

Patterson Township Board of Commissioners
Regular Meeting
September 12, 2024

The Patterson Township Board of Commissioners held their regular meeting on Thursday, September 12, 2024, 7:00 p.m. at Patterson Township Municipal Building, Beaver Falls. Following the call to order and Pledge of Allegiance, roll call showed the following Commissioners were present: Commissioner Bartoe, Commissioner Kretschman, Commissioner Hammer, Commissioner Kristian; Commissioner Jolliffe was absent.

Public Hearing: None

Executive Session: None

Minutes: The minutes of the regular meeting held on August 8, 2024, and Work Session held on September 9, 2024, were presented for approval. A motion was made to accept the minutes of the regular meeting held on August 8, 2024, and Work Session held on September 9, 2024, by Commissioner Kristian and seconded by Commissioner Kretschman; motion carried.

Public Comment/Visitors – Agenda Items (only):

Steve Taylor – Brake Stopp – 423 18th Ave. – Mr. Taylor advised the Board that it was his understanding that his business was the first to be called for towing services in the Township. Recently he has noticed that towing has been going to other agencies. Commissioner Bartoe advised that the Township has no formal or informal contract for towing within the Township. He stated the individuals get the right to request who they would like for towing, within reason, and if the individual does not have a preference, it is the police officer on duty's discretion who to call. Mr. Taylor advised that he had spoken with the Chief in the past and was given a number of reasons why other companies were being used, including that his response time was too long. He has since uprooted his family and now lives in the Township to not have this issue and feels he is just getting the run around from the Chief. Chief Stanislawski also stated the individuals get the right to request who they would like for towing, within reason, and if the individual does not have a preference, it is the police officer on duty's discretion who to call. Mr. Taylor advised that he was under the impression that there was an informal agreement with the Township due to past experience since purchasing the business.

Treasurer's Report: The Treasurer's Report for the General Fund, Sewer Fund and PLGIT accounts were presented by Secretary Christin Milnes. A motion was made by Commissioner Kristian and seconded by Commissioner Hammer accepting the reports as presented; motion carried.

Monthly Bills: The monthly bills for August/September were submitted for payment. Motion was made by Commissioner Kretschman and seconded by Commissioner Kristian approving payment; motion carried.

Engineer's Report: *Wyatt Dishler* presented his monthly report regarding the following items:

Patterson Township MS4 Program – Annual report is due September 30, 2024; it will be reviewed with Township Staff on September 14, 2024 for approval prior to filing. Annual Commissioner and public training completed for the year.

8th Street Park Stream Restoration Project – PaDEP issues Water Obstruction and Encroachment Permit August 19, 2024. Opinion of probable cost in the amount of \$155,128.00 with contingency was provided. Discussion occurred with the options on how the Board would like to proceed. LSSE will meet with the Township to determine what will need to be included in bidding. Timeline would include winter and spring work.

2024 Road Program – Contractor believes they will begin at the beginning of October. Walkthrough scheduled to be completed September 16th. A motion was made by Commissioner Kretschman to ratify Youngblood Paving, Inc. proposal in the amount of \$8,850.00 for modifications to 21st Avenue and 18th Street for drainage improvements. Motion was seconded by Commissioner Hammer; motion carried.

PennDOT Multimodal Grant – Sidewalk improvements – Highway Occupancy permit was issued May 14, 2024. LSSE is currently working with the Solicitor to complete the Authorization to Enter for affected residents; these will be drafted and provided to the Township to be sent out on Township letterhead. Motion to advertise for bids is anticipated for the October meeting.

Patterson Township Sewer System Operations – South Lift Station service was interrupted on September 8, 2024. Patterson Township notified ORIC and an investigation was held on the same day. With the assistance of Yates Electrical, Inc., it was determined that the pump motor starter service was interrupted during the storm/lightning event. All PLCs and Motor Starters were reset, and pumping was resumed on same day. ORIC and LSSE to complete overview of facilities and training of staff this month.

2022 CFA – Statewide Local Share Account (LSA) Grant – CFA approved the relocation of the parking lot on January 18, 2024 from Ray Street to Struby Ave. Correspondence is ongoing with regard to trails/access road. LSSE anticipates this paving being included in the 2025 Road Program bidding in the spring.

2023 CFA – Statewide Local Share Account (LSA) – grant application has been submitted; awaiting award or rejection. Anticipated response in September 2024.

DCED – Greenways, Trails and Recreation Program – LSSE submitted grant application on May 31, 2024. awaiting award or rejection. Anticipated response in Fall 2024

Funding Overview – all pending grants with due dates and matching funds were provided in a spreadsheet.

Solicitor's Report: *Sherri Hurst provided the following report:*

Chicken Ordinance – Solicitor Hurst advised that a summary of the proposed provisions that would apply to the keeping of chickens in each zoning district was provided to the Commissioners before the meeting. This is not the final form of the required Ordinance. The final Ordinance will have to amend multiple sections of the existing Ordinance to effectuate the changes. If the Board approves final preparation of an Ordinance, that Ordinance will be provided to both the Patterson Township Planning Commission and the Beaver County Planning Commission for review and comment prior to holding a public hearing and vote. If the Board approves moving forward with final preparation and advertising of the Ordinance, the earliest any action can be taken on the Ordinance is at the November meeting. A motion was made by Commissioner Kretschman to approve preparation of Ordinance to amend zoning regulations to allow for the keeping of chickens and to advertise for a public hearing and potential adoption at the November 2024 meeting. Motion was seconded by Commissioner Hammer. Roll call; motion carried.

Resolution 2024-011- adopting Beaver Falls transfer Act 537 update - a motion was made by Commissioner Kretschman and seconded by Commissioner Kristian to adopt Resolution 2024-011. Motion carried.

Committee Reports:

Administration, Police and COG – Commissioner Bartoe presented the following reports:

Police Report – Police Chief Stanislawski submitted his August 2024 report for review. Chief Stanislawski was available to address any questions. No questions or comments presented.

2025-2028 Police Contract – Commissioner Bartoe advised that the Patterson Township Police union and the Township have come to an agreement on the 2025-2028 Police contract; the draft was provided to all commissioners for review. A motion as made by Commissioner Kristian to approve the Contract as presented. The motion was seconded by Commissioner Hammer. Motion carried.

Resolution 2024-012 - Contract for police coverage at New Brighton sporting events – A motion was made by Commissioner Kristian to adopt Resolution 2024-012 approving contract with New Brighton School District for police coverage at athletic events. Motion seconded by Commissioner Hammer. Motion carried.

Fire & Emergency Management, Buildings & Grounds, and HR – Commissioner Kristian presented the following reports:

Callout service – Callouts for the month

August 2024 - 37 Calls (16 Fire/21 QRS), 104.25 Hours (41.75 Fire/62.5 QRS). Commissioner Kristian advised that the hours for callouts will be calculated

differently starting next month as the certified personnel handling the calls are from the Patterson Heights VFD and not Patterson Township.

Municipal Emergency Services (MES) \$2,570.00 – Commissioner Kristian made a motion to approve payment in the amount of \$2,570.00 to MES for servicing of rescue tools at the Fire Department. The motion was seconded by Commissioner Hammer. Motion carried.

Commissioner Kristian advised that the Police Chief and himself will be meeting with D.A. Nathan Bible to discuss use of Drug Forfeiture funds to provide access control to the entry way and evidence room doors on the police side.

Commissioner Kristian advised that he approved payment to repair the damage to the office generator as the battery exploded from a lightning strike during the storm.

Commissioner Kristian thanked the Public Works Department, the Police and the Fire Department for all of their work following the storm on Friday evening.

Public Works & Recycling – Commissioner Kretschman presented the following reports:

Curbside Recycling – Commissioner Kretschman made a motion to accept bid from Aiken Refuse in the amount of \$3,900 per month or \$46,800.00 annually for the 2025-2026 Curbside Recycling Contract. Motion was seconded by Commissioner Kristian. Motion carried.

Recycling Grant – Commissioner Kretschman made a motion to approve the educational pamphlet for printing and distribution. Motion was seconded by Commissioner Hammer. Motion carried.

2024-2025 Snow Plow – Commissioner Kretschman made a motion to rehire Philip Graeser and James Malone as snow plow drivers for the 2024-2025 winter season at a rate of \$19.96/hour, contingent on passing physical and drug screen. The motion was seconded by Commissioner Kristian. Motion carried.

Commissioner Kretschman echoed the thanks of Commissioner Kristian, and also thanked Patterson Heights for their continued cooperation; it is not going unnoticed.

Zoning, Code Enforcement and Community Life – Commissioner Jolliffe was absent; no report.

Monthly Code Report – August Code Report was provided.

Park, Recreation and Finance – Commissioner Hammer presented the following reports:

Commissioner Hammer advised that the Township is 71% through the year and has spent 56% of expenditures.

Commissioner Hammer advised that Commissioner Kretschman and himself have walked the park and he has a group of volunteers who are willing to work in the park to complete projects for the Township.

A motion to accept all committee reports as presented was made by Commissioner Hammer and seconded by Commissioner Kretschman; motion carried.

Unfinished Business: None

Township Agencies: None

Communications:

Email- PennDOT- 2024 – The 2024 Winter Maintenance Agreement payment will be in the amount of \$17,526.96

Email- ALOM- Invitation for free Public Works Seminar- October 2

Letter- U-COMP- Notice of 2023 Dividend in the amount of \$1,385.00

Newsletter- Beaver County Emergency Services Med year newsletter

Email- PennDOT- School Zone sign update to be completed early 2025

Email- CoStars- 2023-2024 Sale contract- Cargill will waive storage fees and release from tonnage requirements for 2023-2024 season and 2024-2025 seasons

Email- Intuit Quickbooks- increase in monthly payroll per employee fee to \$7.00 effective October 1, 2024 and increase in annual payroll subscription to \$700 per year effective November 13, 2024.

Email- Beaver County Waste Management- Notice of Household chemical recycling day- October 12, 2024 from 9am-1 pm Brady's Run Recycling Center

Letter-City of Beaver Falls – Notice of Proposed Acquisition and Rate Base Addition

Email- PA Auditor General- Notice of Fire Relief funds in the amount of \$16,945.25

New/Miscellaneous Business:

- A. Patterson Township Municipal Authority – A motion was made by Commissioner Kristian to remit payment in the amount of \$8,526.78 to Patterson Township Municipal Authority for the Fourth Supplemental lease payment. Motion was seconded by Commissioner Hammer. Motion carried.
- B. Fire Sinking Fund- A motion was made by Commissioner Kristian to transfer \$34,845.00 from PLGIT Fire Fund to PLGIT Fire Sinking fund for yearly payment. The motion was seconded by Commissioner Hammer. Motion carried.

- C. Resolution 2024-013 - A motion was made by Commissioner Kretschman to adopt Resolution 2024-013 providing for the calculations of the 2025 Minimum Municipal Obligation (MMO) to the General Municipal Pension System. The motion was seconded by Commissioner Kristian. Motion carried.
- D. Motorola - \$7,056 – A motion was made by Commissioner Hammer to remit payment in the amount of \$7,056.00 to Motorola for the 2022, 2023 and 2024 contracted price of the body cameras to be split 50/50 with the Police Drug Forfeiture account. Motion was seconded by Commissioner Kretschman. Motion carried.
- E. Joint Sewer Users - \$64,148.76 – A motion was made by Commissioner Kristian to remit payment in the amount of \$64,148.76 to Joint Sewer Users for usage in June, July and August. The motion was seconded by Commissioner Kristian. Motion carried.

Public Comment: None

Executive Session: None

There being no further business to be brought before the Board, a motion was made by Commissioner Kristian to adjourn. Motion seconded by Commissioner Kretschman. The meeting was adjourned at 8:39 p.m.

Respectfully submitted:

Christin Lyn Milnes

Copy: Kenneth G. Fawcett, Esq.
Larry Lennon, Jr., P.E.
Board of Commissioners