

**Patterson Township Board of Commissioners
Regular Meeting
June 12, 2025**

The Patterson Township Board of Commissioners held their regular meeting on Thursday, June 12, 2025, 7:00 p.m. at Patterson Township Municipal Building, Beaver Falls. Following the call to order and Pledge of Allegiance, roll call showed the following Commissioners were present: Commissioner Bartoe, Commissioner Kretschman, Commissioner Hammer, and Commissioner Kristian. Commissioner Jolliffe was absent. A moment of silence was held for the passing of Municipal Authority Attorney, Gregory Douglass, and mother-in-law of Commissioner Jolliffe, Caren Turnbull.

Public Hearing: Ordinance 486 – Tree and shrub maintenance along right-of-way. No public comment was provided.

Executive Session: 7:02-7:06 p.m. – Personnel matters.

Minutes: The minutes of the regular meeting held on May 8, 2025, and work session held on June 9, 2025, were presented for approval. A motion was made to accept the minutes of the regular meeting held on May 8, 2025, and work session held on June 9, 2025, by Commissioner Kristian and seconded by Commissioner Kretschman; motion carried.

Public Comment/Visitors – Agenda Items (only): None

Treasurer's Report: The Treasurer's Report for the General Fund, Sewer Fund and PLGIT accounts was presented by Secretary Christin Milnes. A motion was made by Commissioner Hammer and seconded by Commissioner Kretschman accepting the reports as presented; motion carried.

Monthly Bills: The monthly bills for May/June were submitted for payment. Motion was made by Commissioner Kretschman and seconded by Commissioner Kristian approving payment; motion carried.

Engineer's Report: *Wyatt Dishler* presented his monthly report regarding the following items:

8th Street Park Stream Restoration Project – Punchlist items have been completed. Partial payment request no. 2 was submitted in the amount of \$56,737.87 for the work completed between March 31, 2025 and May 5, 2025. A motion was made by Commissioner Kretschman to approve partial payment no. 2 in the amount of \$56,737.87. Motion was seconded by Commissioner Hammer. Under discussion, Mr. Dishler advised that the 18-month maintenance bond for the project would not take effect until the final payment was issued. Motion carried.

2025 Road Program – Preconstruction meeting was held on June 12, 2025. Tentative start date for the project will be mid to late July.

PennDOT Multimodal Grant – Sidewalk Improvements – Work has been ongoing. A change order in the amount of \$26,500.92 was submitted by the contractor for additional costs related to the High Early Strength concrete as well as the additional work regarding the inlets at the intersection of 13th Street and Darlington Road. This work will include bituminous grading, as well as profiling and resurfacing, supplementing the existing Darlington Road sidewalk project. A motion was made by Commissioner Kretschman to approve the change order as submitted. The motion was seconded by Commissioner Kristian. Motion carried.

Patterson Township Sewer System Operations – Field review to be scheduled with Public Works.

2022 CFA – Statewide Local Share Account (LSA) Grant – Communications with DCED are still ongoing. LSSE to meet with Patterson Township to develop final scope for project.

2024 CFA – Statewide Local Share Account (LSA) Grant – Grant application was submitted November 25, 2024; awaiting award or rejection. Applications submitted for the following:

- a. Bonnieview Drive Stormwater Project
- b. Equipment procurement – Skid steer

DCED – Greenways, Trails and Recreation Program – LSSE to draft letter for Township letterhead for preapproval of completing project in multiple phases upon retrieval of 3 written quotes.

2025 Grant Funding opportunities:

- CFA Act 13 Program – Greenways, Trails, and Recreation – closes May 31, 2025 (15% match) – Awaiting award/rejection of project.
- FY26 Congressionally Directed Appropriations – Awaiting award/rejection of project.

Commissioner Bartoe requested that Commissioner Kristian work with Commissioner Hammer to reach out to local officials to obtain support for our current grant applications.

Solicitor's Report: *Ken Fawcett provided the following report:*

Ordinance 486 – Tree and shrub maintenance – Attorney Fawcett advised that the Ordinance was advertised on June 1, 2025 in the Beaver County Times. A public hearing was held and at this time, should the Board wish, a motion would be needed to enact the Ordinance. A motion was made by Commissioner Kretschman to adopt Ordinance 486. Motion was seconded by Commissioner Hammer. Motion carried.

Committee Reports:

Administration, Police and COG – Commissioner Bartoe presented the following reports:

Police Report – Assistant Chief Bathgate submitted the May 2025 report for review; no questions or comments presented.

COG Update – Commissioner Bartoe and Administrator/Secretary Milnes are working with COG to determine a new vendor for new hire physicals and drug screening as MedExpress UPMC will no longer be offering these services.

Blackhawk Land Lease – Commissioner Bartoe advised that Blackhawk School District and the Township previously had a one-year lease with a 9-year extension which allowed for the use of the grounds at Patterson Primary School for community events as well as emergency purposes; this lease has expired and needs to be renewed. A motion was made by Commissioner Hammer to approve the Land Lease Agreement. Motion was seconded by Commissioner Kretschman. Motion carried.

2002 Chevy Cavalier – Commissioner Bartoe advised that the Police Department has a 2002 Chevy Cavalier which is currently being stored at Brake Stopp as it is out of inspection. Brake Stopp has agreed to waive all storage charges if the Township would be willing to sign this vehicle over to them. A motion was made by Commissioner Kristian to transfer the title of the 2002 Chevy Cavalier to Brake Stopp in lieu of storage fees. Motion was seconded by Commissioner Hammer. Motion carried.

Fire & Emergency Management, Buildings & Grounds, and HR – Commissioner Kristian presented the following reports:

Callout service – Callouts for the month:

May 2025 - 28 Calls (8 Fire/20 QRS), 20 Hours (18 Fire/2 QRS).

Spring clean-up – The fire departments' spring clean-up day was held on Saturday, May 31, 2025. The Fire Department collected and recycled 2 XL dumpsters and 3½ box trucks of electronics which included over 300 televisions.

Sick time sell back – Commissioner Kristian made a motion to approve the sell back of 15 sick days by Officer Girting. Motion was seconded by Commissioner Kretschman. Motion carried.

Retirement – A motion was made to approve the letter of resignation/retirement from Police Chief David Stanislawski by Commissioner Kristian. Motion was seconded by Commissioner Kretschman. Motion carried.

Full-time Patrolman – A motion was made to promote officer Walter Ray Gossett from part-time officer to full-time officer effective June 22, 2025. Motion was seconded by Commissioner Hammer. Under discussion, Commissioner Bartoe advised that there were two officers which applied to move from part-time to full-time. The Civil Service

Commission held testing and provided results to the Board for consideration. Motion carried.

Public Works & Recycling – Commissioner Kretschman presented the following reports:

Recycling Center – Commissioner Kretschman advised that he is working to put together updated education for residents to improve the recycling center. Education is to include recommendations of what cannot be accepted; i.e. poison ivy or viny plants that will bind up the chipper. Commissioner Kretschman is also looking into setting a small fee for commercial users.

COG Road Salt – Commissioner Kretschman made a motion to approve the contract with Cargill Salt under the COG contract at a cost of \$94.48/ton. Motion was seconded by Commissioner Hammer. Motion carried.

Crack Sealing – Commissioner Kretschman advised that the Public Works department will be crack sealing on St. Andrews Drive and Jenny Street next week. He also advised that he will be requesting that the millings be placed in some of the dirt alleys when the Road Program is in progress.

Pension RFP – Commissioner Kretschman advised that 8 responses were received to the RFP request. The committee met and reviewed all applications, limiting the applications to 3 firms. Interviews with each of these firms will occur on June 24, 2025. He also advised that the Township's Actuary is also reviewing the remaining 3 responses.

Zoning, Code Enforcement and Community Life – Commissioner Bartoe presented the following reports in Commissioner Jolliffe's absence:

Monthly Code Report – April and May reports have been received.

Park, Recreation and Finance – Commissioner Hammer presented the following reports:

Commissioner Hammer advised that the Township is in good financial standing at this time. The Township has received 67% of income and spent 37% of expenses.

Approval of Committee reports: A motion was made by Commissioner Kristian and seconded by Commissioner Kretschman to approve all committee reports; motion carried.

Unfinished Business: None

Township Agencies:

Civil Service – Commissioner Bartoe requested that the part-time position be readvertised for testing in July.

Zoning Hearing Board – the following hearings were held on June 4, 2025

- Beaver County Emergency Services building expansion – variance approved.
- Marchionda/Key Property Solutions – 815 Darlington Road – variance denied.

Communications:

- A. Letter – AJ Technology – Buy back of printer.
- B. Letter – PA Municipal – U.S. Municipal Supply now named PA Municipal, Inc.

New/Miscellaneous Business:

Patterson Township Municipal Authority – Fourth Supplemental Lease payment – \$8,542.26 to Patterson Township Municipal Authority – A motion was made by Commissioner Kretschman to remit payment in the amount of \$8,542.26 to the Patterson Township Municipal Authority for the Fourth Supplemental Lease payment. Motion seconded by Commissioner Kristian. Motion carried.

Joint Sewer Users – quarterly payment – A motion was made by Commissioner Kristian to remit the quarterly payment in the amount of \$67,123.32 to the Joint Sewer Users. Motion was seconded by Commissioner Hammer. Motion carried.

Public Comment: None

Executive Session: None

There being no further business to be brought before the Board, a motion was made by Commissioner Kretschman to adjourn. Motion seconded by Commissioner Kristian. The meeting was adjourned at 7:43 p.m.

Respectfully submitted:

Christin Lyn Milnes

Copy: Kenneth G. Fawcett, Esq.
Larry Lennon, Jr., P.E.
Board of Commissioners