

Patterson Township Board of Commissioners
Regular Meeting
October 10, 2024

The Patterson Township Board of Commissioners held their regular meeting on Thursday, October 10, 2024, 7:00 p.m. at Patterson Township Municipal Building, Beaver Falls. Following the call to order and Pledge of Allegiance, roll call showed the following Commissioners were present: Commissioner Bartoe, Commissioner Hammer, Commissioner Jolliffe, Commissioner Kristian and Commissioner Kretschman; all commissioners are present.

Public Hearing: None

Executive Session: None

Minutes: The minutes of the regular meeting held on September 13, 2024, and Work Session held on October 7, 2024, were presented for approval. A motion was made to accept the minutes of the regular meeting held on September 13, 2024, and Work Session held on October 7, 2024, by Commissioner Kristian and seconded by Commissioner Kretschman; motion carried.

Public Comment/Visitors – Agenda Items (only):

Albert Lowman – 2507 Jenny Street – Mr. Lowman came to the Board to advise of a catch basin near his home that continually overflows as a result of becoming clogged with debris and is then flooding his yard. Commissioner Kretschman advised that part of the vegetation that clogs this is coming from his neighbors' yard. Mr. Lowman advised that he had unclogged this catch basin several times to prevent the flooding in his yard. He believes that the pipe is big enough to handle the amount of water that is coming to it, but the issue is that the grates get clogged and then the water cannot enter the pipe. Commissioner Kretschman advised that he will look at this catch basin with the engineers to determine an alternative to address this issue. Mr. Lowman acknowledges that the Public Works crew do come by every day and make sure the grates remain clear to the best of their ability. Engineer Lennon suggested placing a hood over the top to slow the water coming over top the grate and allow water to enter the catch basin. Engineers will complete a field review with Commissioner Kretschman to come up with an alternative solution for correcting this issue.

Clara McGarry – 2201 13th Street – Mrs. McGarry came to the Board to discuss the condition of her road (13th Street on the dead-end side). She advised that the entire road is not paved down to her house and with the heavy rains all of the rocks have washed into her driveway. She provided photos showing the condition of the road.

Tom Krepps – 2204 13th Street – came along with Mrs. McGarry to also advise the Board of the condition of his road. He advised that there is a manhole cover which sticks up from the road and will likely cause damage to the plows during the winter if it is not repaired. He acknowledged that the Township has continued to patch this section of the

road however it has not been holding and is progressively getting worse with every storm. Commissioner Kretschman advised how the roads are rated and score with the Township and the Engineers. He advised that this is done at the beginning of every year prior to the road program being selected. This information, as well as upcoming utility projects, and the budget, are taken into consideration when the road program is selected. Commissioner Kretschman also advised that he will have the area of road around the manhole cover patched in the meantime. He also invited both residents to the January and February meeting to be a part of the discussion on what roads will be considered for the 2025 road program.

Treasurer's Report: The Treasurer's Report for the General Fund, Sewer Fund and PLGIT accounts were presented by Secretary Christin Milnes. A motion was made by Commissioner Hammer and seconded by Commissioner Kretschman accepting the reports as presented; motion carried.

Monthly Bills: The monthly bills for September/October were submitted for payment. Motion was made by Commissioner Kristian and seconded by Commissioner Jolliffe approving payment; motion carried.

Engineer's Report: *Larry Lennon* presented his monthly report regarding the following items:

Patterson Township MS4 Program – Annual report was submitted on September 30, 2024.

8th Street Park Stream Restoration Project – Engineers asked for a motion to advertise the 8th Street Park Stream Restoration Project for public bidding- a motion was made by Commissioner Hammer to advertise the 8th Street Park Stream Restoration Project out for public bidding. Motion was seconded by Commissioner Kretschman. Under discussion, Commissioner Bartoe asked if this was a project that needed to be completed right now; Larry Lennon advised that this project is a requirement of the current MS4 permit and needs to be completed as soon as possible.

2024 Road Program – Mr. Lennon advised that the Road Program is under way. He advised that Youngblood Paving will be working Saturday in the Township on this project. Mr. Lennon also advised that the contractor did find a buried inlet that will need to be repaired. Paving work to be substantially completed by October 16, 2024.

PennDOT Multimodal Grant – Sidewalk improvements – Notices were sent to the affected residents. LSSE will work with the Township to coordinate resident meetings if needed.

Patterson Township Sewer System Operations – next review will be held in the first quarter of 2025.

2022 CFA – Statewide Local Share Account (LSA) Grant – CFA approved the relocation of the parking lot on January 18, 2024 from Ray Street to Struby Ave.

Correspondence is ongoing with regard to trails/access road. LSSE to meet with Township for kickoff meeting for this project.

2023 CFA – Statewide Local Share Account (LSA) – grant application has been submitted; awaiting award or rejection. Anticipated response in October 2024.

2024 CFA – Statewide Local Share Account (LSA) – LSSE is working on completing applications so the following projects:

1. Bonnieview Stormwater project – a motion was made to adopt Resolution 2024-016 for submission of the Bonnieview Stormwater project by Commissioner Kretschman, and seconded by Commissioner Kristian; motion carried.
2. Skid steer- a motion was made by Commissioner Kretschman to adopt Resolution 2024-017 for the submission of equipment procurement of a skid steer with a probable cost of \$114,823.00. Motion was seconded by Commissioner Joliffe. Motion carried.

DCED – Greenways, Trails and Recreation Program – LSSE submitted grant application on May 31, 2024. The scope of project includes: pavilion, pavilion foundation, security measures, electrical service, trail improvements, recreational facilities and erosion and sedimentation control measures. Awaiting award/rejection.

Solicitor's Report: *Ken Fawcett provided the following report:*

Zoning Ordinance update – Chickens – Solicitor Fawcett advised that the Ordinance will be advertised with a public hearing to be held at 7pm prior to the November meeting on Thursday, November 14, 2024.

Committee Reports:

Administration, Police and COG – Commissioner Bartoe presented the following reports:

Police Report – Police Chief Stanislawski submitted his September 2024 report for review; Chief Stanislawski was available to address any questions; no questions or comments presented.

Patterson Heights Police Contract – Commissioner Bartoe advised that the yearly contract proposal has been completed for Patterson Heights with a cost of \$30,000.00 for year 1 with a 3% increase each year of the contract.

Office Safes – Commissioner Bartoe requested a motion to purchase 3 safes for the Township Office. A motion was made by Commissioner Jolliffe to purchase 3 safes for the amount of \$5,334.00 from ARPA Funds. The motion was seconded by Commissioner Hammer. Motion carried.

Connect Beaver County- Commissioner Bartoe attended a meeting on September 16, 2024. Patterson Township has 4 properties which are currently without reliable internet access; all properties are located along Route 51.

Fire & Emergency Management, Buildings & Grounds, and HR – Commissioner Kristian presented the following reports:

Callout service – Callouts for the month:

September 2024 - 59 Calls (22 Fire/37 QRS), 122 Hours (100 Fire/ 22 QRS). Commissioner Kristian thanked Patterson Heights Fire Department for their coverage of medical calls within the Township. He stated that without their assistance, the Township would be at a loss for medical coverage.

Public Works & Recycling – Commissioner Kretschman presented the following reports:

Permit Requirements – fill dirt – Commissioner Kretschman advised he is currently working with the County and our Solicitor to determine requirements for permitting to accept fill dirt.

PennDOT Traffic Study – School Street – Commissioner Kretschman advised he is currently awaiting the completion of a traffic study for a speed bump/hump on School Street.

Public Works Garage – Commissioner Kretschman advised that he received quotes from Hendry Construction for the repairs to the structure and from Evans Garage Doors for the repairs to the doors. A motion was made by Commissioner Kretschman to approve the quote in the amount of \$1,790.00 from Evan’s Garage Door. Motion seconded by Commissioner Kristian. Motion carried. A motion was made by Commissioner Kretschman to approve the quote in the amount of \$5,062.00 from Hendry Construction for the repairs to the structure of the building. Motion was seconded by Commissioner Jolliffe. Motion carried.

Zoning, Code Enforcement and Community Life – Commissioner Jolliffe presented the following report:

Monthly Code Report – September Code Report was provided.

Park, Recreation and Finance – Commissioner Hammer presented the following reports:

Commissioner Hammer advised that the Township is 78% of the way through the year and has received 87.07% of its revenues. The Township has spent 64.17% of expenditures.

2025 Budget – first reading was completed by Administrator/Secretary Milnes. A motion was made by Commissioner Hammer to approve the year end budget transfers. Motion seconded by Commissioner Kretschman. Motion carried.

A motion to accept all committee reports as presented was made by Commissioner Hammer and seconded by Commissioner Kretschman; motion carried.

Township Agencies: none

Communications:

Letter – PA DEP – Open Burning Complaints with sample ordinance language
 Letter – Beaver County District Attorney – Drug Forfeiture funds – \$14,979.08
 Letter – Representative DeLuzio – letter to Attorney General Garland re: recent school violence and swatting incidents
 Letter – PA DOT – 2025 Estimated Liquid Fuels allocation – \$94,923.55
 Email – PA Auditor – 2023 general Municipal Pension System State Aid – \$75,498.66 (\$52,821.66 Police and \$22,677.00 Non-Uniform)
 Email – Beaver County Waste Management – Glass Recycling joint project

New/Miscellaneous Business:

- A. 2024 Municipal Pension – A motion was made by commissioner Kretschman to remit payment in the amount of \$98,980.00 to Schwaab Bank Pension accounts to be deposited as follows: \$76,303.00 to the Police Pension Plan (State Aid: \$52,821.66, Twp. Funds: \$23,481.34) and \$22,677.00 to the Non-Uniform Pension Plan (State Aid: \$22,677.00, Twp. Funds: \$0.00). Motion was seconded by Commissioner Jolliffe. Motion carried.
- B. Receipt of Fire Relief funds – \$16,945.25 – A motion was made by Commissioner Kristian to remit Fire Relief Funds in the amount of \$16,945.25 to Patterson Township Fire Department. Motion was seconded by Commissioner Hammer. Motion carried.
- C. Patterson Township Municipal Authority – yearly lease payment – A motion was made by Commissioner Kretschman to remit payment in the amount of \$5,000.00 for the yearly lease payment. Motion was seconded by Commissioner Kristian. Motion carried.
- D. KS State Bank – \$34,845.00 – 2021 Pierce Enforcer Engine yearly payment – A motion was made to remit payment to KS State Bank in the amount of \$34,845.00 for the 2021 Pierce Enforcer yearly payment. Motion seconded by Commissioner Jolliffe. Motion carried.
- E. General Code – \$1,195.00 – annual maintenance for E-code 360 – A motion was made by Commissioner Hammer to remit payment in the amount of \$1,195.00 to General Code for the annual maintenance for E-code 360. Motion was seconded by Commissioner Kretschman. Motion carried.
- F. Patterson Heights – \$2,183.40 – yearly sewer payment – A motion was made by Commissioner Jolliffe to remit payment in the amount of \$2,183.40 to Patterson Heights for yearly sewer billing. Motion was seconded by Commissioner Kristian. Motion carried.
- G. ARPA Resolution 2024-014 – ARPA spending – A motion to adopt Resolution 2024-014 was made by Commissioner Jolliffe and seconded by Commissioner Kristian; motion carried.

- H. Resolution 2024-015 – Setting fees for Recycling Center access – A motion was made by Commissioner Kretschman to adopt Resolution 2024-015 to set the fees for access to the Recycling Center. Motion seconded by Commissioner Jolliffe. Motion carried.

Public Comment:

David Howard – 1611 19th Street – Reassessment and taxes – Was not in attendance at meeting.

Clara McGarry – 2201 13th Street – roadway – Ms. McGarry spoke at the beginning of the meeting.

Noell Norcia – 2507 Jenny Street – catch basin issues – Mr. Lowman (Noell's husband) spoke on their behalf at the beginning of the meeting.

Executive Session: None

There being no further business to be brought before the Board, a motion was made by Commissioner Hammer to adjourn. Motion seconded by Commissioner Kretschman. The meeting was adjourned at 8:20 p.m.

Respectfully submitted:

Christin Lyn Milnes

Copy: Kenneth G. Fawcett, Esq.
Larry Lennon, Jr., P.E.
Board of Commissioners