs/ COG/ Civil Service – Commissioner Hoover presented the following report:

Commissioner Hoover advised that the Fire Department Merger information and powerpoint have been shared with Commissioner Bartoe and they are moving forward with discussion.

Commissioner Bartoe provided a summary of the January COG Meeting. Commissioner Bartoe was impressed with the participation by the surrounding communities in our corner of the county.

Commissioner Hoover advised with regard the Civil Service, he would like to meet with Chief Stanislawski to discuss the current needs of the Department as well as meet with the Current Civil Service Commission to determine the status of the most recent testing and list. Commissioner Hoover advised he will reach out to Timothy Staub, Bill Wagoner, and Eric Hermick about filling the current vacancies on the committee. Commissioner Inman advised he had spoken with Bill

Wagoner and he is interested in serving on the Civil Service Commission. Motion was made by Commissioner Bartoe to accept Bill Wagoner as an alternate member on the Civil Service Commission, seconded by Greg DeLuca, Commissioner Wagoner abstained from vote due to personal conflict, passed unanimously with remaining commissioners.

Code Enforcement – Monthly Report for January was submitted for review. No comments or questions were asked.

Motion was made by Commissioner Hoover; seconded by Commissioner Bartoe approving **all** Committee Reports as presented. Passed unanimously.

Unfinished Business:

Highland Ave- No Left Turn- Commissioner Wagoner advised this matter has been pending since April 2019 when resident Abigail Rieder came to the monthly meeting. At that time Mrs. Rieder did provide a petition signed by the residents in her block of Highland Ave which requested a “No left turn” from Highland Ave onto Eight Street and a “No left turn from Eight Street on to Highland Ave. the later has already been completed by PennDOT. Commissioner Wagoner recommends that the Township move forward with honoring what the residents requested as the Engineers have determined that a “No left turn” sign is warranted at this intersection. Commissioner Wagoner makes a motion to approve the “No let turn” from Highland onto Eight Street and approve the solicitor to draft and advertise the ordinance. Commissioner Inman advised that not all residents living on Highland Ave were asked to sign the petition, it was only the resident on the one block of highland. Commissioner Hoover asked Chief Stanislawski if there have ever been any accidents at the intersection, the Chief advised there have been accidents at this intersection. Commissioner DeLuca remade the motion to approve the “No let turn” from Highland onto Eight Street and approve the solicitor to draft and advertise the ordinance. Seconded by Commissioner Hoover Commissioner Inman called for a roll call vote: Commissioner Hoover Yah; Commissioner Wagoner Yah, Commissioner Inman Nay; Commissioner DeLuca Yah; Commissioner Bartoe Yah motion passes

Township Agencies: none

Communications:

- A. Brady’s Run Sanitary Authority- Letter- 2020 Sanitary Treatment rates- 3.016% decrease from 2019
- B. Pennsylvania One Call System- Letter-2020 Rate Structure- no change
- C. PA Municipal League- Legislative Locator- Changes to First Class Township Code and Sunshine Act
- D. PA Department of Conservation and Natural Resources- Letter- 2020DCNR recreation and Conservation grant program now open
- E. Beaver- Lawrence Central Labor Council- Invitation- Human Rights Banquet 18 April 2020 7:00p.m.

New/Miscellaneous Business:

Sewer Fund – Quarterly Transfer - \$26,976.57 to PTMA: motion made by Commissioner Hoover; seconded by Commissioner DeLuca. Passed unanimously.

Sewer Fund – Quarterly Transfer 4th Supplemental Lease - \$8,526.78 to PTMA: motion made by Commissioner Bartoe; seconded by Commissioner DeLuca. Passed unanimously.

PATH Municipal Secretary Training- March 24,2020 \$80.00- Motion was made by Commissioner Wagoner; seconded by Commissioner Hoover to send Christin Milnes to this class and reimbursement of mileage and meals. Passed unanimously.

Invoice- Pennsylvania Association of Notaries- \$392.35 to renew Notary and Bond for Secretary Christin Milnes - Motion was made by Commissioner Hoover; seconded by Commissioner DeLuca to pay the invoice. Passed unanimously.

Executive Session: None

There being no further business to be brought before the Board, motion was made by Commissioner Hoover to adjourn; seconded by Commissioner DeLuca. The meeting adjourned at 8:37 p.m.

Respectfully submitted:

Christin Lyn Milnes

Copy: Kenneth G. Fawcett, Esq.
Larry Lennon, Jr., P.E.
Board of Commissioners