

**Patterson Township Board of Commissioners
Regular Meeting
August 14, 2025**

The Patterson Township Board of Commissioners held their regular meeting on Thursday, August 14, 2025, 7:00 p.m. at Patterson Township Municipal Building, Beaver Falls. Following the call to order and Pledge of Allegiance, roll call showed the following Commissioners were present: Commissioner Bartoe, Commissioner Kretschman, and Commissioner Kristian. Commissioner Hammer and Commissioner Jolliffe were absent.

Executive Session: personnel matters.

Public Hearing: None.

Minutes: The minutes of the regular meeting held on July 10, 2025, and work session held on August 11, 2025, were presented for approval. A motion was made to accept the minutes of the regular meeting held on July 10, 2025, and work session held on August 11, 2025, by Commissioner Kristian and seconded by Commissioner Kretschman; motion carried.

Public Comment/Visitors – Agenda Items (only): None.

Treasurer's Report: The Treasurer's Report for the General Fund, Sewer Fund and PLGIT accounts were presented by Secretary Christin Milnes. A motion was made by Commissioner Kretschman and seconded by Commissioner Kristian accepting the reports as presented; motion carried.

Monthly Bills: The monthly bills for July/August were submitted for payment. Motion was made by Commissioner Kristian and seconded by Commissioner Kretschman approving payment; motion carried.

Engineer's Report: *Wyatt Dishler* presented his monthly report regarding the following items:

8th Street Park Stream Restoration Project – Contractor and LSSE to review plantings and seeding of disturbed area in fall of 2025.

Patterson Township MS4 Program – Annual report due September 30, 2025. It will be completed and reviewed with the Township prior to the deadline.

2025 Road Program – Construction to commence on August 25, 2025. Field walk-through scheduled for August 19, 2025.

PennDOT Multimodal Grant – Sidewalk Improvements – Construction has reached substantial completion. Outstanding items include; topsoil, seeding, coordination with BFMA on water service curb boxes, routing and sealing of deep-set curb and as built submissions.

A motion was made by Commissioner Kretschman to approve partial payment number 2 submitted by Fryer Excavation, LLC. in the amount of \$37,033.17 for work completed between June 21 and July 31, 2025. Motion was seconded by Commissioner Kristian. Motion carried.

A motion was made by Commissioner Kretschman to adopt Resolution 2025-011 for PennDOT Multimodal Transportation Fund grant in the amount of \$145,200.00. Motion was seconded by Commissioner Kristian. Motion carried.

LSSE to prepare final Change Order, final Partial Payment, and Reimbursement Request through PennDOT for September's meeting if all punch list items are completed.

Patterson Township Sewer System Operations – Field review to be scheduled with Public Works in fall of 2025.

2024 DCED – Greenways, Trails and Recreation Program – LSSE to draft letter for Township letterhead for preapproval of completing project in multiple phases upon retrieval of 3 written quotes.

2025 Grant Funding opportunities:

- *CFA 2024 Statewide Local Share account* – Awaiting award or rejection.
- *2025 CFA PA Small Water and Sewer* – Awaiting award or rejection; anticipated September or November 2025.
- *F.Y. 2026 Congressional Directed Appropriations* – Application was rejected by Senator Fetterman and Representative Deluzio. Application was shortlisted by Senator McCormick on May 21, 2025; awaiting award or rejection.
- *CFA – Act 13 Program – Greenways, Trails and Recreation* – Awaiting award or rejection; anticipated September or November 2025.
- *CFA 2025 Statewide Local Share Account* – Applications will be accepted from September 1, 2025 – November 30, 2025.

Yearly MS4 education was completed for the Board of Commissioner and public.

Solicitor's Report: *Ken Fawcett provided the following report:*

A motion was made by Commissioner Kristian to authorize the Township Engineer to prepare standard sidewalk drawings for sidewalk replacement, repair and construction. Motion was seconded by Commissioner Kretschman. Motion carried.

Tax Assessment – A motion was made by Commissioner Kretschman to settle the tax assessment appeal filed by Frank Johnson for the commercial property located at 488 Braun Road for an assessed value of \$231,000.00. Motion was seconded by Commissioner Kristian. Motion carried.

Joint Sewer User – A motion was made by Commissioner Kretschman to approve the distribution of the settlement proceeds from the Joint Sewer User litigation against Beaver Falls and AQUA in accordance with the settlement terms and fee agreement and authorize the President of the Board to sign the Settlement Sheet. Motion seconded by Commissioner Kristian. Motion carried. Solicitor Fawcett reminded the Board of the restriction on some of the funds.

Committee Reports:

Administration, Police and COG – Commissioner Bartoe presented the following reports:

Police Report – Chief Bathgate submitted the July 2025 report for review; no questions or comments presented.

Chief Bathgate advised that Trick or Treat will be held on Thursday, October 30, 2025 from 6 p.m.- 8 p.m.

COG Update – COG conference will be held August 21, 2025 at Hilton Garden Inn in Monaca.

New Brighton Activity – A motion was made by Commissioner Kristian to approve the New Brighton School Activity Security Detail. Motion was seconded by Commissioner Kretschman. Motion carried.

Township Printer – Quotes were received for the purchase of a new printer/copier with a service contract from the following:

Toshiba: \$5,176.80, plus \$80/month.

AJ Technology: \$9,371.16, plus \$124.68/month.

Fuller Office: \$5,200.00, plus \$78.33/month.

Maverick's Office Solutions: \$7,817.94, plus \$110.00/month.

A motion was made by Commissioner Kretschman to approve the purchase of 3525ACG Color printer/copier from Toshiba to include the 5-year service contract. Motion seconded by Commissioner Kristian. Motion carried.

Township Banking – Township received quotes from the following banking institutions and their interest rates:

First National Bank: Interest rate of 3.75%; fees not provided in quote.

Brentwood Bank: Interest rate of 4.05%; no fees for ACH, online banking, and remote deposit.

Huntington Bank: unable to provide interest bearing accounts.

WesBanco: Interest rate of 1.75%; fees for ACH and remote deposit.

A motion was made by Commissioner Kristian to adopt Resolution 2025-012, Township Bank Accounts, and to transfer bank accounts from WesBanco to Brentwood Bank. Motion was seconded by Commissioner Kretschman. Motion carried.

Fire & Emergency Management, Buildings & Grounds, and HR – Commissioner Kristian presented the following reports:

Callout service – Callouts for the month:

July 2025 - 26 Calls (5 Fire/21 QRS), 28 Hours (20 Fire/8 QRS).

Community Day – September 6, 2025

Fire Chief Ferrazzano advised that the fire department is selling mums and poinsettias.

Fire Chief Ferrazzano advised that on Sunday, August 17, the fire department will be having an event for a 9-year old boy (Xzavier Gilbert) who was diagnosed with terminal cancer.

Public Works & Recycling – Commissioner Kretschman presented the following reports:

A motion was made by Commissioner Kretschman to remit payment in the amount of \$2,974.45 to TM Ferguson for recycling cans and lids. Motion seconded by Commissioner Kristian. Motion carried.

Commissioner Kretschman advised that there is a sinkhole that has developed on 20th Street Extension near the intersection of Darlington Road. Solicitor Fawcett to draft a letter to Chippewa regarding this sinkhole.

Commissioner Kretschman advised that upon review of all information, including a traffic count, it would be a greater safety risk to impose a turn restriction on 8th Street at School Street; this would only increase the amount of traffic in the school zone during drop-off and pick-up times.

Commissioner Kretschman advised that he would like to increase the cost for commercial dumping at the recycling center to \$50.00 for the year and the cost of a recycling can to \$20.00 effective January 1, 2026. Commissioner Kretschman made a motion to adopt Resolution 2025-013 regarding recycling center fees. Motion was seconded by Commissioner Kristian. Motion carried.

Zoning, Code Enforcement and Community Life – Commissioner Bartoe presented the following reports:

Monthly Code Report – July report was provided.

Park, Recreation and Finance – Commissioner Bartoe presented the following reports:

Commissioner Bartoe advised that the Township is in good financial standing at this time. At 61.5% of the year, the Township has received 75.7% of income and spent 60% of expenses. The budget process has begun for the 2026 year.

Approval of Committee reports: A motion was made by Commissioner Kristian and seconded by Commissioner Kretschman to approve all committee reports; motion carried.

Unfinished Business: None.

Township Agencies: None.

Communications:

Email/Letter – Xyem – Evoqua – No change in price of Bioxide; price will remain at \$4.32 per gallon through May 31, 2026.

Letter – U-COMP – Annual dividend received – \$1,824.00.

Email – MBS – Changes to employee benefits related to “One Big Beautiful Bill Act”.

Email – Beaver County Emergency Services Newsletter.

Letter – Beaver County Recreation – America 250.

Flyer – Beaver County Waste Management – Household Chemical Collection – October 4, 2025.

Letter – John & Karen Guzman – 1824 7th Street – Maintenance of Meier Lane and Wagoner Way.

New/Miscellaneous Business:

Patterson Township Municipal Authority – Quarterly lease payment – A motion was made by Commissioner Kristian to remit payment in the amount of \$26,976.57 to Patterson Township Municipal Authority for the quarterly lease payment. Motion to remit payment was seconded by Commissioner Kretschman. Motion carried.

Patterson Township Volunteer Fire Company – Quarterly payment – Commissioner Kristian made a motion to remit payment in the amount of \$1,250.00 to the Patterson Township Fire Department. Motion seconded by Commissioner Kretschman. Motion carried.

AC&WPATC Fall Conference – October 17-19 in Erie, PA – Commissioner Kristian made a motion to approve attendance of board members and office staff. Motion seconded by Commissioner Kretschman. Motion carried.

PSAB – yearly membership – Commissioner Kretschman made a motion to remit payment in the amount of \$225.00 for the yearly dues. Motion was seconded by Commissioner Kristian. Motion carried.

Repository purchase – Commissioner Kristian made a motion to approve the exoneration of taxes in the amount of \$105.72 for parcel 72-005-0411-001 to be purchased out of the repository. Motion was seconded by Commissioner Kretschman. Motion carried.

September Commissioners Meetings – Commissioner Kretschman made a motion to move the September work session and regular meetings to the third week of the month with the work session to be held on Monday, September 15, and the regular meeting to be held on Thursday, September 18, 2025. Motion was seconded by Commissioner Kristian. Motion carried.

Public Comment:

Luke Whipple – 2204 14th Street – Tax Exoneration – Pastor Whipple advised that this property is part of the parsonage for Riverview Methodist Church which was placed back on the tax roll in error when their name was changed. Pastor Whipple is requesting exoneration of taxes for the 2024 tax year. Commissioner Kristian made a motion to approve the tax exoneration in the amount of \$506.17. Motion was seconded by Commissioner Kretschman. Motion carried.

Debbie Wilson – 526 18th Avenue – Resident came to inform the Board of the condition of 17th Avenue between 5th Street and 6th Street. Commissioner Kretschman advised that this was not able to be included in the 2025 Road Program due to limited funds. Mrs. Wilson also advised that the street has not been plowed in the last year. Commissioner Kretschman advised that he will look into this.

James Sabatino – 1300 Struby Avenue – Fence – Commissioner Bartoe advised that the Solicitor is working on this agreement at this time.

Executive Session: None.

There being no further business to be brought before the Board, a motion was made by Commissioner Kristian to adjourn. Motion seconded by Commissioner Kretschman. The meeting was adjourned at 8:25 p.m.

Respectfully submitted:

Christin Lyn Milnes

Copy: Kenneth G. Fawcett, Esq.
Larry Lennon, Jr., P.E.
Board of Commissioners