

Patterson Township Board of Commissioners

Agenda Meeting

February 14, 2019

Attendants:

**Commissioner Policaro
Commissioner Mahosky
Police Chief David Stanislowski
Asst Chief Nick Bathgate
Fire Chief Tony Ferrazzano
Asst Chief Tyler Crognale**

**Commissioner Inman
Commissioner Bradow
Attorney Ken Fawcett
Secretary Paula Wagoner**

Items discussed:

- Mr. Policaro provided an update regarding the feasibility study with Chippewa Township for police services. He advised that the contact person for the state is Bill Stern and the first step is to send in a letter of intent by both municipalities. Patterson Township has done.
- Mr. Policaro also noted that the minutes of the Special Meeting held January 30, 2019 did not include notification of Rebecca's letter of resignation. He advised that it will need to be approved at the regular meeting following. A discussion was also held regarding the vacation and sick days that Mrs. Keller has requested to be paid for. As her resignation designated January 31, 2019 as her last day, final payment should be made as approved by the Board. Mr. Inman questioned the number of days being requested for payment as per her memo (vacation-10; sick-30; personal-3; comp time-14.5 hrs.). A review was made of Section VIII-Employee Benefits (sick leave) in the Personnel Policy in regards to payment for sick days. It designates what the sick days are to be used for and that in order to be paid the employee must accumulate more than 30 to be paid at ½ the number of days. Discussion was held on previous employees who have retired (i.e. Wagoner, Livingston, DeLuca). Mrs. Wagoner noted that in all cases, their final payment was presented in detail to the Board for approval. All had accumulated beyond the 30 days required and payment was made for all, as they were all long time employees. Discussion was also held on Mrs. Keller's anniversary date of which she was not employed for 2 years

(i.e. vacation payment request). Mr. Policaro advised that this also would need to be approved by the Board at the regular meeting.

- Mr. Policaro reported the Township Secretary advertisement was in the Beaver County Times and tomorrow is the last day to accept applications. Review will be made on Monday and he, along with Mr. Mahosky and Mrs. Wagoner will proceed with the interviews. It is hopeful to hire by the end of the month. He noted that Mrs. Wagoner has come back temporarily to help out and assist in finding a replacement. Although the Board had approved the hourly rate of the previous Secretary (\$23.65/hour) for Mrs. Wagoner, she has requested \$30.00/hr. This also will need to be approved at the regular meeting following.
- Mr. Inman reported that he will give his full report at the regular meeting. He noted that Mr. Lennon is supposed to bring information on the 2019 Road Program.
- Mr. Mahosky reported that he was advised that the DCNR Grant Program does not carryover. If the Township wants to reapply the process would have to start over. Additionally, the North Country Trail is moving forward.
- Mr. Bradow noted seeing in the newspaper that the Beaver County Humane Society is cutting back on services and wondered what affect this would have on the Township in regards to the agreement. Chief Stanislawski advised that the agreement was negotiated to a lower amount. There has been no change in their picking up dogs during business hours and the officers can still drop off stray dogs after hours. Mr. Policaro recommended a dog pen be placed somewhere in the Township, rather than bring the dogs into the building.
- Fire Chief Ferrazzano advised of no problems in the Fire Department. The roof replacement has been completed. He noted that he may have an invoice for tires next month. A small invoice for repairs to the furnace was turned in for payment.
- A short Executive Session was held regarding personnel issues.

END OF MEETING