

**Patterson Township Board of Commissioners**  
**Regular Meeting**  
**August 8, 2024**

The Patterson Township Board of Commissioners held their regular meeting on Thursday, August 8, 2024, 7:00 p.m. at Patterson Township Municipal Building, Beaver Falls. Following the call to order and Pledge of Allegiance, roll call showed the following Commissioners were present: Commissioner Bartoe, Commissioner Hammer, Commissioner Jolliffe, Commissioner Kristian and Commissioner Kretschman, all commissioners present.

**Public Hearing:** None

**Executive Session:** None

**Minutes:** The minutes of the regular meeting held on July 11, 2024, and Work Session held on August 5, 2024, were presented for approval. A motion was made to accept the minutes of the regular meeting held on July 11, 2024, and Work Session held on August 5, 2024, by Commissioner Kristian and seconded by Commissioner Jolliffe; motion carried.

**Public Comment/Visitors – Agenda Items (only):**

Paula Wagoner- 908 4<sup>th</sup> Street- Came to address zoning ordinance update to allow Chickens within the township. Is the ordinance changing for one resident- Commissioner Bartoe advised that the Township is still researching this ordinance language and how to address within Township. At this time the motion will be tabled at this time to allow for additional research before advertising any changes to the ordinance. Commissioner Jolliffe is completing a review of language with Solicitor Fawcett to be presented for review in the coming months. Once this language is decided the changes will be presented for public comment. Resident is concerned ordinance is being changed for one resident and it may not be in the best interest of the Township. Commissioner Jolliffe proposed yearly fee/ inspection for compliance, maintenance, storage, housing of the chickens. Commissioner Bartoe advised that this will be advertised and will be placed on the Township website once the language is determined.

**Treasurer's Report:** no treasurer's report due to illness of Secretary/Administrator Milnes. This will be provided upon her return. Financial statements were provided in absence of Mrs. Milnes.

**Monthly Bills:** The monthly bills for July/ August were submitted for payment. Motion was made by Commissioner Jolliffe and seconded by Commissioner Kretschman approving payment; motion carried.

**Engineer's Report:** *Wyatt Dishler* presented his monthly report regarding the following items:

*8<sup>th</sup> Street Park Stream Restoration Project* – PaDEP confirmed eligibility of the project towards MS4 credits on April 3, 2024. Awaiting issuance of permit from PADEP.

*Highland Ave. Rain Garden* – final change order provided to increase in the amount of \$4,873.00 to cover costs for replacement of existing inlet structure and adjust contract pricing based on measurements of final in place quantities. Total contract price increased from \$94,855.00 to \$99,728.00 for an increase of \$3,370.00 for inlet replacement. LSSE was able to come to agreement with contractor the excavation of the foundation found under the ground was covered under the contract (under the unclassified excavation), no additional cost to the Township (a cost savings of over \$7,000 to the Township) a motion was made to approve the 1<sup>st</sup>/final change order by Commissioner Kretschman this motion was seconded by Commissioner Hammer. Motion carried.

Punchlist was completed, final inspection completed, will issue final punch list to reseed in the fall under the maintenance bond. Motion to approve final payment no 2. (final) in the amount of \$16,163.15 for work completed between January 1, 2024- July 31, 2024 was made by Commissioner Kretschman, seconded by Commissioner Jolliffe Roll Call, Motion Carried

*2024 Road Program* – preconstruction meeting held July 24,2024, tentatively scheduled to complete project middle/ late September. Contractor will meet with Township at the beginning of September to mark out roadways to be resurfaced. Youngblood Paving, LSSE and Township complete final field review following complaints from property owners, Youngblood provided proposed pricing as follows

- 21<sup>st</sup> Ave and 18<sup>th</sup> St keyway mill 21<sup>st</sup> and 18<sup>th</sup> and raise elevation on 18<sup>th</sup> to redirect water along 21<sup>st</sup> Ave to inlet- \$8,850.00
- 1700 21<sup>st</sup> Ave- scope would include saw cut existing concrete driveway, installation of rolled bituminous curb to redirect water away from garage, rolled curb will reduce elevation of clearance of vehicular traffic entering and exiting- \$2,750.00
- 17<sup>th</sup> Street and Chiodo Ave- scope repair and redirection of existing bituminous curbing for anticipation of surface water reaching desired inlet structures in lieu of puddle in roadway- \$3,100.00
- 17<sup>th</sup> Ave- resurfacing of 462 sy option 1 scratch leveling and double coat of chipping - \$16,200(approx. \$35.00/sy; option 2 scratch leveling and 2-inch wear course- \$17,500.00 (approx. 27.80/sy)

*PennDOT Multimodal Grant – Sidewalk improvements* – LSSE has finalized the notification letters and Authorization to Enter Agreements to be sent to the affected Property Owners, will be sent to Solicitor for final review prior to being sent to residents. Will likely approve bids October meeting.

*Patterson Township Sewer System Operations* – Public works next field review will be conducted in September of this year.

*2022 CFA – Statewide Local Share Account (LSA) Grant* – CFA approved the relocation of the parking lot on January 18, 2024, from Ray Street to Struby Ave. Correspondence is ongoing regarding trails/access road.

*2023 CFA – Statewide Local Share Account (LSA)* – grant application has been submitted; awaiting award or rejection. Anticipated response in September 17, 2024 at their board meeting.

*DCED – Greenways, Trails and Recreation Program* – LSSE submitted grant application on May 31, 2024. The scope of the project includes pavilion, pavilion foundation, security measures, electrical service, trail improvements, recreational facilities and erosion and sedimentation control measures. Awaiting award/ rejection fall 2024.

**Solicitor’s Report:** *Ken Fawcett provided the following report:*

Noland Property- Motion to retain Attorney Craig Wynn to prepare sales agreement and closing documents for the purchase of parcel 721330103005, located at 0 Constitution Blvd a motion was made by Commissioner Hammer to retain Attorney Craig Wynn to prepare sales agreement and closing documents for the purchase of parcel 721330103005, seconded by Commissioner Kretschman, under discussion estimated cost of \$1,500.00 for entire process. Roll call vote, motion carried.

Resolution 2024-010- approving purchase of parcel 721330103005 as is; in the amount of \$5,000.00 plus release of any fines or penalties a motion is made by Commissioner to adopt resolution 2024-010 motion to approve enter into a sales agreement with Cynthia Noland for the purchase of parcel 721330103005 was made by Commissioner Hammer seconded by Commissioner Kristian, motion carried. Under discussion public works will clean up the property, and the cost will be paid using ARPA funds Roll Call, motion carried.

**Committee Reports:**

**Administration, Police and COG** – Commissioner Bartoe presented the following reports:

*Police Report* – Police Chief Stanislawski submitted his July 2024 report for review; no questions or comments presented.

*Garcia- unused sick days-* a motion was made by Commissioner Kretschman to approve the sell back of 24 sick days by M. Garcia per contract term motion seconded by Commissioner Jolliffe, motion carried.

*COG update* – Commissioner Bartoe advised that the yearly conference will be held August 22, 2024 at the Hilton Garden Inn in Monaca, PA. BCRC offering tour of Center Township facility prior to the COG event.

Senate Bill 525-Motion to send letter to Senator's office regarding Bill 525- Right to Know law Vexations requestors- a motion was made by Commissioner Hammer to send letters to Senator's officed in support of changes to the Right to Know Law seconded by Commissioner Jolliffe under discussion Solicitor Fawcett advised the complications with regard to responding to Right to Know requests.

*ALOM/AC&WPATC- Fall Educational Conference- October 24-27; Erie Bayfront* – a Motion was made by Commissioner Kristian to approve attendance and payment for any Commissioner/ Office Staff who wish to attend, seconded by Commissioner Hammer, Motion carries

Thank you letter from Mrs. Quest has been sewing patches on Police Uniforms for many years. Commissioner Bartoe requested that Chief Stanislawski send a \$100.00 Walmart gift card as a token of our appreciation.

Commissioner Bartoe expressed thanks to Intern Jacob Yerkins in the absence of Administrator Milnes's unexpected absence.

**Fire & Emergency Management, Buildings & Grounds, and HR** – Commissioner Kristian presented the following reports:

*Callout service* – Callouts for the month

1. Fire Callouts: July 2024 – Calls (14 Fire/ 27 QRS), Hours (41 Fire/ 49 QRS)
2. Fire Callouts: Additional June 2024 – Calls (2 Fire/ 1 QRS), Hours (11.75 Fire/1 QRS)

*Fire Department Roof* – Commissioner Kristian made a motion to approve invoice from Mercadante Roofing in the amount of \$2,400.00 for the repairs to the Fire Department Roof, motion was seconded by Commissioner Kretschman motion carried.

*HR-* tentative agreement on the 4 year contract with police department will be presented at the September meeting for Board approval.

**Public Works & Recycling** – Commissioner Kretschman presented the following reports:

*South Lift Station Electrical Repairs-* Yates Electrical- \$1,024.31- a motion was made by Commissioner Kretschman to remit payment in the amount of \$1.024.31 for emergency repairs to the South Lift Station, motion was seconded by Commissioner Kristian, Motion carried.

*Curbside Recycling-* Curbside recycling was placed out for bid, one bid was received from Aiken Recycling in the amount of \$3,900.00/ month \$46,000.00 annually for the 2 year contract. A motion was made by Commissioner Kretschman to accept Bid from Aiken Refuse in the amount of \$3900 per month for the 2025-2026 Curbside Recycling Contract, Motion was seconded by Commissioner Hammer. Under discussion glass will be accepted, Commissioner Bartoe, asked if we asked for the cost minus glass, Motion was tabled to determine what the increase is and look at what options the Township has if glass is removed will it reduce the cost to the Township. Motion tabled.

*Crack Sealing-* Seal Master- \$2,655.00- a motion was made by Commissioner Kretschman to approve payment in the amount of \$2,655.00 for crack sealing machine rental and materials, motion seconded by Commissioner Jolliffe, motion carried.

*2024 Road Program-* Motion to accept or reject proposal to add on work not covered under road program contract. Commissioner Kretschman made the following recommendations:

- 17<sup>th</sup> Ave- resurfacing of 462 sy option 1 scratch leveling and double coat of chipping - \$16,200(approx. \$35.00/sy; option 2 scratch leveling and 2-inch wear course- \$17,500.00 (approx. 27.80/sy) Commissioner Kretschman proposed to include in the 2025 Road Program,
- 17<sup>th</sup> Street and Chiodo Ave- scope repair and redirection of existing bituminous curbing for anticipation of surface water reaching desired inlet structures in lieu of puddle in roadway- \$3,100.00 Commissioner Kretschman proposed having public works address storm water outlets with the resident, and address curbing repairs
- 1700 21<sup>st</sup> Ave- scope would include saw cut existing concrete driveway, installation of rolled bituminous curb to redirect water away from garage, rolled curb will reduce elevation of clearance of vehicular traffic entering and exiting- \$2,750.00 Commissioner Kretschman proposed having public works putting wedge curb in roadway for the time being.
- 21<sup>st</sup> Ave and 18<sup>th</sup> St keyway mill 21<sup>st</sup> and 18<sup>th</sup> and raise elevation on 18<sup>th</sup> to redirect water along 21<sup>st</sup> Ave to inlet- \$8,850.00 Commissioner Kretschman proposed covering the cost for this from ARPA funds. Commissioner Kretschman made a motion to approve cost of \$8,850.00 to Youngblood Paving to keyway mill 21<sup>st</sup> and 18<sup>th</sup> and raise elevation on 18<sup>th</sup> to redirect water along 21<sup>st</sup> Ave to inlet, to be paid from ARPA funds motion was seconded by Commissioner Hammer roll call Motion carried
- Tri- State Maintenance- bill has not been received this matter will be tabled.
- *Sanitary sewer damage* discussion: 18<sup>th</sup> Avenue to 17<sup>th</sup> Avenue, surveyed in 2022 with some damage to the line, 2023 construction was completed in this area, now a neighbor has had a flooded basement 5

times since construction has begun. Tristate Maintenance has videoed line and finds no blockage were found. Commissioner Kretschman requested that LSSE compare the 2 videos to determine the extent of damage from construction company and then solicitor can advise what if any legal action can be taken. Commissioner Kretschman would like to install backflow meter in the resident's home Township would cover cost of installation and have the resident sign an agreement that she will be responsible for the maintenance moving forward. Per LSSE the estimated cost would be approximately \$1,500.00, awaiting a bid from the contractor. Commissioner Bartoe requested the solicitor draft and agreement to be signed by the homeowner. Commissioner Jolliffe advised that a building inspection will be needed. LSSE estimated to repair 17<sup>th</sup> Ave sewer is around \$61,000.00.

**Zoning, Code Enforcement and Community Life** – Commissioner Jolliffe presented the following report:

*Monthly Code Report* – July Code Report was provided.

*Chicken Ordinance* – Matter will be tabled for additional review, research and discussion.

*Zoning Fees*- tabled for additional review research and discussion

**Park, Recreation and Finance** – Commissioner Hammer presented the following reports:

Commissioner Hammer advised that the Township is 60% through the year and has spent 47% of expenditures.

Commissioner Hammer and Commissioner Kretschman will review the property with public works to determine what is needed to clean up the property. Commissioner Hammer advised Mrs. Noland is a widow and lost her husband last year, commissioner Hammer proposed naming a trail in the park after her late husband (Glenn Noland).

A motion to accept all committee reports as presented was made by Commissioner Kristian and seconded by Commissioner Jolliffe; motion carried.

**Unfinished Business:** None

**Township Agencies:**

**Communications:**

- A. Letter- EVOQUA- increase in cost per gallon of Bioxide from \$4.21 to \$4.32 per gallon effective June 1, 2024

**New/Miscellaneous Business:**

Patterson Township Municipal Authority- \$26,976.57 Quarterly Payment- a motion was made by Commissioner Jolliffe to remit payment to Patterson Township Municipal Authority in the amount of \$ 26,976.57, seconded by Commissioner Hammer Motion carries

Patterson Township Volunteer Fire Company-\$1,250.00- Quarterly Payment-A motion was made by Commissioner Kristian to remit payment to Patterson Township Volunteer Fire Company in the amount of \$1,250.00 seconded by Commissioner Kretschman Motion carried.

**Public Comment:**

*Richard Johnson-915 School Street- Would like to make the road safer for children in the area, 7 children live on this road, no one stops at this stop sign, would like to Township to see if there is anything that can be done to address the safety on this road. Police will be adding additional patrols in this area, Township will also investigate traffic study with PennDOT, and possible speed bump. The resident would like the Stop Sign to be replaced, as the sign that says 2-way stop is very faded, about 78% of people who do not stop at this stop sign. Evening hours seem to be the worst time. Chief Stanislawski has instructed officers to increase patrols in this area. There is an increased volume of traffic on this street. Discussion with Police Chief regarding his observations since the work session. LSSE will provide options to the Township to provide traffic calming plans should the Township like to move forward with this.*

*Micheal Martino-3 Ray Street-Police Department –Resident did not attend meeting, per Commissioner Bartoe matters has been resolved.*

*Roman Kozak- Running for State Representative (to fill Jim Marshall’s seat)- impressed with Board, very pleased with how they interacted. Wanted to introduce himself to the Board.*

**Executive Session: None**

There being no further business to be brought before the Board, a motion was made by Commissioner Kristian to adjourn. Motion seconded by Commissioner Kretschman. The meeting was adjourned at 8:45 p.m.

Respectfully submitted:

Christin Lyn Milnes

Copy: Kenneth G. Fawcett, Esq.  
Larry Lennon, Jr., P.E.  
Board of Commissioners