

**Patterson Township Board of Commissioners**  
**Regular Meeting**  
**November 13, 2025**

The Patterson Township Board of Commissioners held their regular meeting on Thursday, November 13, 2025, 7:00 p.m. at Patterson Township Municipal Building, Beaver Falls. Following the call to order and Pledge of Allegiance, roll call showed the following Commissioners were present: Commissioner Bartoe, Commissioner Gilarno, Commissioner Jolliffe, Commissioner Kristian and Commissioner Kretschman; all Commissioners were present.

**Public Hearing:** None

**Executive Session:** None

**Minutes:** The minutes of the regular meeting held on October 9, 2025, and Work Session held on November 10, 2025, were presented for approval. A motion was made to accept the minutes of the regular meeting held on October 9, 2025, and Work Session held on November 10, 2025, by Commissioner Kristian and seconded by Commissioner Jolliffe; motion carried.

**Public Comment/Visitors – Agenda Items (only):** None

**Treasurer's Report:** The Treasurer's Report for the General Fund, Sewer Fund and PLGIT accounts were presented by Administrative Assistant, Kayla Hall. A motion was made by Commissioner Jolliffe and seconded by Commissioner Kretschman accepting the reports as presented; motion carried.

**Monthly Bills:** The monthly bills for October/November were submitted for payment. Motion was made by Commissioner Kristian and seconded by Commissioner Gilarno approving payment; motion carried.

**Engineer's Report:** *Wyatt Dishler* presented his monthly report regarding the following items:

*8<sup>th</sup> Street Park Stream Restoration Project* – Contractor completed the punch-list. A motion was made by Commissioner Kretschman and seconded by Commissioner Kristian to approve Partial Payment No. 3 (final) in the amount of \$2,147.13 from Cronin Enterprises, Inc. for work completed between May 6, 2025 and October 31, 2025. Motion carried.

This will begin our 18-month maintenance bond period.

*Patterson Township MS4 Program* – LSSE to review Volume Management Plan (VMP) progress in 2026.

*Patterson Township Municipal Building Roof Replacement* – LSSE is preparing the bid documents for the roof replacement. Scope of work is limited to roof removal and

select demolition, roofing system installation, decking repairs (as required). Contract A will include asphalt roofing shingles. Contract B will include a metal roofing system. Both contracts will have an Add Alternate to replace the fascia and gutters. LSSE to issue advertisement to Beaver County Times in hopes of having back by the year-end meeting so it can be awarded.

*2025 Road Program* – Punch-list walkthrough was held with Patterson Township. Contractor to complete Punch-list and anticipate closeout at December meeting.

*2026 Road Program* – LSSE to meet with Patterson Township to discuss.

*Darlington Road Sidewalk Improvements* – A motion was made by Commissioner Kretschman and seconded by Commissioner Jolliffe to approve Change Order No. 2 (final) for the final in-place quantities (decrease \$4,110.00). Motion carried.

A motion was made by Commissioner Jolliffe and seconded by Commissioner Kristian to approve Partial Payment No. 3 (final) in the amount of \$3,390.56 from Fryer Excavating, LLC for work completed between July 31, 2025 and October 14, 2025. Motion carried.

*Patterson Township Sewerage System Operations* – Next field review to be scheduled with Patterson Township Public Works in late November or early December, 2025.

*Patterson Township Sidewalk Ordinance* – LSSE drafted Patterson Township Sidewalk Ordinance Standard details. LSSE will submit to Solicitor and Township for approval.

*Struby Avenue Parking Lot and Park Improvements* – Patterson Township Community Park Project Meeting held on November 6, 2025. Hoping to combine the Struby Avenue LSA Grant and the Community Parks Improvement Grant. LSSE to complete survey and provide Concept Plans for discussion in December. Commissioner Kretschman commented that we may not be able to get all of former Commissioner Hammer's wish-list items this time due to the way it is being bid, but we will get as much as we can.

*2025 Grant Funding opportunities:*

1. *CFA – 2024 Statewide Local Share Account (LSA)*: Awaiting award/rejection. The next scheduled meeting is November 18, 2025.
2. *2025 CFA PA Small Water and Sewer*: Awaiting award/rejection. CFA anticipating January-March 2026.
3. *F.Y. 26 Congressionally Directed Appropriations*: The Federal Appropriations Sub-Committee passed their Appropriations request so those awarded should be notified by a state legislator within the next week or two.
4. *CFA – Act 13 Program – Greenways, Trails and Recreation*: Awaiting award/rejection. CFA anticipating January-March 2026.
5. *CFA – 2025 Statewide Local Share Account (LSA)*:
  - a. A motion was made by Commissioner Kretschman and seconded by Commissioner Jolliffe to adopt Resolution 2025-021 for submission of

Local Share Account (LSA) Grant Application in the amount of \$404,500.00 to the Commonwealth Financing Authority for Bonnieview Drive Stormwater Improvements. Motion carried.

- b. A motion was made by Commissioner Jolliffe and seconded by Commissioner Kristian to adopt Resolution 2025-022 for submission of Local Share Account (LSA) Grant Application in the amount of \$443,350.00 to the Commonwealth Financing Authority for Old North Oak Stormwater Improvements. Motion carried.
- c. A motion was made by Commissioner Kristian and seconded by Commissioner Gilarno to adopt Resolution 2025-023 for submission of Local Share Account (LSA) Grant Application in the amount of \$56,536.94 to the Commonwealth Financing Authority for Police Interceptor. Motion carried.

**Solicitor's Report:** *Ken Fawcett provided the following report: None*

**Committee Reports:**

**Administration, Police and COG** – Commissioner Bartoe presented the following reports:

*Police Report* – Police Chief Bathgate submitted his October 2025 report for review; Chief Bathgate was available to address any questions; no questions or comments presented.

Police Chief Bathgate informed the Board that he received an e-mail from the county informing that they will be upgrading/switching over to digital mid-January 2026 for both the fire department and police department calls. Police Chief Bathgate said that police calls will no longer be able to be heard through scanners due to the new encryption software being used. There should be no expense to the Township to switch over as all of our radios are currently compatible. Commissioner Bartoe addressed Fire Chief Ferrazzano saying that we upgraded all of the radios when the county upgraded radios so the fire department is set up already for the switch as well.

*Holiday Office closures* – A motion was made by Commissioner Kristian and seconded by Commissioner Gilarno to approve closing the Township Office November 28, 2025 and December 26, 2025; Office and Public Works staff to use their leave time to cover the time off. Motion carried.

*Resolution 2025-024* – A motion was made by Commissioner Jolliffe and seconded by Commissioner Kretschman to approve Mass Mutual's Corporate Resolution, Township Resolution 2025-024, for Officer Gossett's life insurance policy. Motion carried.

*Eastvale – Police services* – Commissioner Bartoe advised that Eastvale has declined our contract and voted to use state police coverage.

*Year-end meeting* – Commissioner Bartoe advised that the year-end meeting will be held at the office on Tuesday, December 30, 2025 at 10:30 a.m.

*Reorganization meeting* – Commissioner Bartoe advised that the 2026 reorganization meeting will be held at the office on Monday, January 5, 2026 at 4:00 p.m.

*COG Update* – There is nothing to report at the moment.

*ALOM* – Commissioner Bartoe advised that the spring ALOM conference will be held in April 2026. More information will be provided at a later date.

**Fire & Emergency Management, Buildings & Grounds, and HR** – Commissioner Kristian presented the following reports:

*Callout service* – Callouts for the month:

October 2025 – 29 Calls (13 Fire/16 QRS), 33.25 Hours (27.25 Fire/6 QRS).

*USI Consulting* – A motion was made by Commission Kristian and seconded by Commissioner Jolliffe to remit payment to USI Consulting from the Schwab Pension accounts in the amount of \$9,815.00 for the Uniform Pension Plan and \$8,500.00 for the Non-Uniform Pension Plan. Motion carried.

*Patterson Township Recreation Building* – Commissioner Kristian advised he is working with Blackhawk School District and Blackhawk Area Youth Baseball Association to formalize an agreement for use.

*Fire Department* – There has been damage to the air conditioning system. Everything will be submitted to the insurance company to see if they will cover it.

*Patterson Township Energy Supplier* – A motion was made by Commission Kristian and seconded by Commissioner Kretschman to approve American Power and Gas as our utility supplier. Commissioner Bartoe advised that we had been with them previously and it will be beneficial for us to return to them due to the cost savings. Commissioner Kristian advised that it is a 50% cost savings. Motion carried.

**Public Works & Recycling** – Commissioner Kretschman presented the following reports:

*Snowplow driver(s)* – A motion was made by Commissioner Kretschman and seconded by Commissioner Kristian to rehire Phil Graeser and James Malone as snowplow drivers for the 2025-2026 season. Motion carried.

Commissioner Kristian extended thanks to Chippewa Township for the storm sewer repairs they completed on 20<sup>th</sup> Street Ext. by COGOs.

**Zoning, Code Enforcement and Community Life** – Commissioner Jolliffe presented the following report:

*Current projects* – Commissioner Jolliffe advised he is still looking into the House Number Ordinance to see if it needs to be updated and then enforced to ensure that emergency services are able to quickly identify house numbers. A call was recently missed

as they could not find a house. Commissioner Kristian asked the solicitor if the County has anything specific in place for displaying house numbers. Solicitor is not aware of anything.

*Monthly Code Report* – October Code Report was provided.

*Holiday decorating contest* – Commissioner Jolliffe advised that the holiday decorating contest will be happening again this holiday season. A committee will go around the Township on the week of December 15 to vote for their favorite houses. Winners (1<sup>st</sup>, 2<sup>nd</sup>, & 3<sup>rd</sup>) will be announced at the January 2026 meeting.

**Park, Recreation and Finance** – Commissioner Gilarno presented the following reports:

Commissioner Gilarno advised that the Township is 87% of the way through the year and has received 96% of its revenues.

*2026 Budget* – second reading was completed by Administrative Assistant, Ms. Hall. Commissioner Bartoe advised that we need to cut some expenses in order to balance our budget for 2026.

A motion was made by Commissioner Gilarno and seconded by Commissioner Kretschman to approve the transfer of \$227,000.00 from our Capital Project Fund to Brentwood General Fund to cover cashflow through January 2026. Motion carried.

A motion to accept all committee reports as presented was made by Commissioner Jolliffe and seconded by Commissioner Gilarno; motion carried.

**Unfinished Business:** None

**Township Agencies:** None

**Communications:**

Letters: Turnley, Robertson & Associates LLC – 2024 Audit Correspondence and Audit Report. Commissioner Bartoe thanked the office staff for their work on the budget.

Email: Beaver County Emergency Services – Elected Officials Seminar December 3, 2025.

Flyer: ALOM – 2026 Spring conference – Seven Springs April 9-12, 2026. Registration opens December 12, 2025. Commissioner Bartoe hopes the Commissioners think about attending the conference. As a Banner Community, ALOM usually provides free admission for one of our attendees.

Brochure: PSATS – PSATS Boot Camp – Cranberry Hilton Garden Inn December 11, 6-9 PM; February 7<sup>th</sup> and 14<sup>th</sup>, 2026, 8:30 AM – 4 PM.

Email: Beaver County Conservation District – 2025 Mosquito Season Summary.

Email: PA Auditor General – Pension Audit Reports – No findings. Commissioner Bartoe advised that our pension plans are being properly managed.

Invitation: Patterson Township Fire Department – Annual Christmas Party  
December 6, 2025.

**New/Miscellaneous Business:**

- A. Patterson Township Municipal Authority: \$26,976.57 Quarterly Payment – A motion was made by Commissioner Kretschman and seconded by Commissioner Jolliffe to remit payment to Patterson Township Municipal Authority in the amount of \$26,976.57 for our quarterly payment. Motion carried.
- B. Patterson Township Volunteer Fire Company: \$1,250.00 Quarterly Payment – A motion was made by Commissioner Kristian and seconded by Commissioner Gilarno to remit payment to Patterson Township Volunteer Fire Company in the amount of \$1,250.00 for our quarterly fire call-outs payment.
- C. PA State Association of Township Commissioners: 2026 Dues – \$1,698.74 – A motion was made by Commissioner Jolliffe and seconded by Commissioner Gilarno to remit payment to the PA State Association of Township Commissioners for our 2026 dues in the amount of \$1,698.74. Motion carried.

**Public Comment:**

*Lisa Genzler – 10 York Place* – Lisa Genzler approached the board on behalf of her mother, Barb Genzler, who owns 10 York Place. Lisa stated she spoke with Code Enforcement prior in regard to a cement block that was placed along the roadway on a neighbor's property. She feels the cement block is too close to the roadway, stating it is blocking her family and making it hard for them to pull into their property which has an easement through the neighbor's property. Lisa stated our Code Enforcement Officer, Peggy, met with her earlier in the day and informed her that a fence is being put up. Lisa feels that the markings for fence placement do not fall within code; Peggy was going to review the plans upon her return to the office. Lisa is concerned that the fence is being placed within easements and may hinder her and emergency response vehicles accessing the property. Commissioner Jolliffe questioned the size of the block (estimated 1-2' by 4') and why it was placed there. The neighbor (Timmy Wuenschel) stated he placed the block on his property to keep vehicles out of the yard. Commissioner Jolliffe to follow up with Peggy in regard to the matter.

**Executive Session:** None

There being no further business to be brought before the Board, a motion was made by Commissioner Jolliffe to adjourn. Motion seconded by Commissioner Kretschman. The meeting was adjourned at 7:41 p.m.

Respectfully submitted:

Kayla Hall

Copy: Kenneth G. Fawcett, Esq.  
Larry Lennon, Jr., P.E.  
Board of Commissioners