

**Patterson Township Board of Commissioners**  
**Regular Meeting**  
**September 8, 2022**

The Patterson Township Board of Commissioners held their regular meeting on Thursday, September 8, 2022, 7:00 pm at Patterson Township Fire Department, Beaver Falls. Following the call to order and Pledge of Allegiance, roll call showed the following Commissioners were present; Commissioner Wagoner, Commissioner Inman and Commissioner Eckelberger, and Commissioner Bartoe were all present, Commissioner DeLuca was absent.

**Public Hearing:** None

**Minutes:** The minutes of the regular meeting held on August 11, 2022 and the were presented for approval. Commissioner Bartoe requested an update to the amount listed under the Duquesne Light Grant from \$5,000.00 to \$5,500.00, Commissioner Eckelberger requested that the second be added to the motion approving the quarterly payment for call outs. Motion was made to accept regular meeting minutes with changes as requested; from August 11, 2022 by Commissioner Bartoe seconded by Commissioner Inman, motion passes. Commissioner Wagoner advised for the sake of documentation that a public Reassessment meeting was also held at 6pm, prior to this meeting. Chief County Assessor Joshua Eckelberger was available to answer questions regarding the County court ordered reassessment.

**Public Comment/Visitors:**

*Dawn Dietz-603 Darlington Road- Chippewa ATA-* Mrs. Dietz came to request assistance for the Board and the Police Chief to address incidents of harassment of her customers by a juvenile in the Township. Discussion was held and Commissioner Wagoner advised that as the Chief was absent she would refer this matter to him and request that he reach out and work with business owners and parent to resolve this matter.

**Treasurer's Report:** The Treasurer's Report for the General Fund, Sewer Fund and PLGIT accounts were presented by Secretary Christin Milnes. A motion was made by Commissioner Inman; seconded by Commissioner Bartoe accepting the reports as presented, after a Roll call vote; Pass unanimously.

**Monthly Bills:** The monthly bills for August/September were submitted for payment. Motion was made by Commissioner Bartoe; seconded by Commissioner Inman approving payment after a Roll call vote; Pass unanimously.

**Engineer's Report:** *Wyatt Dishler*, presented his monthly report regarding the following items:

*Municipal Authority CAP/DEP Notification-no update at this time*

*MS4 Program-* Annual report has been completed and reviewed with Township staff. This will be filed by September 30<sup>th</sup>. Wyatt advised the Board that the Township will need to pass a new Stormwater Maintenance Ordinance, a motion was made by Commissioner Eckelberger to authorize LSSE to draft/ update the Stormwater Maintenance Ordinance per the update state code, seconded by Commissioner Bartoe, after a Roll call vote; Pass unanimously. Wyatt advised this will be sent to the Board and Township Solicitor for review, they will be requesting a motion to advertise the ordinance at the October meeting. The Township is still awaiting a response to the DEP Park Restoration plans.

*2022 Road Program-* The Contractor has been scheduled to come and complete the remediation.

*CFA Small Water and Sewer Grant- Lindsay Drive:* LSSE has sent notification to the contractor regarding a complaint regarding restoration. The Township to date has received 2 payment requests from CFA grant.

*PennDOT Multimodal Grant- Sidewalk improvements-* Request sent to PennDOT requesting to use the Liquid Fuels guidelines for this project, awaiting a response at this time.

*Fern Ave Drainage Improvements-* Survey work has completed by engineers; study of area and conceptual plans are being completed and will be presented the Board for review. Discussion was held with regards to reaching back out to Patterson Heights with regard to sharing the project with the Township, this will need to be revisited.

*Lowman/ Norcia Plan of Subdivision-* Plans have been sent to the County for review, awaiting a response.

**Solicitor's Report:** *Sherri Hurst provided the following report:*

Attorney Hurst advised her firm is reviewing the updated needed under Act 57 of 2020 which amends the Local Tax Collection law. Her firm will update the Township at the next meeting with next steps and changes that are needed, the township will have until January 11, 2023 to pass an updated ordinance.

**Committee Reports:**

**Administration and Police** – Commissioner Wagoner presented the following reports:

*Police Report*– Police Chief Stanislawski submitted his August 2022 report for review. No comments or questions were asked. Commissioner Wagoner advised that the Chief was not in attendance at this monthly meeting as he was at the Blackhawk School District meeting to obtain information regarding a possible memorandum of agreement with Chippewa Police Department.

*Letter of Resignation- Erin Ward-* Commissioner Wagoner advised the Board that a letter of resignation was received from Erin ward, due to personal reasons. Discussion was held and Commissioner Wagoner advised that the hiring committee for this position will be Secretary Milnes, Commissioner Eckelberger and herself. Erin's last day will be 19 September.

**COG, Finance, Fire & Emergency Management** – Commissioner Bartoe's presented the following reports:

*Callout service-* Call logs have not been received from the fire department; this will be included on the October agenda.

*PLGIT Transfer-* Commissioner Bartoe advised the Board that a transfer was made moving \$80,000.00 from General fund PLGIT to the Wesbanco General Fund to cover expenses.

*ARPA Funds-* Commissioner Bartoe advised the Board that the Township has received notification that the second ARPA payment will be dispersed the week of September 12<sup>th</sup>. Commissioner Bartoe made a motion to approve the transfer of ARPA fund from the Wesbanco General Fund to the ARPA PLGIT account, motion was seconded by Commissioner Eckelberger, after a Roll call vote; Pass unanimously.

*COG Local Government Conference September 28, 2022-*Commissioner Bartoe advised the Board of this conference and invited all to attend.

*Resolution 2022-019-ARPA Funds-* a motion was made by Commissioner Bartoe to adopt Resolution 2022-019 with regard to ARPA Fund spending, Seconded by Commissioner Eckelberger, after a Roll call vote; Pass unanimously. Discussion was held on the proper procedure for approving work and approving payment and the differences in the motions which are made.

**Public Works**– Commissioner Inman presented the following report:

*Public Works Hiring-* Full time positions was advertised, resumes and application were reviewed and interview have been scheduled starting on September 19<sup>th</sup>.

*DEP CAP Plan-* Commissioner Inman advised that to date 125 Dye tests have been completed.

**Buildings & Grounds and Zoning** – Commissioner DeLuca absent Commissioner Wagoner gave the following report:

*Electronic sign update-* Commissioner Wagoner advised that the Township and Fire Department are currently awaiting final approvals from MDIA, this will be provided once certified plans have been received from the sign manufacturer.

*Office Hot Water Heater-* Commissioner Wagoner advised the Board that the Hot water Tank in the office will need to be replaced, Reno Brothers who installed the tankless unit provide a quote in the amount of \$5,628.00 to replace, additional quotes have been requested and will be discussed at the next meeting.

**Recreations and Community Life** – Commissioner Eckelberger presented the following report:

Commissioner Eckelberger reminded the Board of the scheduled 5K and Community Day. She commended Chief Stanislawski and Eric Hoover's work on this project. She advised that at this time there were currently 50 runners/ walkers registered and they were allowing race day registrations.

**Code Enforcement** – Report was received from New Brighton; short discussion was held regarding St Andrews property and School Street property.

A motion was made to accept all committee reports as presented was made by Commissioner Inman and seconded by Commissioner Bartoe, motion passes.

**Unfinished Business:** none

**Township Agencies:**

*Civil Service-* Commissioner Wagoner advised the Board that she received notification from the Civil Service Commissioner advising the last candidate did not pass the background check, and they recommended not hiring the applicant. She also advised the Board that the Civil Service Commission also will be holding another round of application with testing the first week of October.

**Communications:**

1. Letter-PennDOT- re Beaver County Municipal traffic services agreement- 2022-2023- \$16,846.30 This is for the snow removal on Darlington Road and 8<sup>th</sup> Street.
2. Email- Department of Attorney General- Township has a total distress score for the Pension funding. This letter indicates that the Township's Pension plans are at a 99% rate.
3. Email – Holly Vogt; Beaver County- 902 Grant Round Opening notification- preapplication meeting needed if Township would like to apply for the 902 Grant
4. Email- DCED- ARPA funds to be distributed week of September 12<sup>th</sup> 2022.
5. Flyer- Allegheny League of Municipalities- Government Benefits Seminar- September 29, 2022
6. Letter-Baer Auctioneers- Municipal Auction- October 19, 2022

**New/Miscellaneous Business:**

*Fire Sinking Fund*- a motion was made by Commissioner Bartoe to transfer \$34,845 from PLGIT Fire Fund to PLGIT Fire Sinking fund for yearly payment to be approved in October, seconded by Commissioner Inman, after a Roll call vote; Pass unanimously.

*Patterson Township Municipal Authority – 4th Supplemental Lease payment* - a motion was made by Commissioner Inman to remit payment in the amount of \$8,526.78 to Patterson Township Municipal Authority for the Fourth Supplemental Lease Agreement, seconded by Commissioner Eckelberger, after a Roll call vote; Pass unanimously.

*Stewart Signs- \$9,854.00- Electronic Sign*- a motion was made to remit payment in the amount of \$9,854.00 from ARPA fund for the purchase of the electronic sign, seconded by Commissioner Inman; after a Roll call vote; Pass unanimously.

*Pacer Studios-\$2,255.00*- a motion was made by commissioner Bartoe to remit \$2,255.00 to Pacer Studios as the second payment Website development, to be made from the ARPA Funds, seconded by Commissioner Eckelberger- under discussion Commissioner Eckelberger advised the Board that she has been dissatisfied with Pacer Studio's timeline and promises, however she would approve the payment as it was for the site development and the site has been launched, after a Roll call vote; Pass unanimously.

**Executive Session:** None

There being no further business to be brought before the Board, motion was made by Commissioner Inman to adjourn; seconded by Commissioner Eckelberger. The meeting adjourned at 8:26 p.m.

Respectfully submitted:

Christin Lyn Milnes

Copy: Kenneth G. Fawcett, Esq.  
Larry Lennon, Jr., P.E.  
Board of Commissioners