

**PATTERSON TOWNSHIP BOARD OF COMMISSIONERS**  
**REGULAR MEETING**  
**Thursday, November 9, 2023**

**AGENDA:**

- 1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / ROLL CALL:** President Wagoner:
  - A. Presentation of Award(s):
  
- 2. PUBLIC HEARING:**
  
- 3. APPROVAL OF MINUTES:** Regular Meeting October 12, 2023 & Work Session November 6, 2023
  
- 4. PUBLIC COMMENT/VISITORS:**
  
- 5. TREASURER’S REPORT:** Mrs. Christin Lyn Milnes: November 2023 – Approval of Report
  
- 6. MONTHLY BILLS:** October/November bills and monthly budget – Motion to pay the bills
  
- 7. ENGINEER’S REPORT:** Mr. Larry Lennon, LSSE:
  - A. **Monthly report:**
    1. 8<sup>th</sup> Street Park Stream Project
    2. Highland Avenue Project – Motion to approve, reject or table bids for Contract No. 23-SW1.
    3. 2023 Roadway Improvements Program – Motion to approve, reject or table Periodical Estimate No. 1
    4. 2024 Roadway Improvements Program
    5. Darlington Road Sidewalk Improvements
    6. Patterson Township Operations
    7. 2022 CFA LSA Grant Award – Struby Avenue – Motion to approve, reject or table LSSE Service Order Authorization (SOA) for Engineering Tasks
    8. 2023 CFA LSA Grant Application
  
- 8. SOLICITOR’S REPORT:** Attorney Fawcett:
  
- 9. COMMITTEE REPORTS:**
  - A. **Administration and Police:** Commissioner Wagoner:
    1. Monthly Police Report: October 2023
    2. Pandemic Policy
    3. Year-end meeting
  - B. **COG, Finance, Fire, and Emergency Management:** Commissioner Bartoe:
    1. Fire Callouts: October 2023 – 29 Calls (17 Fire/12 QRS), 65 Hours (46 Fire/19 QRS)
    2. 2023 Budget: 2<sup>nd</sup> reading

- C. Public Works and Recycling:** Commissioner Kretschman:
  - 1. Stephenson Equipment – \$61,842.00 – Motion to remit payment for woodchipper
- D. Building & Grounds and Zoning:** Commissioner Kristian:
  - 1. Updates on pending project(s)
  - 2. Fire Department Expenses
- E. Recreation and Community Life:** Commissioner Inman:
  - 1. Township Christmas Decorating Contest
  - 2. Updates on pending project(s)
- F. Code Enforcement:**
  - 1. October Report

**10. APPROVAL OF COMMITTEE (ALL) REPORTS:** Motion to approve

**11. UNFINISHED BUSINESS:**

**12. TOWNSHIP AGENCIES:**

**13. COMMUNICATIONS:**

- A. Letter – Mark Turnley CPA – SAS 114 Letter, and Management Letter with 2022 Audit Report
- B. Letter – DEP – 2023 Tap allocation approval.
- C. Letter – Beaver County Humane Society – changes to hours
- D. Invitation/Save the Date – ALOM C – 2024 Spring Educational Conference – Seven Springs, PA – April 4-7, 2024 – registration begins December 12, 2023
- E. Letter – DCED – Boundary change and reporting process guidelines under Act 41

**14. NEW/MISCELLANEOUS BUSINESS:**

- A. Patterson Township Municipal Authority – quarterly lease payment – \$26,976.57 to Patterson Township Municipal Authority – motion to remit payment
- B. Patterson Township Volunteer Fire Company – quarterly payment – motion to remit quarterly payment in the amount of \$1,250.00
- C. Pennsylvania State Association of Township Commissioners (PSATC) – \$1,644.40 – 2024 Dues – motion to remit payment
- D. UPMC Healthcare renewal – 3.5% increase from 2023
- E. Township Office Closed:
  - 1. 11/10/2023 in observance of Veterans Day
  - 2. 11/23/2023 and 11/24/2023 in observance of Thanksgiving

**15. PUBLIC COMMENT:**

**16. EXECUTIVE SESSION:**

**17. ADJOURNMENT:**