

**Patterson Township Board of Commissioners
Regular Meeting
April 10, 2025**

The Patterson Township Board of Commissioners held their regular meeting on Thursday, April 10, 2025, 7:00 p.m. at Patterson Township Municipal Building, Beaver Falls. Following the call to order and Pledge of Allegiance, roll call showed the following Commissioners were present: Commissioner Kretschman, Commissioner Hammer, Commissioner Jolliffe and Commissioner Kristian. Commissioner Bartoe was absent.

Public Hearing: None

Minutes: The minutes of the regular meeting held on March 13, 2025, and work session held on April 7, 2025, were presented for approval. A motion was made to accept the minutes of the regular meeting held on March 13, 2025, and work session held on April 7, 2025, by Commissioner Kristian and seconded by Commissioner Jolliffe; motion carried.

Public Comment/Visitors – Agenda Items (only): None

Treasurer's Report: The Treasurer's Report for the General Fund, Sewer Fund and PLGIT accounts were presented by Secretary Christin Milnes. A motion was made by Commissioner Jolliffe and seconded by Commissioner Hammer accepting the reports as presented; motion carried.

Monthly Bills: The monthly bills for March/April were submitted for payment. Motion was made by Commissioner Kristian and seconded by Commissioner Jolliffe approving payment; motion carried.

Engineer's Report: *Wyatt Dishler* presented his monthly report regarding the following items:

8th Street Park Stream Restoration Project – Project is underway. A motion was made by Commissioner Jolliffe to approve partial payment no. 1 in the amount of \$27,000.00 for work completed between March 1, 2025 and March 31, 2025. Motion was seconded by Commissioner Hammer. Motion carried.

2025 Road Program – Bid opening was March 27, 2025. Bids were as follows:

Contractor	Base Bid	Add Alt No. 1	Add Alt No. 2	Add Alt No. 3	Add Alt No. 4
Independent Enterprises, Inc.	\$129,007.00	\$47,010.00	\$10,140.00	\$25,890.00	\$42,320.00
Youngblood Paving, Inc.	\$139,230.00	\$51,773.00	\$9,528.00	\$28,401.50	\$47,332.00
Fryer Excavating, LLC.	\$151,747.00	\$50,276.00	\$12,121.35	\$27,188.90	\$45,865.25

Base Bid: 19th Avenue (13th Street to 13th ½ Street)
 19th Avenue (13th ½ Street to 14th Street)
 19th Avenue (14th Street to 15th Street)
 15th Street (18th Avenue to 19th Avenue)
 Add Alternate No. 1 – School Street (Darlington Road to 9th Street)
 Add Alternate No. 2 – 17th Avenue Ext. (8th Avenue to 4th Street)
 Add Alternate No. 3 – 13th Street (Darlington Road to End of Road)
 Add Alternate No. 4 – 17th Street (19th Avenue to 20th Avenue)

The add alternates were reorganized after the March 2025 meeting and prior to the bids being put out.

A motion was made by Commissioner Kristian to award the 2025 Road Program project to Independent Enterprises, Inc. in the amount of \$129,007.00 with ad alternates 1, 2 and 3. Motion was seconded by Commissioner Jolliffe. Motion carried.

PennDOT Multimodal Grant – Sidewalk Improvements – Grant was awarded; Highway Occupancy permit was extended. Quarterly report was submitted to PennDOT on April 10, 2025. Preconstruction meeting to be set before the end of the month.

Patterson Township Sewer System Operations – Field review to be scheduled for April 29, 2025.

2022 CFA – Statewide Local Share Account (LSA) Grant – Communications with DCED are still ongoing. LSSE to meet with Patterson Township to develop final scope for project.

2024 CFA – Statewide Local Share Account (LSA) – Grant application was submitted November 25, 2024; awaiting award or rejection. Applications submitted for the following:

- a. Bonnieview Drive Stormwater Project
- b. Equipment procurement – Skid steer

DCED – Greenways, Trails and Recreation Program – Patterson Township was awarded \$44,470.00; 50% of what was asked for the Patterson Township Community Park pavilion. There is a 15% match required which will be \$6,670.50.

2025 Grant Funding opportunities:

- DCNR park rehabilitation and development – closes April 2, 2025 (50% match).
- DCNR land acquisition and conservation – closes April 2, 2025 (50% match).
- DCNR non-motorized trails – closes April 2, 2025 (50% match).
- CFA Act 13 Program – Greenways, Trails, and Recreation – closes May 31, 2025 (15% match) – discussion to submit for pedestrian bridge replacement in the park.
- CFA Act 13 Program – Watershed Restoration and Protection – closes May 31, 2025 (15% match).

- FY26 Congressionally Directed Appropriations – closes April 2025 (15-20% match depending on project).
- 2025 CFA PA Small Water and Sewer – closes April 30, 2025 (15% match) – shovel ready projects – Discussion to apply for each of the following projects: Figley Street remediation; Bonnieview Drive Stormwater improvements; and North Old Oak/Fern Ave. stormwater improvements.

A motion was made by Commissioner Jolliffe to adopt Resolution 2025-007 for submission of PA Small Water and Sewer application in the amount of \$348,000.00 to Commonwealth Finance Authority for Bonnieview Drive Stormwater improvements. Motion seconded by Commissioner Hammer. Motion carried.

A motion was made by Commissioner Kristian to adopt Resolution 2025-008 for submission of Pa Small Water and Sewer application in the amount of \$168,900.00 to the Commonwealth Finance Authority for Figley Street: spring remediation project. Motion seconded by Commissioner Jolliffe. Motion carried.

A motion was made by Commissioner Jolliffe to adopt Resolution 2025-009 for submission of PA Small Water and Sewer application in the amount of \$377,000.00 to the Commonwealth Finance Authority for North Old Oak Drive: stormwater improvements. Motion seconded by Commissioner Hammer. Motion carried.

Solicitor's Report: *Ken Fawcett provided the following report:*

Tree and Shrub Ordinance – this ordinance would allow the Township to maintain trees and shrubs within the Township right-of-way, as well as establish guidelines for the residence maintenance of trees in right-of-way. A motion was made by Commissioner Kristian to approve advertisement of Ordinance for tree and shrub maintenance. Motion seconded by Commissioner Jolliffe. Motion carried.

Pension RFP – Commissioner Hammer made a motion to advertise RFP for management of the Townships' pension plans. Motion was seconded by Commissioner Jolliffe. Motion carried. RFP will be made available on May 1, 2025.

Resolution 2025-005 – Fire Capital Fund – A motion was made by Commissioner Kristian to adopt Resolution 2025-005 regarding the Fire Fund monthly fee. Motion was seconded by Commissioner Jolliffe. Motion carried.

Committee Reports:

Administration, Police and COG – Commissioner Kretschman presented the following reports in Commissioner Bartoe's absence:

Police Report – Assistant Chief Bathgate submitted the March 2025 report for review; no questions or comments presented. Assistant Chief Bathgate advised that as

requested a total of 26 ½ hours were spent monitoring the intersection of 5th Ave. and 6th St. in Patterson Heights.

COG Update – no update.

ALOM Banner Community – Patterson Township was awarded Banner Community status for the second year in a row.

Sick Leave sell-back – A motion was made by Commissioner Jolliffe to approve the selling back of 13 days by Assistant Chief Bathgate and 16 days by Officer Garcia. Motion was seconded by Commissioner Kristian. Motion carried.

Resolution 2025-006 – Exoneration of taxes: parcel 72-005-0426-000 – A motion was made by Commissioner Jolliffe to approve the exoneration of taxes in the amount of \$50.66 for parcel 72-005-0426-000 to allow the property to be purchased out of the County Tax Repository. Motion seconded by Commissioner Hammer. Motion carried.

Jason's Transmission, LLC. – A motion was made by Commissioner Hammer to approve the invoice from Jason's Transmission, LLC. in the amount of \$3010.66 for repairs to the unmarked police interceptor. Motion seconded by Commissioner Jolliffe. Motion carried.

Fire & Emergency Management, Buildings & Grounds, and HR – Commissioner Kristian presented the following reports:

Callout service – Callouts for the month:

March 2025 - 28 Calls (9 Fire/19 QRS), 52 Hours (42 Fire/10 QRS).

Spring clean-up – The fire departments' spring clean-up day is scheduled for Saturday, May 31, 2025.

Public Works & Recycling – Commissioner Kretschman presented the following reports:

Grass and Brush Collection – Commissioner Kretschman advised that residents need to follow the brush bundling requirements or Public Works will not collect their brush.

PennDOT traffic study – School Street – Commissioner Kretschman advised that PennDOT responded to request for School Street traffic monitoring. PennDOT will be placing speed advisory signs on 8th Street. PennDOT has approved the placement of traffic calming measures on School Street to include speed bumps/speed humps. If the Township would like a “no left turn” from 8th Street, a full traffic study will be needed. Commissioner Kretschman will be gathering the needed information for this review to be completed.

Zoning, Code Enforcement and Community Life – Commissioner Jolliffe presented the following report:

Monthly Code Report – March Code Report was provided.

Commissioner Jolliffe advised that he has reviewed the fees/fines for repeat code violators and after discussion with Solicitor Fawcett, the Code allows for daily citations. As such, he has instructed New Brighton to file daily citations when there are repeat violations.

Zoning Map – Commissioner Jolliffe is currently working on updating the Zoning map to make sure it matches Township Ordinances.

Park, Recreation and Finance – Commissioner Hammer presented the following reports:

Commissioner Hammer advised that the Township is in good financial standing at this time. At 27% of the year, the Township has received 55% of income.

Commissioner Hammer requested that Solicitor Fawcett review the waiver for volunteers in the park to make sure the Township is not opening itself to any additional liability.

Approval of Committee reports: A motion was made by Commissioner Hammer and seconded by Commissioner Kristian to approve all committee reports; motion carried.

Unfinished Business: None

Township Agencies:

Civil Service – A motion was made by Commissioner Hammer to have Civil Service testing for one part-time officer. Motion seconded by Commissioner Jolliffe. Motion carried.

Zoning Hearing Board – A motion was made by Commissioner Kristian to appoint Robert Fiscus to the Zoning Hearing Board. Motion was seconded by Commissioner Hammer. Motion carried.

Municipal Authority – A motion was made by Commissioner Kristian to approve the letter in support of the Municipal Authority's request for grant and matching funds for the PA Small Water and Sewer Grant. Motion was seconded by Commissioner Hammer. Motion carried.

Communications: None

New/Miscellaneous Business: None

Public Comment: None

Executive Session: None

There being no further business to be brought before the Board, a motion was made by Commissioner Hammer to adjourn. Motion seconded by Commissioner Jolliffe. The meeting was adjourned at 7:52 p.m.

Respectfully submitted:

Christin Lyn Milnes

Copy: Kenneth G. Fawcett, Esq.
Larry Lennon, Jr., P.E.
Board of Commissioners