

Patterson Township Board of Commissioners

Budget Meeting

December 2, 2020

The Patterson Township Board of Commissioners held a budget meeting on Wednesday, December 2, 2020 at 6pm. at the Municipal Complex, 1600 19th Avenue. Roll call showed Commissioners Bartoe, Commissioner Wagoner, Commissioner DeLuca, and Commissioner Inman were all present; Commissioner Hoover was absent.

Announcement: This meeting was advertised to discuss the 2021 budget and other general items.

Public Comment/Visitors: None

Budget Meeting:

Commissioner Wagoner provided a brief overview of how the budget has been prepared historically. Commissioner Wagoner provided an overview of concerns which were submitted via email by Commissioner Hoover who was not able to attend the meeting. Via his email Commissioner Hoover expressed concerns over Healthcare and pension related costs, and the salary increase structure Discussion occurred on all items; the healthcare and pension items have been addressed via the Police Contract and the Pension discussion continue at this time. Secretary Milnes reviewed the budget with the Board. Commissioner Inman advised the Board that in the 2022 budget will need to include costs for the MS4 requirements line item 430.700. Commissioner Inman advised that the Board will need to seek guidance from the Engineers with regard to costs and what kind of projects will need to be completed to meet the requirements for this permit. Secretary Milnes advised the Board that line item 355.060 has been added to better track the incoming pension reimbursement funds for all employees.

Secretary Milnes advised the Board that the Recycling program had been placed back out for sealed bids without glass. The sealed bids were received and opened on 2 December 2020 at noon with Commissioners Wagoner and Inman being present at the opening. The following bids were received:

Valley Waste Management

Bid Amount:\$3,850.00 /month (2021) = \$46,200.00 annual

Bid Amount: \$3,966.00 /month (2022) = \$47,586.00 annual

J. Young Refuse

Bid Amount:\$3,100 /month (2021) = \$37,200.00 annual

Bid Amount:\$3,100 /month (2022) = \$37,200.00 annual

Motion was made by Commissioner Wagoner to accept and approve J. Young Refuse's bin for \$37,200.00 annually from each year of the 3 year program; seconded by Commissioner DeLuca; discussion on the current recycling program occurred. roll call

vote: Commissioner Wagoner Yea, Commissioner DeLuca Yea, Commissioner Bartoe Yea Commissioner Inman Yea, pass unanimously.

Commissioner Bartoe advised the Board that he would like to Board to consider adding an additional line item to the budget for training and certification to help assist with the costs of obtaining the certifications, and as an incentive to the member to take the classes. Discussion was held and Commissioner Bartoe will continue researching the idea and the number of classes and hours required for these certifications and will come back to the Board next year to discuss.

Review of the Sewer budget was completed, Commissioner Inman suggested increasing; line item 471.300 Capital Improvements up to \$60,000.00 to help offset some of the costs of the CAP plan. Commissioner Inman suggested that the Board move back to a more aggressive and proactive approach to handling sewer maintenance, the Board concurred with this suggestion.

Commissioner Bartoe made a motion to set this version of the budget as the final version for the purpose of completing the notice of intent to pass the Budget Ordinance, seconded by Commissioner DeLuca. roll call vote: Commissioner Wagoner Yea, Commissioner DeLuca Yea, Commissioner Bartoe Yea Commissioner Inman Yea, pass unanimously.

Commissioner Inman advised the Board that historically it was the Chairman of the Board's responsibility to organize the Christmas party for Township Employees; due to COVID, we are not able to have an in person Christmas party as we have in the past. Commissioner Inman proposed purchasing all employee, both full and part time and all fire department members a \$25.00 visa card. A motion was made by Commissioner Bartoe to purchase a \$25.00 visa gift card for all employees including the cost of the fee to be sent with a Christmas card regretting our inability to have a Christmas party and thanking each employee for their service to the township to be charged to line item 452.310; the approximate cost would be between \$1,100.00-\$1,200.00 seconded by Commissioner DeLuca roll call vote: Commissioner Wagoner Yea, Commissioner DeLuca Yea, Commissioner Bartoe Yea Commissioner Inman Yea, pass unanimously.

Commissioner Wagoner requested the boards support on offering the employees a bonus as this was a very unusual year. She would like to use this onetime bonus as a thank you for the employees for working through all the challenges of this year. Commissioner Bartoe made a motion to give a year-end bonus to in the following fashion a 1% of their yearly salary; Secretary; Billing Clerk; Sewer Billing clerk; Billing Clerk and both full time Public Works employees. The following positions will receive a \$50.00 Giant Eagle gift card; Part time public works snow plow driver (3) all full time and part time police (8), code enforcement officer, zoning officer, crossing guard, custodian, tax collector, fire chief and assistant fire chief; seconded by Commissioner DeLuca roll call vote: Commissioner Wagoner Yea, Commissioner DeLuca Yea, Commissioner Bartoe Yea Commissioner Inman Yea, pass unanimously.

Commissioner Bartoe presented Resolution 2020 -015 to approve and authorize entering into Government Obligation contract dated as of November 15, 2020, between Volunteers Financing Services Inc. (Obligee) and Patterson Township, Pennsylvania (Obligor) for the

purchase of the 2021 Pierce Enforcer Fire truck, seconded by Commissioner DeLuca roll call vote: Commissioner Wagoner Yea, Commissioner DeLuca Yea, Commissioner Bartoe Yea Commissioner Inman Yea, pass unanimously.

There being no further business to be brought before the Board, motion was made by Commissioner Wagoner to adjourn; seconded by Commissioner DeLuca. The meeting adjourned at 8:06p.m.

Respectfully submitted:

Christin Lyn Milnes
Township Secretary

Copy: Kenneth G. Fawcett, Esq.
Larry Lennon, Jr., P.E.
Board of Commissioners