

**Patterson Township Board of Commissioners**  
**Regular Meeting**  
**December 8, 2022**

The Patterson Township Board of Commissioners held their regular meeting on Thursday, December 8, 2022, 7:00 pm at the Patterson Township Municipal Building, Beaver Falls. Following the call to order and Pledge of Allegiance, roll call showed the following Commissioners were present; Commissioner Wagoner, Commissioner Inman, and Commissioner Bartoe. Commissioner DeLuca and Commissioner Eckelberger were absent.

**Public Hearing:** There was no need for a public hearing.

**Minutes:** The minutes of the regular meeting held on November 10, 2022, and Work Session on December 5, 2022 were presented for approval. A motion was made to accept the regular meeting on November 10, 2022, and Work Session on December 5, 2022 by Commissioner Inman, seconded by Commissioner Bartoe - motion carried.

**Public Comment/Visitors:**

- A. Denda Ray was absent to present her request for a handicap sign to be placed at 2005 5<sup>th</sup> Street. Chief Stanislawski is going to stop over and check the location to make sure it would be a legitimate place to put a sign.

**Treasurer's Report:** The Treasurer's Report for the General Fund, Sewer Fund and PLGIT accounts were presented by Assistant Treasurer, Kayla Hall. A motion was made by Commissioner Inman; seconded by Commissioner Bartoe, accepting the reports as presented – motion carried.

**Monthly Bills:** The monthly bills for November/December were submitted for payment. Motion was made by Commissioner Bartoe; seconded by Commissioner Inman, approving payment – motion carried.

**Engineer's Report:** *Larry Lennon* presented his monthly report regarding the following items:

- A. *Municipal Authority/Beaver Falls Sewer System CAP update*
  - a. A motion was made to authorize letter and 15% match for the grant application to be filed for the CAP (\$335,000). The 15% is to be paid from the sewer maintenance fund. Motion by Commissioner Inman; seconded by Commissioner Bartoe with questions, authorizing letter and 15% match. After a roll call vote; passes unanimously.
- B. *MS4 Program*
  - a. We are waiting on the response in regards to the permit that was filed for the stream restoration.
- C. *2022 Road Program*
  - a. A motion was made to approve Partial Payment No. 3 (Final) to Youngblood Paving, Inc. in the amount of \$11,450.46. Motion by

Commissioner Inman; seconded by Commissioner Bartoe, authorizing payment. After a roll call vote; passes unanimously.

- D. *CFA Small Water and Sewers Grant program update – Lindsay Drive Storm Sewer*
  - a. A motion was made to approve Partial Payment No. 3 (Final) to Youngblood Paving, Inc. in the amount of \$4,373.46. Motion by Commissioner Inman; seconded by Commissioner Bartoe, authorizing payment. After a roll call vote; passes unanimously.
- E. *PennDot Multimodal Grant – Sidewalk Grant update*
  - a. Surveys were completed November 7-8, 2022. PennDOT had no formal objection to using Liquid Fuels funds per e-mail Mr. Lennon received.
- F. *Fern Avenue Drainage Improvements*
  - a. A motion was made to adopt Resolution No. 2022-027 for submission of PA Small Water and Sewer Grant in the amount of \$238,488.75. This would be for storm sewer improvements on 8<sup>th</sup> Street and North Old Oak. Motion by Commissioner Inman; seconded by Commissioner Bartoe with questions, adopting Resolution No. 2022-027. Larry Lennon informed that the Township would pay a 15% match. After a roll call vote; passes unanimously.
- G. *Additional item – DCNR grant application submitted*
  - a. We are still waiting for an response to the grant request.

**Solicitor's Report:** *Attorney Ken Fawcett provided the following report:*

*Reported that an executive session was held immediately prior to the regular meeting to discuss a litigation matter.*

- A. *Adoption of Resolution 2022-028 approving Amendment to the Emergency Operation Plan (EOP)*
  - a. A motion was made to adopt Resolution No. 2022-028 for amendment to EOP. Motion by Commissioner Bartoe; seconded by Commissioner Inman adopting Resolution No. 2022-028. After a roll call vote; passes unanimously.
- B. *Authorization to file any necessary litigation for JSU of Beaver Falls and for President of the Board to sign all verifications*
  - a. A motion was made to authorize filing of any necessary litigation paperwork for JSU of Beaver Falls and to authorize President of the Board to execute all necessary verifications. Motion by Commissioner Bartoe; seconded by Commissioner Inman. After a roll call vote; passes unanimously.

**Committee Reports:**

- A. **Administration and Police: Commissioner Wagoner**
  - a. Monthly Police Report – November 2022
    - i. No questions for the Chief of Police at this time.
  - b. Year-end Meeting
    - i. The year-end meeting will be held on December 20, 2022 at 5 pm at the office.
    - ii. Comment was made to remind that the budget will need to be adopted by an ordinance.

- c. Humane Society Contract
  - i. The new Humane Society contract offers a reduction in costs and provides the township with five (5) free TNR services.
    - 1. A motion was made to accept the contract with the Beaver County Humane Society. Motion by Commissioner Bartoe; seconded by Commissioner Inman to accept the contract. After a roll call vote; passes unanimously.
- d. Zoning Officer – interim appointment
  - i. Our website shows we are currently accepting applications for the position of Zoning Officer until December 15, 2022. As of date, we have not received any. However, Secretary Christin Milnes reached out to Code Officer, Thomas Albanese who stated he will take on the Zoning Officer position, at no additional cost, until our current contract with him expires.
    - 1. A motion was made to appoint Thomas Albanese as Interim Zoning Officer effective January1, 2023. Motion by Commissioner Inman; seconded by Commissioner Bartoe (with comment possible appointment to a Township Resident in the spring if position should come open) to appoint Interim Zoning Officer. Motion carried.
- e. Resource Officer – Blackhawk School District
  - i. Commissioner Wagoner informed Board that Blackhawk School District has contacted the Chief of Police about placing a Resource Officer in Patterson Elementary. Commissioner Wagoner informed Board that there will be meetings going forward and she would like to possibly make a committee to keep everyone informed.

**B. COG, Finance, Fire, and Emergency Management: Commissioner Bartoe**

- a. 2023 Budget – 2<sup>nd</sup> reading
  - i. The 2<sup>nd</sup> reading of the General Fund and Sewer budget were accepted as presented.
- b. Fee schedule updates
  - i. Updates to the fee schedule were discussed and can be found in the minutes from the work session held Monday, December 5, 2022. Looking to put into effect in January 2023.
- c. Fire Chief, Phil Graeser, informed the Township that the Fire Companies rescue truck became a certified EMS vehicle in November. Our fire company is one of the 7, out of 44 fire companies in Beaver County, that is certified to run EMS calls.

**C. Public Works: Commissioner Inman**

- a. Public Works activities update
  - i. Commissioner Inman reported the following: The Townships leaf removal has come to an end and the leaf machine has been put away for the winter. The salt spreaders have been put on both trucks in preparation for the winter weather. Moved fines from Steffin Hill to the quarry as the state is closing our dumping spot

Steffin Hill. Wood was moved from the park to the Township garage to be able to cut it and put it back into the park. Did MS4 throughout the Township. There was a sewer backup on Windycrest Drive repaired as the pumping station on Davidson Drive was down.

- b. Street Evaluations update / 2023 Street List update
  - i. Commissioner Inman reported the following possible 2023 Road Program Paving.
    - 1. Flora Street, 3<sup>rd</sup> Street to 6<sup>th</sup> Street.
    - 2. New turnaround on Ray Street.
    - 3. York Place.
    - 4. Villa Court.
    - 5. Correct Lindsay Drive storm sewer basins elevations and finish paving.
    - 6. Add Bonomo Avenue.
  - ii. Also reported that the Township may be able to complete all roads listed if all goes to plan.

**D. Buildings & Grounds, and Recycling & Zoning: Commissioner Deluca**

- a. Commissioner Wagoner had nothing to report on behalf of Commissioner Deluca. Commissioner Wagoner did give an update on Commissioner Deluca's health.

**E. Recreation and Community Life: Commissioner Eckelberger**

- a. Commissioner Wagoner had nothing to report on behalf of Commissioner Eckelberger.

**F. Code Enforcement – October Report**

- a. The October report is available for review per Commissioner Wagoner.

**Approval of Committee (all) Reports:**

- A. A motion was made to approve the committee reports. Motion by Commissioner Inman; seconded by Commissioner Bartoe. Motion carried.

**Unfinished Business:**

- B. There is no unfinished business at this time.

**Township Agencies:**

- C. There is nothing to report at this time.

**Communications:**

- D. Flyer – Commissioner Wagoner reported that the Allegheny League of Municipalities 2023 Legislative Reception will be held on January 19, 2023 in Station Square if anyone would like to attend.
- E. Letter – LSSE – Engineering Services 2023
  - a. Letter distributed for review.

**New/Miscellaneous Business:**

- A. A motion was made to remit payment in the amount of \$8,526.78 to the Patterson Township Municipal Authority for the 4<sup>th</sup> Supplemental Lease

payment. Motion by Commissioner Bartoe; seconded by Commissioner Inman. Motion carried.

- B. Commissioner Wagoner reported that the invoice from the City of Beaver Falls for the Joint Sewer Users came in the mail today in the amount of \$65,739.87. A motion was made to amend the agenda to allow for this invoice. Motion by Commissioner Inman; seconded by Commissioner Bartoe. Motion carried.
  - a. A motion was made to approve the quarterly payment of \$65,739.87 to the City of Beaver Falls Joint Sewer Users. Motion by Commissioner Bartoe (with question); seconded by Commissioner Inman. After a roll call vote; passes unanimously.

**Public Comment:**

- A. No public comment.

**Executive Session:**

- A. Held prior to regular meeting

**Adjournment:**

- B. There being no further business to be brought before the Board, a motion was made by Commissioner Inman to adjourn; seconded by Commissioner Bartoe. After a roll call vote; passes unanimously. The meeting adjourned at 7:35 p.m.

Meeting was attended by and transcribed by Administrative Assistant, Kayla Hall.

Respectfully submitted:

Christin Lyn Milnes

Copy: Kenneth G. Fawcett, Esq.  
Larry Lennon, Jr., P.E.  
Board of Commissioners