

**Patterson Township Board of Commissioners
Regular Meeting
July 10, 2025**

The Patterson Township Board of Commissioners held their regular meeting on Thursday, July 10, 2025, 7:00 p.m. at Patterson Township Municipal Building, Beaver Falls. Following the call to order and Pledge of Allegiance, roll call showed the following Commissioners were present: Commissioner Bartoe, Commissioner Hammer, and Commissioner Kristian. Commissioner Jolliffe arrived at 7:16 p.m. and Commissioner Kretschman was absent.

Public Hearing: None.

Minutes: The minutes of the regular meeting held on June 12, 2025, and work session held on July 7, 2025, were presented for approval. A motion was made to accept the minutes of the regular meeting held on June 12, 2025, and work session held on July 7, 2025, by Commissioner Kristian and seconded by Commissioner Hammer; motion carried.

Public Comment/Visitors – Agenda Items (only): None.

Treasurer's Report: The Treasurer's Report for the General Fund, Sewer Fund and PLGIT accounts was presented by Secretary Christin Milnes. A motion was made by Commissioner Kristian and seconded by Commissioner Hammer accepting the reports as presented; motion carried.

Monthly Bills: The monthly bills for June/July were submitted for payment. Motion was made by Commissioner Kristian and seconded by Commissioner Hammer approving payment; motion carried.

Engineer's Report: *Wyatt Dishler* presented his monthly report regarding the following items:

8th Street Park Stream Restoration Project – Contractor has completed the punch-list items. LSSE will follow-up in the fall to determine status of plantings prior to releasing the retainer.

2025 Road Program – Pre-construction meeting was held on June 24, 2025. Construction should begin in late July/early August. LSSE will schedule the walkthrough with the Township and contractor the week of July 14th or July 21st.

PennDOT Multimodal Grant – Sidewalk Improvements – construction has reached substantial completion. Partial payment no. 1 was submitted in the amount of \$95,198.76 for work completed May 20, 2025 through June 21, 2025. A motion was made by Commissioner Kristian to approve partial payment no. 1 in the amount of \$95,198.76 to Fryer Excavating. The motion was seconded by Commissioner Hammer, following a roll call vote, motion carried. LSSE has submitted the quarterly status report and PENNDOT MTF grant amendment no. 1 on July 9, 2025.

Patterson Township Sewer System Operations – Field review was completed June 18, 2025. There was discussion on the need to calibrate the flow meter. The next field review is scheduled for fall 2025.

2022 CFA – Statewide Local Share Account (LSA) Grant – LSSE drafted correspondence for Township letterhead to CFA for pre-approval of project scope at Struby Ave. LSSE to issue letter week of July 14, 2025.

2024 CFA – Statewide Local Share Account (LSA) – Grant application was submitted November 25, 2024; awaiting award or rejection. Applications submitted for the following:

- a. Bonnieview Drive Stormwater Project
- b. Equipment procurement – Skid steer

DCED – Greenways, Trails and Recreation Program– LSSE will draft letter for Township letterhead for preapproval of completing project in multiple phases upon retrieval of 3 written quotes for each project.

2025 Grant Funding opportunities:

- *2025 CFA PA Small Water and Sewer*- awaiting award or rejection anticipated September or November
- *F.Y. 2026 Congressional directed appropriations*- application was rejected by Fetterman and Deluzio. Application was shortlisted by Senator McCormick on May 21, 2025; awaiting award or rejection.

Solicitor's Report: *Ken Fawcett provided the following report:*

Attorney Fawcett advised that the sale of the Beaver Falls treatment plant should be complete at the end of the month; at this point there have been no appeals filed.

Committee Reports:

Administration, Police and COG – Commissioner Bartoe presented the following reports:

Police Report – Assistant Chief Bathgate submitted the June 2025 report for review; no questions or comments presented.

COG Update – COG Conference will be held on August 21, 2025 at the Hilton Garden Inn in Monaca from 11-4.

Fire & Emergency Management, Buildings & Grounds, and HR – Commissioner Kristian presented the following reports:

Callout service – Callouts for the month:

June 2025 – 30 Calls (4 Fire/26 QRS), 21 Hours (14 Fire/7 QRS).

Community Day will be September 6, 2025. The Township will be renting a bounce house and will cover the cost of the daily event insurance, if needed.

Commissioner Kristian advised that the warranty on the radio's received from the County have already expired. Chief Ferrazzano advised that the warranty started when the radios were delivered to the County and the county took 14-16 months to deliver them to the departments. Chief Ferrazzano also advised that they are not having issues with the radios at this time, however they were having issues previously with the batteries. The Beaver County Fire Fighter Association is working to address the warranty issues.

Commissioner Kristian advised that the blower on furnace which controls the air conditioner on the Police side of the office needed to be replaced. The cost for this repair was \$1,477.50.

Commissioner Kristian advised that the HVAC system at the Fire Department was inspected and there was hail damage, from a previous storm to one of the units which controls the kitchen area. The contractor who completed the inspection advised they will provide a letter for the insurance company regarding the damage and repairs needed.

Police Promotions:

Commissioner Kristian made a motion to promote Nicholas Bathgate to Police Chief effective July 6, 2025. Motion was seconded by Commissioner Jolliffe, following a roll call, motion carried.

Commissioner Kristian made a motion to promote Keith Girting, Jr. to Assistant Police Chief effective July 6, 2025. A motion was seconded by Commissioner Hammer, following a roll call vote, motion carried.

Commissioner Kristian advised that Officer Jeffery Austin Thellman has accepted a regular part time position with the mutual agreement to work 30 hours a week.

Public Works & Recycling – Commissioner Bartoe presented the following report in Commissioner Kretschman's absence:

Recycling Center – Commissioner Kretschman provided a draft for an updated flyer to be sent to the residence with the next sewer billing.

SealMaster – Commissioner Jolliffe made a motion to approve the invoice in the amount of \$2,700.00 for the materials for crack sealing. The motion was seconded by Commissioner Kristian; motion carried.

TM Fitzgerald - a motion was made by Commissioner Kristian to approve the quote for 101 recycling cans and lids in the amount of \$2,974.45 from TM Ferguson. The motion was seconded by Commissioner Jolliffe; motion carried.

Zoning, Code Enforcement and Community Life – Commissioner Jolliffe presented the following reports:

Monthly Code Report – June Code Report was provided.

Zoning Map – Commissioner Jolliffe is currently working on updating the Zoning map to make sure it matches Township Ordinances.

Park, Recreation and Finance – Commissioner Hammer presented the following reports:

Commissioner Hammer advised that the Township is in good financial standing at this time. At 50% of the year, the Township has received 75% of income.

Commissioner Hammer advised that he is still working on gathering all the quotes needed for the park grants so that the final scope can be completed.

Commissioner Hammer made a motion to transfer \$200,000.00 from the General Fund PLGIT account to the WesBanco General Fund to cover expenses. The motion was seconded by Commissioner Kristian; motion carried.

Approval of Committee reports: A motion was made by Commissioner Hammer and seconded by Commissioner Jolliffe to approve all committee reports; motion carried.

Unfinished Business:

Pension RFP - Commissioner Jolliffe advised that the Pension RFP review committee received 8 responses to the RFP. The group was reviewed, and 3 companies were reviewed and moved to a short list for interviews. The interviews were completed on June 24, 2025. The committee made a recommendation to hire CS McKee. A motion was made by Commissioner Jolliffe to hire CS McKee to provide administrative, investment advisory and custodial services for the Police Pension Plan and Non-Uniform Pension Plan and to authorize the President of the Board to execute all necessary documents to enter into the agreement and transfer funds. The motion was seconded by Commissioner Hammer, following a roll call vote, motion carried.

Township Agencies:

Civil Service – applications are currently being accepted, due no later than July 11, 2025.

Communications:

Letter - ALOM in conjunction with LSSE - Clay Shooting and Networking event - September 5, 2025

Email - ALOM- Call to action- SB 194 - re modernization of legal advertisements.

Letter- PSATC- Legislative Liaison Designation - Motion to appoint Joseph Kristian- a motion was made to appoint Commissioner Kristian by Commissioner Jolliffe. The motion was seconded by Commissioner Hammer- Roll call – 3 yah 1 nah (Commissioner Kristian) motion carried.

New/Miscellaneous Business: None**Public Comment:**

Micheal Martino - 3 Ray Street - Resident came to the Board to seek information regarding the code for storing a utility trailer. He advised he spoke with Peggy and is still not clear what the rules are. Commissioner Jolliffe advised that he will print a copy of the code and drop off to the resident next week.

James Sabatino - 1300 Struby Ave - Resident came to the Board to discuss placing fencing on the park property adjacent to his property. Commissioner Jolliffe asked Solicitor Fawcett to look into the Township's liability and options should they want to move forward with this request. Solicitor Fawcett advised that the Township could enter into a lease agreement or license agreement with the homeowner; the resident would also need to request a variance. Commissioner Jolliffe and Solicitor Fawcett will discuss options for Board approval at the next meeting.

Executive Session: None

There being no further business to be brought before the Board, a motion was made by Commissioner Jolliffe to adjourn. Motion seconded by Commissioner Hammer. The meeting was adjourned at 7:50 p.m.

Respectfully submitted:

Christin Lyn Milnes

Copy: Kenneth G. Fawcett, Esq.
Larry Lennon, Jr., P.E.
Board of Commissioners