

Patterson Township Board of Commissioners
Regular Meeting
June 13, 2024

The Patterson Township Board of Commissioners held their regular meeting on Thursday, June 13, 2024, 7:00 p.m. at Patterson Township Municipal Building, Beaver Falls. Following the call to order and Pledge of Allegiance, roll call showed the following Commissioners were present: Commissioner Bartoe, Commissioner Kretschman, Commissioner Hammer, Commissioner Jolliffe, and Commissioner Kristian; all commissioners present.

Public Hearing: None

Executive Session: Personnel matter 7:02 p.m.-7:15 p.m.

Minutes: The minutes of the regular meeting held on May 9, 2024, and Work Session held on June 10, 2024, were presented for approval. A motion was made to accept the minutes of the regular meeting held on May 9, 2024, and Work Session held on June 10, 2024, by Commissioner Kristian and seconded by Commissioner Jolliffe; motion carried.

Public Comment/Visitors – Agenda Items (only):

Virginia Locke – 1614 4th Street – Mrs. Locke requested that the alley (17th Ave.) be paved as it has never been paved. She advised that it is currently a dirt alley and is very difficult to navigate. Commissioner Kretschman advised that due to the width of this alley and the amount of traffic on this roadway, it does not qualify for Liquid Fuels funding, as such, this must be paid for with Township funds which are limited each year. In previous years we had ARPA funds to complete some of the non-Liquid Fuels roads. He advised that he will work with the Public Works Department to find a solution. He will also add this alley to the list for consideration in the 2025 Road Program.

Treasurer’s Report: The Treasurer’s Report for the General Fund, Sewer Fund and PLGIT accounts were presented by Secretary Christin Milnes. A motion was made by Commissioner Kretschman and seconded by Commissioner Kristian accepting the reports as presented; motion carried.

Monthly Bills: The monthly bills for April/May were submitted for payment. Motion was made by Commissioner Kretschman and seconded by Commissioner Hammer approving payment; motion carried.

Engineer’s Report: *Wyatt Dishler* presented his monthly report regarding the following items:

Patterson Township MS4 Program – PaDEP advised the Township that the Permit Cycle Inspection is scheduled for June 14, 2024. LSSE met with the Township on June 4, 2024 to review documentation. LSSE will be present at the MS4 inspection.

8th Street Park Stream Restoration Project – PaDEP confirmed eligibility of the project towards MS4 credits on April 3, 2024. Awaiting issuance of permit.

Highland Ave. Rain Garden – Contractor has completed remaining punch-list items (fencing, plantings, restorations, etc.). At this time, LSSE is currently awaiting administrative items (As-Builts) for the final change order and pay request to be processed. Anticipate final change order and final payment for July meeting.

2024 Road Program – Awaiting the signed agreement from Columbia Gas for sharing costs; a notice to proceed will be issued once this has been received. Anticipated costs provided for 17th Ave. are as follows: \$27,444 to pave this alley, or approximately \$4,650.00 to tar and chip it. There was a brief discussion on each option. Commissioner Bartoe advised that the Board could consider this for a possible ARPA fund project which can be discussed at the next Work Session.

PennDOT Multimodal Grant – Sidewalk improvements – Highway Occupancy permit was issued May 14, 2024. LSSE is currently working with the Solicitor to complete the Authorization to Enter for affected residents; these will be drafted and provided to the Township to be sent out on Township letterhead. Motion to advertise for bids is anticipated for the July meeting.

Patterson Township Sewer System Operations – Patterson Township standard operation procedures and facilities were reviewed with Public Works on March 25, 2024. Next field review will be conducted in August of this year.

2022 CFA – Statewide Local Share Account (LSA) Grant – CFA approved the relocation of the parking lot on January 18, 2024 from Ray Street to Struby Ave. Correspondence is ongoing with regard to trails/access road.

2023 CFA – Statewide Local Share Account (LSA) – grant application has been submitted; awaiting award or rejection. Anticipated response in September 2024.

F.Y. 25 Appropriation Requests – Senators Casey and Fetterman – Community Funding Projects – Grant application submitted March 29, 2024 in the amount of \$1,427,730.00 (without administration contingency or engineering), or a total project cost of \$1,670,460.00. The total funding request is \$1,336,368.00, with Patterson Township's share/match being \$334,092.00. This would address 36 work areas identified under the CAP plan. Awaiting award or rejection.

F.Y. 25 Appropriation Requests – State Representative Chris DeLuzio – Community Funding Projects – Grant application submitted April 30, 2024 in the amount of \$1,427,730.00 (without administration contingency or engineering), or a total project cost of \$1,670,460.00. The total funding request is \$1,336,368.00, with Patterson Township's share/match being \$334,092.00. This would address 36 work areas identified under the CAP plan. Awaiting award or rejection.

DCED – Greenways, Trails and Recreation Program – LSSE submitted grant application on May 31, 2024. The scope of project includes: pavilion, pavilion foundation, security measures, electrical service, trail improvements, recreational facilities and erosion and sedimentation control measures.

Solicitor's Report: *Ken Fawcett provided the following report:*

Thomas – Consent Order – Attorney Fawcett advised a motion is needed to approve the consent order with Mark Thomas relative to parcel #72-005-0447-000 to resolve the tax appeal. A motion was made by Commissioner Hammer to approve the consent order, seconded by Commissioner Kristian; motion carried.

Committee Reports:

Administration, Police and COG – Commissioner Bartoe presented the following reports:

Police Report – Police Chief Stanislawski submitted his May 2024 report for review; Assistant Chief Bathgate was available to address any questions; no questions or comments presented.

COG update – Commissioner Bartoe advised that the yearly conference will be held August 22, 2024 at the Hilton Garden Inn in Monaca, PA.

Community Safety Event – Event was moved to July 16, 2024, due to inclement weather. The event will be open for ARC Clients 5 p.m.-6 p.m. and open to the public 6 p.m.-7 p.m. Commissioner Bartoe requested that the Patterson Heights Fire Department be included/invited to this community event.

Summer Internship – Commissioner Bartoe advised that Jacob Yerkins has been selected to fill the advertised internship opportunity that will open when the Administrative Assistant, Ms. Hall is out on Medical Leave. A motion was made by Commissioner Kristian to hire Jacob Yerkins at a rate of \$15.00/hour for the first month, and upon a favorable review, \$16.00/hour for the second month. The motion was seconded by Commissioner Kretschman. Under discussion, Commissioner Kristian advised that Mr. Yerkins is a student at Penn State Beaver for Accounting and is in his Junior year at this time. Motion carried.

Police Bullet Proof Vests – a motion was made by Commissioner Kristian to approve the purchase of bullet proof vests from Witmer Public Safety in the amount of \$8,990.42. The motion was seconded by Commissioner Jolliffe. The cost will be covered as follows: Patrick Leahy grant – \$2,975.00; Township – \$6015.42. Motion carried.

Fire & Emergency Management, Buildings & Grounds, and HR – Commissioner Kristian presented the following reports:

Callout service – Callouts for the month

May 2024 - 20 Calls (5 Fire/15 QRS), 47.5 Hours (12.5 Fire/35 QRS).

Fire Department Membership – Shane Livingston – Commissioner Kristian made a motion to approve the membership for Shane Livingston to the Patterson Township Fire Department and motion was seconded by Commissioner Jolliffe; motion carried.

Amelia Lauritzen – Commissioner Kristian made a motion to approve the membership for Amelia Lauritzen to the Patterson Township Fire Department for QRS only and motion was seconded by Commissioner Jolliffe; motion carried.

Fire Department Roof – Commissioner Kristian advised that the roof on the Fire Department is leaking again. He has asked Mercadante Roofing to come and provide a quote to repair. Awaiting quote at this time.

Township Office Plumbing – Commissioner Kristian advised that he is still awaiting the quote for the needed plumbing repairs in the Township office from Guys Mechanical.

Commissioner Kristian made a motion to amend the agenda to discuss office closure on July 5th. Attorney Fawcett advised that this is allowable due to the time constraints. The motion was seconded by Commissioner Kretschman. Motion carried. A motion was made by Commissioner Kristian to close the office on Friday, July 5th as a paid holiday to office staff as the holiday is on Thursday this year; this would give office staff a 4-day weekend. The motion was seconded by Commissioner Hammer. After a short discussion held; roll call vote; motion carried.

Public Works & Recycling – Commissioner Kretschman presented the following reports:

Recycling Center – Commissioner Kretschman advised that the gate is now operational at the Recycling Center, and it is ready to be opened to the public; the remaining grant items include public education to residents. This will be completed and presented for approval for printing at an upcoming meeting.

Summer Help – Commissioner Kretschman made a motion to hire Asher Davis as summer help at a rate of \$15.00/hour and 20 hours a week. Motion was seconded by Commissioner Kristian. Motion carried.

Zoning, Code Enforcement and Community Life – Commissioner Jolliffe presented the following report:

Current Projects – Businesses/Churches – Commissioner Jolliffe spoke with Police Chief Stanislawski to obtain a current list of the businesses/churches in the Township. Commissioner Jolliffe will work with Attorney Fawcett on how to highlight each entity on the Township Website. Commissioner Jolliffe suggested doing a quarterly newsletter for the Township as well.

Commissioner Jolliffe has completed his review of the Township's current fees and agreement with MDIA. He advised that these fees are in line with others in the area and he has no recommended changes.

Monthly Code Report – May Code Report was provided.

Commissioner Jolliffe is continuing to research the Tunnel to Towers Foundation’s mobile 9/11 Memorial; he advised that the cost is approximately \$14,000.00. He would like to work with other municipalities and the County to possibly have this exhibit as a county-wide event. Commissioner Bartoe will run this through COG as well.

Park, Recreation and Finance – Commissioner Hammer presented the following reports:

Commissioner Hammer advised that the Township is 44% through the year and has spent 68% of expenditures.

Commissioner Hammer advised the grills have been delivered and he will work with Commissioner Kretschman and the Public Works Department to have them installed in the park; due to the size, he will have one installed at the 8th Street pavilion and one will be installed at the Struby Avenue area. At this time, Commissioner Hammer is still awaiting a list of needed supplies for the exercise stations from Eric Hoover.

A motion to accept all committee reports as presented was made by Commissioner Kristian and seconded by Commissioner Jolliffe; motion carried.

Unfinished Business: None

Township Agencies:

Civil Service – Civil Service testing to be held in June; applications due June 14, 2024.

Communications:

Letter – Franciscan Manor – Flag Day Ceremony June 14, 2024.

New/Miscellaneous Business:

- A. Patterson Township Municipal Authority – A motion was made by Commissioner Kretschman to remit payment in the amount of \$8,526.78 to Patterson Township Municipal Authority for the Fourth Supplemental lease payment. Motion was seconded by Commissioner Hammer. Motion carried.
- B. KS State Bank – a motion was made by Commissioner Kretschman to remit payment in the amount of \$12,772.69 to the KS State Bank for the final lease payment of the 2021 Ford Enforcer. Motion was seconded by Commissioner Jolliffe. Motion carried.

Public Comment: None

Executive Session: None

There being no further business to be brought before the Board, a motion was made by Commissioner Jolliffe to adjourn. Motion seconded by Commissioner Hammer. The meeting was adjourned at 8:09 p.m.

Respectfully submitted:

Christin Lyn Milnes

Copy: Kenneth G. Fawcett, Esq.
Larry Lennon, Jr., P.E.
Board of Commissioners