

**PATTERSON TOWNSHIP BOARD OF COMMISSIONERS**  
**REGULAR MEETING**  
**Thursday, December 14, 2023**

**AGENDA:**

**1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / ROLL CALL:** President Wagoner  
Moment of silence – Donald Inman

**2. PUBLIC HEARING:**

**3. APPROVAL OF MINUTES:** Regular Meeting November 9, 2023  
Work Session December 11, 2023 – Approval of minutes.

**4. PUBLIC COMMENT/VISITORS:**

1. Leah Greene – Paving Windy Crest, Township sidewalks, dog stick boxes.
2. Zach Martin – Aqua Pennsylvania – introduction to Board.

**5. TREASURER’S REPORT:** Mrs. Christin Lyn Milnes – December 2023 – Approval of Report.

**6. MONTHLY BILLS:** November/December bills and monthly budget – Motion to pay the bills.

**7. ENGINEER’S REPORT:** Mr. Larry Lennon, LSSE

A. Monthly Report

1. 8th Street Park Stream Project
2. Highland Avenue Raingarden
3. 2023 Roadway Improvements Program

a. Change Order No. 2 (Final) – Motion to approve, reject or table Change Order No. 2 (Final) in the amount of - \$83,357.60 for Final In-Place Quantities.

b. Partial Payment No. 2 (Final) – Motion to approve, reject or table Partial Payment No. 2 (Final) in the amount of \$5,957.98 to Youngblood Paving.

4. 2024 Roadway Improvements Program
5. Darlington Road Sidewalk Improvements
6. Patterson Township Operations
7. 2022 CFA LSA Grant Award
8. 2023 CFA LSA Grant Applications

**8. SOLICITOR’S REPORT:** Attorney Fawcett

1. Resolution 2023-018 – Amend Township Personnel Policy to implement an amendment to sick leave and return to work for COVID -19 illness – Motion to adopt Resolution 2023-018.

## **9. COMMITTEE REPORTS:**

### **A. Administration and Police: Commissioner Wagoner**

1. Monthly Police Report – November 2023.
2. Commissioner Vacancy.
3. Employee Insurance – Motion to accept Proposal from Mockenhaupt effective February 1, 2024, for the following plans: Medical Municipal Benefits Services PPO 10 RX1, Vision Benefits of America Platinum Vision and United Concordia Platinum Dental.
4. Amendment to agenda modifications – legal update.
5. Sale unused sick leave – D. Stanislawski – Motion to approve the payment of 15 unused sick days per contract terms.
6. Resolution 2023-019 – Setting Treasurer and Assistant Treasurer pay – Motion to adopt Resolution 2023-019.

### **B. COG; Finance; Fire; & Emergency Management: Commissioner Bartoe**

1. Fire Callouts: November 2023 – 20 Calls (12 Fire/8 QRS), 17 Hours (12 Fire/5 QRS).
2. 2024 Budget – Third Reading.
3. Funds Transfer – Motion to transfer \$150,000.00 from Capital Project fund to General fund to cover year-end and January 2024 expenditures to be reimbursed by grant funds reimbursements.

### **C. Public Works and Recycling: Commissioner Kretschman**

1. Herzog – \$1,925.00 – Offloading of recycling bins from shipper’s truck – Motion to remit payment.
2. Tri-State Maintenance – \$1,966.00 – Emergency jetting for sewer lines, camera work – Motion to remit payment.
3. Uneeda Tire – \$2,254.52 brakes and rotors for 2016 utility truck – Motion to approve bill in the amount of \$2,245.52 and to remit payment to Uneeda Tire.
4. Foreman pay rate – Motion to increase foreman pay rate \$1/hour pending completion of an approved LTAP training program, as well as an additional \$1/hour pending certification as a Wastewater System Operator.

### **D. Buildings & Grounds; and Zoning: Commissioner Kristian**

1. Updates on pending project.

### **E. Recreation and Community Life: Commissioner Wagoner**

1. Holiday Decorating Contest.

### **F. Code Enforcement – November Report.**

## **10. APPROVAL OF COMMITTEE (All) REPORTS:** Motion to approve.

## **11. UNFINISHED BUSINESS:**

## **12. TOWNSHIP AGENCIES:**

1. Civil Service – Applications due January 12, 2024; testing to follow.

**13. COMMUNICATIONS:**

1. Letter – LSSE 2024 Engineering service rates.
2. Brochure – PSATS – 2024 Conference.

**14. NEW/MISCELLANEOUS BUSINESS:**

1. Patterson Township Municipal Authority – Fourth Supplemental Lease payment – \$8,526.78 to Patterson Township Municipal Authority – Motion to remit payment.
2. Joint Sewer Users – Quarter 4 Payment – \$74,778.34 to Joint Sewer Users – Motion to remit payment.
3. Beaver County Humane Society – Contract – Motion to Approve and execute contract.

**15. PUBLIC COMMENT:**

**16. EXECUTIVE SESSION:**

**17. ADJOURNMENT:**