

Patterson Township Board of Commissioners
Regular Meeting
October 13, 2022

The Patterson Township Board of Commissioners held their regular meeting on Thursday, October 13, 2022, 7:00 pm at Patterson Township Municipal Building, Beaver Falls. Following the call to order and Pledge of Allegiance, roll call showed the following Commissioners were present; Commissioner Wagoner, Commissioner Inman and Commissioner Eckelberger, and Commissioner Bartoe were all present, Commissioner DeLuca was absent.

Public Hearing: None

Minutes: The minutes of the regular meeting held on September 8, 2022, Special meeting September 29, 2022 and Work Session on October 8, 2022 were presented for approval. A motion was made to accept regular meeting September 8, 2022, Special meeting September 29, 2022 and Work Session on October 8, 2022 by Commissioner Inman, seconded by Commissioner Eckelberger, Motion passes.

Presentations/Awards:

Andrew Spinnenweber- Commissioner Eckelberger presented Eagle Scout Andrew Spinnenweber with a Certificate of Recognition for his Eagle Scout project which was completed in the park. Mr. Spinnenweber installed French Drains, upgraded bridges and steps with in the park.

AJ Trzcinski- Commissioner Eckelberger presented Eagle Scout AJ Trzcinski with a Certificate of Recognition for his Eagle Scout project which was completed in the park. Mr. Trzcinski completed 2 elevations of steps along 51 and completed around 220-man hours with his team in the park.

Eric Hoover-

- a. Commissioner Inman presented a Good Citizenship award and a bronze medal from the Sons of the American Revolution for his work in the park.
- b. Beaver County Commissioner Jack Manning presented Mr Hoover with a Certificate of Recognition for his work in the park.
- c. State Representative Jim Marshall present Mr. Hoover with an award from the Commonwealth of Pennsylvania.
- d. Commissioner Wagoner Congratulated Eric on behalf of the Board for all of his work with the park restoration project, she advised that the Board has already been in discussion of plans to continue with the mediation and upkeep of the park moving forward.

Public Comment/Visitors:

Darlene and Michael Dunne-61 Darlington Road- Mr. and Mrs. Dunne came to the Board with concerns regarding the restoration of their yard following the Lindsay Drive Stormwater project. They provided a list of issues which they feel that the contractor has not yet resolved to include the topsoil used and the removal of weeds and rocks. Ned Mitrovich from Lennon Smith and Souleret advised the residents of the process the contractor must follow as well as the 18-month bond which was in place to ensure that in the spring any restoration work regarding the yard will take place. He also advised that the grass needs time to grow, and with it being almost winter, there is not anything that can be done until the spring. The Contractor and the Township are not able to control "weed" growth, the contractor did use the approved Penn State Mix for reseeded. Attorney Fawcett also advised the residents that he has reviewed their correspondence and has been working with the Engineers to ensure this matter is resolved, and should the matter not be resolved a claim can be filed against the bond.

Eri Hoover- Mr. Hoover addressed the Board to advise that there has been vandalism and graffiti in the park, he asked that the Township look into options to prevent this from happening in the future to include cameras and lighting. Commissioner Wagoner advised that she has already been in communication with Chief Stanislawski and every shift will perform extra patrols within the park. She also advised that the Township does have some trail cameras that they can have installed as well.

Treasurer's Report: The Treasurer's Report for the General Fund, Sewer Fund and PLGIT accounts were presented by Secretary Christin Milnes. A motion was made by Commissioner Bartoe; seconded by Commissioner Eckelberger accepting the reports as presented, after a Roll call vote; Pass unanimously.

Monthly Bills: The monthly bills for September/October were submitted for payment. Motion was made by Commissioner Bartoe; seconded by Commissioner Inman approving payment after a Roll call vote; Pass unanimously.

Engineer's Report: *Wyatt Dishler*, presented his monthly report regarding the following items:

Municipal Authority CAP/DEP Notification- Smoke testing and Camera work were completed the week of October 7, 2022. Contractor submitted pay request #1 in the amount of \$36,250.95 to the Municipal Authority, this will be addressed at their October meeting.

MS4 Program- Comments were received from PADEP, comments have been addressed and Township is awaiting further comments at this time. A motion was made by Commissioner Inman and seconded by Commissioner Bartoe to advertise the updated Stormwater Maintenance Ordinance- Roll Call, Motion Passes unanimously.

2022 Road Program- A schedule has been requested from the Contractor to come and complete the remediation.

CFA Small Water and Sewer Grant- Lindsay Drive: no update at this time.

PennDOT Multimodal Grant- Sidewalk improvements- Request sent to PennDOT requesting to use the Liquid Fuels guidelines for this project, awaiting a response at this time. Surveys for this project will be started in late October

Fern Ave Drainage Improvements- Survey work has completed by engineers; study of area and conceptual plans were completed presented the Board for review. A final report is being compiled at this time.

Lowman/ Norcia Plan of Subdivision- Under Solicitors report for today.

Grant Opportunities- the following grant opportunities were presented to the Board:

- a. COVID-19 ARPA H2O PA- for projects \$500,000-20,000,000 with a 50% match requirement due December 21,2022
- b. COVID-19 ARPA PA Small Water and Sewer- \$30,000-\$500,000 with a 15% match due December 21,2022
- c. DCNT Community and Watershed Forestry- minimum grant amount \$50,000 with a 20% match due October 27, 2022. Discussion was held with regard to applying for this grant for the applicable costs for the Stream restoration project. A motion was made by Commissioner Eckelberger, seconded by Commissioner Bartoe to adopt Resolution 2022-024 for submission to the DCNR grant for the Patterson Township Stream Restoration project, after a roll call vote, pass unanimously.

Solicitor's Report: *Ken Fawcett provided the following report:*

a. Resolution- 2022-022- amending the Local Tax Collection Law- Motion to adopt Resolution 2022-022- Attorney Fawcett advised the Board that the State made an update and the Township is required to pass a resolution which would allow for any homeowner whom purchased a home in the last year and did not receive tax bill to have penalties removed. A motion was made by Commissioner Bartoe, seconded by Commissioner Eckelberger, after a Roll call vote; Pass unanimously.

b. Lowman/ Norcia Subdivision- Motion to Adopt Sub-division plans- Attorney Fawcett advised the Board that the County Planning Commission has responded and no additional changes are needed for this subdivision, as such the Township is now at a position to make a motion to accept and approve the plans. A motion was made by Commissioner Inman, Seconded by Commissioner Eckelberger- after a Roll call vote; Pass unanimously.

c. Resolution 2022-023- amending the Body Worn Camera Policy- Motion to adopt Resolution 2022-023- Attorney Fawcett advised the Board that a

grievance was filed by an officer with regard to the previously adopted policy, this new resolution will address the concerns presented and would amend the Police Body Worn Camera policy. A motion was made by Commissioner Inman, Seconded by Commissioner Bartoe; after a Roll call vote; Pass unanimously.

Committee Reports:

Administration and Police – Commissioner Wagoner presented the following reports:

Police Report– Police Chief Stanislawski submitted his September 2022 report for review. No comments or questions were asked.

Police Contract- White Township- Commissioner Wagoner advised the Board that the Committee of Chief Stanislawski, Commissioner Bartoe and herself did complete negotiations with White Township with regard to police services, White Township did accept the terms of the agreement with the changes the Township requested- reduction from 3 patrols per shift to 2 patrols per shift. A motion was made by Commissioner Bartoe, seconded by Commissioner Inman to accept and enter into contract with White Township for Police services from years 2024-2026. after a Roll call vote; Pass unanimously.

Zoning- Commissioner Wagoner advised that training is available and will be looking into this.

Administrative Assistant Position-Commissioner Wagoner advised that Board that the hiring Committee would like to make a contingent offer to Kayla Hall for the position of Administrative Assistant. A motion was made by Commissioner Eckelberger to hire Kayla Hall contingent on passing her physical and drug screen at a rate of \$19.00/ hour with a 1year probation, seconded by Commissioner Inman, after a Roll call vote; Pass unanimously.

Commissioner Wagoner advised that she has set a committee of Commissioner Eckelberger and herself to make recommendations to the Board with regard to updating the leave section of the Personnel Policy.

Civil Service Commissioner- A certified list was provided; a motion will be needed to accept the certified list. A motion was made by Commissioner Bartoe to accept the certified list provided by the Civil Service Commission, seconded by Commissioner Inman.

Commissioner Wagoner requested a motion to hire Gabrielle Testa contingent on her successful completion of je Psychological exam, a motion was made by Commissioner Bartoe, seconded by Commissioner Eckelberger, after a Roll call vote; Pass unanimously.

COG, Finance, Fire & Emergency Management – Commissioner Bartoe’s presented the following reports:

Commissioner Bartoe thanked that Board for their attendance at the COG Conference on September 28,2022. He advised that COG has entered into agreement with ALOM to create a benefits summary in Beaver County.

Commissioner Bartoe advised the Board that the Township is 75% through the year and has collected 101\$ of the anticipated revenues and exhausted 78% of its allocated expenses.

Callout service- Callouts for the month of August included 29 calls for 51 hours and for the month of September included 24 calls for 27.50 hours.

KS State Bank- Commissioner Bartoe made a motion to remit payment in the amount of \$34,845.00 to KS State Bank for 2022 engine payment to be paid by the PLGIT Fire Sinking Fund, seconded by Commissioner Inman after a Roll call vote; Pass unanimously.

2023-2024 Curbside Recycling Collection- Commissioner Bartoe advised the Board that the Township is at a point to renew contract for curbside recycling Commissioner Bartoe made a motion to place the curbside recycling collection out for bid, seconded by Commissioner Eckelberger, under discussion what types of items will be collected. after a Roll call vote; Pass unanimously. The bids will be opened at the November work session with the intentions to award bid at the November regular meeting.

Public Works– Commissioner Inman presented the following report:

2023 Truck update- Commissioner Inman provided an update regarding truck availability. Waiting on response for grant.

DEP CAP Plan Dye Testing- Commissioner Inman advised the Board that 175 of the 215 dye tests have been completed.

Snow Removal - Commissioner Inman made a motion to hire Philip Graeser as a part time snow plow driver contingent on passing a physical, seconded by Commissioner Bartoe, discussion occurred with regard to seniority for call out snow plow.

Lindsay Drive update- Commissioner Inman advised this was address under the Public Comments section of the meeting.

Uneeda Tire- \$1743.00 – Commissioner Inman made a motion to approve the invoice in the amount of \$1743.00 for work that has already been completed to include Tire and Ball joint replacement for inspection. Seconded by Commissioner Bartoe, after a Roll call vote; Pass unanimously. Commissioner Inman requested that the approval limit per commissioner be increased. Commissioner Bartoe advised that this is a topic that should be discussed at a work session, as this meeting is not the proper setting.

Buildings & Grounds and Zoning – Commissioner DeLuca absent Commissioner Wagoner gave the following report:

Recycling Cans- Commissioner Wagoner advised that the Township is running low on recycling cans which are sold to residents for curbside collection. Two bids were received – T.M. Ferguson- 101 cans and 101 lids- \$2974.45; Webstraurant Store- 101 cans and 101 lids- \$2369.46 a motion to accept the Bid from Webstraurant for recycling cans in the amount- \$2,369.46 was made by Commissioner Eckelberger, seconded by Commissioner Inman; after a Roll call vote; Pass unanimously.

Recreations and Community Life – Commissioner Eckelberger presented the following report:

Commissioner Eckelberger advised that the Township is looking into solar lights and possible a grant for permanent lighting at the park, the Township will also look into purchasing additional cameras for the Park. She also advised that the 2 large sets of stairs and handrails are still in need of repair.

Code Enforcement – Report was received from New Brighton; short No questions or comments at this time.

A motion was made to accept all committee reports as presented was made by Commissioner Eckelberger and seconded by Commissioner Inman, motion passes.

Unfinished Business:

Commissioner Eckelberger asked about the status of training and comfort level with the new website. Secretary Milnes advised that she is comfortable with the new website and additional training will be provided once Kayla starts.

Township Agencies:

Patterson Township Municipal Authority- Commissioner Wagoner advised the Board that a letter was received from Bert Robinson containing a pay request in the contract amount of \$63,400.00 for the CCTV and Smoke testing completed by Insite Pipe. A motion was made by Commissioner Bartoe to remit payment from the Sewer Maintenance account in the amount of \$63,400.00 to the Patterson Township Municipal Authority, seconded by Commissioner Inman- discussion occurred with regard to the total cost of the project. after a Roll call vote; Pass unanimously.

*Vacancy Board-*Commissioner Wagoner advised that the Vacancy Board position needed to be appointed, discussion occurred Tina Seery has volunteered; this matter was tabled until the November meeting.

Communications:

1. Email- PA Auditor- 2022 general Municipal Pension System State Aid- \$ 62,165.42 (41,443.61 Police and 20,721.81 Non uniform)
2. Letter- Notice of estimated Liquid Fuels allocation for 2023 - estimated allocation- \$95,516.56
3. Letter- KLH Engineers, Inc- Brady's Run Sanitary Authority Act 537 Sewage Facility Plan Special Study- Plan for review by November 28,2022 Commissioner Inman advised he will review the binder

New/Miscellaneous Business:

1. 2022 Municipal Pension- Motion to remit payment in the amount of \$87,661.00 to Huntington Bank Pension accounts to be deposited as follows: \$66,837 to the Police Pension Plan (State Aid \$41,443.61 Twp Funds- 25,393.39) and \$20,824.00 to the Non-Uniform Pension Plan (20,721.81 State Aid and \$102.19 Twp funds) a motion was made by Commissioner Eckelberger; seconded by Commissioner Bartoe to remit payment in the amount of \$87,661.00 to Huntington Bank Pension accounts to be deposited as follows: \$66,837 to the Police Pension Plan (State Aid \$41,443.61 Twp Funds- 25,393.39) and \$20,824.00 to the Non-Uniform Pension Plan (20,721.81 State Aid and \$102.19 Twp funds) after a Roll call vote; Pass unanimously.
2. Receipt of Fire Relief funds \$16,771.28- Motion remit Fire Relief Funds in the amount of \$16,771.28 to Patterson Township Fire Department a motion was made by Commissioner Inman and seconded by Commissioner Bartoe to remit Fire Relief funds in the amount of \$16,771.28 after a Roll call vote; Pass unanimously.
3. Patterson Township Municipal Authority- Yearly Lease payment- Motion to remit payment in the amount of \$5,000.00 for the yearly lease payment. a motion was made by Commissioner Bartoe and seconded by Commissioner Inman to remit payment in the amount of \$5,000.00 for the yearly lease to Patterson Township Municipal Authority, after a Roll call vote; Pass unanimously.

Executive Session: None

There being no further business to be brought before the Board, motion was made by Commissioner Eckelberger to adjourn; seconded by Commissioner Inman. The meeting adjourned at 8:47 p.m.

Respectfully submitted:

Christin Lyn Milnes

Copy: Kenneth G. Fawcett, Esq.
Larry Lennon, Jr., P.E.
Board of Commissioners