

**Patterson Township Board of Commissioners**  
**Regular Meeting**  
**August 11, 2022**

The Patterson Township Board of Commissioners held their regular meeting on Thursday, August 11, 2022, 7:00 pm at Patterson Township Municipal Complex, Beaver Falls. Following the call to order and Pledge of Allegiance, roll call showed the following Commissioners were present; Commissioner Bartoe, Commissioner Wagoner, Commissioner Inman and Commissioner Eckelberger, let the record reflect Commissioner DeLuca was absent.

**Public Hearing:** None

**Minutes:** The minutes of the regular meeting held on July 14, 2022 and the work session held on August 8, 2022 were presented for approval. Motion was made to accept regular meeting minutes from July 14, 2022 and the work session minutes from August 8, 2022 by Commissioner Inman seconded by Commissioner Eckelberger, motion passes. Commissioner Wagoner advised for the record that an executive session was held on July 26, 2022 for personnel and legal matters.

**Public Comment/Visitors:** none

**Treasurer's Report:** The Treasurer's Report for the General Fund, Sewer Fund and PLGIT accounts were presented by Secretary Christin Milnes. A motion was made by Commissioner Bartoe; seconded by Commissioner Inman accepting the reports as presented, after a Roll call vote; Pass unanimously.

**Monthly Bills:** The monthly bills for July/August were submitted for payment. Motion was made by Commissioner Bartoe; seconded by Commissioner Eckelberger approving payment after a Roll call vote; Pass unanimously.

**Engineer's Report:** *Larry Lennon*, presented his monthly report regarding the following items:

*Municipal Authority CAP/DEP Notification-CCTV* contract has been awarded and this work will begin soon. Dye testing is still being completed by Township Public Works staff.

*MS4 Program*-Application and permits for Highland Ave Rain Garden have been submitted to the Dep for review and approval, currently awaiting a response. Annual progress report is being completed and will be submitted prior to the September 30<sup>th</sup> deadline.

*2022 Road Program*- some restoration work remains to be completed.

*CFA Small Water and Sewer Grant- Lindsay Drive:* LSSE has contracted the contractor following a resident complaint regarding property restoration, the contractor will be addressing this as soon as possible

*PennDOT Multimodal Grant- Sidewalk improvements-* No update from engineering at this time

*Fern Ave Drainage Improvements-* Conceptual plans will be reviewed with the Board at the next work session.

*Lowman/ Norcia Plan of Subdivision-* awaiting Planning commission meeting. Permanent markers were placed August 11,2022.

**Solicitor's Report:** *Kenneth Fawcett provided the following report:*

Attorney Fawcett provided Resolution 2022-018 regarding the agreement with the Beaver County Drug Task Force. Attorney Fawcett advised that this program is funded with grant funds and is administered by Hopewell Police Department. The reimbursement does not cover pension, pension, insurance or other benefits. Commissioner Wagoner advised that there has been discussion with Chief Stanislawski, Solicitor Fawcett and herself regarding the agreement. They agreed with Board approve that Patterson Township can be added to the list to participate; however, the participation must be in areas that would have a direct effect on the Township. There are additional programs included with this agreement including sobriety checkpoints, sobriety roving patrols, mobile awareness checkpoints, aggressive driver enforcement, occupant protection enforcement and pedestrian enforcement programs. Commissioner Inman made a motion to adopt resolution 2022-018 to allow participation in the Beaver County task force, contingent on Board review and approval for each assignment to determine if there is a benefit to the Township, seconded by Commissioner Bartoe, under discussion Commissioner Bartoe and Commissioner Wagoner concurred that the public safety is the ultimate goal and the it should have some benefit to the township, after a Roll call vote; Pass unanimously.

**Committee Reports:**

**Administration and Police** – Commissioner Wagoner presented the following reports:

*Police Report*– Police Chief Stanislawski submitted his July 2022 report for review. No comments or questions were asked. Commissioner Wagoner advised that the Chief was not at this meeting as he was attending a meeting at Blackhawk regarding active school shooter discussions and discussion with regard to having a resource officer vs a private police department.

*White Township Contract-* Commissioner Wagoner advised that negotiations have begun with White Township.

*Civil Service Testing*-Commissioner Wagoner that there is currently a civil service testing being held, and that the Oral exam is being held at the same time as the meeting. Commissioner Wagoner advised that Chief Stanislawski requested permission to contingently hire an applicant should pass all phases of testing, the background, physical, and psychological testing. Discussion was held, Attorney Fawcett recommended that the Board does not proceed with this course of action. He advised that the Board should wait until they receive a certified list from the Civil Service Commission. He also advised that a special meeting could be called should there be a certified list and a qualified applicant be ready to be hired.

*Letter of Resignation*- Commissioner Wagoner advised the Officer Cody Reese has placed a verbal notice of resignation, effective September 1, 2022 as he has been offered a full-time position at the Ambridge Police Department.

*Community Newsletter*- Commissioner Wagoner requested a motion to approve the printing and distribution of the Community newsletter, a motion was made by Commissioner Inman, seconded by Commissioner Eckelberger; under discussion Commissioner Wagoner advised the Ink Star has provided a great price of \$395.00 for the printing of 1500 newsletters which will be stuffed and sent out by the Township staff. She also advised that there would be a cost to mail the newsletters to every household in the Township., after a Roll call vote; Pass unanimously.

*Website update*- Commissioner Wagoner advised that the Township's new website has been launch and should be visible on all platforms once the propagation has completed with each servicer.

**COG, Finance, Fire & Emergency Management** – Commissioner Bartoe presented the following reports:

*Financial update*- Commissioner Bartoe advised the Board that the Township is in a sound financial position at this time and remains healthy.

*Callout service*- July call outs consisted of 20 call outs for a total of 43 hours.

*Fire Department Membership*- Commissioner Bartoe made a motion to accept the application for Lee Gerhart and Christopher Ristau which have already been voted on and approved by the Fire Department, seconded by Commissioner Inman under discussion Commissioner Bartoe advised that the Fire department has completed background checks on each applicant, Commissioner Wagoner asked if they were both Township residents, to which they both are, after a Roll call vote; Pass unanimously.

*COG*- Commissioner Bartoe advised that COG will be hosting a meeting with the Allegheny League of Municipalities to discuss the formulation of a benefits survey for the municipalities within Beaver County, more to come.

*Fire Department* – Commissioner Bartoe shared the 5 awards which the Patterson Township Fire Company won for the Best Appearing Engine at local parades.

**Public Works**– Commissioner Inman presented the following report:

*Public works:* Commissioner Inman made a motion to advertise for a full time employee, seconded by Commissioner Eckelberger this position will be for a full-time Public Works Laborer/ Driver

*DEP CAP Plan-* Commissioner Inman advised that to date the Public Works crew has been able to completed 90 of the 210 Dye tests

**Buildings & Grounds, Recycling and Zoning** – Commissioner DeLuca was absent, no report.

**Recreations and Community Life** – Commissioner Eckelberger presented the following report:

*Park Improvement Project-* Commissioner Eckelberger presented a PowerPoint which is attached with the minutes outlining the progress and improvements in the Park.

Commissioner Eckelberger advised that Eric Hoover has applied for a grant on behalf of the Township and The Township was awarded \$5,500.00 for improvements in the Park.

Commissioner Eckelberger made a motion to approve payment to Joe Demuzio Developers/Demolition in the amount of \$4,000.00 for work completed in the park, seconded by Commissioner Bartoe; after a Roll call vote; Pass unanimously. Eric Hoover asked the Board to approve the fitness stations, Attorney Fawcett advised that due to liability concerns, the Board should not approve any fitness stations until full plans have been received and all information has been received with regard to what the stations will include. Eric Hoover also asks the Board to ensure that the Park remains maintained following this years work.

*Community Day-*Eric Hoover advised that the Community Day will include a 9/11 Remembrance 5 K, and all you can eat pancake breakfast, live Fire department demonstrations, a Naval presentation regarding 9/11, many games, bounce houses, vendors, live entertainment, food trucks and will end with the movie Encanto being played at the Ball field behind the Elementary school.

**Code Enforcement** – Report was received from New Brighton, No questions or concerns raised. Secretary Milnes advised that the Rental License billing was sent out for all rental properties with a due date of October 1, 2022.

A motion was made to accept all committee reports as presented was made by Commissioner Inman and seconded by Commissioner Eckelberger, motion passes

**Unfinished Business:**

*PennDOT Sidewalk grant-* Commissioner Wagoner advised the PennDOT process for ranking the applicants has been completed, she acknowledged the time-consuming work completed by Secretary Milnes to complete this process. At this time the Township can proceed with the engineers LSSE to complete the design portion of the process.

**Township Agencies:**

Commissioner Wagoner advised that there will be a Planning Commission meeting held on Wednesday August 17, 2022 to discuss the Lowman/Norcia subdivision plan.

**Communications:**

*Flyer- Allegheny League of Municipalities-* invitation to annual Clay Shooting event, September 9, 2022.

*Flyer- Allegheny County and Western PA Association of Township Commissioners-* Invitation to the 2022 Fall Conference, Commissioner Wagoner requested a motion to attend the conference should there be relevant information being presented on the agenda, a motion was made by Commissioner Inman to approve attendance at the 2022 Fall Conference following a review of the agenda, seconded by Commissioner Bartoe. Attendance will be dependent on the agenda items being presented.

*Letter- Unemployment Compensation Trust (UCOMP)-* letter advising remittance of \$1,361.00 dividend check to Township.

**New/Miscellaneous Business:**

*Patterson Township Municipal Authority –* Quarterly Lease payment - \$26,976.57 to Patterson Township Municipal Authority- a motion is made by Commissioner Bartoe, seconded by Commissioner Inman to remit payment in the amount of \$26,976.57 to the Patterson Township Municipal Authority for the Quarterly lease roll call vote; Pass unanimously.

*Patterson Township Fire Department-* a motion was made by Commissioner Bartoe to remit the Quarterly Call out Service Payment in the amount of \$1,250.00 to the Patterson Township Fire Company, seconded by Commissioner Inman roll call vote; Pass unanimously.

*Fenchel Law Offices*- a motion was made by Commissioner Bartoe to remit payment in the amount of \$1,350.00 for legal services, seconded by Commissioner Eckelberger, roll call vote; Pass unanimously.

*Beaver County Regional COG*- Yearly MS4 Joint Advertisement- a motion was made by Commissioner Bartoe, seconded by Commissioner Eckelberger to remit payment in the amount go \$17.65 to Beaver County Regional COG

*John Deere (Deer & Company)*- John Deere X350 Tractor- a motion was made by Commissioner Inman to remit payment in the amount of \$3039.24 for the Tractor which was purchased this spring, seconded by Commissioner Bartoe, roll call vote; Pass unanimously.

Commissioner Wagoner advised that as the work session for September is scheduled for Labor Day, it will be canceled.

**Public Comment:** none

**Executive Session:** None

There being no further business to be brought before the Board, motion was made by Commissioner Bartoe to adjourn; seconded by Commissioner Inman. The meeting adjourned at 8:10 p.m.

Respectfully submitted:

Christin Lyn Milnes

Copy: Kenneth G. Fawcett, Esq.  
Larry Lennon, Jr., P.E.  
Board of Commissioners