

**Patterson Township Board of Commissioners**  
**Regular Meeting**  
**June 8, 2023**

The Patterson Township Board of Commissioners held their regular meeting on Thursday, June 8, 2023, 7:00 pm at Patterson Township Municipal Building, Beaver Falls. Following the call to order and Pledge of Allegiance, roll call showed the following Commissioners were present; Commissioner Wagoner, Commissioner Inman, Commissioner Kristian, Commissioner Bartoe and Commissioner Kretschman.

Commissioner Wagoner requests a moment of silence for the passing of retired Fire Chief Ronald Foster.

Commissioner Wagoner advised the Board that Sarah Meier, Township cleaning staff, had a small stroke and is recovering at home; she will be off at this time.

**Public Hearing:** None

**Minutes:** The minutes of the regular meeting held on May 11, 2023, and Work Session on June 5, 2023, were presented for approval. Executive Session was held on May 30, 2023. A motion was made to accept the meeting minutes from the regular meeting on May 11, 2023 and Work Session on June 5, 2023, by Commissioner Bartoe and seconded by Commissioner Kretschman; motion passes.

**Public Comment/Visitors:**

Micah Thompson - Not in attendance.

Renee Ruckert - 2002 5th St. - Resident came to the Board to request that the drug dealing near her home be addressed. She advised that this issue has become progressively worse and it is affecting the neighbors in the area. Commissioner Wagoner expressed concern for the residents' complaints and deferred to the Police Chief to address. Chief Stanislawski advised that the Police Department is aware of the issue and is working in a number of avenues to address the matter. He advised that one of the avenues being used is the Township's Disorderly Conduct ordinance which would allow the Code Officer to evict the tenant after a series of complaints have been filed and verified. Commissioner Wagoner advised that the Board does sympathize with the residents in this area, and the Board will work with the Police Department to assist with resolving this issue. Attorney Fawcett elaborated with regard to the Disorderly Conduct ordinance. Resident Pat Konkle also concurred with Ms. Ruckert's concerns. Commissioner Bartoe requested that as this is the first time the Board is hearing these allegations, that the residents allow time for the Board to work with the Police to resolve this matter.

**Treasurer's Report:** The Treasurer's Report for the General Fund, Sewer Fund and PLGIT accounts were presented by Secretary Christin Milnes. A motion was made by Commissioner Inman and seconded by Commissioner Kristian accepting the reports as presented. After a roll call vote; pass unanimously.

**Monthly Bills:** The monthly bills for May/June were submitted for payment. Motion was made by Commissioner Bartoe and seconded by Commissioner Inman approving payment. After a roll call vote; pass unanimously.

**Engineer's Report:** *Wyatt Dishler* presented his monthly report regarding the following items:

*Municipal Authority CAP Plan-* Ross Hill infiltration investigation remains ongoing with the Municipal Authority and LSSE engineer Emily Palmer.

*MS4 Program-* Outfall testing has been completed.

*2023 Road Program-* Preconstruction meeting was completed. Notice to proceed has been executed, dated July 17, 2023; LSSE will coordinate with Township for final scope. PA Small Water extension was sent May 26, 2023; awaiting proposal for under drain work on Lindsay Drive.

*PennDOT Multimodal Grant- Sidewalk improvements-* Communication ongoing with PennDOT regarding layout of sidewalk and ADA concerns where the sidewalk and driveways meet. LSSE will review the layout of sidewalk with the Board prior to the July monthly meeting.

*CFA- Statewide Local Share Account (LSA) Grant-* Existing feasibility study of Struby Ave. entrance in regard to ADA accessibility underway. Opinion of probable cost to be provided under a separate cover.

*Grant Opportunities-* the following grant opportunities were presented to the Board- Local Share Account (LSA) grant applications opening in fall of 2023; potential projects include Bonnieview Drive drainage.

**Solicitor's Report:** *Ken Fawcett provided the following report:*

*JSU Agreement-* motion to approve/reject JSU settlement agreement-Attorney Fawcett advised that this matter will need to be tabled as it will need to be discussed at an executive session at the end of the meeting.

*Resolution 2023-012 to amend police policy and rules to adopt new service weapon-* Solicitor Fawcett advised that the Police Department had purchased new weapons and as such the Board will need to update the Police policy to reference the new weapon. The policy will amend section A204-47A and Section A204-47B from "357 Sig" to "Glock 19" effective immediately. Commissioner Wagoner advised that all officers have qualified with the new weapons and following the passing of this resolution they will begin using the new weapon. Motion made by Commissioner Bartoe to adopt Resolution 2023-012 to amend the Police policy; seconded by Commissioner Inman. After a roll call vote; pass unanimously.

**Committee Reports:**

**Administration and Police** – Commissioner Wagoner presented the following reports:

*Police Report* – Police Chief Stanislawski submitted his May 2023 report for review; no questions or comments presented.

*2023 Ford Interceptor* - Commissioner Wagoner advised that the 2023 Ford Interceptor is ready to be transferred to Rally Specialist, Inc. for the upfit process. With this being said, a motion will be needed to remit payment for the car. A motion was made by Commissioner Inman to remit payment in the amount of \$40,000.00 to McCandless Ford from the ARPA account. Motion was seconded by Commissioner Kristian. After a roll call vote; pass unanimously.

*Resolution 2023-013 - ARPA Spending* - A motion was made by Commissioner Bartoe to adopt resolution 2023-013 with regard to ARPA spending. Motion seconded by Commissioner Kretschman. After a roll call vote; pass unanimously.

*2023 Ford Interceptor Upfit*- Commissioner Wagoner advised that the Vehicle will need to go to Rally Specialist, Inc. to be upfit with the appropriate safety equipment; the cost for this was quoted at \$10,697.00. A motion was made by Commissioner Kristian to approve the quote in the amount of \$10,697.00 from Rally Specialist, Inc. to upfit the 2023 Ford Interceptor. Motion was seconded by Commissioner Bartoe. Commissioner Bartoe requested that should this amount change that this be brought to the Board prior to payment being made. Commissioner Wagoner advised that she will coordinate with the Police Chief and Township Secretary/Administrator to determine which accounts to pay for the vehicle upfit out of. After a roll call vote; pass unanimously.

*General Fund Reimbursement:* Commissioner Wagoner advised the Board that per the auditor a portion of the legal fees relative to a personnel matter should be reimbursed from the Sewer fund to the General fund. A motion was made by Commissioner Kristian to approve reimbursement from the Sewer fund to the General fund in the amount of \$3,321.87; seconded by Commissioner Bartoe. After a roll call vote; pass unanimously.

*Electronic Sign Policy*- Commissioner Wagoner asked the Board if they were ready to proceed with passing this policy; the Board concurred. Commissioner Bartoe advised that the Fire Department has approved the agreement and is willing to sign. A motion to amend the agenda to include the adoption of a resolution to approve the policy was made by Commissioner Bartoe and seconded by Commissioner Inman; motion carried. A motion was made by Commissioner Bartoe to adopt Resolution 2023-014 to adopt the Electronic Sign usage Policy. Motion was seconded by Commissioner Kristian. After a roll call vote; pass unanimously.

**COG, Finance, Fire & Emergency Management** – Commissioner Bartoe presented the following reports:

*Financial Review* - Commissioner Bartoe advised that at 42% of the year completed the Township has collected 51.7% of the Income and have used 31.6% of the budgeted expenses.

*DCED Fire Study* - Commissioner Bartoe made a motion for the Township to opt out of the DCED Fire study regarding regionalization. Motion was seconded by Commissioner Inman. After a roll call vote; pass unanimously.

Commissioner Bartoe asked Fire Chief Graeser to provide information regarding the service of Ronald Foster- Chief Graeser advised that Ronald Foster was voted into the Fire Department in 1972 under probationary status and was granted full membership in 1973. He served as an active member of the fire department until he retired in 2006. He served 33 years of active service and had 55 total years in the department.

**Public Works & Recycling** – Commissioner Kretschman presented the following report:

*Road Program updates* - Covered under the Engineers Report.

*Recycling Grant Updates*- Commissioner Kretschman advised that it would now be appropriate to move forward with the purchase of the Shed and the bins.

Recycling Shed- Quotes were received as follows:

Alpine Structures- \$9437.40-wooden shed  
 Calcutta Structures- 6,840.00- Metal shed  
 Shed's Unlimited- \$10,531.95-Wooden shed  
 Shed's Unlimited- 21,26.71- wooden shed

A motion was made by Commissioner Kretschman to approve the purchase of the shed from Alpine Structures quoted for \$9,437.40. Motion seconded by Commissioner Bartoe. After a roll call vote; pass unanimously.

8yd and 40 yd container- Quotes were received as follows:

Wastequip- \$18,527.74  
 Thompson Fabrication- \$22,655.00  
 Containers Depot- \$16,100.00

A motion was made by Commissioner Kretschman to approve the purchase of the bins from Container Depot quoted for \$16,100.00. Motion seconded by Commissioner Kristian. After a roll call vote; pass unanimously.

Wood Chipper - this purchase will be tabled as the office is still working to obtain quotes.

**Buildings & Grounds and Zoning** – Commissioner Kristian presented the following report:

*Building access* - Commissioner Kristian advised that this project will be tabled due to repairs which are needed and the cost of the project.

*PW Door Repairs* - Commissioner Kristian advised that he met with Allegheny Door to get quotes to repair 3 doors at the Public Works department. He made a motion to approve the quote from Allegheny Door in the amount of \$9,450.00 to replace the doors and for the repairs to be paid from the Capital Fund PLGIT account. Motion seconded by Commissioner Inman. After a roll call vote; pass unanimously.

Commissioner Kristian advised that he will be meeting with the Code Enforcement Officer to follow-up with the residents' complaints from tonight's meeting.

Commissioner Bartoe requested that a reminder be placed in the sewer billings regarding the burning ordinance in the Township. Secretary/Administrator Milnes advised she will have this reminder placed in the billing and on the Website.

**Recreations and Community Life** – Commissioner Inman presented the following report:

Commissioner Inman advised that he has spoken with Eric Hoover and the 5K event will be held on September 9, 2023. Eric Hoover is requesting a monetary contribution in the amount of \$3,500.00 from the Township, Commissioner Inman requested that the Board consider this and that it be discussed at the July work session. Commissioner Wagoner advised that the Township contributed \$1,500.00 for the bounce house and community games last year, as well as paid out overtime to Public Works and Police for the event. Commissioner Bartoe reminded the Board that last year the Fire Department did make a considerable amount at this fundraiser. The Board agreed to discuss it at the July work session.

Commissioner Inman advised that the survey he received regarding 16<sup>th</sup> street did not tie down the property boundaries and was not of any use to him. He advised that the Board needs to do a full survey of the road and both involved properties. Commissioner Bartoe cautioned that this is likely to be a costly endeavor which will not be completed in time for this year's 5K run. Commissioner Inman insisted that it needs to be addressed. Probable costs will be needed from the engineers.

**Code Enforcement** – Report was received from New Brighton; No questions or comments at this time.

A motion to accept all committee reports as presented was made by Commissioner Inman and seconded by Commissioner Bartoe. Motion passes.

**Unfinished Business:** None

**Township Agencies:** None

**Communications:**

1. Letter- Swank Construction- Crack and Joint Sealing notification May 31- Nov 29, 2023- this will take place on State Route 51.
2. Email- Duquesne Light- Notice of Commercial Green Solutions energy savings program- Commissioner Wagoner advised that the Township undertook this under Commissioner Mahoskey.
3. Letter- Lindy Paving- Road Closure – State Route 588 from Steffin Hill below 12<sup>th</sup> Ave to 24<sup>th</sup> Street - a detour has been posted.
4. Postcard- COG- Invitation 2023 COG Conference August 24,2023 11am-7pm.
5. USI- Actuarial Valuation reports- available for review at the Township office.
6. Email- Berkheimer- Notice of increase in postal rates effective July 9, 2023.

**New/Miscellaneous Business:**

*Patterson Township Municipal Authority - Fourth Supplemental Lease payment - \$8,526.78 to Patterson Township Municipal Authority - Motion to remit payment. A motion was made by Commissioner Bartoe to remit payment in the amount of \$8,526.78 to the Patterson Township Municipal Authority for the fourth supplemental Lease Payment. Motion seconded by Commissioner Inman. After a roll call vote; pass unanimously.*

*Pacer Studios – A motion was made by Commissioner Inman to remit payment in the amount of \$4,510.00 to Pacer Studios for the year 2 payment on the Township Website. Motion seconded by Commissioner Kretschman. After a roll call vote; pass unanimously.*

**Public Comment-** none

**Executive Session:** held from 8:12-9:00 for legal matters.

Commissioner Bartoe made a motion to authorize LSSE to provide input for the Bulk User Agreement with Aqua. Motion seconded by Commissioner Kretschman. After a roll call vote; pass unanimously.

There being no further business to be brought before the Board, motion was made by Commissioner Inman to adjourn. Motion seconded by Commissioner Kretschman. The meeting adjourned at 9:02 p.m.

Respectfully submitted:

Christin Lyn Milnes

Copy: Kenneth G. Fawcett, Esq.  
Larry Lennon, Jr., P.E.  
Board of Commissioners