**Patterson Township Board of Commissioners**

**Regular Meeting**

**April 12, 2018**

The Patterson Township Board of Commissioners held their regular meeting on Thursday, April 12, 2018 at 7:00 pm at the Municipal Complex, 1600 19th Avenue. Following the call to order and Pledge of Allegiance, roll call showed Commissioners Policaro, Inman, Mahosky, and Hoover present. Commissioner Bradow was absent.

**Minutes:** The minutes and the deletion of the electronic recorded minutes of the meeting held on Thursday, March 8, 2018 were presented for approval. Motion was made by Commissioner Hoover; seconded by Commissioner Inman approving as presented. Passed unanimous.

**Public Comment/Visitors:** Mr. Frank Marzano addressed the Board on behalf of the Patterson Township Planning Commission regarding the recommendation for approval of the request to add car sales to the current location of The Brake Stopp. Mr. Marzano stated the approval is contingent on the property meeting the ordinance of 20 cars parked in the lot. If more cars are requested the owner would be required to request a variance. Mrs. Jackie Heinl, Chairman of the Planning Commission, added Mr. Matheny was required to address these changes with White Township Board of Supervisors as well due to the property being partially in White Township. Solicitor Fawcett stated the Board is not able to approve the plan at this time as a Public Hearing will need to be advertised and held. Motion made by Commissioner Hoover to move forward advertising for the public hearing on Mr. Matheny’s conditional use request before the May regular meeting, seconded by Commissioner Mahosky. Passed unanimously.

Mr. Bert Robinson, 1309 Fox Avenue, addressed the Board regarding the condition of Fox Avenue stating he will not currently use the road. He recently had a church group at his house where comments were made about the deplorable condition of the road. Approximately five (5) years ago a group of residents from Fox Avenue approached the Board and asked for the road to be replaced. At that time, the roads started to be replaced and the residents were told that all roads would be completed before moving on to another location. Mr. Robinson asked the Commissioners to drive over to Fox Avenue especially when it rains, as water pools on the roadway and in the winter the plow cannot go through the road due to the condition. Mr. Robinson asked if Fox Avenue is to be replaced this year. Commissioner Inman responded that Fox Avenue is not scheduled to be done this year. Also, explaining the five year road plan has been reduced to a three year road plan stating Country Club Estates is to be paved over the next three years. Fox Avenue is estimated to be done in year 2020-2021. Mr. Robinson expressed his frustration and the frustration of the residents of Fox Avenue with the condition of the road and asked if the road repair could be moved up to 2019-2020 if at all possible.

**Public Hearing**: none

**Treasurer’s Report:** The Treasurer’s Report for the General Fund, Sewer Fund and PLGIT accounts were presented by the Township Secretary. There being no questions or comments, motion was made by Commissioner Hoover; seconded by Commissioner Inman accepting the report as presented. Passed unanimously. Commissioner Policaro advised $125,000 is requested to be transferred from the General Fund to the PLGIT account by the Township Secretary in order to accrue more interest. Motion made by Commissioner Inman, seconded by Commissioner Hoover to transfer $125,000 to PLGIT. Commissioner Policaro noted the Township Tax Collector has filed with Beaver County Tax Claim Bureau seventy five (75) parcels within the township amounting to $19,466.41.

**Monthly Bills:** The monthly bills for March/April were submitted for payment. Motion was made by Commissioner Hoover; seconded by Commissioner Inman approving payment. Passed unanimously.

**Engineer’s Report:** Mr. Larry Lennon presented his monthly report regarding the following items:

*MS4 Program* – No change. Commissioner Mahosky questioned whether the engineers have been over to the property recently, advising there is a large gorge coming down the hill due to erosion and the telephone poles are being washed out and in distress. Commissioner Mahosky questioned whether the electric company has been notified about the status of the telephone poles. Mr. Lennon stated the engineers have not sent any such notification. The Beaver County Conservation District was at the park recently to conduct an inspection and stated they were to contact the electric company.

*Spinnenweber Property Subdivision* – No change.

*2018 Roadway Improvements and Master Plan Update*: An Opinion of Probable Cost was prepared for a 3-year plan and provided for discussion. Mr. Lennon recommended trying to receive letter bids for the tar and chipping of Lindsay Drive and Bonnie View Drive as they are close to the bid limits to see if they will come in under the bidding threshold. The paving of the portion of St. Andrew’s Drive will need to go out for bid. A lengthy discussion was held regarding the paving of the roads over the next three years. Motion to proceed with the 2018 road improvement program as presented with all the monies ($98,189.00) to come out of the general fund line item for roads and advertise for bid made by Commissioner Inman, seconded by Commissioner Mahosky. Commissioner Hoover amended the motion to approve the 2018 road improvement program and to have fifty percent of the funding for the 2018 road improvement program to be taken from the general fund budgeted line item and fifty percent of the funding to be taken from liquid fuels and any excess funds from the general fund to be put into a capital fund for future use on road improvements, amendment seconded by Commissioner Mahosky. Amended motion passed upon a roll call vote; Mahosky, yes; Hoover, yes; Policaro, yes; Inman, no. Original motion with the amendment passed unanimously upon a roll call vote.

*2016 Darlington Road Sidewalk Construction* – No change.

**Open Grant Programs:**

1. *Greenways, Trails and Recreation Program (DCED)*
2. *Park Rehabilitation and Development Grant Program (DCNR)*

*19th Avenue Storm Sewer Extension* – No change.

**Solicitor’s Report:** Attorney Kenneth Fawcett presented the monthly report regarding the following items:

*Ordinance 466 – Sewer Rates*: This will amend the sewer rate effective May 1, 2018 with an increase to $20.46 for the first 2,000 gallons per quarterly consumption plus $12.28 per 1,000 gallons of water consumed in excess of 2,000 per quarterly consumption. The quarterly amount will be divided into three equal monthly bills with the minimum charge per month of $20.46. Commissioner Hoover explained the rate increase is due to Brady’s Run Sanitary Authority raising their rates by 24% this year and the Board is merely passing this increase on to the residents as the township cannot afford to absorb this cost. Motion to approve Ordinance 466 as presented made by Commissioner Hoover, seconded by Commissioner Mahosky. Passed unanimously.

**Committee Reports: Fire –**  Commissioner Hoover presented the following reports:

March fire calls with a total of 6 calls in the amount of $78.00. Commissioner Hoover motioned for payment; seconded by Commissioner Inman. Passed unanimously.

*Application for Membership – Dane Wagner* – motion to recommend Mr. Wagner for acceptance to the Volunteer Fire Department of Patterson Township (a criminal background check has been received) made by Commissioner Hoover, seconded by Commissioner Mahosky. Passed unanimously.

**Parks/Recreation/Finance –** Commissioner Mahosky presented the following items:

*Civil Service Commission* – two applicants have passed the written examination and will be taking the oral examination next week.

*DCNR Grant –* Commissioner Mahosky advised he has been in touch with Kathy Frankle, Regional Director of DCNR, who strongly recommends we apply for this year’s cycle of $60,000 for the park grant. A motion to proceed with the Resolution 2018-007 made by Commissioner Mahosky, seconded by Commissioner Hoover. Passed unanimously.

Commissioner Hoover advised, as Chairman of the Finance Committee, he has submitted a report to all members of the Finance Committee with recommendations from all the Commissioners and Department Heads and will be reviewing that report this month and bringing recommendation to the Board at the May’s meeting in areas in which the Township can curb or cut costs.

**Public Works –** Commissioner Inman presented the following items:

*Advertisement of 2007 Ford F-350 –* motion to advertise the 2007 Ford F-350 to take bids at the next meeting made by Commissioner Inman, seconded by Commissioner Hoover. Passed unanimously.

*COG Spring Commodities Contracts –* motion to approve Spring Commodities Contracts as submitted by COG made by Commissioner Inman, seconded by Commissioner Hoover. Passed unanimously.

Commissioner Inman presented an invoice from Tri-State Maintenance in the amount of $1,320.00 for the jetting of the sewer lines for payment from the Sewer Maintenance account. No motion necessary.

Commissioner Hoover recognized the Patterson Township Volunteer Fire Department for assisting the Public Works Foreman with the jetting of the sewer lines, where the fire truck hose was used to pump water through the lines. Commissioner Hoover asked in the future the Fire Department be looked at as a possible source to provide preventative maintenance, to jet lines in house, as a possible cost cutting measure which can also assists in training for the Fire Department and flushing of the fire hydrants.

**Ordinances/Policies –** Commissioner Policaro presented the following items:

*Fee Structures* – pending Solicitor review.

*Township Office Leak* – Township Secretary to make contact with a roofer to check and quote repair to township office roof leak.

**Code Enforcement –** Mr. Morrow submitted his March report for review. No comments or questions were asked.

**Police/Township Office/COG –** Commissioner Policaro presented the following items:

*Police Report for February 2018* – Police Chief Stanislawski submitted his March report for review. No comments or questions were asked.

*Resignation – Leigh Heberling* – motion made to accept the resignation of Leigh Heberling by Commissioner Hoover, seconded by Commissioner Mahosky. Passed unanimously.

Motion was made by Commissioner Mahosky; seconded by Commissioner Hoover approving **all** Committee Reports as presented. Passed unanimous.

**Unfinished Business:** None presented

**Township Agencies:** *2017 Unpaid Township Taxes filed with Beaver County Tax Claim Bureau* – 75 properties were filed with the Beaver County Tax Claim Bureau for a total of $19,466.41.

*Planning Commission*

*Barry Dettinger Subdivision – 1703 Fox Avenue* – Mrs. Jackie Heinl recommended approval of the subdivision for Barry Dettinger at 1703 Fox Avenue. Motion made to approve the subdivision by Commissioner Inman, seconded by Commissioner Mahosky. Passed unanimously.

**Communications:** *Beaver-Lawrence Central Labor Council –* Motion to approve any board members wishing to attend made by Commissioner Mahosky, seconded by Commissioner Inman. Passed unanimously.

*Beaver County Association of Realtors –* Motion to approve any board members wishing to attend made by Commissioner Hoover, seconded by Commissioner Mahosky. Passed unanimously.

**New/Miscellaneous Business:** *City of Beaver Falls Invoice – Quarterly Invoice - $61,859.20 –* motion to pay made by Commissioner Hoover, seconded by Commissioner Inman. Passed unanimously.

*W.D. Wright Contracting, Inc. – Forced Main Line Repair - $9,710.00* - motion made to approve payment out of Sewer Maintenance Fund by Commissioner Inman, seconded by commissioner Mahosky. Passed unanimously.

**Executive Session**: None needed

There being no further business to be brought before the Board, motion was made by Commissioner Hoover to adjourn. Seconded by Commissioner Inman the meeting adjourned at 7:56 p.m.

Respectfully submitted:

Rebecca A. Keller

Township Secretary

Copy: Kenneth G. Fawcett, Esq.

Larry Lennon, Jr., P.E.

Board of Commissioners