

**Patterson Township Board of Commissioners**  
**Regular Meeting**  
**August 10, 2023**

The Patterson Township Board of Commissioners held their regular meeting on Thursday, August 10, 2023, 7:00 pm at Patterson Township Municipal Building, Beaver Falls. Following the call to order and Pledge of Allegiance, roll call showed the following Commissioners were present; Commissioner Wagoner, Commissioner Kristian, Commissioner Bartoe, Commissioner Kretschman and Commissioner Inman.

**Public Hearing:** None

**Minutes:** The minutes of the regular meeting held on July 13, 2023, and Work Session on August 7, 2023, were presented for approval. A motion was made by Commissioner Inman to accept the meeting minutes from the regular meeting on July 13, 2023 and Work Session on August 7, 2023. Motion seconded by Commissioner Kristian; motion passes.

**Public Comment/Visitors:** None

**Treasurer's Report:** The Treasurer's Report for the General Fund, Sewer Fund, and PLGIT accounts were presented by Assistant Treasurer, Kayla Hall. A motion was made by Commissioner Inman and seconded by Commissioner Bartoe accepting the reports as presented. Motion passes.

**Monthly Bills:** The monthly bills for July/August were submitted for payment. Motion was made by Commissioner Inman and seconded by Commissioner Bartoe approving payment. Motion passes.

**Engineer's Report:** *Wyatt Dishler* presented his monthly report regarding the following items:

*MS4 Program* – The annual report will be reviewed with the Township prior to the September 30<sup>th</sup> deadline. MS4 training for Commissioners/Public conducted by John Valisky of LSSE. John Valisky of LSSE will conduct training for Public Works and office staff around the end of August or early September, as well as update our MS4 books and progress report.

*Stream Restoration Project* – Waiting for a DEP response and issuance of permit. Once permit comes in, we can discuss how the project will be completed; in-house, by volunteers, or publicly bid. Our DEP permit will expire March 2025.

*2023 Road Program* – Motion to approve, reject or table Change Order No. 1 in the amount of \$9,750.00 for the 2023 Roadway Improvements Program. Motion was made by Commissioner Kretschman and seconded by Commissioner Inman. After a roll call vote; motion passes.

The grant exception was approved so we will be removing the widening of Flora Street from 3<sup>rd</sup> Avenue to Ross Hill due to the practicality of widening it. If we were to widen and make it a Liquid Fuels road, it would take 30-35 years to make back our money.

*Columbia Gas/Highland Avenue road work* – LSSE needs to prepare and present an opinion of probable cost to Columbia Gas for them to determine what they would be liable for. Columbia Gas will be responsible for the milling and overlay of the road, whereas, base repair and storm water improvements will be the Townships responsibility. Trying to come to an agreement that would allow us to solidify funding for proper completion in 2024.

*PennDOT Multimodal Grant – Sidewalk grant* – LSSE will be submitting the permit to PennDOT either tomorrow or the week of August 14<sup>th</sup>.

*CFA – Statewide Local Share Account (LSA - 2022) – Struby Ave.* – Reaching out to CFA in regards to changing location, not scope, from Ray Street to Struby Avenue.

*2023 LSA grant – PA Race Horse Development and Gaming Act* – Wyatt informed the Board that consideration is open from September 1 thru sometime in November. Project funding is between \$25k and \$1m. Funds can be used for many different things that usual grants do not cover; demolition, land acquisition, construction, renovation, rehabilitation, infrastructure, purchasing of vehicles, machinery and/or equipment, planning and consulting, designing and engineering, etc. Commissioner Inman questioned who all is eligible to apply. Commissioner Kristian questioned if it could be used for security/access control upgrades. Wyatt advised it could be considered equipment. We can submit for multiple grants. Commissioner Bartoe questioned if we could use it for infiltration issues with the sewer work. Wyatt advised that that would be a great use of the grant.

**Solicitor’s Report:** *Attorney Chad Bowers had nothing to report on.*

### **Committee Reports:**

**Administration and Police** – Commissioner Wagoner presented the following reports:

*Police Report* – Police Chief Stanislowski submitted his July 2023 report for review; no questions or comments presented.

*2023 Police Interceptor update* – The 2023 Police Interceptor is due to arrive this month. The 2014 Police Interceptor is being sold to the Ellwood City Area School District for \$5,200 which will be put towards the 2023 Police Interceptors upfit charges.

*Thank You* – Custodian, Sarah Meiers, wrote a “Thank You” letter to the Board of Commissioners which was read aloud by Commissioner Wagoner.

**COG, Finance, Fire & Emergency Management** – Commissioner Bartoe presented the following reports:

*Fire Callouts* - Commissioner Bartoe advised that the fire calls for the month of July were as follows: 35 Calls (18 Fire / 17 QRS), 83.5 Hours (52.5 Fire / 31 QRS). QRS is becoming more and more as there are ambulance service problems across the county.

*Financial Review* - Commissioner Bartoe advised that at 58.3% of the year completed, the Township has collected 59% of the income and have used 44.6% of the budgeted expenses.

The Beaver County Emergency Services newsletter – Commissioner Bartoe informed that the Patterson Township VFD was one of a few fire departments given accolades in the newsletter for their response to a simulation.

Commissioner Bartoe commended Township Secretary, Christin Milnes, for the way she has managed the Townships monies, moving between the General Fund and PLGIT accounts to earn the Township over \$8k in additional interest.

*Fire Truck Capital Fund* – A motion was made to increase the monthly amount charged to residents for fire fund from \$2.00/month to \$3.00/month effective with the September sewer billing. Motion was made by Commissioner Bartoe and seconded by Commissioner Inman. After a roll call vote; motion passes. A notice will go out to residents with their August sewer bills.

**Public Works & Recycling** – Commissioner Kretschman reported on the following:

*Highland Avenue road work updates* – Commissioner Kretschman is sending a letter out to residents affected by the Columbia Gas work done on Highland Avenue. The letter will be sent on August 11, 2023 informing the residents of the Townships intentions to properly restore the road in 2024 to ensure a satisfactory and long-lasting restoration opposed to a short-term fix.

*Recycling Center Updates:*

*Shed* - The woodchipper storage shed was installed on August 3, 2023, however, the door did not fit. A new door has been ordered and will hopefully be in next week. A motion was made to remit payment in the amount of \$9,687.40 to Alpine Structures upon the full completion of install. Motion was made by Commissioner Kretschman and seconded by Commissioner Bartoe. After a roll call vote; motion passes.

*Recycling bins* - The bins have an anticipated ship date of August 25, 2023.

*Woodchipper* – The woodchipper has an anticipated production date of August 14, 2023.

**Buildings & Grounds and Zoning** – Commissioner Kristian presented the following report:

*Updates on pending projects:*

*Public Works buildings* – The public works buildings are currently undergoing man-door replacement. At this time, one of the three doors have been replaced. Two of the three doors did not wrap the structure as anticipated so new ones had to be ordered. The remaining two doors should be replaced within the next couple weeks.

*Honor Roll* – Working on receiving bids to repair the structure of the Honor Roll.

*Full Service Network* – Full Service Network will be doing a walk-thru on August 17, 2023 as part of the phone upgrade process.

*Zoning/Code Enforcement - 1808 20<sup>th</sup> Avenue* – The zoning officer has met with the owner of the property to have a walk-thru and go over what improvements are planned. The zoning officer will follow-up with property owner for another walk-thru at a later date.

**Recreation and Community Life** – Commissioner Inman reported the following:

*9/11 community event* – The 9/11 5k walk/run will be held on Saturday, September 9, 2023.

*Park work updates* – There have been a few trees removed from walking trails this month; some by the road department and others by volunteers. There has been some weed whacking performed by volunteers and trails were blown off with leaf blower by volunteers as well. The road department has repaired the hand rail on the large set of steps that connects the heritage trail and the overlook trail. They also cut the grass and removed trash from the pavilion area regularly. The Eagle Scout project was reviewed onsite and recommendations to improve a few things were agreed to. It is Commissioner Inman’s understanding that all work has been completed.

**Code Enforcement** – Report was received from New Brighton; no questions or comments at this time.

A motion to accept all committee reports as presented was made by Commissioner Kristian and seconded by Commissioner Inman. Motion passes.

**Unfinished Business:** None

**Township Agencies:** None

**Communications:**

1. Letter - U-COMP - Dividend check - \$1,379.00
2. Report - ALOM - 2022-2023 annual report
3. Letter - Beaver County Humane Society - Changes in staffing
4. Invitation - ALOM/AC&WPATC - 2023 Fall Conference - Erie, PA October 19-22 – A motion was made by Commissioner Inman and seconded by Commissioner Kristian to approve attendance of the 2023 Fall Conference in Erie, PA October 19-22. Motion passes.

**New/Miscellaneous Business:**

1. Patterson Township Municipal Authority - Quarterly Lease payment - \$26,976.57 to Patterson Township Municipal Authority - Motion to remit payment. Motion was made by Commissioner Bartoe and seconded by Commissioner Inman to remit the quarterly lease payment in the amount of \$26,976.57 to the Patterson Township Municipal Authority. Motion passes.

2. Patterson Township Volunteer Fire Company - Quarterly Payment - Motion to remit Quarterly payment in the amount of \$1,250.00. Motion was made by Commissioner Inman and seconded by Commissioner Bartoe to remit quarterly payment to the Patterson Township Volunteer Fire Company in the amount of \$1,250.00. Motion passes.
3. PLGIT- Electronic Deposit - Motion to approve agreement for electronic deposits into PLGIT. A motion was made by Commissioner Inman and seconded by Commissioner Kretschman to approve the agreement for electronic deposits into PLGIT. Motion passes.

**Public Comment-**

John Marzano – 312 16<sup>th</sup> Avenue – A new house is being constructed at 16<sup>th</sup> and 4<sup>th</sup>.

**Executive Session:** None.

There being no further business to be brought before the Board, motion was made by Commissioner Bartoe to adjourn. Motion seconded by Commissioner Kretschman. The meeting adjourned at 7:43 p.m.

Meeting was attended and transcribed by Assistant Treasurer, Kayla Hall.

Respectfully submitted:

Kayla Marie Hall

Copy: Kenneth G. Fawcett, Esq.  
Larry Lennon, Jr., P.E.  
Board of Commissioners