

Patterson Township Board of Commissioners
Regular Meeting
May 9, 2023

The Patterson Township Board of Commissioners held their regular meeting on Thursday, May 9, 2023, 7:00 pm at Patterson Township Municipal Building, Beaver Falls. Following the call to order and Pledge of Allegiance, roll call showed the following Commissioners were present; Commissioner Wagoner, Commissioner Inman, Commissioner Kristian, Commissioner Bartoe and Commissioner Kretschman.

Commissioner Wagoner welcomed Commissioner Kristian to his first monthly meeting and to the Board.

Public Hearing: None

Minutes: The minutes of the regular meeting held on Regular Meeting on April 13, 2023, Special Meeting on April 27, 2023 and Work Session on May 8, 2023, were presented for approval. A motion was made to accept the meeting minutes from the regular meeting on April 13, 2023, Special Meeting on April 27, and Work Session on May 8, 2023, by Commissioner Bartoe and seconded by Commissioner Inman; Motion passes.

Public Comment/Visitors: None

Treasurer's Report: The Treasurer's Report for the General Fund, Sewer Fund and PLGIT accounts were presented by Secretary Christin Milnes. A motion was made by Commissioner Bartoe and seconded by Commissioner Inman accepting the reports as presented. After a Roll call vote; Pass unanimously.

Monthly Bills: The monthly bills for April/May were submitted for payment. Motion was made by Commissioner Inman and seconded by Commissioner Bartoe approving payment. After a Roll call vote; Pass unanimously.

Engineer's Report: *Larry Lennon Jr.* presented his monthly report regarding the following items:

MS4 Program- Comments were received from PADEP. Comments have been addressed and Township received comments; LSSE will respond. Joint permit was received from Department of Army Corps of Engineers, awaiting response from DEP at this time. Grant received from County for \$110,000; estimated project cost is \$155,000.00. BPM reviews completed and letters were sent to Township to be remitted to property owners. Outfall testing will be completed by summer interns in late May/early June.

2023 Road Program- base bid of \$311,925.75 was awarded to Youngblood Paving; contract documents were executed by the Township. Pre-construction meeting is scheduled for May 18, 2023 at the Township office.

PennDOT Multimodal Grant- Sidewalk improvements- Survey work has been completed and design is underway. HOP application and ADA compliance review will be submitted to PennDOT the week of May 8, 2023 and coordination with PennDOT is ongoing.

CFA- Statewide Local Share Account (LSA) Grant- Existing elevation shots of Struby Ave were complete May 3, 2023. LSSE will provide feasibility of ADA accessibility to Township park and trails.

Grant Opportunities- the following grant opportunities were presented to the Board:

2023 Act 13 DCED Grant Opportunities: DCED opened their programs on February 1, 2023. Application will be due on May 31, 2023 for the following programs:

Greenways, Trails and Recreation Program (GTRP): Rehabilitation and development of public indoor and/or outdoor park, recreation and conservation areas and facilities. Renovation and development of linear public facilities, such as bicycle, walking, equestrian, snowmobile, and nature trails; passive recreation areas; riparian forest buffers, etc. Maximum Grant Award of \$250,000.00 and 15% Local Match is required.

Watershed Restoration and Protection Program (WRPP): Watershed restoration/protection projects implementing runoff control or runoff reduction BMPs addressing urban or residential areas negatively impacting local or regional stream quality. Watershed projects that refurbish, restore, or create stream bank stabilization. Maximum Grant Award of \$300,000.00 and 15% Local Match is required.

Mr. Lennon advised that the LSA grant cycle should be opening in July and the Small Water grant should be opening in September.

Solicitor's Report: *Ken Fawcett provided the following report:*

a. Adoption of Revised Standard Operating Procedure- Attorney Fawcett advised that the Standard Operating Procedure would need to be revised due to changes in staffing. A motion was made by Commissioner Kretschman to adopt the revised Standard Operating Procedure for Sewage Treatment Operations. Motion was seconded by Commissioner Kristian; Motion passes.

Solicitor Fawcett advised an executive session would be needed to discuss legal matters.

Committee Reports:

Administration and Police – Commissioner Wagoner presented the following reports:

Police Report– Police Chief Stanislawski submitted his April 2023 report for review; no questions or comments presented.

Sale of Sick Days- N. Bathgate- A motion was made by Commissioner Inman to approve the sell back of 8 unused sick days by Assistant Chief Bathgate. Motion was seconded by Commissioner Bartoe; Motion passes.

Letter of Resignation- Gabriella Testa: Commissioner Wagoner advised Officer Gabriella Testa has submitted a letter of resignation to the Township as she has accepted a full-time position at the Allegheny County Port Authority. A motion was made by Commissioner Inman to accept letter of resignation; seconded by Commissioner Kristian. After a Roll call vote; Pass unanimously. Commissioner Wagoner requested a letter of thanks be sent. Commissioner Bartoe congratulated her on her full-time position.

Electronic Sign Policy- Commissioner Bartoe advised that the drafted agreement was approved by Hank Crognale and Philip Graeser of the Fire Department. Commissioner Wagoner requested that the final draft be sent to Attorney Fawcett for legal review and then added to the agenda for final approval at the June Meeting.

COG, Finance, Fire & Emergency Management – Commissioner Wagoner presented the following reports in Commissioner Bartoe’s absence:

Financial Review- Commissioner Bartoe advised that at 35% of the year completed the Township has collected 47% of the Income and have used 25.5% of the budgeted expenses. Commissioner Bartoe also advised that the interest income line has been exceeded by 300.4% thanks to Secretary/Administrator Milnes’s efforts bringing the current interest rates to the Board and to suggest investing of the Township’s funds into PLGIT.

Callout service- Callouts for the month of April 2023 - 23 Calls (14 fire/9 QRS), 58 Hours (14 Fire/44 QRS)

Membership Application- a motion was made by Commissioner Bartoe to accept Chris Hackney as a member of the Patterson Township Fire Department; seconded by Commissioner Inman, Motion Passes

COG Commodities Contract (Road Salt)- Commissioner Bartoe made a motion to accept and execute the COG bid for Road Salt. The Low bidder on the COG Commodities bid was American Rock Salt with a rate of \$91.50 per ton; seconded by Commissioner Inman. After a Roll call vote; Pass unanimously.

Public Works– Commissioner Inman presented the following report:

Public Works Foreman- Commissioner Kretschman made a motion to appoint Daniel Savilisky as the Public Works Foreman effective April 30 with an hourly rate of \$22.60. Once he passes the Sewage Operator Certification test the rate will increase to \$23.00. Motion was seconded by Commissioner Bartoe. After a Roll call vote; Pass unanimously.

Summer Help- Commissioner Kretschman made a motion to rehire Nathan Hoover as summer help at a rate of \$16.00/ hour. Motion was seconded by Commissioner Bartoe. After a Roll call vote; Pass unanimously.

Public Works Part time Laborer- Commissioner Kretschman made a motion to move Kenneth LeClaire from Step 1 part time public works laborer to Step 2 public works laborer early progression; seconded by Commissioner Inman. After a Roll call vote; Pass unanimously.

Recycling Grant Updates- Commissioner Kretschman advised that the concrete pads have been poured and will be completely cured prior to the lot being paved. The next step is to have the lot paved with the 2023 Road program. Once this is completed the shed and bins will be ordered. When received the chipper will be ordered and the remaining items will be completed.

Buildings & Grounds and Zoning –Commissioner Kristian presented the following report:

Commissioner Kristian advised that he had an opportunity to tour the Public Works Buildings and the Honor roll and has identified several items which will need to be addressed. Doors need replaced at the Public Works building and a number of repairs need to be made to the Honor Roll. He will be seeking quotes to present to the Board at the next meeting.

Building access- Commissioner Kristian advised that the quotes have been received and distributed to the Board for review; this will be discussed at the work session in June.

Recreations and Community Life – Commissioner Inman presented the following report:

Eagle Scout Project- Evan Kennelly, prospective Eagle Scout presented a project proposal to level a section of trail and rebuild steps from a mid-trail bridge to upper trail. The plans include installation of 2 sets of steps, leveling the area and filling in a pit on the trail, as well as installation of a handrail. Mr. Kennelly provided a list of materials, a project timeline and who will be completing the project. Commissioner Bartoe asked if the project had been approved by the Council; he advised that the Scout Master has approved it and once the Township approves the project it will be submitted to the Council for final approval. A motion was made by Commissioner Bartoe to approve and sponsor this Eagle Scout project; seconded by Commissioner Kristian; motion passes.

*Park Fitness Stations-*Commissioner Inman advised that Eric Hoover wishes to begin construction of fitness stations along the park trails. He would like to approve for up to \$2,500.00 to purchase materials and have PW deliver to his home to begin work. Commissioner Inman made a motion to approve purchase of up to \$2,500.00 worth of materials to construct fitness stations; seconded by Commissioner Bartoe. Under discussion Commissioner Wagoner suggested that the motion be updated to state that the materials are being paid for using the remaining balance of the Duquesne Light Grant (\$1,015.19) with the balance being paid from the park line item in the general

fund budget. Commissioner Inman restated the motion to approve purchase of materials up to \$2,500.00 for the construction of fitness stations to be remitted as follows; the Duquesne light grant shall be exhausted and then the remaining balance will come from the general fund budget. After a Roll call vote; Pass unanimously.

Code Enforcement – Report was received from New Brighton; No questions or comments at this time.

A motion to accept all committee reports as presented was made by Commissioner Inman and seconded by Commissioner Kristian; motion passes.

Unfinished Business: None

Township Agencies:

Zoning Hearing Board- Variance Hearing May 9, 2023, at 6:00 pm 1801 13th Street (Bell). This is a request to extend a porch in front of the home that does not meet the setbacks.

Communications:

1. Report- PA Department of Auditor General- Liquid Fuels Audit report- no findings
2. Email- Duquesne Light- invitation to Southwestern Pennsylvania Electric Fleet Expo- Moon Twp, PA- May 24, 2023
3. Flyer- PA State Association of Boroughs- invitation to the 2023 PA Municipal Legal updates- Harrisburg, PA-August 2-3, 2023
4. Flyer- Allegheny League of Municipalities- invitation to the Annual Golf Outing- Diamond Run Golf Club- June 5, 2023
5. Letter-Beaver County Humane Society- Alison Yazer- new director

New/Miscellaneous Business:

Patterson Township Municipal Authority - Quarterly Lease payment - \$26,976.57 to Patterson Township Municipal Authority - Motion to remit payment. A motion was made by Commissioner Inman to remit payment in the amount of \$26,976.57 to the Patterson Township Municipal Authority for the quarterly Lease Payment; seconded by Commissioner Kretschman. After a Roll call vote; Pass unanimously.

Patterson Township Volunteer Fire Company - Quarterly Payment – A motion was made by Commissioner Bartoe to remit Quarterly payment in the amount of \$1,250.00 to the Patterson Township Fire Department for quarterly callout services; seconded by Commissioner Kristian. After a Roll call vote; Pass unanimously.

Hawke, McKeon & Sniscak, LLP – A motion was made by Commissioner Inman to remit payment in the amount of \$2058.00 to the Hawke, McKeon & Sniscak, LLP for PUC Legal matter; seconded by Commissioner Kristian. After a Roll call vote; Pass unanimously.

Beaver County- Community Development Program of Beaver County- Community Development Block Grant (CDBG) reapplication for County. A motion was made to opt into the program by Commissioner Inman; seconded by Commissioner Kristian. Motion passes

A&L Kalcevic Construction- \$7,200.00- Large Pad at Quarry for Recycling Center- A motion was made by Commissioner Kretschman to remit payment in the amount of \$7,200.00 for the large concrete pad; seconded by Commissioner Inman. After a Roll call vote; Pass unanimously.

A&L Kalcevic Construction- \$3,600.00- Small Pad at Quarry for Recycling Center- A motion was made to remit payment in the amount of \$3,600.00 for the small concrete pad by Commissioner Inman; seconded by Commissioner Kretschman. After a Roll call vote; Pass unanimously.

Commissioner Wagoner advised that an invoice was received from Campbell Durrant P.C. A motion was made by Commissioner Bartoe to amend the agenda to add approving payment to Campbell Durrant; seconded by Commissioner Inman. Motion passes.

Campbell Durrant P.C. – \$2,022.50 – a motion was made by Commissioner Bartoe to remit payment in the amount of \$2,022.50 for legal services for a personnel matter; seconded by Commissioner Kretschman. After a Roll call vote; Pass unanimously.

Public Comment-

Chief Stanislawski asked the Board the status of building access quotes. He was advised that the quotes have been received and given to the Board for review and discussion at the next work session.

Commissioner Bartoe advised that he just received a text message from Dettingers' requesting that a swing set and garbage which was dumped near Ray Street get addressed. Commissioner Kretschman advised he will have the Public Works department take a look and place "No Dumping" signs be placed.

Eric Hoover advised the Board that the 2nd Annual 9/11 Day to Remember committee meetings have started. He would like the Board to consider a financial contribution to be approved at the June meeting. Mr. Hoover is also requesting the use of the Police and public works departments for the day of the event to assist with security and road closures respectively.

Executive Session: held from 7:51-8:18 for legal matters.

Commissioner Bartoe advised the Board that the DCED Fire study has been received and he would like to meet with the Board and the Fire Department to discuss. This meeting will take place during the work session on June 5, 2023.

There being no further business to be brought before the Board, motion was made by Commissioner Inman to adjourn; seconded by Commissioner Bartoe. The meeting adjourned at 8:36p.m.

Respectfully submitted:

Christin Lyn Milnes

Copy: Kenneth G. Fawcett, Esq.
Larry Lennon, Jr., P.E.
Board of Commissioners