

Patterson Township Board of Commissioners
Regular Meeting
October 12, 2023

The Patterson Township Board of Commissioners held their regular meeting on Thursday, October 12, 2023, 7:00 pm at Patterson Township Municipal Building, Beaver Falls. Following the call to order and Pledge of Allegiance, roll call showed the following Commissioners were present; Commissioner Inman, Commissioner Kristian, Commissioner Bartoe and Commissioner Kretschman. Commissioner Wagoner was absent.

Public Hearing: None

Minutes: The minutes of the regular meeting held on September 7, 2023 special meeting on October 6, 2023, and Work Session on October 9, 2023, were presented for approval. A motion was made to accept the minutes of the regular meeting held on September 7, 2023 special meeting on October 6, 2023, and Work Session on October 9, 2023, by Commissioner Kristian and seconded by Commissioner Kretschman; motion passes.

Public Comment/Visitors:

Mark Stewart – 9 & 11 Ray Street – Resident came to the Board to address concerns with the work being completed at the Ray Street entrance to the park. He is receiving complaints from his tenants and they are threatening to move out as there have been people walking from the park property through the back yard of his property. He is also concerned with the fill that is being used to build up the road; he believes that asphalt and cement are not considered “clean fill.” Commissioner Kretschman advised that this will not be a drive-in entrance to the park, it will be a small trail that will allow for walk-in access to the park from Ray Street. Mr. Stewart stated that whoever is dumping is damaging his property and his tenants must remove rocks and debris before they are able to mow the lawn. Commissioner Kretschman advised that he will stop out at the property over the next couple days and will address any issues that need to be addressed. Commissioner Inman confirmed that there was no longer a plan to put in a drive-in entrance at Ray Street as this has been moved to Struby Ave.

Treasurer’s Report: The Treasurer’s Report for the General Fund, Sewer Fund and PLGIT accounts were presented by Secretary Christin Milnes. A motion was made by Commissioner Bartoe and seconded by Commissioner Kristian accepting the reports as presented. Motion carries.

Monthly Bills: The monthly bills for September/October were submitted for payment. Motion was made by Commissioner Bartoe and seconded by Commissioner Kretschman approving payment. Motion carries.

Engineer's Report: *Wyatt Dishler* presented his monthly report regarding the following items:

MS4 Program – the annual report has been completed and was reviewed with Township prior to submission on September 29, 2023.

Park Stream Restoration Project – contract documents are prepared for bidding. Awaiting approval from DEP prior to advertising and bidding project. Probable costs for project provided in the amount of \$155,128.00.

Highland Rain Garden – design has been complete for bidding; probable cost in the amount of \$94,300.00. A motion was made by Commissioner Inman to proceed with placing the Highland Ave. Rain Garden out for bid, seconded by Commissioner Kretschman; motion passes. The County ARPA grant can be used for this project with the balance to go toward the stream restoration project.

2023 Road Program – Majority of work has been completed. A checklist of outstanding items has been sent to the contractor for completion. LSSE is working on finalizing the paperwork to be submitted to PennDOT for the Liquid Fuels submission.

2024 Road Program – Field review and walkthrough were completed with Columbia Gas. The probable cost for road repairs was provided in the amount of \$110,457.00. The cost will be sent to Columbia Gas to be reviewed and approved for cost sharing. LSSE will also request a list of additional work to be done in the Township to coordinate additional road repairs and an agreement to be entered. The proposed cost sharing would be as follows; Columbia Gas: \$67,964.43, Township: \$42,492.50. Discussion on sending additional items to Columbia Gas for reimbursement to include manhole adjustment, lawn restoration and maintenance and protection of traffic costs. Wyatt advised this can be included in the items that are requested for reimbursement.

PennDOT Multimodal Grant – Sidewalk improvements – updated drawing have been provided to the Township to correct some issues with slope when connecting to driveways; there will be 2 driveways that will be affected by this project. The Township is currently awaiting the technical review, ADA compliance and environmental approval from PennDOT. The probable cost for the updated scope is \$145,200.00.

Patterson Township Sewer System Operations – Field review completed with Public Works Department in July. The next PADEP board meeting will be in October to review licensing application for Daniel Savilisky.

2022 CFA – Statewide Local Share Account (LSA) Grant – additional topography surveys completed on Struby Ave. ADA parking lot and park entrance provided; change of scope will be submitted to CFA for approval.

2023 CFA – Statewide Local Share Account (LSA) – application will be submitted for Bonnieview Drive Stormwater improvements; probable cost estimate \$340,323.75. The project would include installation of approximately 1,150 linear feet of 24 in and 15

in storm sewer line as well as 9 inlets and 4 storm manholes, as well as road restoration and type DW end wall with riprap apron. Resolution 2023-016 for submission of the 2023 CFA LSA Grant for Bonnieview Drive Stormwater Improvements was presented for approval. A motion was made by Commissioner Bartoe to adopt Resolution 2023-016 for submission of the 2023 CFA LSA Grant for Bonnieview Drive Stormwater Improvements, seconded by Commissioner Kretschman; motion carries.

Solicitor's Report: *Ken Fawcett provided the following report:*

Right of Way Addendum – 1411 3rd Street – Attorney Fawcett provided a copy of a Right of Way Addendum to the Board which would allow the resident at 1411 3rd Street to install a fence that would go over the sanitary sewer. The resident acknowledges that should the fence be removed to access the sewer line, the resident would be responsible for replacing it at his own costs. A motion was made by Commissioner Kristian to approve the Right of Way Addendum for 1411 3rd Street, seconded by Commissioner Kretschman; motion carries.

Resolution 2023-017 – to amend Township Personnel Policy to implement revised policy on Eligibility of probationary employees for employment benefits. A motion was made by Commissioner Bartoe to adopt Resolution 2023-017 to amend Township Personnel Policy to implement revised policy on Eligibility of probationary employees for employment benefits, seconded by Commissioner Kretschman; motion carries.

Committee Reports:

Administration and Police – Commissioner Inman presented the following reports in Commissioner Wagoner's absence:

Police Report – Police Chief Stanislawski submitted his September 2023 report for review; no questions or comments presented.

Patrick Leahy Bulletproof Vest Grant – Township received notification of award in the amount of \$2,975.00 to be used for purchase of new bulletproof vests in 2024.

Pandemic Policy – this item was tabled for the entire Board to be present to discuss.

Civil Service Testing – Commissioner Inman advised that Civil Service Testing is needed. Commissioner Inman requested a motion to ask the Civil Service Commission to hold testing for part time officers. A motion was made to request the Civil Service Commission hold testing for part time officers, seconded by Commissioner Kretschman; motion carries.

COG, Finance, Fire & Emergency Management – Commissioner Bartoe presented the following reports:

2024 Budget – 1st Reading – Commissioner Bartoe requested that Township Secretary/Administrator Milnes complete the 1st reading of the Budget. Commissioner Bartoe then noted that the Real Estate income line for 2024 remained the same as the 2023 budget year to remain budget neutral with the County Reassessment. Commissioner Bartoe thanked Secretary/Administrator Milnes for her work on pulling together the 1st reading of the budget.

Commissioner Bartoe requested a moment of silence for White Township Firefighter Cody Vorderbrueggen who passed over the weekend.

Callout service – Callouts for the month of September 2023 - 21 Calls (6 Fire/15 QRS), 37 Hours (15 Fire/26 QRS).

Fleet Services of America – \$2,177.63 – A motion was made by Commissioner Bartoe to remit payment in the amount of \$2,177.63 to Fleet Services of America for the service and repair of Squad 903. Motion seconded by Commissioner Kretschman. Motion carries.

Fire Department Membership – a motion was made by Commissioner Bartoe to accept the Junior Firefighter application of Nate Steifel for membership at the Fire Department, seconded by Commissioner Kristian; motion carries.

Public Works & Recycling – Commissioner Kretschman presented the following report:

Final Pay- D. Savilisky – Commissioner Kretschman made a motion to remit final payment in the amount of \$1,966.50 for the unused personal days, sick days and comp time per the personnel policy, seconded by Commissioner Kristian; motion carries.

Buildings & Grounds and Zoning – Commissioner Kristian had no report to present.

Recreations and Community Life – Commissioner Inman had no report to present.

Code Enforcement – Report was received from New Brighton; no questions or comments at this time.

A motion to accept all committee reports as presented was made by Commissioner Bartoe and seconded by Commissioner Kretschman; motion passes.

Unfinished Business: None

Township Agencies:

Planning Commission – the Planning Commission met on September 7, 2023, to review a subdivision plan for Ramer – this was a lot consolidation. The plans have been reviewed by Beaver County and were approved. A motion was made by Commissioner Bartoe to approve the Ramer Subdivision plan for lot consolidation, seconded by Commissioner Kristian; motion carries.

Communications:

1. Email – Beaver County Planning Commission – Solar Trends and Solar Ordinance Development training – November 1, 2023
2. Letter – Beaver County – County is updating Waste Management Plan
3. Letter – KHL Engineering – Act 14 Notification re: Brady’s Run plan upgrade
4. Email – DEP – Environmental Justice Policy Revisions
5. Email – PA Auditor – 2023 general Municipal Pension System State Aid – \$64,106.77 (\$46,623.11 Police and \$17,483.66 Non-Uniform)

New/Miscellaneous Business:

2022 Municipal Pension – A motion to remit payment in the amount of \$110,895.00 to Huntington Bank Pension accounts to be deposited as follows: \$66,837.00 to the Police Pension Plan (State Aid: \$46,623.11, Twp. Funds: \$35,873.89) and \$28,398.00 to the Non-Uniform Pension Plan (State Aid: \$17,483.66, Twp. Funds: \$10,914.34) was made by Commissioner Bartoe and seconded by Commissioner Kristian. Motion Carries.

Receipt of Fire Relief funds – \$16,728.15 – A motion to remit Fire Relief Funds in the amount of \$16,728.15 to Patterson Township Fire Department was made by Commissioner Kristian and seconded by Commissioner Kretschman. Motion Carries.

Patterson Township Municipal Authority – Yearly lease payment – A motion to remit payment in the amount of \$5,000.00 for the yearly lease payment was made by Commissioner Bartoe and seconded by Commissioner Kretschman. Motion carries.

KS State Bank – \$34,845.00 – 2021 Pierce Enforcer Engine yearly payment – Commissioner Bartoe made a motion to remit payment to KS State Bank in the amount of \$34,845.00 for the yearly payment on the 2021 Pierce Enforcer. Motion seconded by Commissioner Kristian. Motion carries.

Bowers, Fawcett & Hurst, LLC – \$1,251.37 – Legal Expenses for JSU and Aqua Matter – a motion to remit payment in the amount of \$1,251.37 to Bowers, Fawcett & Hurst, LLC for legal expenses for JSU and Aqua Matter was made by Commissioner Kristian and seconded by Commissioner Bartoe. Motion carries.

General Code – \$1,195.00 – Annual maintenance for E-code 360 – Commissioner Kristian made a motion to remit payment in the amount of \$1,195.00 to General Code for the annual maintenance of the E-Code 360 website. Motion seconded by Commissioner Kretschman. Motion carries.

Public Comment: None

Executive Session: None

There being no further business to be brought before the Board, a motion was made by Commissioner Kristian to adjourn. Motion seconded by Commissioner Kretschman. The meeting was adjourned at 7:42 p.m.

Respectfully submitted:

Christin Lyn Milnes

Copy: Kenneth G. Fawcett, Esq.
Larry Lennon, Jr., P.E.
Board of Commissioners