

# **Patterson Township Board of Commissioners**

## **Work Session**

**Monday, March 6, 2023 4:00 p.m.**

### **Attendants:**

**Commissioner Wagoner**

**Commissioner Bartoe**

**Township Secretary Milnes**

**Engineer Larry Lennon Jr.**

**Commissioner Inman**

**Commissioner Eckelberger**

**Attorney Ken Fawcett**

### **Items discussed:**

- Engineer Larry Lennon advised the Board that certified operator Kenneth Parks did meet with Donald Inman and the Public works crew to see the Township's lift stations and Meter pits. Mr. Lennon advised that Mr. Parks would be available for onsite inspections as well as telephonic call as needed should an issue arise and a certified operator be needed. He will also be able to sign off on the experience of the current public works employees should they pass the test and the time come. Attorney Fawcett advised that it is beneficial to the Township to have Mr. Parks as a backup in the future to cover for vacations and leave of any other certified operators. Commissioner Bartoe asked about the costs; this will be discussed at Thursday's meeting when a vote is held.
- Mr. Lennon then reviewed the current open grant opportunities and discussion was held with regard to current projects.
- Commissioner Bartoe, Commissioner Inman and Commissioner Eckelberger advised they had no items for discussion.
- Commissioner Bartoe asked what the Township policy is with regard to signs being posted on telephone poles. He was advised that a permit is required prior to any sign being posted within the Township. He requested that a notice be posted on the website and then after a few days that public works remove all signs that do not comply with the Township policy.
- Discussion on the options for Security systems for the Township to include looking into cost relating to installation of fob or key card access to all Township buildings. Commissioner Inman expressed concerns with the cost of this type of upgrade to building access. Commissioner Eckelberger expressed concern with former employees still having keys, or that they could have copied keys to Township buildings without Township knowledge or approval that could come back and create significant damage. Commissioner Bartoe said it would be premature for the board to rule out any options without first looking at all of the options the Township has. He also advised that there are more options than just paying for this out of the general fund. He advised that some

ARPA funds could be used as well as capital funds due to the age of the current access features. Commissioner Wagoner agreed. Commissioner Bartoe advised that he will bring this topic up at COG to see if anyone has experience with putting this type of project out for bid, or if anyone has any vendors that bids could be requested from.

- Commissioner Wagoner reviewed her agenda items.
- Discussion occurred with regard to the drafted electronic sign policy. Commissioner Bartoe advised that he is currently working with the Fire Department for their comments on the policy.
- Discussion occurred on the items listed as communications on the agenda. Secretary/Administrator Milnes provided a brief overview of the communications which will be presented at the monthly meeting.
- Discussion on updates to the personnel policy with regard to new employees occurred. Discussion included several options to include accrual of time options and set number of days for a certain period of employment. Commissioner Wagoner to make a recommendation at Thursday's Meeting for adoption.
- Executive session held from 4:50-5:12pm
- Meeting ended 5:13pm

**End of Meeting**