

**Patterson Township Board of Commissioners
Regular Meeting
May 8, 2025**

The Patterson Township Board of Commissioners held their regular meeting on Thursday, May 8, 2025, 7:00 p.m. at Patterson Township Municipal Building, Beaver Falls. Following the call to order and Pledge of Allegiance, roll call showed the following Commissioners were present: Commissioner Bartoe, Commissioner Kretschman, Commissioner Hammer, Commissioner Jolliffe and Commissioner Kristian. All Commissioners present.

Public Hearing: None

Minutes: The minutes of the regular meeting held on April 10, 2025, and work session held on May 5, 2025, were presented for approval. A motion was made to accept the minutes of the regular meeting held on April 10, 2025, and work session held on May 5, 2025, by Commissioner Kristian and seconded by Commissioner Jolliffe; motion carried.

Public Comment/Visitors – Agenda Items (only): None

Treasurer's Report: The Treasurer's Report for the General Fund, Sewer Fund and PLGIT accounts was presented by Secretary Christin Milnes. A motion was made by Commissioner Kretschman and seconded by Commissioner Jolliffe accepting the reports as presented; motion carried.

Monthly Bills: The monthly bills for April/May were submitted for payment. Motion was made by Commissioner Kristian and seconded by Commissioner Jolliffe approving payment; motion carried.

Engineer's Report: *Larry Lennon Jr.* presented his monthly report regarding the following items:

8th Street Park Stream Restoration Project – Project is underway. Punchlist #1 was issued on April 25, 2025.

2025 Road Program – LSSE issued award letter on April 14, 2025 to Independent Enterprises, Inc.; awaiting executed contracts from contractor to schedule preconstruction meeting.

PennDOT Multimodal Grant – Sidewalk Improvements – resident notification to be issued by the contractor. Construction is scheduled to commence the week of May 12th or May 19th dependent on resident notifications.

Patterson Township Sewer System Operations – Field review to be scheduled with Public Works.

2022 CFA – Statewide Local Share Account (LSA) Grant – Communications with DCED are still ongoing. LSSE to meet with Patterson Township to develop final scope for project.

2024 CFA – Statewide Local Share Account (LSA) Grant – Grant application was submitted November 25, 2024; awaiting award or rejection. Applications submitted for the following:

- a. Bonnieview Drive Stormwater Project
- b. Equipment procurement – Skid steer

DCED – Greenways, Trails and Recreation Program – LSSE to draft letter for Township letterhead for preapproval of completing project in multiple phases upon retrieval of 3 written quotes.

2025 Grant Funding opportunities:

- CFA Act 13 Program – Greenways, Trails, and Recreation – closes May 31, 2025 (15% match) – A motion was made by Commissioner Kretschman to adopt Resolution 2025-007 for submission of Greenways, Trails and Recreation Program Grant in the amount of \$77,500.00 from the Commonwealth Financing Agency, with matching funds of \$13,725.00 from the Township, for 8th Street Park improvements. Motion seconded by Commissioner Hammer. Motion carried.
- FY26 Congressionally Directed Appropriations – Senator Fetterman and Representative Deluzio opened appropriations requests on April 24, 2025 with a due date of May 2, 2025. LSSE utilized the previous application for the Corrective Action Plan and resubmitted to both Senator Fetterman and Representative Deluzio in the amount of \$1,336,368.00; matching funds equate to \$334,092.00 if awarded.

Application submitted to Senator McCormick prior to May 9, 2025 deadline.

Commissioner Kretschman requested that the engineers advise when the “Park Closed” signs can be removed.

Solicitor’s Report: *Ken Fawcett provided the following report: No Report*

Committee Reports:

Administration, Police and COG – Commissioner Bartoe presented the following reports:

Police Report – Assistant Chief Bathgate submitted the April 2025 report for review; no questions or comments presented.

Assistant Chief Bathgate advised that the Police Department has partnered with the Fire Department for the annual Judy’s Jimmies ice cream day for the Patterson

Primary School students and staff. This event will be held on May 20, 2025. Commissioner Bartoe requested that Assistant Chief Bathgate let the superintendent know about the date and time for this event.

COG Update – no update.

Fire & Emergency Management, Buildings & Grounds, and HR – Commissioner Kristian presented the following reports:

Callout service – Callouts for the month:

April 2025 - 42 Calls (13 Fire/29 QRS), 84 Hours (74 Fire/10 QRS).

Spring clean-up – The fire departments' spring clean-up day is scheduled for Saturday, May 31, 2025.

Proclamation – Commissioner Kristian presented Proclamation letters to Fire Chiefs Tony Ferrazzano (PTVFC) and Jason Medlin (PHVFD), as well as to Assistant Police Chief Bathgate (PTPD); a representative from West Mayfield Borough was unable to attend. The proclamation letter reads as follows:

"The Patterson Township Board of Commissioners recognizes the professional and heroic efforts of the Patterson Township Police, Fire Departments of Patterson Township, Patterson Heights Borough and West Mayfield Borough during the recent storm activity in the Township.

On September 6, 2024, and again on April 29, 2025, the Patterson Township Volunteer Fire Company, Patterson Heights Volunteer Fire Department and the West Mayfield Volunteer Fire Department, along with Patterson Township Police Department responded to violent storm activity in our area.

These storms caused multiple downed trees and power lines creating life threatening situations for our residents. The swift and professional response by the emergency teams addressed immediate threats and the needs of our communities.

Their continued professional response to emergencies in our Township is vital to making Patterson Township a Banner Community and a better place to live."

Public Works & Recycling – Commissioner Kretschman presented the following reports:

PennDOT traffic study – School Street – Commissioner Kretschman advised that a traffic counter has been installed on School Street. Assistant Police Chief Bathgate is collecting the requested data.

Commissioner Kretschman advised that he would like LSSE to review the bottom of 11th Street where it was paved last year to advise if an increased curb could be placed to divert water.

Zoning, Code Enforcement and Community Life – Commissioner Jolliffe presented the following reports:

Monthly Code Report – No report has been received.

Zoning Map – Commissioner Jolliffe is currently working on updating the Zoning map to make sure it matches Township Ordinances.

Park, Recreation and Finance – Commissioner Hammer presented the following reports:

Commissioner Hammer advised that the Township is in good financial standing at this time. The Township has received 58.5% of income and spent 28% of expenses.

Commissioner Hammer advised that he will be walking the park with Eric Hoover to mark out the potential switchback trail to obtain more complete quotes from contractors. Discussion was held on what information needs to be included in each of the quotes.

Approval of Committee reports: A motion was made by Commissioner Kristian and seconded by Commissioner Jolliffe to approve all committee reports; motion carried.

Unfinished Business: None

Township Agencies:

Civil Service – Currently accepting applications for the creation of an eligibility list for the hiring of part-time police officers. Applications are due by Friday, May 30, 2025 at 4 p.m.

Zoning Hearing Board – A motion was made by Commissioner Jolliffe to appoint Matthew Peterson to the Zoning Hearing Board. Motion was seconded by Commissioner Kretschman. Motion carried.

A Public Hearing was held on May 6, 2025, re: 1820 11th Street. The Zoning Hearing Board approved the residents' request to build on a lot that does not meet the minimum 1200 sq. ft. lot or 80 ft. lot width. All construction must meet with what was submitted to the board and they would have to apply for all permits.

Planning Commission – A motion was made to appoint Matthew Peterson to the Planning Commission as an alternate by Commissioner Jolliffe and seconded by Commissioner Kretschman; motion carried. Attorney Fawcett advised he will advise if Mr. Peterson can serve on both commissions.

Communications: None

New/Miscellaneous Business:

A. Patterson Township Municipal Authority – A motion was made by Commissioner Kristian to remit payment in the amount of \$26,976.57 to Patterson Township Municipal Authority for the quarterly lease payment. Motion was seconded by Commissioner Hammer. Motion carried.

B. Patterson Township Volunteer Fire Company – a motion was made by Commissioner Kristian to remit payment in the amount of \$1,250.00 to the Patterson Township Volunteer Fire Department for the quarterly callouts. Motion was seconded by Commissioner Jolliffe. Motion carried.

Public Comment: None

Executive Session: None

There being no further business to be brought before the Board, a motion was made by Commissioner Jolliffe to adjourn. Motion seconded by Commissioner Kretschman. The meeting was adjourned at 7:38 p.m.

Respectfully submitted:

Christin Lyn Milnes

Copy: Kenneth G. Fawcett, Esq.
Larry Lennon, Jr., P.E.
Board of Commissioners