

Patterson Township Board of Commissioners
Regular Meeting
April 14, 2022

The Patterson Township Board of Commissioners held their regular meeting on Thursday, April 14, 2022 at 7:00 pm at Patterson Township Municipal Complex, Beaver Falls. Following the call to order and Pledge of Allegiance, roll call showed the following Commissioners were present; Commissioner DeLuca, Commissioner Wagoner, Commissioner Bartoe, Commissioner Inman and Commissioner Eckelberger, all commissioners were present.

Public Hearing: None

Minutes: The minutes of the regular meeting held on March 10, 2022 and the work session held on April 11, 2022 were presented for approval. Motion was made to accept the regular meeting minutes for March 10, 2022 by Commissioner Ren Barto seconded by Commissioner Inman, motion passes. Under discussion Commissioner Eckelberger requested changes to the work session minutes to remove that she requested a motion to proceed with the demolition of the park pavilion. Commissioner Inman requested to revise work session minutes to reflect that Mr. Kenneth LeClaire had turned down job offer from March. A motion was made by Commissioner Inman to accept the minutes as revised, seconded by Commissioner Bartoe. Motion carries.

Public Comment/Visitors:

Chief Phil Graeser, Asst. Chief Tony Ferrazzano, and Captain Bob Buck presented Ren with a spec sheet for the 2022 Spartan as a token of thanks for his assistance with the purchase of the 2022 Peirce engine. Also presented to the board at this time was a framed photo of the 2022 engine prior to leaving Wisconsin.

Commissioner Wagoner presented retired Code Enforcement Officer Randy Morrow with a plaque containing his badge and recognizing and thanking him for his 13 years of service.

Treasurer's Report: The Treasurer's Report for the General Fund, Sewer Fund and PLGIT accounts were presented by Secretary Christin Milnes. A motion was made by Commissioner DeLuca; seconded by Commissioner Bartoe accepting the reports as presented, after a Roll call vote; Pass unanimously.

Monthly Bills: The monthly bills for March/April were submitted for payment. Motion was made by Commissioner Inman; seconded by Commissioner Bartoe approving payment after a Roll call vote; Pass unanimously.

Engineer's Report: *Larry Lennon*, presented his monthly report regarding the following items:

Municipal Authority CAP/DEP Notification-Larry Lennon advised the board that he will present a motion to proceed with CCTV camera and dye testing on Steffin Hill at the May meeting.

MS4 Program- Engineers met with Commissioner Inman and Christin Milnes on March 30, 2022. Field surveys are underway an additional meeting will be scheduled once the survey work is completed.

2022 Road Program- Bid openings were extended until the 21st at 11:00am They will be open virtually.

CFA Small Water and Sewer Grant- Lindsay Drive: Construction started this week on Darlington Road and working back Lindsay Drive.

PennDOT Multimodal Grant- Sidewalk improvements- Working to complete the Engineering approval process with PennDOT. All required minutes have been received from the Township and will be submitted to PennDOT for approval.

Fern Ave Drainage Improvements- Survey work is being completed by engineers, update to follow.

CFA Local Share Account (LSA)- Awaiting grant award/rejection notification and engineer noted purchases made prior to grant award are not eligible for reimbursement.

Lowman/ Norcia Plan of Subdivision- Field survey completed. Subdivision plan will be presented at May meeting.

Grant – Connor Lamb’s Office - Grant applications due tomorrow for grant opportunity.

Solicitor’s Report: *Kenneth Fawcett provided the following report:*

Resolution 2022-010- to authorize budget changes to include ARPA Fund spending, specifically for 4510.00 to Pacer Studios and 3750.00 to Monaca Garage Door. Motion was made by Commissioner Bartoe to pass Resolution 2022-010, seconded by Commissioner Eckelberger, roll call vote; held Pass unanimously. Solicitor Fawcett advised that a new resolution would need to be approved prior to any payments being remitted from the ARPA funds.

Committee Reports:

Administration and Police – Commissioner Wagoner presented the following reports:

Police Report– Police Chief Stanislawski submitted his March 2022 report for review. No comments or questions were asked.

2013 Police Cruiser Sale- Chief Stanislawski advised the auction for this cruiser ended on April 8, 2022. The high bid was 5200.00, the recommendation of Chief Stanislawski and Commissioner Wagoner is to accept the high bid. Commissioner Inman made a motion to accept the high bid from Municbid in the amount of 5200.00 seconded by Commissioner Eckelberger. Roll call vote passed unanimously.

Resolution 2022-011- to authorize the document destruction in accordance with the Municipal Records Retention Manual 2008 edition. A motion was made by

Commissioner Inman, seconded by Commissioner DeLuca to pass Resolution 2022-011 Roll call vote; held pass unanimously.

Office Server Upgrade - Server upgrade completed April 8, 2022.

Township email upgrades – Secretary Milnes presented a quote from MGSoft in the amount of \$960.00 - \$1120.00 to upgrade mailbox migration and a charge of \$5.00 per month, per email address used by the Township. Action tabled until May meeting.

Website update - Motion was made by Commissioner Bartoe to pay Pacer Studios \$2,255.00 from ARPA Funds as the down payment for the Web-site rebuild. Commissioner Eckelberger seconded and Roll call vote; held pass unanimously.

Finance Fire & Emergency Management – Commissioner Bartoe presented the following reports:

Finance - Commissioner Bartoe noted that former Tax Collector Joann Ferrazzano filed the 2021 delinquent taxes with the tax claim bureau.

Engine 90 Sale-Commissioner Bartoe advised the Board a high bid of \$17,000.00 was received on the Municibid Auction. Commissioner Bartoe made a motion to accept the bid of \$17,000.00 for the sale of the Spartan engine. Motion was seconded by Commissioner Inman, roll call vote; held pass unanimously.

Callout service- March call outs consisted of 20 call outs for a total of 73.5 hours.

Invoice- Commissioner Bartoe made a motion to approve and remit payment in the amount of \$2,143.02 to Marecic Mechanical Repairs for the inspection and repair of the Rescue, seconded by Commissioner DeLuca, roll call vote; held Pass unanimously.

Membership- Commissioner Bartoe made a motion to accept the following members of First Assembly Church of God on Darlington Road as social members; Reverend Mark Grogan, Reverend Denise Grogan, Sandy Williams, Brian Bell, Dave Beckman, Heather Beckman, Stacy George, Larry Hollincamp, and Pauline Hollincamp. Motion seconded by Commissioner DeLuca. Motion passes. Commissioner Bartoe was notified by church that all members have passed and maintain current clearances.

Public Works– Commissioner Inman presented the following report:

Part Time / Seasonal Public Works hiring- Commissioner Inman made a motion to advertise for 1 regular part time and 2 seasonal workers. Motion was seconded by Commissioner DeLuca. Discussion was held on where this should be advertised, Commissioner Inman advised he would like them posted in the sewer bills.

Roll call vote; held pass unanimously.

Commissioner Inman made a motion to purchase a John Deer 350X for \$3,039.24 from LandPro Equipment in Ohio. Motion was seconded by Commissioner Ren Bartoe. Roll call passes.

Commissioner Inman advised that he has been working on two storm sewer issues within the township. One being at 1409 Struby and the other at 34 St. Andrews. Both issues were to be determined to be the property owner's responsibility.

Brush and grass collection – Commissioner Inman made a motion to change the dates to April 1 to October 1 and to allow residents to call the office if a pick up is needed outside these dates. Seconded by Commissioner Eckelberger. Discussion was held with regard to the days of pickups, Commissioner Wagoner advised Donald Inman to work with Public Works employees to determine days of collection. Commissioner Eckelberger requested a revised flyer to be sent to residents in the sewer bill, motion passes.

Buildings & Grounds and Zoning – Commissioner DeLuca presented the following report:

Fire Department Garage Doors- Commissioner DeLuca made a motion to pay Monaca Garage doors in the amount of \$3,750.00 to replace all garage door openers in the Fire Department building payment shall be remitted from ARPA funds, seconded by Commissioner Ren Bartoe, roll call vote; held Pass unanimously.

Fire Department Electronic sign - Commissioner DeLuca made a motion to accept the proposal by Stewart Signs in the amount of \$19,708.00. This cost would be split 50/50 making the Townships share \$9,854.00 plus the cost of trenching and electrical costs to be funded with ARPA Funds. Seconded by Commissioner Bartoe, under discussion Commissioner DeLuca said he would work with Hank Crognale to determine complete cost of prep work. Roll call vote; held pass unanimously. Motion was made by Commissioner DeLuca to pay \$9854.00 to Stewart Signs and up to an additional \$3,500.00 for any base and electrical cost. Seconded by Commissioner Bartoe. Roll call vote; held pass unanimously. Solicitor Fawcett recommended an amendment to resolution 22-10 to authorize payment of \$9854.00 to Stewart Signs from ARPA Funds. Motion was made by Commissioner Barote and seconded by Commissioner Eckelberger. Roll call vote; held pass unanimously.

Recreations and Community Life – Commissioner Eckelberger presented the following report:

Ray Street Property Purchase - Commissioner Eckelberger requested that Secretary Milnes provided an update regarding Unis Property off of Ray Street. Mrs. Milnes advised that all paperwork has been filed with the court and the deed was executed on the 11th. Property is now in Townships name, awaiting recorded copy of deed. Commissioner Eckelberger also advised they had looked at piping at Ray Street and this would not be affected with the fill being dumped.

Park Pavilion Insurance Claim - Commissioner Eckelberger requested that Secretary Milnes provided an update regarding the insurance claim for damage to the park pavilion. Secretary Milnes advised that a check in the amount of \$5,618.30 was received by the township today. An additional \$8,118.41 will be paid once repairs are completed. Discussion was held with regard to the total proceeds. Commissioner Eckelberger made a motion to hire Fox's Home Renovations for demolition for the park pavilion for the amount \$2,500.00. Motion seconded by Commissioner Inman. Under discussion, Commissioner Bartoe asked what the cost to rebuild was, quotes received were as follows: Fox's Home

Renovations \$15,198.22, Bennett Home Services \$15,600.00, Handy Hands Inc. \$16,500.00. Discussion was held with regard to payment of deductible of \$2,500.00 and how depreciation works with the insurance company. Roll call vote; held pass unanimously.

Park Improvement Project- Commissioner Eckelberger advised the Board that Eric Hoover created a Facebook called Friends of Patterson Park which has received numerous responses from community members. Eric Hoover advised they leveled about 300 yards of trails to date. Commissioner Eckelberger advised a Team Fischel will be dumping fill dirt at the Struby Entrance and Ray Street side of the park. She also advised she received copies of the waivers for work in the park and will have them signed and returned to the office as soon as possible.

Code Enforcement – No report

Motion was made by Commissioner Inman; seconded by Commissioner DeLuca approving all Committee Reports as presented after a Roll call vote; Pass unanimously.

Unfinished Business: None

Township Agencies: None

Communications: None

New/Miscellaneous Business:

Patterson Township Municipal Authority – 4th Supplemental Lease payment – a motion was made by Commissioner Inman to remit payment in the amount of \$8,526.78 to Patterson Township Municipal Authority, seconded by Commissioner DeLuca, roll call vote; Pass unanimously.

Joint Sewer Users a motion was made by Commissioner Inman to remit payment in the amount of \$58,919.08 to the joint sewer users for Quarter One. Payment seconded by Commissioner Bartoe, roll call vote; Pass unanimously.

Executive Session: None

There being no further business to be brought before the Board, motion was made by Commissioner Inman to adjourn; seconded by Commissioner DeLuca. The meeting adjourned at 8:00 p.m.

Respectfully submitted:

Christin Lyn Milnes

Copy: Kenneth G. Fawcett, Esq.
Larry Lennon, Jr., P.E.
Board of Commissioners