

Patterson Township Board of Commissioners
Regular Meeting
April 8, 2021

The Patterson Township Board of Commissioners held their regular meeting on Thursday, April 8, 2021 at 7:03 pm held at Patterson Township Fire Department located at 319 Darlington Road, Beaver Falls. Following the call to order and Pledge of Allegiance, roll call showed the following Commissioners were present; Commissioner Inman, Commissioner DeLuca, Commissioner Wagoner, Commissioner Bartoe and Commissioner Hoover, All commissioners were present.

Minutes: The minutes of the meetings held on Thursday March 11, 2021 meeting, were presented for approval. Motion was made by Commissioner Hoover to approve the Meeting minutes from the March 11 meeting as presented, seconded by Commissioner Bartoe. Roll call vote; held Pass unanimously.

Public Hearing:

Philip Cypher- Big Sno- introduced himself to the Board and advised he had approached the Patterson Township Fire Department about setting up his cart in the Parking lot. Commissioner Bartoe advised he will address under his report with more detail.

Victor Siaus- 217 17th Ave Extension- requested a place to dump brush and yard clippings. Commissioner DeLuca advised the Township is working to secure a grant to make a secure place for yard debris to be collected. Commissioner Hoover asked about the cost and if this could be completed without the grant, discussion was held.

Public Comment/Visitors: None

Treasurer's Report: The Treasurer's Report for the General Fund, Sewer Fund and PLGIT accounts were presented by Secretary Christin Milnes. A motion was made by Commissioner Wagoner; seconded by Commissioner DeLuca accepting the report as presented, after a Roll call vote; Pass unanimously.

Monthly Bills: The monthly bills for March/April were submitted for payment. Motion was made by Commissioner Hoover; seconded by Commissioner Bartoe approving payment after a Roll call vote; Pass unanimously.

Engineer's Report: *Mr. Larry Lennon, Jr.*, presented his monthly report regarding the following items:

DEP Notification- Nighttime flow readings continue to be conducted

MS4 Program- follow-up meeting will be held with Township Staff in anticipation of PADEP inspection. Watershed Restoration grant is available to aid in funding of projects maximum grant amount is \$300,000.00 with a 15% local match. Application are due at the end of May. Mr. Lennon will prepare a resolution for approval at next month's meeting for Board approval.

2021 Road Program- Larry Lennon presented 4 options for placing the roads out for bid for this year's road program. Mr. Lennon suggested placing the contract out for bid with four (4) options; Option 1: 1 inch overlay without Columbia gas roads; Option 2: traditional paving no Columbia gas paving included. Option 3 1 inch overlay including Columbia gas roads; Option 4 traditional paving with Columbia gas roads. A motion was made by Commissioner Bartoe to place the 2021 Road program out for bid with the four (4) options as listed above with the bid openings to be set 1 week before the May meeting to allow Columbia Gas an opportunity to review the bids prior to the May meeting; seconded by Commissioner DeLuca after a Roll call vote; Pass unanimously.

CFA Small Water and Sewer Grant- Lindsay Drive: Design is being completed and will be presented to the Township for approval in the coming months.

CFA Multimodal Grant- Sidewalk improvements- corrected resolution has been provided to DCED for review.

Solicitor's Report: *Ken Fawcett provided the following report:*

Zoning Ordinance: Attorney Fawcett provided the Board with the proposed changes to the Zoning ordinance for review. The proposed changes would allow for churches, schools and municipal facilities located in R-1, R-2, and R-3 districts to replace their current signs with an electronic sign of the same size. Commissioner Hoover made a motion to approve advertising of the proposed changes to the sign ordinance for public hearing and approval at the May meeting, seconded by Commissioner Wagoner Roll call vote; held Pass unanimously.

*Pennline-*Motion was made by Commissioner DeLuca to approve execution of the Property Damage Release with Pennline where Pennline will pay 90% or \$5,5357.00 for property damage claim, and to authorize President to execute said release; seconded by Commissioner Hoover after a Roll call vote; Pass unanimously.

Resolution2021-005- Amendments to Personnel Policy- to amend the Personnel Manual to allow fire department members to respond to fore and QRS calls during normal working hours. The policy would include that any member in good standing with the fire department can work with their supervisor to establish guideline or individual protocols for an employee to remain on the clock as a Patterson Township Employee until the end of their shift, should they respond to a fire or EMS call within Patterson Township or Patterson Heights. Attorney Fawcett advised should the Board wish to pass tonight they can, or a temporary directive can be passed until a final resolution is established. Commissioner Hoover questioned whether individual department protocols should be included in the Resolution, Discussion was held, the supervising commissioner will establish policy for their individual department and will share with the Board once completed. Commissioner Bartoe advised the Board that he has discussed with the Fire Chief and should a member not be needed, the highest ranking officer will return employee back to work. Fire Chief Graeser thanked the Board for addressing this matter as it is a service to the residents and advised the Board the QRS/ EMS calls are as

important, if not more important than fire calls. Commissioner Hoover requested paragraph #6 be removed from the proposed policy and to specify that the Supervising commissioner will make the policy for each department. Commissioner Bartoe cautioned the Board to make a decision based on the policy as a whole and not how it would apply to any specific individual. Commissioner Bartoe made a motion to approve Resolution 2021-005 with the above stated amendments; seconded Commissioner Hoover; after a Roll call vote; pass unanimously.

38 Darlington Road- Zoning- Attorney Fawcett advised the Board that the state property was a 2 unit structure currently located in an R-1 residential district. He also advised the Board that this property had existed as a two unit structure prior to the Zoning ordinance being passed, and was granted a preexisting nonconforming use permission. Additionally, the Township is aware of extensive renovations to restore the multiunit status. Attorney Fawcett advised the Board that due to the Renovations and the listing to sell, this property has not been abandoned thus it should continue to have the Non-conforming use permissions. Attorney Fawcett made a recommendation to the Board to instruct the Zoning officer to provide a certificate of non-conforming use for the property, a motion was made by Commissioner Bartoe to instruct the Zoning officer to provide a certificate of non-conforming use 38 Darlington Road; seconded by Commissioner DeLuca; after a Roll call vote; pass unanimously.

Committee Reports: Public Safety –

Commissioner Inman presented the following reports:

Police Report– Police Chief Stanislawski submitted his March 2021 report for review. No comments or questions were asked.

Commissioner Inman advised the Board that the Police Chief had attended the White Township meeting and at this meeting Beaver Falls expressed their intent to bid for police and Fire coverage for White Township.

Commissioner Inman asked for a motion to allow Nicholas Bathgate to sell back nine (9) unused sick days, a motion was made by Commissioner DeLuca, Seconded by Commissioner Bartoe; after a Roll call vote; pass unanimously.

Commissioner Inman advised the Board of the invitation to attend the ALOM yearly learning conference. He advised that he felt this was one of the best educational conferences for the Board/ employees to attend. Commissioner Wagoner made a motion to permit any employee or commissioner to attend this conference on June 17-20th in Seven Springs; seconded by Commissioner DeLuca; after a Roll call vote; pass unanimously.

Commissioner Bartoe presented the following reports:

Commissioner Bartoe made a motion to approve payment to Patterson Township Fire Department for 18 reports for 64 hours totaling \$416.00 for the Calls in March, seconded by Commissioner DeLuca, after a Roll call vote; Pass unanimously.

Commissioner Bartoe advised the Board that the Fire Department had been approached by Philip Cypher of the Big Sno about placing his sno cone truck in the fire department lot from May 1- August 31 to sell his product from 1pm-9p daily. Commissioner Bartoe advised that the fire department is currently looking into the option to provide electric to Mr. Cypher. Mr. Cypher will provide insurance and is willing to execute a Hold harmless agreement prior to setting up, discussion was held. Commissioner Bartoe made a motion to allow Attorney Fawcett to draft an agreement with the Big Sno, and the Fire department including electrical usage and lot fees for May- august once insurance coverage and to prepare a hold harmless agreement for execution. Seconded by commissioner Hoover; after a Roll call vote; pass unanimously.

Commissioner Bartoe made a Motion to approve payment to Yesco Electrical Supply in the amount of \$70.23 for purchase of equipment to make adapters to connect equipment to generators on the trucks; Seconded by Commissioner Hoover Roll call vote; held Pass unanimously.

Commissioner Bartoe Motion to approve payment to Pro-AM Safety in the amount of \$502.92 for hydrostatic testing and recertification of SCBA airpacks; Seconded by Commissioner DeLuca Roll call vote; held Pass unanimously.

Commissioner Bartoe made a motion to approve payment to Pro-AM Safety in the amount of \$29.40 for batteries for SCBA airpacks; Seconded by Commissioner Hoover Roll call vote; held Pass unanimously.

Commissioner Bartoe made a Motion to approve payment to Witmer Public Safety in the amount of \$30.00 for Equipment labels; Seconded by Commissioner Wagoner Roll call vote; held Pass unanimously.

Commissioner Bartoe made a Motion to approve payment to Marecic Mechanical Repair in the amount of \$340.00 for Repairs to the electrical wiring in Rescue 90; Seconded by Commissioner DeLuca Roll call vote; held Pass unanimously.

Commissioner Bartoe made a Motion to approve purchase from Rescue Store LLC in the amount of \$2698.00 for the purchase of 2 Telecrib juniors to replace expired equipment; Seconded by Commissioner DeLuca Roll call vote; held Pass unanimously.

Public Works/Building & Grounds/Zoning/Land Use/Refuse/Recycling – Commissioner DeLuca presented the following report:

Commissioner DeLuca made a motion to appoint Rachel Marchoinda to the vacant position on the Zoning hearing board; seconded by Commissioner Bartoe; Roll call vote; held Pass unanimously.

Zoning Report– Zoning Officer Pella submitted his March 2021 report for review. No comments or questions were asked.

Commissioner Deluca made a Motion to approve payment to Yates Electric LLC in the amount of \$1572.00 for installation of Mission Control system at Ray Street Meter pit; Seconded by Commissioner Bartoe Roll call vote; held Pass unanimously.

Commissioner DeLuca made a motion approve repairs from Central Heating in Plumbing in the amount of \$3015.00 for the replacement of evaporator coil, dryers and drain pan for the Fire Department Air conditioner roof unit.; Seconded by Commissioner Hoover Roll call vote; held Pass unanimously.

Administration/ Finance/ Recreation and Community Life – Commissioner Wagoner presented the following report:

An information session was held with the Actuary, where the actuary provided reports for both pension plans. The actuary reported that both plans are in good standing at this time. The Board did ask the actuary to provide reports with a reduction in the rate from 7%to 6% to ensure the Township is depositing enough for the plans to remain sound. Annuities were discussed, the actuary advised that if any action should be taken with regard to the annuities, the Township should place out for bid to determine if other companies may be a better fit for the Township. Attorney Fawcett advised that the changes to the First Class Township Code prohibit Annuities for Non uniform employees.

Government Affairs/ COG/ Civil Service – Commissioner Hoover presented the following report:

Commissioner Hoover advised that the Civil Service Commission met and will be advertising with the intent to have an eligibility list in April. The Civil Service Commission will hold testing in May and plans to have an eligibility list to present to the Board of Commissioners at the June meeting.

Code Enforcement – March 2021 Report provided no comments or questions were asked.

Motion was made by Commissioner Hoover; seconded by Commissioner Wagoner approving **all** Committee Reports as presented after a Roll call vote; Pass unanimously.

Unfinished Business:

Sec-1 Financial forms- Completed forms need to be returned as soon as possible if they have not already been submitted.

Township Agencies: None

Communications: None

New/Miscellaneous Business:

Patterson Township Municipal Authority 4th Supplemental Lease- Quarterly Transfer – Patterson Township Municipal Authority 4th Supplemental Lease- \$8526.78 Motion made by Commissioner Bartoe to approve payment to the Patterson Township Municipal Authority in the amount of \$8526.78, seconded by Commissioner DeLuca Roll call vote; call vote; held Pass unanimously.

Executive Session: None

There being no further business to be brought before the Board, motion was made by Commissioner Wagoner to adjourn; seconded by Commissioner DeLuca. The meeting adjourned at 8:33 p.m.

Respectfully submitted:

Christin Lyn Milnes

Copy: Kenneth G. Fawcett, Esq.
Larry Lennon, Jr., P.E.
Board of Commissioners