Patterson Township Board of Commissioners
Regular Meeting
August 13, 2026

The Patterson Township Board of Commissioners held their regular meeting on Thursday, August 13, 2026, 7:00 p.m. at Patterson Township Municipal Building, Beaver Falls. Following the call to order and Pledge of Allegiance, roll call showed the following Commissioners were present: Commissioner Bartoe, Commissioner Kretschman, Commissioner Gilarno and Commissioner Kristian. Commissioner Jolliffe was absent.

Executive Session: None.

Public Hearing: None.

Minutes: The minutes of the regular meeting held on July 9, 2026, and work session held on August 10, 2026, were presented for approval. A motion was made to accept the minutes of the regular meeting held on July 9, 2026, and work session held on August 10, 2026, by Commissioner Kristian and seconded by Commissioner Gilarno; motion carried.

Public Comment/Visitors – Agenda Items (only): None.

Treasurer's Report: The Treasurer's Report for the General Fund, Sewer Fund and PLGIT accounts were presented by Secretary Christin Milnes. A motion was made by Commissioner Gilarno and seconded by Commissioner Kretschman accepting the reports as presented; motion carried.

Monthly Bills: The monthly bills for July/August were submitted for payment. Motion was made by Commissioner Kristian and seconded by Commissioner Gilarno approving payment; motion carried.

Engineer's Report: *Wyatt Dishler* presented his monthly report regarding the following items:

Patterson Township Municipal Building Roof Replacement: Patterson Township authorized the award of Contract No. 25-R1 to Beaver Home Improvement, LLC in the total amount of $90,760.00 which includes Contract A – Asphalt Shingle Roof and Add / Deduct No. 1 for replacement of the gutters and downspouts in lieu of reinstallation. Pre-Construction Meeting held on April 20, 2026. Construction commenced on July 13, 2026. Ice and water shield was found on the existing roof and manufacturer warranty requires the plywood to be replaced for adherence to a clean, unaltered surface. Construction reached majority completion. LSSE issued Punchlist No. 1 on August 6, 2026. Awaiting Contractor to schedule Building Inspection.

A motion was made by Commissioner Kristian to approve, Change Order No. 1 for a net increase of $15,572.00 for full decking replacement submitted by Beaver Home Improvements, LLC. on July 16, 2026. The motion was seconded by Commissioner Kretschman, motion carried.

A motion was made by Commissioner Kristian to approve Partial Payment No. 1 in the amount of $87,779.16 submitted by Beaver Home Improvements, LLC. for work completed between July 1, 2026 through July 31, 2026. The motion was seconded by Commissioner Kretschman. Motion carried.

2026 Road Program: Patterson Township authorized the award of Contract No. 26-R01 to Youngblood Paving, Inc. in the total amount of $190,726.25 which includes Figley Street (Borough Line to Darlington Road), 17th Street (Chioda Avenue to 18th Avenue), 15th Avenue (4th Street to 5th Street), 17th Avenue (4th Street to 6th Street) and Ridge Avenue (3rd Street to 4th Street). LSSE issued award letter to Youngblood Paving, Inc. on April 21, 2026. Pre-construction meeting held on May 28, 2026. Construction reached majority completion on July 7, 2026. LSSE to schedule punch list walk through with Patterson Township.

A motion was made by Commissioner Kretschman to approve Partial Payment No. 1 in the amount of $206,440.41 submitted by Youngblood Paving, Inc. for work completed between July 1, 2026 through July 31, 2026. The motion was seconded by Commissioner Gilarno. Motion carried. Under discussion, $100,000.00 will be paid out of the General Fund and $106,440.41 will be paid out of Liquid Fuels Fund.

Struby Avenue Parking Lot and Park Improvements: Patterson Township was awarded $220,000.00 grant for Ray Street Parking Lot Improvements. Patterson Township was also awarded $44,470.00 for the Patterson Township Community Park Pavilion. Patterson Township Community Park Project Meeting held on November 6, 2025. Field Survey completed January 2, 2026. LSSE held field review on April 9, 2026 with the Park Committee.

CFA Local Share Account Grant ($220,000): Advertisement issued to the Beaver County Times on June 10, 2026. Patterson Township awarded Base Bid ($137,280.00) and Add Alternative No. 3 ($56,250.00) in the total amount of $193,530.00 to Cronin Enterprises LLC. LSSE issued Award Letter on July 17, 2026. Contracts provided for execution this evening. LSSE to schedule Pre-Construction Meeting.

DCED Greenway Trails and Recreation Grant ($44,470): Patterson Township awarded 12’x24’ RCP Steel Gable Shelter, Concrete Pad and Prevailing Wage Installation in the amount of $55,000.00 to Snider Recreation. LSSE issued Award Letter on July 31, 2026 (Attachment F).Color selection provided to Patterson Township for consideration. Awaiting drawings for review and approval.

Beaver County Hazmat Building Addition: The Land Development Application is being reviewed for conformance to Patterson Township’s Subdivision and Land Development, Stormwater Management, Zoning and Grading, Excavation and Fills Ordinances. LSSE issued Grading Permit Review on July 22, 2026 and Review Letter No. 5 on July 28, 2026 (Attachment G). As submitted, the plans conform to Patterson Township’s SALDO, Stormwater Ordinance, Zoning Ordinance and Grading Ordinance.

Patterson Township Municipal Authority: The Authority opened bids for the 2026 Sanitary Sewer Improvements on August 4, 2026 (Attachment H). At the PTMA Regular

Meeting, the Authority recommended award of the project to Jet Jack, Inc. in the amount of $97,977.50. The project scope anticipates reducing infiltration into the sanitary sewer system at select locations identified during night-time flow isolation studies.

Patterson Township Sewerage System Operations: Field review held with Public Works on June 5, 2026.

2026 Grant Funding Opportunities:

- CFA – 2024 Statewide Local Share Account (LSA): LSSE submitted application to CFA on November 25, 2024 for Bonnieview Drive Stormwater Improvements and Equipment Procurement – Skidsteer. Patterson Township was awarded $302,197.00 from CFA for Bonnieview Drive Stormwater Improvements on December 18, 2025.
- CFA – 2025 Statewide Local Share Account (LSA): LSSE submitted application to CFA on November 19, 2025 for Bonnieview Drive Stormwater Improvements, Old North Oak Stormwater Improvements and Police Interceptor Procurement. Awaiting award / rejection. CFA anticipated September / November 2026.
- F.Y. 27 Congressionally Directed Appropriations: LSSE submitted applications to State Representative Deluzio and U.S. Senators McCormick and Fetterman, for PTMA – Corrective Action Plan Sewer Repairs. Patterson Township requested $1,320,000.00 with a $330,000.00 match requirement. Patterson Township was short-listed by Senator Fetterman in the amount of $1,320,000.00. Awaiting Federal Budget (September 2026 – January 2027).
- CFA – 2026 Multimodal Transportation Fund: LSSE submitted the 2027 Road Program to CFA for consideration on July 31, 2026.

Solicitor's Report: *Sherri Hurst provided the following report:*

Resolution 2026-016 New Brighton School MOU: A motion was made by Commissioner Kretschman to adopt Resolution 2026-016 establishing a reimbursement rate of $225 per football game per officer. The Motion was seconded by Commissioner Kristian. Motion carried.

Resolution 2026-014: MOU with Blackhawk School District to establish procedures to be followed when certain incidents require police involvement*: A* motion was made by Commissioner Kretschman to adopt Resolution 2026-014, motion was seconded by Commissioner Gilarno. Motion carried.

Committee Reports:

Administration, Police and COG – Commissioner Bartoe presented the following reports:

Police Report – Chief Bathgate submitted the July 2026 report for review; no questions or comments presented.

Chief Bathgate advised that Trick or Treat will be held on Saturday, October 31, 2026 from 6 p.m.- 8 p.m.

COG Update – COG conference will be held August 20, 2026 at Hilton Garden Inn in Monaca.

White Township Police Contract: Contract was accepted and executed by White Township. Patterson Township will continue to provide police coverage for another 4 years.

Life, STD and LTD update: Township Administrator Milnes advised that rate comparison was completed on the Life insurance, Short Term Disability and Long Term Disability coverage with our current insurance provider. Current rates per month. The terms are as follows: MBS $764.75 and Reliance Standard $670.22, as such, no change will be made.

Fire & Emergency Management, Buildings & Grounds, and HR – Commissioner Kristian presented the following reports:

Callout service – Callouts for the month:

June 2026 – 41 Calls (8 Fire/33 QRS), 17 Hours (16 Fire/1 QRS)
July 2026 – 33 Calls (15 Fire/18 QRS), 35.75 Hours (31.75 Fire/4 QRS)

Community Day – September 5, 2026

A motion was made by Commissioner Kristian to approve a one time $500.00 bonus for efforts above and beyond typical assigned duties as related to the hosting of The Moving Wall Vietnam Veteran Memorial, for a total of $2,500.00 to be paid from the Community Life Fund, the motion was seconded by Commissioner Kretschman. Following a roll call vote, motion carried.

Public Works & Recycling – Commissioner Kretschman presented the following reports:

Commissioner Kretschman advised that all the work had been completed on Figley Street. Upon completion an additional spring that needed to addressed and this work was completed this week.

Commissioner Kretschman advised that the Police Department requested that approximately 50-60 signs be replaced throughout the Township. Public Works has ordered the signs and they will be replaced over the next week.

A motion was made by commissioner Kretschman to approve sending out the leaf collection and MS4 flyer with the August Sewer billing. The motion was seconded by Commissioner Gilarno. Motion carried.

Curbside Recycling: A motion was made by Commissioner Kretschman to place the curbside recycling out for bid for 2027 and 2028. The motion was seconded by Commissioner Kristian. Motion carried.

PFM:- Commissioner Kretschman asked if LSSE was able to provide a complete asset list to the Township. Wyatt confirmed that this list can be obtained from GIS system. Commissioner Kretschman advised that the Commissioners still need to finish looking at finances and how the system is divided and continue gathering information. At this time the motion to proceed with the proposal received from PFM will be tabled. Commissioner Kretschman advised that he has requested sewer rates for all adjacent communities.

Zoning, Code Enforcement and Community Life – Commissioner Bartoe presented the following reports in Commissioner Jolliffe's absense:

Monthly Code Report: June and July report was provided.

The Moving Wall: Final accounting provided. The total expenditures that were remitted for The Moving Wall was $19,167.87. The total donations received was $20,120.00 leaving a remaining balance of $952.13. The Board agreed to donate an additional $47.87 to make a donation in the amount of $1,000.00.

Park, Recreation and Finance – Commissioner Gilarno presented the following reports:

Commissioner Gilarno advised that the Township is in good financial standing at this time. At 61% of the year, the Township has received 78.6% of income and spent 46.3% of expenses. The budget process has begun for the 2027 year.

Commissioner Gilarno provided the final accounting for the Figley Street Storm Water project.

Budgeted Amount 2026: $68,000.00
Engineers Estimate (from Bid Report): $99,250.00

Public Works Estimate: $23,035.81
Actual Cost w/o Engineering $19,755.81
Actual Cost w/ Engineering: $39,119.20
Savings to the Township w/o Engineering: $79,494.19
Savings to the Township w/ Engineering: $60,13.80

Approval of Committee reports: A motion was made by Commissioner Kristian and seconded by Commissioner Kretschman to approve all committee reports; motion carried.

Unfinished Business: None.

Township Agencies:

A. Civil Service – Letter of recommendation received from July testing with one officer's name for hiring, the second candidate did not pass all testing.

1. Part-time Police– A motion was made by Commissioner Kristian to hire J. Siget as part-time police officer. The motion was seconded by Commissioner

Kretschman. Under discussion Mr. Siget has completed his physical, drug screen, and psychological exam. Motion carried.

B. Municipal Authority – Bid report for Contract 26-S1 – Motion to approve payment to the Municipal Authority up to $97,977.50 once project 26-S1 has been completed. A motion was made by Commissioner Kretschman to approve payment to the Municipal Authority up to $97,977.50 once project 26-S1 has been completed, Motion was seconded by Commissioner Kristian. LSSE advised that this project should be completed within approximately 2 months from the date that it is awarded by the Municipal Authority. Motion carried.

Communications:

A. Flyer – ALOM Public Works Training September 23 OR October 2 – 7 a.m.-12:30 p.m.
B. Letter – U-COMP – Annual dividend received – $1,810.00
C. Flyer – PSATC – Summer Meet 2026 – Susquehanna Municipal Building
D. Postcard – LSSE – Save the Date – Dec. 11, 2026 Christmas Party
E. Flyer – ALOM – Clay Shoot Fundraiser
F. Letter – PennDOT – Maintenance Project Notification
G. Letter – PA Dept. of Labor & Industry – UCC 5 Year Audit
H. Card – Jocelyn Phillips – Thank you for bringing The Moving Wall to Patterson Township
I. Email – BCRC – Request to host "Voices of Independence" exhibit
J. Card – Paula Wagoner – Thank you for bringing The Moving Wall to Patterson Township
K. Card- Virginia & Rob Locke - Thanking the Board for the paving of 17th Ave

New/Miscellaneous Business:

Patterson Township Municipal Authority – Quarterly lease payment – A motion was made by Commissioner Kristian to remit payment in the amount of $26,976.57 to Patterson Township Municipal Authority for the quarterly lease payment. Motion to remit payment was seconded by Commissioner Gilarno. Motion carried.

Patterson Township Volunteer Fire Company – Quarterly callout payment – Commissioner Kristian made a motion to remit payment in the amount of $1,250.00 to the Patterson Township Fire Department. Motion seconded by Commissioner Kretschman. Motion carried.

AC&WPATC Fall Conference – October 23-24 in Cranberry Township, PA – Commissioner Kretschman made a motion to approve attendance of board members and office staff. Motion seconded by Commissioner Gilarno. Motion carried.

September Work Session – to be held on Tuesday September 8, 2026 due to the Labor Day holiday on Monday. The regular meeting will remain on Thursday, September 10, 2026.

Public Comment:

John Darak-1302 Fox Ave- and Tom Reed-2401 Jenny Street– Residents came to request that the Board address drainage issues with the catch basin at the corner of Struby and Jenny Streets. They also requested that the vegetation that is encroaching onto Struby Ave at the corner of 17th Ave be addressed as it is beginning to cause a safety issue as it limits visibility at the intersection. Commissioner Kretschman and Laborer Jonathan advised that Public Works will address.

Executive Session: None.

There being no further business to be brought before the Board, a motion was made by Commissioner Kretschman to adjourn. Motion seconded by Commissioner Gilarno. The meeting was adjourned at 8:52 p.m.

Respectfully submitted:

Christin Lyn Milnes

Copy: Kenneth G. Fawcett, Esq.
Larry Lennon, Jr., P.E.
Board of Commissioners