

**Patterson Township Board of Commissioners
Regular Meeting
March 13, 2025**

The Patterson Township Board of Commissioners held their regular meeting on Thursday, March 13, 2025, 7:00 p.m. at Patterson Township Municipal Building, Beaver Falls. Following the call to order and Pledge of Allegiance, roll call showed the following Commissioners were present: Commissioner Bartoe, Commissioner Kretschman, Commissioner Hammer, Commissioner Jolliffe and Commissioner Kristian. All Commissioners were present.

Public Hearing: Ordinance 485 – Stop Sign Warrant – 17th Ave. Ext. at Fourth Street: no public comments

Minutes: The minutes of the regular meeting held on February 13, 2025, and work session held on March 10, 2025, were presented for approval. A motion was made to accept the minutes of the regular meeting held on February 13, 2025, and work session held on March 10, 2025, by Commissioner Kretschman and seconded by Commissioner Jolliffe; motion carried.

Public Comment/Visitors – Agenda Items (only): None

Treasurer's Report: The Treasurer's Report for the General Fund, Sewer Fund and PLGIT accounts were presented by Secretary Christin Milnes. A motion was made by Commissioner Hammer and seconded by Commissioner Kretschman accepting the reports as presented; motion carried.

Monthly Bills: The monthly bills for February/March were submitted for payment. Motion was made by Commissioner Kristian and seconded by Commissioner Jolliffe approving payment; motion carried.

Engineer's Report: *Wyatt Dishler* presented his monthly report regarding the following items:

8th Street Park Stream Restoration Project – Contractor is scheduled to begin March 17th or 18th due to a weather delay. LSSE to meet with Patterson Township and contractor to complete a walk-through of the project site and determine which trees can remain.

Patterson Township MS4 Program – PA DEP published the 2026 draft General MS4 Permit. LSSE issued a Memorandum of differences to Township on March 12, 2025. Changes include:

- Updates and revisions to Minimum Control Measures (MCMs).
- Pollutant Reduction Plan must be completed by the submission of the next NOI (Sept 30, 2026). General permits will be revoked and individual permits will be required to complete PRP.

- Volume Management Plans; PADEP will be focusing on reduction in volume of storm water as opposed to pollution reduction.
- Volume Management Plan will be due to PADEP by September 30, 2028.
- Updated ordinance will need to be passed by September 30, 2028.
- Pollutant Control Measures have been removed from the general permit.
- Anticipated renewal schedule: New/existing coverage NOI due by September 30, 2026; General permit effective October 1, 2026; VMP and 2028 model ordinance passed by September 30, 2028; VMP progress report due by September 30, 2030; VMP completed by September 30, 2031.

2025 Road Program –LSSE provided revised opinion of probable cost and mapping for selection of final roads to the Township. The base bid included 19th Avenue (13th Street to 15th Street) and 15th Street (18th Avenue to 19th Avenue), with add alternate 1: 17th Street (19th Avenue to 20th Avenue), add alternate 2: School Street (Darlington Road to 9th Street), add alternate 3: 13th Street (Darlington Road to dead end by park), and add alternate 4: 17th Avenue Ext. at 8th Avenue. Bid opening scheduled for March 27, 2025.

PennDOT Multimodal Grant – Sidewalk Improvements – Bids were opened on February 10, 2025 at 11 a.m. Bids were as follows:

Fryer Excavating, LLC.	\$113,231.57
Independent Enterprises, Inc.	\$142,700.00
M & B Services, LLC.	\$184,299.90
Verardi Landscaping, LLC.	\$196,449.70

Fryer Excavating, LLC. came in at approximately \$18 per sq. foot which was well below the awarded grant amount. LSSE was going to reach out to PennDOT to determine what our options are in regard to spending all grant money as awarded; they will get back to the Board once they determine that. A motion was made by Commissioner Kretschman to award the contract to Fryer Excavating, LLC. in the amount of \$113,231.57; motion seconded by Commissioner Hammer. Motion carried. Discussions with PennDOT are ongoing regarding the matching funds.

Patterson Township Sewer System Operations – Field review to be scheduled for the first quarter of 2025.

2022 CFA – Statewide Local Share Account (LSA) Grant – Communications with DCED are still ongoing. LSSE to meet with Patterson Township to develop final scope for project.

2024 CFA – Statewide Local Share Account (LSA) – grant application has been submitted November 25, 2024; awaiting award or rejection. Applications submitted for the following:

- a. Bonnieview Drive Stormwater Project
- b. Equipment procurement – Skid steer

DCED – Greenways, Trails and Recreation Program – Patterson Township was awarded \$44,470.00; 50% of what was asked for the Patterson Township Community Park pavilion. There is a 15% match required which will be \$6,670.50.

2025 Grant Funding opportunities:

- DCNR park rehabilitation and development – closes April 2, 2025 (50% match).
- DCNR land acquisition and conservation – closes April 2, 2025 (50% match).
- DCNR non-motorized trails – closes April 2, 2025 (50% match).
- CFA Act 13 Program – Greenways, Trails, and Recreation – closes May 31, 2025 (15% match) – discussion to submit for pedestrian bridge replacement in the park.
- CFA Act 13 Program – Watershed Restoration and Protection – closes May 31, 2025 (15% match).
- FY26 Congressionally Directed Appropriations – closes April 2025 (15-20% match depending on project).
- 2025 CFA PA Small Water and Sewer – closes April 30, 2025 (15% match) – shovel ready projects – Discussion to apply for each of the following projects: Figley Street remediation; Bonnieview Drive Stormwater improvements; and North Old Oak/Fern Ave. stormwater improvements.

Solicitor's Report: *Ken Fawcett provided the following report:*

Ordinance 485 – Stop Sign Warrant – 17th Ave. Ext. at Fourth Street – Attorney Fawcett advised that this was advertised and there was no public comment. A motion was made by Commissioner Kretschman to adopt Ordinance 485. Motion was seconded by Commissioner Hammer. Motion carried.

Resolution 2025-004 – Exonerate taxes – Attorney Fawcett stated the park parcel 72.133-0104-000 was erroneously placed on the tax rolls; it has since been removed; however, the Township needs to approve to exonerate the taxes for the tax year of 2024. A motion was made by Commissioner Hammer to adopt Resolution 2025-004. Motion was seconded by Commissioner Jolliffe. Motion carried.

Tree Maintenance Ordinance – a motion was made by Commissioner Jolliffe to authorize the solicitor to draft an ordinance for tree maintenance to be reviewed by the Board. Motion was seconded by Commissioner Kristian. Motion carried.

Committee Reports:

Administration, Police and COG – Commissioner Bartoe presented the following reports:

Police Report – Assistant Chief Bathgate submitted the February 2025 report for review; no questions or comments presented.

Commissioner Bartoe advised that Blackhawk School District will be voting on the proposed increase to the Patterson Primary MOU at their meeting this month.

COG Update – Commissioner Hammer would like to look into the Public Works department attending a Flagger training class.

Equitable Sharing purchases:

- A motion was made by Commissioner Kristian to approve the purchase and payment of two computers (purchase, installation, and setup) by MGSoft-Net in the amount of \$1,868.00 to be paid from the Equitable Sharing account. Motion was seconded by Commissioner Hammer. Motion carried.
- A motion was made by Commissioner Jolliffe to approve the purchase and payment of two monitors from Walmart in the amount of \$398.00 to be paid from the Equitable Sharing account. Motion seconded by Commissioner Hammer. Motion carried.

General Code – A motion was made by Commissioner Jolliffe and seconded by Commissioner Hammer to approve the quote in the amount of \$1,645.00-\$2,095.00 for the codification from 2023 and 2024; motion carried.

Township Annuities – Commissioner Bartoe advised that as the Township's Pension Management is going to be placed out for bid, now is the time to roll the annuities into the pension accounts.

- A motion was made by Commissioner Jolliffe to approve closing out all Police Annuities and moving funds to the Police Pension account. The motion was seconded by Commissioner Hammer. Motion carried.
- A motion was made by Commissioner Jolliffe to approve closing out all Non-Uniform Annuities and moving funds to the Non-Uniform Pension account. The motion was seconded by Commissioner Hammer. Motion carried.

Fire & Emergency Management, Buildings & Grounds, and HR – Commissioner Kristian presented the following reports:

Callout service – Callouts for the month:

February 2025 - 29 Calls (6 Fire/23 QRS), 33 Hours (26.5 Fire/6.5 QRS).

Membership – Commissioner Kristian made a motion to approve the membership application for Gerald (Jay) Hartle. Commissioner Jolliffe seconded the motion. Motion carried.

Fire Chief Tony Ferrazzano advised that the gas company completed their yearly inspection of the gas meters inside the firehall; no issues were found.

Public Works & Recycling – Commissioner Kretschman presented the following reports:

Grass and Brush Collection – Commissioner Kretschman made a motion to approve the flyer to be mailed out with this month's sewer bills to advertise curbside grass and brush collection for this summer; this will run from May to October. The motion was seconded by Commissioner Hammer. Motion carried.

Stormwater projects – Commissioner Kretschman made a motion to authorize LSSE to prepare grant applications for the following stormwater projects; Bonnieview Drive, Figley Street, and North Old Oak/Fern Ave. Motion was seconded by Commissioner Kristian. Motion carried.

Stephenson Equipment – Tailgate spreader – Commissioner Kretschman made a motion to approve and pay the invoice from Stephenson Equipment in the amount of \$5,568.00 for the new tailgate spreader. Motion was seconded by Commissioner Hammer. Motion carried.

Zoning, Code Enforcement and Community Life – Commissioner Jolliffe presented the following report:

Monthly Code Report – February Code Report was provided.

Commissioner Jolliffe advised that he is looking into updating the fees/fines for repeat code violators.

Subdivision – Elsman – A motion was made to approve the subdivision plans for 22 and 24 St. Andrews Drive by Commissioner Jolliffe and seconded by Commissioner Kretschman; motion carried.

Park, Recreation and Finance – Commissioner Hammer presented the following reports:

Commissioner Hammer advised that the Township is in good financial standing at this time. At 21% of the year, the Township has received 50% of income and spent 15% of expenses.

A motion to accept all committee reports as presented was made by Commissioner Hammer and seconded by Commissioner Jolliffe; motion carried.

Unfinished Business:**Township Agencies:** None**Communications:**

Letter – PennDOT – Notice of Liquid Fuels 2025 allocation – \$96,965.21

Letter – PennDOT – Traffic Counting on Municipally owned roads

Card – Aileen Bowers – Thank you for donations in remembrance of her husband Chad Bowers.

New/Miscellaneous Business:

Patterson Township Municipal Authority – Fourth Supplemental Lease payment – \$8,542.26 to Patterson Township Municipal Authority – A motion was made by Commissioner Kristian to remit payment in the amount of \$8,542.26 to the Patterson Township Municipal Authority for the Fourth Supplemental Lease payment and seconded by Commissioner Jolliffe; motion carried.

Joint Sewer Users – Quarterly payment – A motion was made by Commissioner Kristian to remit Quarterly payment in the amount of \$66,838.88 to the Joint Sewer Users. Motion was seconded by Commissioner Hammer. Motion carried.

Public Comment: None**Executive Session:** None

There being no further business to be brought before the Board, a motion was made by Commissioner Jolliffe to adjourn. Motion seconded by Commissioner Hammer. The meeting was adjourned at 8:17 p.m.

Respectfully submitted:

Christin Lyn Milnes

Copy: Kenneth G. Fawcett, Esq.
Larry Lennon, Jr., P.E.
Board of Commissioners