

Patterson Township Board of Commissioners
Regular Meeting
May 9, 2024

The Patterson Township Board of Commissioners held their regular meeting on Thursday, May 9, 2024, 7:00 p.m. at Patterson Township Municipal Building, Beaver Falls. Following the call to order and Pledge of Allegiance, roll call showed the following Commissioners were present: Commissioner Bartoe, Commissioner Kretschman, Commissioner Hammer, Commissioner Jolliffe, and Commissioner Kristian; all commissioners present.

Public Hearing: Ordinance 482 – Solid Waste and Ticketing Ordinance – No public comments.

Minutes: The minutes of the regular meeting held on April 11, 2024, and Work Session on May 6, 2024, were presented for approval. A motion was made to accept the minutes of the regular meeting held on April 11, 2024, and Work Session on May 6, 2024, by Commissioner Kretschman and seconded by Commissioner Hammer; motion carried.

Public Comment/Visitors – Agenda Items (only): None

Treasurer’s Report: The Treasurer’s Report for the General Fund, Sewer Fund and PLGIT accounts were presented by Secretary Christin Milnes. A motion was made by Commissioner Kretschman and seconded by Commissioner Kristian accepting the reports as presented; motion carried.

Monthly Bills: The monthly bills for April/May were submitted for payment. Motion was made by Commissioner Kristian and seconded by Commissioner Jolliffe approving payment; motion carried.

Engineer’s Report: *Wyatt Dishler* presented his monthly report regarding the following items:

8th Street Park Stream Restoration Project – PaDEP confirmed eligibility of the project towards MS4 credits on April 3, 2024. Awaiting issuance of permit.

Highland Ave Rain Garden – Contractor is scheduled to return to complete remaining punch-list items (fencing, plantings, restorations, etc.) which have been delayed due to the weather. Anticipate final change order and final payment for June meeting.

2024 Road Program – Road program bids were opened on April 8, 2024 at 11 a.m. Bid proposals were received by one contractor, Youngblood Paving, Inc. Bids received for Highland Ave. (9th Street to 12th Street), 12th Street (Highland Ave. to Glenn Ave.), Glenn Ave. (12th Street to 11th Street), 11th Street (Glenn Ave. to Highland Ave.), 6th Street (18th Ave. to 16th Ave.), 6th Street (Darlington Rd. to 18th Ave.), and 12th street (Darlington Rd. to Highland Ave.) for \$374,006.50, with add alternate for 8th Street (Darlington Rd. to

Wagoner Way) for \$35,761.50. Total bid amount of \$409,828.00. Columbia Gas's maximum share is \$105,844.21 Patterson Township's maximum share is \$303,983.79 for items 1, 3, 10 and 11. A motion was made by Commissioner Kretschman to correct the amount of Patterson Township's share from last month's meeting to \$303,983.73 and was seconded by Commissioner Hammer. Roll call vote; motion carried. Once Columbia Gas agrees and signs the agreement for sharing costs, a notice to proceed will be issued.

PennDOT Multimodal Grant – Sidewalk improvements – Final clearance documents issued to PennDOT on April 1, 2024. Highway occupancy permit was submitted to PennDOT following the submittal of the final clearance documents and approval has been received. LSSE has drafted "Authorization to Enter" waivers and will coordinate with Attorney Fawcett to issue to affected property owners for completion. Anticipating bids to be put out in July of this year.

Patterson Township Sewer System Operations – Patterson Township standard operation procedures and facilities were reviewed with Public Works on March 25, 2024. Next field review will be conducted in August of this year.

2022 CFA – Statewide Local Share Account (LSA) Grant – CFA approved the relocation of the parking lot on January 18, 2024 from Ray Street to Struby Ave. Correspondence is ongoing with regard to trails/access road.

2023 CFA – Statewide Local Share Account (LSA) – grant application has been submitted, awaiting award or rejection. Anticipated response in September 2024.

F.Y. 25 Appropriation Requests – Senators Casey and Fetterman – Community Funding Projects – Grant application submitted March 29, 2024 in the amount of \$1,427,730.00 (without administration contingency or engineering), or a total project cost of \$1,670,460.00. The total funding request is \$1,336,368.00, with Patterson Township's share/match being \$334,092.00. This would address 36 work areas identified under the CAP plan.

F.Y. 25 Appropriation Requests – State Representative Chris DeLuzio – Community Funding Projects – Grant application submitted April 30, 2024 in the amount of \$1,427,730.00 (without administration contingency or engineering), or a total project cost of \$1,670,460.00. The total funding request is \$1,336,368.00, with Patterson Township's share/match being \$334,092.00. This would address 36 work areas identified under the CAP plan.

Commissioner Kretschman advised that he met with LSSE regarding a storm water complaint on 21st Avenue/18th Street and they are looking at ways to have this addressed when Youngblood is here to complete the 2024 Road Program; estimated cost is \$2,500.00-\$3,000.00 to address.

Solicitor's Report: *Ken Fawcett provided the following report:*

Solid Waste Ordinance/Ticketing Ordinance – Attorney Fawcett advised that this ordinance was advertised on May 1, 2024. A motion to adopt Ordinance 482 was made by Commissioner Kretschman and seconded by Commissioner Kristian; motion carried.

Committee Reports:

Administration, Police and COG – Commissioner Bartoe presented the following reports:

Police Report – Police Chief Stanislawski submitted his April 2024 report for review; no questions or comments presented.

COG update – Commissioner Bartoe advised that the yearly conference will be held August 22, 2024 at the Hilton Garden Inn in Monaca, PA.

Community Safety Event – Event will be held June 5, 2024, for ARC Clients 5 p.m.-6 p.m. and open to the public 6 p.m.-7 p.m. Commissioner Bartoe requested that the Patterson Heights Fire Department be included/invited to this community event.

Fire & Emergency Management, Buildings & Grounds, and HR – Commissioner Kristian presented the following reports:

Callout service – Callouts for the month
April 2024 - 17 Calls (8 Fire/9 QRS), 46 Hours (24 Fire/22 QRS).

Fire Department Membership – Commissioner Kristian made a motion to approve the membership for Michael Barroso to the Patterson Township Fire Department and motion was seconded by Commissioner Hammer; motion carried.

Fire Department Roof – Commissioner Kristian advised that the roof on the Fire Department is leaking again. He has asked Mercadante Roofing to come and provide a quote to repair.

Fire Department Squad – Commissioner Kristian advised that the squad door has been repaired.

Fire Helmets – Commissioner Kristian advised that he approved the purchase of a new fire helmet for Firefighter Nate Steifel as all the department's helmets are expired. He also advised that an additional 10 will need to be purchased; he is awaiting a quote for these at this time.

Public Works & Recycling – Commissioner Kretschman presented the following reports:

Recycling Center – Commissioner Kretschman presented the following motions for approval:

1. Duquesne Fence – Commissioner Kretschman made a motion to approve the invoice in the amount of \$7,750.00 to Duquesne Fence for 135 feet of 8-foot-high chain-link fence plus 4-foot gate to be paid out of the Capital Projects fund. Motion was seconded by Commissioner Hammer. Motion carried.
2. Duquesne Fence – Commissioner Kretschman made a motion to approve payment to Duquesne Fence for 30-foot sliding gate and LiftMaster INSL24UL gate operator in the amount of \$21,750.00 to be paid with the DEP 902 Recycling Grant. Motion was seconded by Commissioner Jolliffe. Motion carried.
3. AP Video/Alarm Promotions of PA, Inc. – Commissioner Kretschman made a motion to approve payment in the amount of \$8,515.00 to AP Security and Video Surveillance/Alarm Promotions of PA, Inc. for video surveillance system, two security cameras, gate access controller with keypad, and wireless programming. Motion was seconded by Commissioner Kristian. Motion carried.
4. TEC Electrical, Inc. – Commissioner Kretschman made a motion to approve payment in the amount of \$5,950.00 for installation of 100-amp panel, 120V circuits to gate operator and video surveillance system, and two LED spotlights. Motion was seconded by Commissioner Hammer. Motion carried.

Zoning, Code Enforcement and Community Life – Commissioner Jolliffe presented the following report:

Current Projects – Businesses/Churches – Commissioner Jolliffe spoke with Police Chief Stanislawski to obtain a current list of the businesses/churches in the Township. Commissioner Jolliffe will work with Attorney Fawcett on how to highlight each entity on the Township Website. Commissioner Jolliffe suggested doing a quarterly newsletter for the Township as well.

Commissioner Jolliffe advised that he is continuing to review the Township's current fees and has requested a copy of the Township's agreement with MDIA to review. Township Administrator Milnes will send the requested documents.

Monthly Code Report – March Code Report was provided.

Commissioner Jolliffe is continuing to research the Tunnel to Towers Foundation's mobile 9/11 Memorial.

Park, Recreation and Finance – Commissioner Hammer presented the following reports:

Commissioner Hammer advised that he completed a walkthrough of the park with Eric Hoover and has made a list of needed improvements. He advised that he is waiting on a list of needed materials from Eric Hoover. Commissioner Hammer made a motion to approve the purchase of 2 grills for a cost of up to \$1,600.00, to replace the grills currently in the park. Motion was seconded by Commissioner Kristian. Motion carried.

Commissioner Hammer advised that he will work with Commissioner Kretschman and Eric Hoover to complete the list of items to be included in the Greenways, Trails and Recreation grant. The list will include additional shelters, safety cameras for security and property acquisition, trail repairs and upgrades, and lighting for the shelters.

A motion was made by Commissioner Kristian to amend the agenda, due to timing, to allow for the adoption of a resolution so that the Township can apply for a Greenways, Trails and Recreation grant for park upgrades and improvements. Motion was seconded by Commissioner Jolliffe. Motion carried.

A motion was made by Commissioner Hammer to adopt Resolution 2023-009 to authorize the application for a Greenways, Trails and Recreation grant of up to \$88,300.14 and seconded by Commissioner Kretschman. Roll call vote; motion carried.

A motion to accept all committee reports as presented was made by Commissioner Kristian and seconded by Commissioner Jolliffe; motion carried.

Unfinished Business:

Financial interest statements need to be turned into the Township office.

Township Agencies:

Civil Service – Civil Service testing to be held in June; applications due June 14, 2024.

Communications:

PA DEP – E-mail – 2022 904 Performance Grant: \$1,926.62 received.

New/Miscellaneous Business:

- A. Patterson Township Municipal Authority – A motion was made by Commissioner Jolliffe to remit payment in the amount of \$26,976.57 to Patterson Township Municipal Authority for the quarterly lease payment. Motion was seconded by Commissioner Kristian. Motion carried.
- B. Patterson Township Volunteer Fire Company – a motion was made by Commissioner Kristian to remit payment in the amount of \$1,250.00 to the Patterson Township Volunteer Fire Department for the quarterly callouts. Motion was seconded by Commissioner Hammer. Motion carried.

Public Comment: None

Executive Session: None

There being no further business to be brought before the Board, a motion was made by Commissioner Jolliffe to adjourn. Motion seconded by Commissioner Kristian. The meeting was adjourned at 7:56 p.m.

Respectfully submitted:

Christin Lyn Milnes

Copy: Kenneth G. Fawcett, Esq.
Larry Lennon, Jr., P.E.
Board of Commissioners