

**Patterson Township Board of Commissioners**  
**Work Session**  
**Monday, December 5, 2022 at 4:00 p.m.**

**Attendants:**

**Commissioner Wagoner**  
**Commissioner Bartoe**  
**Township Secretary Milnes**  
**Larry Lennon – LSSE**

**Commissioner Inman**  
**Commissioner Eckelberger**  
**John Weaver – Municipal Authority**  
**Wyatt Dishler- LSSE**

**Items discussed:**

- Meeting opened with John Weaver of the Municipal Authority providing the results received back from in-site pipe regarding CAP plan. He provided information to the board for background to apply for grants.
  - Two grant options:
    - 15% match up to \$500k
    - \$500k - \$20 mil – 50% match: Steffin Hill section needs major repairs.
    - Total of \$335k /
      - The Board would need approval from Township to match. There was a discussion on the process. A letter will need to be signed by the Township regarding the Lease.
- Larry Lennon and Wyatt Dishler – LSSE: They presented options for Fern Avenue.
  - Option 1: Construction Cost: \$186,900.00 / Funding Requested: \$158,865.00 / 15% match: \$28,035.00 / 8<sup>th</sup> Avenue Storm Sewer Size: 36”
  - Option 2: Construction Cost: \$280,575.00 / Funding Requested: \$238,488.75 / 15% match: \$42,086.25 / 8<sup>th</sup> Avenue Storm Sewer Size: 24”
  - Option 3: Construction Cost: \$896,425.00 / Funding Requested: \$500,000.00 / 44% match: \$396,425.00 / 8<sup>th</sup> Avenue Storm Sewer Size: 24”
    - Larry Lennon recommends option 2. Discussion occurred regarding the options.
- Commissioner Inman presented his list for road work priority for 2022. He would like to make Bonomo on the 2023 list. Discussion on road list presented by Commissioner Inman.
- Commissioner Inman – presented report of the Public Works activities up-date and his Updated street evaluation list.
- Commissioner Wagoner – no report.
- Commissioner Eckelberger – Discussed the gift bags for the breakfast with Santa. Brought attention to more vandalism in the park; people spray painting.

- Zoning Officer – Discussion on Zoning Officer position. Suggest a letter of interest be submitted instead of an application. Secretary Milnes spoke with Tom Albenese and he advised via email that there be no extra charge for now. They would assess at the time of the contract renewal in the summer.
- Vacancy Board – put on agenda.
- Commissioner Bartoe – Fees: put on agenda.
  - Lien Letter: \$15 to \$25
  - Political Signs: \$10 to remain the same
  - Tax Certifications: \$15 to \$20
  - Duplicate Taxes: \$0 to \$5
  - Rental Permit: \$25 to \$30-50
- Budget – Commissioner Wagoner wants to increase transfer to Capital Fund to cover Capital Sewer Maintenance Projects. Increase from \$60k to \$100k.
  - Discussion on budget.
- General Information – Christmas party to cost roughly \$1,500. Proposed splitting the cost of the party with the fire department.
- Discussion on office wages and rate ranges for employees.
  - Increase Patricia Mittica to \$23,400.00 or \$18/hour.
  - Increase Christin Milnes to \$48,230.00
- **End of Meeting**