

Patterson Township Board of Commissioners
Regular Meeting
August 12, 2021

The Patterson Township Board of Commissioners held their regular meeting on Thursday, August 12, 2021 at 7:06 pm held at Patterson Township Fire Department located at 319 Darlington Road, Beaver Falls. Following the call to order and Pledge of Allegiance, roll call showed the following Commissioners were present; Commissioner Inman, Commissioner DeLuca, Commissioner Wagoner, Commissioner Bartoe and Commissioner Hoover. All commissioners were present.

Minutes: The minutes of the meetings held on Thursday July 8, 2021 meeting, were presented for approval. Motion was made by Commissioner Wagoner to approve the Meeting minutes from the July 8 meeting as presented, seconded by Commissioner Bartoe. Roll call vote; held Pass unanimously.

Public Hearing: None

Public Comment/Visitors:

Stephen Petrosky- 2 N. Old Oak Drive; came to the Board to discuss flooding in the yards along N. Old Oak Drive as a result of the heavy rains that have been occurring. Commissioner DeLuca advised that he had been to the properties and did view the video of the flooding which was provided. He also advised that he has spoken with Patterson Heights' Road Foreman, who advised that Patterson Heights will be addressing at their meeting next week. Commissioner DeLuca advised that he will bring the solution from Patterson Heights to the Board at the next meeting. Commissioner DeLuca also advised that he will have the line cameraed again to determine the extent and cause of the flooding.

Treasurer's Report: The Treasurer's Report for the General Fund, Sewer Fund and PLGIT accounts were presented by Secretary Christin Milnes. A motion was made by Commissioner Wagoner; seconded by Commissioner DeLuca accepting the reports as presented, after a Roll call vote; Pass unanimously.

Monthly Bills: The monthly bills for July/ August were submitted for payment. Motion was made by Commissioner Hoover; seconded by Commissioner Bartoe approving payment after a Roll call vote; Pass unanimously.

Engineer's Report: *Mr. Larry Lennon, Jr.*, presented his monthly report regarding the following items:

DEP Notification- two of the flow meters (Fern Ave and West 11th Street) were removed; Steffin Hill flow meters remains in place.

MS4 Program- All outfall resting has been completed, a report will be sent to the Township in the coming days. Staff training and progress report review was completed

with staff. Annual progress report is due 30 September 2021. The Board's annual training will be completed at the September meeting.

2021 Road Program- Larry Lennon advised that the preconstruction meeting has been held and the Notice to Proceed has been sent to Youngblood paving. Contractor anticipates mid-September start date.

CFA Small Water and Sewer Grant- Lindsay Drive: Engineers are awaiting Highway Occupancy permit from PennDOT. Project will be ready for advertising once this permit is received from PennDOT. Engineers advised that all contractors are having difficulty obtaining the piping and construction materials needed so the start day could be delayed.

PennDOT Multimodal Grant- Sidewalk improvements- Currently awaiting meeting with PennDOT for contract review.

Commissioner Hoover raised questions regarding the funding for the MS4 projects. The engineer stated he would get preliminary costs for the planning and permitting phase. Commissioner Wagoner advised she will include this in her budget proposals in the coming months.

Solicitor's Report: *Ken Fawcett provided the following report:*

Resolution 2021-007- Participation in a DCED study for the creation of a regional police force. Attorney Fawcett read the resolution to the Board and a motion was made by Commissioner Hoover to adopt Resolution 2021-007, seconded by Commissioner Wagoner, Commissioner Hoover advised that with the passing of this resolution the Township is not taking action to dissolve the Patterson Township Police Department, the township is just working with the District Attorney's office to explore the feasibility of a regional police department, and gathering information. Following a Roll call vote the motion Passes unanimously.

Small Cell Tower Ordinance- Attorney Fawcett advised that with the upgrade to 5g signals, many companies are using small cell towers to boost their signals in the existing right of ways. He advised the Board that they had previously started to review an ordinance which was placed on hold to allow the state to make changes. Attorney Fawcett advised he will be reviewing the previously provided ordinance and make recommendations to the Board with regard to updates that are needed or can be made, in include but not limited to the fee which can be charged. The Township will only have 60 days to adopt a resolution which is in conjunction with the State's regulations. Attorney Fawcett with provided recommendations at the September meeting with the intention of advertising for the October meeting to meet the State's 60 day timeline.

Tax Collector Vacancy- Attorney Fawcett provided a memo to the Board advising of their options to address the vacancy which will occur in the Tax office. The three options were:
1. Board of Commissioners shall fill the vacancy within 30 days by appointed, by

resolution, an individual, or person to collect the taxes. "person" is defined to include a corporations, partnership or LLC, or government entity.

2. The Board of Commissioners by ordinance or resolution, may enter into an agreement with an adjoining or conveniently located taxing district for joint tax collection.

3. Board of Commissioners may enter into an agreement with the County Commissioner's for the County Treasurer to collect taxes. Any agreement is only effective until a successor tax collector is elected.

Discussion was held, no vote or decision was made with how to proceed at this time.

Committee Reports: Public Safety –

Commissioner Inman presented the following reports:

Police Report– Police Chief Stanislawski submitted his July 2021 report for review. No comments or questions were asked.

Commissioner Bartoe presented the following reports:

Commissioner Bartoe made a motion to approve payment to Patterson Township Fire Department for 13 reports for 32.5 hours totaling \$211.25 for the Calls in June, and 10 reports for 43 hours totaling \$279.50 for the Calls in July seconded by Commissioner DeLuca, after a Roll call vote; Pass unanimously.

Commissioner Bartoe advised the Board of the intention to list the Spartan engine for sale on Muncibid in September as the new engine should be arriving then. Commissioner Bartoe advised that the intention is to target a sale price in the \$60,000.00 or higher range with the minimum to be accepted as \$30,000.00. The Township will have the right to reject any and all bids. Commissioner Bartoe made a motion to list the Spartan fire engine on Muncibid in September, with a reserve of \$30,000.00 and the right to reject any and all bids, seconded by Commissioner Wagoner. Under discussion Commissioner Hoover questioned the status of the merger of Patterson Township Fire Department and Patterson Heights Fire Department. Commissioner Bartoe advised that these talks will need to be resumed once the sale of the truck has been completed, they are currently awaiting the results of the state study to determine if there will be any funding opportunities available to assist in this process. Commissioner Hoover questioned if the Departments were merged would the Township still be looking to sell this particular truck. Discussion held. Roll call vote; held Pass unanimously.

Commissioner Bartoe advised the Board with regard to the purchase of the new engine, traditionally there are two (2) site visits to review plans and set final approval of truck. The first visit was not completed due to COVID restrictions; however the second visit is needed to provide final inspection and final approval for the truck. This site final inspection will need to occur in Appleton Wisconsin. Commissioner Bartoe stated that if the arrangements were made through Pierce, the price would be \$1250.00 per person for the trip. If reservations for flights and hotel were made by the Township the cost would be in a range of \$500-\$550 per person. Pierce will handle all meals and the travel to and from airport and to the plant. The fire truck committee wishes to send 4 members Philip

Graeser- for driver training, Tony Ferrazzano- blueprint expert, Tyler Crognale- pump control, and Jason Medlin for his expertise on the truck planning. All members are listed as members in good standing and are listed on the Township's insurance policy. Commissioner Bartoe requested that these cost be covered out of the Convention and training budget of the Township. The trip would include a factory tour on Saturday, Sunday- truck review and inspection, Monday final signoff on paperwork. Commissioner Bartoe inquired to Attorney Fawcett about signoff approval procedure. Attorney Fawcett advised it would be best to have both the Fire chief and a commissioner sign off on the final inspection checklist. Commissioner Bartoe made a motion to send the above four (4) members of the Truck committee to Appleton, Wisconsin for the final truck inspections and approval for the three days of travel and authorizes the chief to sign off on the final paperwork. Commissioner Hoover requested that the motions be divided into two separate motions. Motion one- Commissioner Bartoe made a motion to send the above four (4) members of the Truck committee to Appleton, Wisconsin for the final truck inspections and approval to cover the cost for the three days of travel from the convention and training budget line item at an estimated cost of \$2000-\$2500.00 seconded by Commissioner Wagoner; Roll call vote; held Pass unanimously. Motion number two- Commissioner Bartoe makes a motion to authorize Fire Chief Philip Graeser to sign off on the final inspection of the fire truck, and then for the inspection to be sent to the Township office to be signed by a Commissioner. Seconded by Commissioner Hoover; Roll call vote; held Pass unanimously.

Commissioner Bartoe made a Motion to approve payment for all the Fire departments bills listed on the agenda, Seconded by Commissioner Hoover Roll call vote; held Pass unanimously.

Public Works/Building & Grounds/Zoning/Land Use/Refuse/Recycling –
Commissioner DeLuca presented the following report:

Commissioner DeLuca advised the Board that a letter of retirement was received from Public works laborer Richard Smith, with a retirement date of August 31, 2021. A motion was made by Commissioner Deluca to accept the retirement of Richard Smith, seconded by Commissioner Wagoner; Roll call vote; held Pass unanimously.

Commissioner DeLuca advised that a letter of resignation/ retirement was received from Code Enforcement officer Randy Morrow with a final day of July 31, 2021. Commissioner DeLuca advised that the HR Committee has spoken with Mr. Morrow and he agreed to remain Code Enforcement officer until the end of August. Commissioner Bartoe suggested that the resignation/ retirement be rejected by the Board and a letter be sent expressing the Board regret with Mr. Morrow's decision and requesting that he reconsider. A motion was made to reject the retirement resignation of Randy Morrow, seconded by Commissioner DeLuca Roll call vote; held Pass unanimously.

Commissioner Deluca made a Motion to approve and proceed with the following quotes from Yates Electric-

a. Emergency repair to the Ray Street Meter Pit for damages caused by a lightning strike in the amount of \$3,625.00. An insurance claim has been filed with regard to this damage and the Township will only be responsible for the deductible payment.

b. Addition of lighting at the South Lift Station in the amount of \$2,752.00 this would include the installation of light pole as well as running all electrical that is needed.

c. South Lift Station relay pump replacement in the amount of \$6,033.00 to Replace Pump Relay System with a PLC (control Panel)

Seconded by Commissioner Bartoe, under discussion Commissioner Wagoner advised that if there is not enough funds left in the Sewer budget items, this can be paid for out to the Sewer Maintenance account; Roll call vote; held Pass unanimously.

Commissioner DeLuca advised the Board that the COG winter salt contract was received and required Township approval and signature to be able to purchase salt under the COG contracted price. The Contract which was approved by COG through their sealed bidding process with awarded to Cargill Inc. with a rate of \$80.93/ per ton. A motion was made by Commissioner DeLuca to accept and execute the Cargill Contract to purchase salt at the COG negotiated rate, seconded by commissioner Wagoner Roll call vote; held Pass unanimously.

Commissioner DeLuca advised the Board that the Township Planning commission had met and discussed subdivision plans for the Bell property (1801 13th street to consolidate two lots) and the GAM Holdings property (Monte Family Structures/ Youngstown Granite to divide lot into two separate properties).

Commissioner DeLuca advised that a letter of Resignation was received from Planning Commission member Jill Phillips as she is moving out to f the Township. A motion was made to accept the letter of resignation by Commissioner DeLuca, seconded by Commissioner Bartoe. Roll call vote; held Pass unanimously.

Commissioner Deluca presented a letter of interest to join the Planning Commission from Chaz Januzzi of Lindsay Drive, a motion to was made by Commissioner DeLuca to appoint Chaz Januzzi to the planning commissioner to fill the vacancy, seconded by Commissioner Wagoner; Roll call vote; held Pass unanimously.

Administration/ Finance/ Recreation and Community Life – Commissioner Wagoner presented the following report:

Commissioner Wagoner advised that the 911 center has assigned the following address to the Township Park; 2600 8th Street, Beaver Falls, PA 15010.

Commissioner Wagoner advised the Board that a meeting will be needed to discuss the possible uses of the ARPA funds which the Township received. She requested that each commissioner review the guidelines with regard to their committees and bring recommendations on what type of projects they would like to see completed. Commissioner Wagoner also requested the Attorney Fawcett and Engineer Larry Lennon

also attend the meeting to assist in interpreting the regulations and possible uses. Commissioner Wagoner will work with Township Secretary to schedule a time for this meeting that is convenient for all parties. Secretary Milnes will provide the link with the guidance from the State to all parties. Discussion was held on potential avenues to use the funds.

Government Affairs/ COG/ Civil Service – Commissioner Hoover presented the following report:

Commissioner Hoover advised the Board that COG would be having the annual Conference on August 19 from 8:30am-3:30pm and is free to all COG members.

Commissioner Hoover advised that the Civil Service Commission held a round of testing and made a motion to hire applicant Cody Reese contingent on the completion of his physical, psychological exam and background investigation, seconded by Commissioner Bartoe; Roll call vote; held Pass unanimously.

Code Enforcement – June/July Report provided no comments or questions were asked.

Motion was made by Commissioner DeLuca; seconded by Commissioner Hoover approving **all** Committee Reports as presented after a Roll call vote; Pass unanimously.

Unfinished Business:

Commissioner Inman advised that the Board needs to make decisions on how to proceed with the Lot on Highland Ave with regard to MS4, these costs should be considered when creating the 2022 Budget. Mr. Inman also advised that he believes that the storm sewer system on Struby should also be addressed.

Commissioner Inman advised the Board that it had been 2 years since the discussion of surveying the Township Park had been discussed and no decision has been made on how to proceed. Mr. Inman advised that he is concerned with particularly the west side of the park and the possible encroachment from the Bordering properties, the cost of this survey should also be considered in the 2022 Budget.

Township Agencies: None

Communications: None

New/Miscellaneous Business:

Patterson Township Municipal Authority - Quarterly Transfer – Patterson Township Municipal Authority - \$26,976.57 Motion made by Commissioner Bartoe to approve payment to the Patterson Township Municipal Authority in the amount of \$26,976.57, seconded by Commissioner DeLuca Roll call vote; call vote; held Pass unanimously.

Executive Session: held from 6:30-7:05 to discuss personnel matter

There being no further business to be brought before the Board, motion was made by Commissioner Wagoner to adjourn; seconded by Commissioner DeLuca. The meeting adjourned at 8:17 p.m.

Respectfully submitted:

Christin Lyn Milnes

Copy: Kenneth G. Fawcett, Esq.
Larry Lennon, Jr., P.E.
Board of Commissioners