

Patterson Township Board of Commissioners
Regular Meeting
February 10, 2022

The Patterson Township Board of Commissioners held their regular meeting on Thursday, February 10, 2022 at 7:00 pm at Patterson Township Fire Department located at 319 Darlington Road, Beaver Falls. Following the call to order and Pledge of Allegiance, roll call showed the following Commissioners were present; Commissioner DeLuca, Commissioner Wagoner, Commissioner Bartoe and Commissioner Eckelberger. Commissioner Inman was absent.

Public Hearing: None

Minutes: The minutes of the regular meeting held on January 13, 2022 and the work session held on February 7, 2022, were presented for approval. Commissioner Wagoner requested a change to remove Fire Chief Graeser from the meeting minutes for the work session. Motion was made by Commissioner Bartoe to approve both sets of meeting minutes with the above changes from the January regular meeting held on January 13, 2022 and the Work session held on February 7, 2022 as presented, seconded by Commissioner DeLuca. Roll call vote; held Pass unanimously.

Public Comment/Visitors: None

Treasurer's Report: The Treasurer's Report for the General Fund, Sewer Fund and PLGIT accounts were presented by Secretary Christin Milnes. A motion was made by Commissioner Eckelberger; seconded by Commissioner Bartoe accepting the reports as presented, after a Roll call vote; Pass unanimously.

Monthly Bills: The monthly bills for January/February were submitted for payment. Motion was made by Commissioner Bartoe; seconded by Commissioner DeLuca approving payment after a Roll call vote; Pass unanimously.

Engineer's Report: *Larry Lennon*, presented his monthly report regarding the following items:

Municipal Authority *CAP/DEP Notification*- Progress report is due January 31, 2022. This is being completed at this time. Discussion on when of dye testing and smoke testing being will be completed will occur.

MS4 Program- Service Order Authorization needed to proceed with MS4 projects. ARPA county grant funding has been received for partial funding of the project. Motion held over as Commissioner Inman was absent.

2022 Road Program- updated Road Ranking spreadsheet for 2022 road program is being prepared to review the roads discussed/ completed in 2021. The roads being proposed for this year's road program are as follows: base bid: Ross Hill Road, ad alternate #1: Lindsay Drive; ad alternate #2 Bonnieview Drive; ad alternate #3 West 10th street.

Opinion of probable cost was provided, motion was made by commissioner Bartoe to authorize the preparation of bid package to be approved at the March meeting, seconded by Commissioner DeLuca; Roll call vote; held Pass unanimously.

CFA Small Water and Sewer Grant- Lindsay Drive: preconstruction meeting was held on February 3, 2022, construction tentatively will commence on or about 15 March, 2022. A walk through will be schedule with contractor and public works prior to start date.

PennDOT Multimodal Grant- Sidewalk improvements- Working to complete the Engineering approval process with PennDOT. All required minutes have been received from the Township and will be submitted to PennDOT for approval.

Fern Ave Drainage Improvements- LSSE preparing a Service Order Authorization for the Township's review and approval to complete analysis of existing storm sewer and determine project scope and options. This Service Order Authorization will be held for the March meeting. Commissioner Wagoner asked about what the next steps are to move forward with this project. Commissioner DeLuca advised there needs to be additional discussion with Patterson Heights regarding a joint project. Commissioner Wagoner requested that Commissioner DeLuca reach out to Patterson Heights to come to an agreement regarding the repairs that are needed.

2021 American Rescue Plan Act (ARPA) grant (county)- grant application was submitted to the County, County awarded Patterson Township with a grant in the amount of \$110,000.00 of the requested \$329,720.00, Authorization of MS4 PRP Service Order is needed to proceed.

CFA Local Share Account (LSA)- grant max \$1,000,000,000.00 minimum grant \$25,000.00 resolution will be needed at the march meeting. Discussion of possible project included new truck for Public Works, new police car, acquisitions for the park, repairs to park. Commissioner Wagoner requested that each commissioner speak with Larry Lennon on any project they would like to apply for this grant for so that the resolutions may be reviewed and voted on at the March meeting.

Solicitor's Report: *Kenneth Fawcett provided the following report:*

Legal Service Agreement- Joint Sewer User litigation- Attorney Fawcett advised the Board that this agreement would be for Patterson Township, Borough of Patterson Heights, White Township Borough of West Mayfield to proceed with joint representation by all four firms to represent the municipalities jointly with regard to the Joint Sewer User litigation, this agreement would be a contingent fee basis if recovery is obtained, if the sale of the sewer plant is stopped as a result of this litigations specifically the fee will be a flat rate of \$5,000.00. A motion was made by Commissioner Eckelberger to proceed and execute the Legal Services Agreement with regard to the Joint Sewer User litigation, seconded by Commissioner Bartoe, Roll call vote; held Pass unanimously.

Body Worn Camera Lease Agreement- tabled until the next meeting

Resolution 2022-003- Police Body Worn Camera Policy-Resolution to amend the Patterson Township Police Policies to add the Body worn Camera Policy. Motion Made by Commissioner Bartoe, to adopt Resolution 2022-003 to add the Body Worn Camera Policy, seconded by Commissioner DeLuca, Roll call vote; held Pass unanimously.

Committee Reports:

Administration and Police – Commissioner Wagoner presented the following reports:

Police Report– Police Chief Stanislawski submitted his January 2022 report for review. No comments or questions were asked.

2021 Police Cruiser- Chief Stanislawski is awaiting a response from vendor on timeframe for delivery.

2013 Police Cruiser Sale- Blackhawk School District may be interested in purchasing the vehicle, this will be presented by the Superintendent to the School Board in the coming months.

Sick Leave Sell Back- Officer Girting- Motion was made by Commissioner DeLuca for Officer Girting to sell back 12 unused sick days per the terms of the Police Contract, seconded by Commissioner Bartoe, Motion passes

Office Server- Quote received from MGSoft to replace and upgrade server in the Township office, the quote was as follows: \$3650.00- cost of server; \$75,00- cost of external hard drive and \$1600-2400 for labor to setup and install new server as well as to move all data to the sever; total quote \$5,325-\$6,125.00. A motion to approve the quote in the amount for \$5,325-\$6,125 was made by commissioner DeLuca, seconded by Commissioner Eckelberger Roll call vote; held Pass unanimously.

Met life annuities-

Richard Smith's annuity has been cashed in and deposited into the non-Uniform pension plan.

Maria Fleming- former Township Employee who vested her pension with the Township, has passed away as such the Township will need to cash in the annuity it holds in her name and deposit these funds into the Township Non-Uniform Pension plan.

Tina Seery is set to retire this month and the Township will need to cash in the annuity in her name and deposit the funds into the Non-Uniform Pension plan to cover the pension payments. A motion was made by Commissioner DeLuca, seconded by Commissioner Bartoe to cash in the annuity held in Tina Seery's name and have the funds deposited into the Township's Non-Uniform Pension plan at Huntington Bank. Roll call vote; held Pass unanimously.

Finance Fire & Emergency Management – Commissioner Bartoe presented the following reports:

Engine 90 Sale-Commissioner Bartoe advised the Board that he has spoken with two companies to list and sell the Spartan Engine. Adirondack and Brinley Mountain. No offers at this time. The engine is also listed on Municibid at this time.

Callout service- Commissioner Bartoe proposed a change to payment for call our services, currently the call outs are based off of the call out hours provided by the Fire Department, Commissioner Bartoe proposes to change this to a flat rate per quarter, the Fire Department will still provide monthly call logs to the Township. Commissioner Bartoe makes a motion to pay the Patterson Township Fire Department a flat rate for \$5,000.00 a year or \$1,250.00/ quarter to be paid the second month of each quarter contingent on the fire department providing the call logs, seconded by commissioner Eckelberger Roll call vote; held Pass unanimously January 2022 fire reports include 20 Fire Reports; 43 Hours.

2021-2022 Fire Company and Emergency Medical Service Grant- Commissioner Bartoe advised the Board that the Fire Department has been approved to receive \$14,278.00. Fire Chief Graeser advised these grant funds will be used to purchase a battery operated hand tool for the Engine.

Public Works– Commissioner Inman presented the following report:

No report absent, all items were addressed under the engineer's report.

Buildings & Grounds and Zoning – Commissioner DeLuca presented the following report:

Zoning Officer Appointment- Commissioner DeLuca made a motion to appoint township resident John (Jack) Ronnacher III (9 Davidson Drive) as the Township Zoning officer seconded by Commissioner Bartoe, Roll call vote; held Pass unanimously.

Zoning Hearing Board- Commissioner DeLuca made a motion to appoint John Marzano (312 16th Ave) to a 1-year term to the Zoning Hearing Board, seconded by Commissioner Bartoe, Roll call vote; held Pass unanimously. Commissioner DeLuca made a motion to appoint Daniel Snyder (1800 Darlington Road) to a 3-year term on the Zoning Hearing Board, seconded by Commissioner Bartoe Roll call vote; held Pass unanimously.

Recreations and Community Life – Commissioner Eckelberger presented the following report:

Park Improvement Project- Commissioner Eckelberger advised that they have been working with Zach Hayward and have arranged 2 work days with the Blackhawk Athletic Association these days will be March 12th and March 26th. Commissioner Wagoner asked what will be needed for the two work days and requested that Commissioner Eckelberger work with Resident Eric Hoover to come up with a solution to purchase items needed to comply with the Auditors recommendations. Commissioner Eckelberger will work with Eric Hoover to obtain a list of items that will be needed for the

work days. Commissioner Eckelberger also advised that she is working with Natalie Tucick as she also has a program to clean up community parks.

Park Grant Applications-Commissioner Eckelberger would like to move forward with applying for grant funds to purchase property that is in repository off of Ray Street as well as a piece of property along 8th Street to expand the park. Commissioner Eckelberger advised she will work with LSSE to make a priority list for the park projects so that the grant applications can be completed.

Park Survey and Subdivision plans- Commissioner Eckelberger made a motion to execute the Service Order Authorization and remit payment for this bill with ARPA funds in the amount of \$4,500, seconded by Commissioner Bartoe, Roll call vote; held Pass unanimously.

Code Enforcement – Mr. Morrow submitted his December 2021/January 2022 report for review. No comments or questions were asked.

Resignation- Randy Morrow- Commissioner Wagoner read the letter of resignation received from Code Enforcement officer Randy Morrow, Commissioner Wagoner advised the Mr. Morrow not only handled all Code Enforcement matters, he also handled all of the 248 yearly rental applications and the inspections. Discussion was held on the options the Township has to move forward to fill the vacancy. A motion was made by Commissioner Bartoe to accept the letter of resignation from Code Enforcement officer Morrow, seconded by Commissioner DeLuca, Roll call vote; held Pass unanimously.

Motion was made by Commissioner DeLuca; seconded by Commissioner Bartoe approving **all** Committee Reports as presented after a Roll call vote; Pass unanimously.

Unfinished Business: None

Township Agencies: None

Communications:

Letter- Brady's Run Sanitary- Rate increase of 3.121% from 2021

Email- Allegheny League of Municipalities (ALOM)- Notice of Spring Educational Conference April 7-10

Email- New Brighton- Daugherty-Fallston- Pulaski Implementable Comprehensive Plan- Public Meeting March 4, 2022

New/Miscellaneous Business:

Patterson Township Municipal Authority Quarterly Lease Payment –A motion is made by Commissioner Bartoe to remit payment in the amount of \$26,976.57 to the

Patterson Township Municipal Authority as the quarterly lease payment, seconded by Commissioner DeLuca after a Roll call vote; Pass unanimously.

Costars 2022-2023 Road Salt Contract- a motion was made to execute Salt Contract participation agreement for 2022-2023 Road salt contract by Commissioner DeLuca, Seconded by Commissioner Bartoe, Motion Passes

LIWAP (Low Income Household Water Assistance Program)- Secretary Milnes advised the Board that the Township has completed the necessary paperwork to accept funds from the LIWAP Sewer Assistance Program. Township Staff are education eligible residents regarding the program.

Wesbanco Check Scanner-Secretary Milnes is seeking information and pricing from the Township's Bank of record to use a check scanner to reduce the reliability on the Police to take deposits to the Bank. This scanner will also ensure more timely deposits.

Commissioner Wagoner expressed thanks on behalf the Board to Tyler Crognale and Tony Ferrazzano for all of the hours they have worked plowing the roads in the Township during the recent snow storms their work did not go unnoticed by the residents or the Board. Commission Wagoner also thanked the Police for making the calls to keep the roads clear.

Executive Session: held at 6:30 to discuss legal matters.

There being no further business to be brought before the Board, motion was made by Commissioner Bartoe to adjourn; seconded by Commissioner DeLuca. The meeting adjourned at 8:15 p.m.

Respectfully submitted:

Christin Lyn Milnes

Copy: Kenneth G. Fawcett, Esq.
Larry Lennon, Jr., P.E.
Board of Commissioners