

Patterson Township Board of Commissioners
Regular Meeting
March 14, 2024

The Patterson Township Board of Commissioners held their regular meeting on Thursday, March 14, 2024, 7:00 pm at Patterson Township Municipal Building, Beaver Falls. Following the call to order and Pledge of Allegiance, roll call showed the following Commissioners were present: Commissioner Bartoe, Commissioner Kretschman, Commissioner Hammer, and Commissioner Kristian. Commissioner Jolliffe was not present.

Public Hearing: None

Minutes: The minutes of the regular meeting held on February 8, 2024, and Work Session on March 11, 2024, were presented for approval. A motion was made to accept the minutes of the regular meeting held on February 8, 2024, and Work Session on March 11, 2024, by Commissioner Hammer and seconded by Commissioner Kretschman; motion carried.

Public Comment/Visitors- Agenda Items (only):

Tom Wuenschel – 1715 20th Ave. – Mr. Wuenschel advised the Board that his road (18th Ave. between 20th Ave. and 21st Ave.) has not been paved in 35 years. He requested that it be paved this year. Commissioner Kretschman advised that he and the engineers have rode around the entire Township and all roads have been accessed based on condition, volume of traffic and amount of funds available to complete road work for this year. He has been out to look at this section of road and at this time the Township is unable to include this section of road in the 2024 road program. Commission Kretschman advised that it needs to be postponed until at least 2025. Mr. Wuenschel requested that the Public Works Department come and take a look at the water which is coming from 21st Ave and running down 18th Ave and flooding his driveway. Commissioner Kretschman advised that he will take a look into this.

Treasurer's Report: The Treasurer's Report for the General Fund, Sewer Fund and PLGIT accounts were presented by Secretary Christin Milnes. A motion was made by Commissioner Kristian and seconded by Commissioner Hammer accepting the reports as presented; motion carries.

Monthly Bills: The monthly bills for February/March were submitted for payment. Motion was made by Commissioner Kretschman and seconded by Commissioner Kristian approving payment; motion carries.

Engineer's Report: *Wyatt Dishler* presented his monthly report regarding the following items:

8th Street Park Stream Restoration Project – Awaiting PaDEP response. Technical comments received on February 9, 2024 and a response to the Technical comments was sent on February 29, 2024.

Highland Ave Rain Garden – at this time the Township is awaiting the contractor to come complete the plantings in the spring. Commissioner Kretschman asked that the Contractor take a look at the fence when they come to complete plantings. ARPA reimbursement in the amount of \$110,000.00 (full grant amount) pending at this time.

2023 Road Program – Work has been completed and reimbursement requests are pending at this time for the Lindsay Drive Storm Water portion in the amount of \$37,853.00.

2024 Road Program – Road program was advertised on March 14, 2024. Revised opinion of probable cost provided for the roads placed out for bid; Base bid Highland Ave., 12th Street, Glenn Ave., 11th Street, 6th Street, 12th street, with add alternate for 8th Street. Total estimated cost of \$322,507.00 to the Township.

PennDOT Multimodal Grant – Sidewalk improvements – continuing to work with PennDOT awaiting Technical Design, Environmental, existing Right of Way and ADA compliance review; once all of these reviews have been completed, LSSE will submit for a highway occupancy permit this month.

Patterson Township Sewer System Operations – LSSE has completed the Chapter 94 questionnaires for Brady's Run and Beaver Falls Municipal Authority. Field review will be completed on March 25, 2024.

2022 CFA – Statewide Local Share Account (LSA) Grant – CFA approved the relocation of the parking lot on January 18, 2024 from Ray Street to Struby Ave. Correspondence is ongoing with regard to trails/access road.

2023 CFA – Statewide Local Share Account (LSA) – grant application has been submitted, awaiting award or rejection. Anticipated response in September.

F.Y. 25 Appropriation Requests- Community Funding Projects- 20% match, grants due by March 29, 2024. Discussion was held with regard to requesting this grant to complete work related to the CAP plan. LSSE will pursue this grant for the sewer line work.

Solicitor's Report: *Ken Fawcett provided the following report:*

Remote Deposit Policy – Resolution 2024-008 Attorney Fawcett advised that the Remote Deposit policy has been updated and will need to be approved by the Board. A motion was made by Commissioner Kretschman to adopt Resolution 2024-008 approving the Remote Deposit Policy and seconded by Commissioner Hammer; motion carried.

Personnel Policy – Attorney Fawcett advised that all amendments have been integrated into the personnel policy. A motion was made by Commissioner Hammer to adopt the Personnel Policy with all previously approved amendments incorporated into it and seconded by Commissioner Kristian; motion carried. Township Administrator/Secretary Milnes advised that she will make copies and distribute them to all employees.

PUC Matter – Attorney Fawcett asked for a motion to approve filing comments with the PUC with regard to the Bulk User Agreement for Sewer with regard to the Regulation Revision Process which is currently pending. Draft Comments were provided to the Board. A motion to approve filing comments with the PUC with regard to the Bulk User Agreement was made by Commissioner Hammer and seconded by Commissioner Kretschman; motion carried.

Committee Reports:

Administration, Police and COG – Commissioner Bartoe presented the following reports:

Police Report – Police Chief Stanislawski submitted his February 2024 report for review; no questions or comments presented.

COG update:

Grant Writer – Commissioner Bartoe advised that COG has been working on the idea to hire a joint grant writer. At this time, COG is still working to determine how the process will work while they determine interest from Municipalities. As such, they have sent a questionnaire to each municipality to determine level of interest, type of grant interest, and level of contribution each municipality could afford. At this time, Commissioner Bartoe is recommending a contribution of \$1,000.00 should the program move forward.

2024 Dues – Commissioner Bartoe advised that the 2024 dues for COG are \$603.39. A motion was made by Commissioner Kristian to remit payment in the amount of \$603.39 to COG for the 2024 dues and seconded by Commissioner Hammer; motion carried.

America250PA – Resolution 2024-006- Commissioner Bartoe advised that this Resolution is to support the 250th anniversary of the United States. There is no cost to the Township to support. A motion was made by Commissioner Kristian to adopt Resolution 2024-006 and seconded by Commissioner Kretschman; motion carried.

Fire & Emergency Management, Buildings & Grounds, and HR– Commissioner Kristian presented the following reports:

Callout service – Callouts for the month

February 2024 - 34 Calls (19 Fire/15 QRS), 96.25 Hours (71.25 Fire/25 QRS).

Commissioner Kristian advised that there will be a spaghetti dinner held on March 16, 2024 from 3:30 p.m.-7:30 p.m. to benefit the Buck Family. Bob Buck is a Captain for the fire company and his wife is suffering major health issues at this time.

Public Works & Recycling – Commissioner Kretschman presented the following reports:

Recycling Center – Commissioner Kretschman advised that some of the remaining items for the grant need to be purchased. As such, he made the following motions:

A motion was made by Commissioner Kretschman to accept bid from Duquesne Fence for 135 feet of 8-foot-high chain link fence plus 4-foot gate for \$7,750.00 to be paid out of the Capital Projects fund and seconded by Commissioner Hammer; motion carried.

A motion was made by Commissioner Kretschman to accept bid from Duquesne Fence for 30-foot sliding gate and LiftMaster INSL24UL gate operator for \$21,300.00 to be paid with the DEP 902 Recycling Grant and seconded by Commissioner Hammer; motion carried.

A motion was made by Commissioner Kretschman to accept bid from AP Security and Video Surveillance for video surveillance system, two security cameras, gate access controller with keypad, and wireless programming for \$7,990.00 to be paid from the Recycling grant and seconded by Commissioner Hammer; motion carried.

A motion was made by Commissioner Kretschman to accept bid from TEC Electrical, Inc for installation of 100-amp panel, 120V circuits to gate operator and video surveillance system, and two LED spotlights for \$5,575.00 to be paid out of the Recycling Grant and seconded by Commissioner Hammer; motion carried.

2024 Road Program – this was covered under the Engineers Report.

8th Street Stream Restoration Grant Application – Resolution 2024-007 – Commissioner Kretschman advised he is working with the Conservation District and Hannah Ward to apply for a Growing Greener grant to complete this project. He is proposing that the Township use the Engineering costs which have already been paid to submit the grant with a minimum of a 25% match; Resolution 2024-007 reflects this match intention. A motion was made by Commissioner Kretschman to adopt Resolution 2024-007 for the Growing Greener Grant application and seconded by Commissioner Kristian; motion carried.

Zoning, Code Enforcement and Community Life – Commissioner Bartoe presented the following report in Commissioner Jolliffe’s absence:

Monthly Code Report- February Code Report was provided.

Park, Recreation and Finance – Commissioner Hammer presented the following reports:

Commissioner Hammer advised that the Township is in good financial standing at this time. At 19.2% of the year the Township has received 39% of income and spent 17% of income.

A motion to accept all committee reports as presented was made by Commissioner Kristian and seconded by Commissioner Kretschman; motion carried.

Unfinished Business:

Financial interest statements need to be turned in to the Township Office.

Township Agencies: None**Communications:**

Letter – PennDOT – Notice of Liquid Fuels 2024 allocation – \$96,831.31

E-mail – Autoagent – Acquisition of MuniPay

New/Miscellaneous Business:

Patterson Township Municipal Authority- Fourth Supplemental Lease payment - \$8,542.26 to Patterson Township Municipal Authority- A motion was made by Commissioner Hammer to remit payment in the amount of \$8,542.26 to the Patterson Township Municipal Authority for the Fourth Supplemental Lease payment and seconded by Commissioner Kretschman; motion carried.

Joint Sewer User-Quarterly Payment – a motion was made by Commissioner Kristian to remit Quarterly payment in the amount of \$60,800.76 to the Joint Sewer Users, seconded by Commissioner Kretschman; motion carried.

Public Comment:

John Marzano – 400 16th Ave. – Mr. Marzano came to the Board to discuss his property which he has not been able to get a clean title on. Attorney Fawcett advised he has talked to the Zoning Officer and she is not able to issue any permits until she has written approval and acknowledgment from the property owner. Mr. Marzano has stated that he has approval to build on the property although he does not have a clean title or ownership of the property. The Township is not holding up the permits. Mr. Marzano also asked if the Township has a burning ordinance. He was advised to call the police should he see any improper burning and Chief Stanislawski advised of the non-emergency number to call.

Executive Session: None

There being no further business to be brought before the Board, a motion was made by Commissioner Kretschman to adjourn. Motion seconded by Commissioner Hammer. The meeting was adjourned at 7:58 p.m.

Respectfully submitted:

Christin Lyn Milnes

Copy: Kenneth G. Fawcett, Esq.
Larry Lennon, Jr., P.E.
Board of Commissioners