

**Patterson Township Board of Commissioners**  
**Regular Meeting**  
**July 11, 2024**

The Patterson Township Board of Commissioners held their regular meeting on Thursday, July 11, 2024, 7:00 p.m. at Patterson Township Municipal Building, Beaver Falls. Following the call to order and Pledge of Allegiance, roll call showed the following Commissioners were present: Commissioner Bartoe, Commissioner Hammer, Commissioner Jolliffe, and Commissioner Kristian all present, Commissioner Kretschman absent.

**Public Hearing:** None

**Executive Session:** None

**Minutes:** The minutes of the regular meeting held on June 13, 2024, and Work Session held on July 8, 2024, were presented for approval. A motion was made to accept the minutes of the regular meeting held on June 13, 2024, and Work Session held on July 8, 2024, by Commissioner Kristian and seconded by Commissioner Jolliffe; motion carried.

**Public Comment/Visitors – Agenda Items (only):** None

**Treasurer’s Report:** The Treasurer’s Report for the General Fund, Sewer Fund and PLGIT accounts were presented by Secretary Christin Milnes. A motion was made by Commissioner Hammer and seconded by Commissioner Kristian accepting the reports as presented; motion carried.

**Monthly Bills:** The monthly bills for June/July were submitted for payment. Motion was made by Commissioner Kristian and seconded by Commissioner Jolliffe approving payment; motion carried.

**Engineer’s Report:** *Wyatt Dishler* presented his monthly report regarding the following items:

*Patterson Township MS4 Program* – PaDEP advised the Township that the Permit Cycle Inspection was completed on June 14, 2024. No violations were found during the inspection, recommendations were made and implemented for more through record keeping.

*8<sup>th</sup> Street Park Stream Restoration Project* – PaDEP confirmed eligibility of the project towards MS4 credits on April 3, 2024. Awaiting issuance of permit.

*Highland Ave. Rain Garden* – Contractor has completed remaining punch-list items (fencing, plantings, restorations, etc.). At this time, LSSE is currently awaiting administrative items (As-Builts) for the final change order and pay request to be processed. Anticipate final change order and final payment for August meeting.

*2024 Road Program* – Signed contract was received from Columbia gas, the version received was Columbia Gas’s standard agreement which removed the liability from Columbia Gas should the base repair in the trenches fail. Discussion was held, a motion was made by Commissioner Jolliffe to execute the agreement with Columbia Gas for the 2024 Road program with the estimated cost for Columbia Gas of \$105,844.21, seconded by Commissioner Hammer, Motion carried.

*PennDOT Multimodal Grant – Sidewalk improvements* – LSSE is working to finalize the notification letters and Authorization to Enter Agreements to be sent to the affected Property Owners. A motion was made by Commissioner Kristian to advertise the Darlington Road Sidewalk project for bidding, motion was seconded by Commissioner Jolliffe, motion carried.

*Patterson Township Sewer System Operations* – Public works notified OIRC Ken parks of and issue with Bioxide blower at the South Lift Station on July 8, 2024 Field review was conducted on July 9<sup>th</sup>, and issue with wiring and conduit between the disconnect switch and the blower motor was discovered. Patterson Township placed an emergency call to Yates Electrical and issue was fixed on July 10, 2024. Next field review will be conducted in August of this year.

*2022 CFA – Statewide Local Share Account (LSA) Grant* – CFA approved the relocation of the parking lot on January 18, 2024 from Ray Street to Struby Ave. Correspondence is ongoing with regard to trails/access road.

*2023 CFA – Statewide Local Share Account (LSA)* – grant application has been submitted; awaiting award or rejection. Anticipated response in September 2024.

*F.Y. 25 Appropriation Requests – Senators Casey and Fetterman – Community Funding Projects* – Grant application submitted March 29, 2024 in the amount of \$1,427,730.00 (without administration contingency or engineering), or a total project cost of \$1,670,460.00. The total funding request is \$1,336,368.00, with Patterson Township’s share/match being \$334,092.00. This would address 36 work areas identified under the CAP plan. Awaiting award or rejection.

*F.Y. 25 Appropriation Requests – State Representative Chris DeLuzio – Community Funding Projects* – Grant application submitted April 30, 2024 in the amount of \$1,427,730.00 (without administration contingency or engineering), or a total project cost of \$1,670,460.00. The total funding request is \$1,336,368.00, with Patterson Township’s share/match being \$334,092.00. This would address 36 work areas identified under the CAP plan. Awaiting award or rejection.

*DCED – Greenways, Trails and Recreation Program* – LSSE submitted grant application on May 31, 2024. The scope of project includes: pavilion, pavilion foundation, security measures, electrical service, trail improvements, recreational facilities and erosion and sedimentation control measures. Awaiting award/ rejection.

**Solicitor's Report:** *Ken Fawcett provided the following report: No report this month*

**Committee Reports:**

**Administration, Police and COG** – Commissioner Bartoe presented the following reports:

*Police Report* – Police Chief Stanislawski submitted his June 2024 report for review; Assistant Chief Bathgate was available to address any questions; no questions or comments presented.

*COG update* – Commissioner Bartoe advised that the yearly conference will be held August 22, 2024 at the Hilton Garden Inn in Monaca, PA.

COG Salt Commodities contract has been received, cost for 2024-2025 contract year will be \$96.24/ Ton for road salt. A motion was made by Commissioner Jolliffe to approve contract with Compass Minerals America, Inc for rate of \$96.24/ ton for 2024-2025 winter season, seconded by Commissioner Hammer, motion carried.

*Community Safety Event* – Event was moved to July 16, 2024, due to inclement weather. The event will be open for ARC Clients 5 p.m.-6 p.m. and open to the public 6 p.m.-7 p.m. Commissioner Bartoe requested that the Patterson Heights Fire Department be included/invited to this community event.

**Fire & Emergency Management, Buildings & Grounds, and HR** – Commissioner Kristian presented the following reports:

*Callout service* – Callouts for the month

June 2024 - 22 Calls 22 (17 Fire/ 5 QRS), Hours 42.75 (32.75 Fire/ 10 QRS).

*Fire Department Roof* – Commissioner Kristian advised that the roof on the Fire Department is leaking again. He has asked Mercadante Roofing to come and provide a quote to repair. Awaiting quote at this time.

*Township Office Plumbing* – Commissioner Kristian advised that he is still awaiting the quote for the needed plumbing repairs in the Township office from Guys Mechanical.

**Public Works & Recycling** – Commissioner Kretschman presented the following reports:

*Recycling Center* – Valley Waste- A motion was made by Commissioner Kristian to approve service agreement with Valley Waste for hauling recycling bins to the county recycle center at \$300 per trip the motion was seconded by Commissioner Jolliffe, motion carried.

Curbside Recycling- a motion was made to place the Curbside Recycling contract out for bid by Commissioner Jolliffe, seconded by Commissioner Kristian Motion carried.

The Board reviewed the MS4 document which was drafted a poll of the Board was conducted and the document was approved for printing.

**Zoning, Code Enforcement and Community Life** – Commissioner Jolliffe presented the following report:

*Monthly Code Report* – June Code Report was provided.

*Chicken Ordinance* -Commissioner Jolliffe advised that Ben Songer came to the work session on Monday to request that the Board would consider changing the Township Ordinances to allow for raising of chickens in the Township. Commissioner Jolliffe made a motion to authorize the Township Solicitor to draft an ordinance to allow chickens in the Township for the Board to review for consideration. The motion was seconded by Commissioner Kristian under discussion was held with regard to whether the changes should remain under zoning or should be a stand-alone ordinance. Attorney Fawcett advised that there are a number of things to consider, if the changes are left under zoning that the lot size can be used as a determining factor for allowing or prohibiting chickens. Attorney Fawcett will research and provide draft options for the Board to review. Motion passed.

*Zoning Fees*- Commissioner Jolliffe advised that the Zoning Hearing Board Solicitor recommended that the Township consider updating the fees associated with the Zoning Hearing Board to cover the costs associated with the Zoning Hearings. Commissioner Jolliffe suggested increasing from the current rate of \$250.00 plus legal fees to \$1,000.00 to cover the advertisement, stenographer and legal cost. A review of all zoning fees will be completed and a recommendation will be made at next months meeting. The motion to increase was tabled at this time.

**Park, Recreation and Finance** – Commissioner Hammer presented the following reports:

Commissioner Hammer advised that the Township is 53% through the year and has received 70.5% of its revenues and has spent 42.5% of expenditures.

Commissioner Hammer advised the grill have been installed at the 8<sup>th</sup> Street entrance of the Park and is ready for use. He expressed his thanks for the hard work of the Public Works Department to get this installed.

A motion to accept all committee reports as presented was made by Commissioner Jolliffe and seconded by Commissioner Hammer; motion carried.

**Unfinished Business:** Commissioner Bartoe advised that the Fire Department has advised they will not be holding a 9/11 5K community event.

Commissioner Bartoe thanked LSSE, the Public Works Department and the Office Staff for the prompt response to the emergency issue at the South Lift station this week.

**Township Agencies:**

Civil Service – a motion was made by Commissioner Kristian to hire Jeffery Austin Thellman as a part time Patrolman contingent on successful completion of psychological exam, physical and Drug screen at a rate of \$23.11/ Hour, motion was seconded by Commissioner Hammer, motion carried.

**Communications:**

Letter- ALOM in conjunction with LSSE- Clay Shooting and Networking event- September 6, 2024

Report- PA Auditor General- Final Liquid Fuels Audit Report for the period January 1, 2022 to December 31, 2023.

**New/Miscellaneous Business:**

- A. Joint Sewer User- \$64,523.16- March- May usage- A motion was made by Commissioner Jolliffe to remit payment to Joint Sewer Users in the amount of \$ 64,523.16, Motion seconded by Commissioner Hammer, motion carried

**Public Comment:** None

**Executive Session:** None

There being no further business to be brought before the Board, a motion was made by Commissioner Jolliffe to adjourn. Motion seconded by Commissioner Hammer. The meeting was adjourned at 7:47 p.m.

Respectfully submitted:

Christin Lyn Milnes

Copy: Kenneth G. Fawcett, Esq.  
Larry Lennon, Jr., P.E.  
Board of Commissioners