**Patterson Township Board of Commissioners**

**Agenda (Pre) Meeting**

**May 10, 2018**

**Attendants:**

**Commissioner Policaro Commissioner Inman Commissioner Mahosky Commissioner Bradow**

**Secretary Rebecca Keller Attorney Kenneth Fawcett**

**Police Chief David Stanislawski Attorney Sherri Hurst**

**Fire Chief Tony Ferrazzano**

**Items discussed:**

* Commissioner Policaro is in receipt of a natural gas line survey from Research of America. A discussion was held regarding the natural gas lines in Patterson Township. He will complete the survey to the best of his knowledge.
* Commissioner Policaro advised the report from the Finance Committee is on hold until next month due to the Committee Chairperson being absent.
* Commissioner Policaro reminded the Board of the authorization he received to hire part time help as needed for the front office; currently in the process of hiring a summer college student to fill in for 2-3 days per week during the summer.
* Commissioner Policaro reviewed the current practice of verifying municipal liens when requested, advising of some concerns. The Beaver County Prothonotary’s Office provides an online program to verify if there is a municipal lien on a property at a cost of a one-time $25.00 subscription fee and $1.10 per minute charge for each minute of access. There being no opposition from the Board, the Secretary was instructed to proceed with obtaining the program.
* Commissioner Bradow requested bids on cleaning and treating the carpets in the municipal office and the police office. The Secretary advised the bids were received and the carpets are scheduled for cleaning next week.
* Commissioner Bradow advised he spoke with the Public Works Foreman regarding the condition of the buildings, garages, and sheds and all are currently in good condition.
* Commissioner Mahosky stated he has not received a response regarding the DCNR Grant.
* Commissioner Mahosky advised the Civil Service Committee currently has two qualified candidates: Matthew Staub; 91.6 average and Cheyme Chunchick 76.7 average.
* Commissioner Mahosky stated the painting of the trail marker signs is complete; requesting a letter of appreciation be sent to Sydney Stanislawski for painting the signs.
* Commissioner Policaro questioned Fire Chief Ferrazzano as to financial assistance from the fire department possibly taken out of the Fire Truck Fund in order to pay for the roof at the fire station needing replaced. Mr. Ferrazzano advised this would need brought before the Fire Department for discussion. He also advised a request was made to see if the fire department could obtain a grant in order to pay for the roof. Attorney Fawcett advised the Board does not need the fire department’s permission in order to utilize the Fire Truck Fund monies as they are township assets.
* Commissioner Inman requested to discuss the Public Hearing for the Conditional Use Permit regarding the parking of vehicles on the lot not following the zoning ordinance of 15 feet from the roadway and the parking of the towing vehicle at the corner of the lot creating a visual impairment of oncoming traffic. A lengthy discussion was held regarding the zoning and ordinances that apply to the property. It was decided the parking of vehicles and any other concerns would be addressed with Mr. Matheny at the regular meeting.
* Secretary Keller reviewed the ordinance for peddling and soliciting requiring anyone who requests to be on our do not knock list to be provided a sticker for their door. Quotes are currently being received and would like to proceed with ordering. No opposition from the Board.
* Commissioner Policaro advised the light over the police department awning needs replaced or repaired. Commissioner Bradow advised a contractor would need to be contacted.
* Police Chief Stanislawski advised draft policies have been submitted for review and would like to move forward with them at the next meeting. These policies would bring current policies up-to-date.
* Police Chief Stanislawski requested a conditional offer of employment for a part time officer, Matthew Straub; advising all testing is complete except the psychological evaluation.
* Police Chief Stanislawski advised of a complaint on a parking issue received from a resident and a traffic study was conducted. A review of the area will be done and possibly recommend a parking restriction at the next meeting.

**End of Meeting**