

**Patterson Township Board of Commissioners
Regular Meeting
February 13, 2025**

The Patterson Township Board of Commissioners held their regular meeting on Thursday, February 13, 2025, 7:00 p.m. at Patterson Township Municipal Building, Beaver Falls. Following the call to order and Pledge of Allegiance, roll call showed the following Commissioners were present: Commissioner Bartoe, Commissioner Hammer, and Commissioner Kretschman. Commissioner Kristian and Commissioner Jolliffe were absent.

Public Hearing: None

Executive Session: None

Minutes: The minutes of the regular meeting held on January 9, 2025 and work session held on February 10, 2025 were presented for approval. A motion was made to accept the minutes of the regular meeting held on January 9, 2025 and work session held on February 10, 2025, by Commissioner Hammer. Motion seconded by Commissioner Kretschman. Motion carried.

Public Comment/Visitors – Agenda Items (only):

Timmie Wuenschel – 6 York Place and 822 Darlington Road – Resident came to address the Board about garbage blowing on to his 822 Darlington Road address from Circle K and stating that he now has rats at 6 York Place due to the deplorable conditions at 4 York Place (pictures provided). Resident questioned why both neighbors have not been cited; Commissioner Bartoe looked at the code enforcement report and stated that both properties have been cited multiple times. Solicitor Fawcett advised that he would speak with our code enforcement officer, Peggy, in regard to possible condemnation being filed on 4 York Place.

Treasurer's Report: The Treasurer's Report for the General Fund, Sewer Fund and PLGIT accounts were presented by Township Secretary, Mrs. Christin Milnes. A motion was made by Commissioner Kretschman and seconded by Commissioner Hammer accepting the reports as presented; motion carried.

Monthly Bills: The monthly bills for January/February were submitted for payment. Motion was made by Commissioner Hammer and seconded by Commissioner Kretschman approving payment; motion carried.

Engineer's Report: *Wyatt Dishler* presented his monthly report regarding the following items:

8th Street Park Stream Restoration Project – Preconstruction meeting was held on January 31st. Tentative start date for work is March 3rd. Discussion was held in regard to

closing the park during the work. The Board decided for safety and liability reasons that the park will be closed during the work.

2024 Road Program – All PennDOT completion reporting was done. Wyatt Dishler advised that a motion is needed to approve, reject, or table Change Order No. 1 – Final for a net decrease of \$36,448.12. A motion was made by Commissioner Kretschman to approved Change Order No. 1 – Final in the amount of \$36,448.12. Motion seconded by Commissioner Hammer. Motion carried. Wyatt Dishler advised that a motion is needed to approve, reject, or table Partial Payment No. 2 in the amount of \$11,079.75 for work completed between November 12, 2024 and January 9, 2025. A motion was made by Commissioner Kretschman and seconded by Commissioner Hammer. Motion carried.

2025 Road Program – Prospective roads were reviewed again on January 31, 2025 due to changes in road conditions from winter weather. LSSE provided opinion of probable cost and mapping for selection of final roads to the Township. The base bid will included 19th Avenue (13th Street to 15th Street) and 15th Street (18th Avenue to 19th Avenue), with add alternate 1: 17th Street (19th Avenue to 20th Avenue), add alternate 2: School Street (Darlington Road to 9th Street), add alternate 3: 13th Street (Darlington Road to dead end by park), and add alternate 4: 17th Avenue Ext. at 8th Avenue. There was discussion on whether or not Duquesne Light would be responsible for add alternate 4 repairs. A motion was made by Commissioner Hammer to advertise the 2025 Road Program for public bidding. Motion seconded by Commissioner Kretschman. Motion carried.

Wyatt Dishler advised the Board that Figley Street is deteriorating quickly due to the excessive water that was previously tested and confirmed to contain chlorine. LSSE will be retesting the water for chlorine and will be preparing a letter for the Solicitor and Board to review for submission to Beaver Falls requesting for repairs to be made. LSSE estimates repair costs to be between \$200-225K; this would include adding 6 inlets and an outfall, as well as road replacement with 50% base repair needed for majority of the road.

PennDOT Multimodal Grant – Sidewalk Improvements – Bids were opened on February 10, 2025 at 11 a.m. Bids were as follows:

Fryer Excavating, LLC.	\$113,231.57
Independent Enterprises, Inc.	\$142,700.00
M & B Services, LLC.	\$184,299.90
Verardi Landscaping, LLC.	\$196,449.70

Fryer Excavating, LLC. came in at approximately \$18 per sq. foot which was well below the awarded grant amount. LSSE was going to reach out to PennDOT to determine what our options are in regard to spending all grant money as awarded; they will get back to the Board once they determine that. A motion was made by Commissioner Hammer to table award of contract to allow for LSSE to communicate with PennDOT on options to possibly expand project and use total grant amount. Motion seconded by Commissioner Kretschman. Motion carried.

Patterson Township Sewer System Operations – Field review to be scheduled for the first quarter of 2025.

2022 CFA – Statewide Local Share Account (LSA) Grant – Communications with DCED are still ongoing. LSSE to meet with Patterson Township to develop final scope for project.

2024 CFA – Statewide Local Share Account (LSA) – grant application has been submitted November 25, 2024; awaiting award or rejection. Applications submitted for the following:

- a. Bonnieview Drive Stormwater Project
- b. Equipment procurement – Skid steer

17th Avenue Extension – traffic movement study – LSSE conducted a traffic study on the traffic patterns at the intersection of 4th Street (Borough of Patterson Heights) and 17th Avenue Extension (Patterson Twp.). Given partially obstructed sight distances from westbound and southbound approaches, along with engineering judgement indicating that the current traffic movements result in right-of-way conflicts and the motorists are not consistently yielding the right-of-way, LSSE recommends the installation of a stop control on the southbound 17th Avenue Ext. approach. Matter was referred to Solicitor Fawcett for ordinance to be prepared.

DCED – Greenways, Trails and Recreation Program – Patterson Township was awarded \$44,470.00; 50% of what was asked for the Patterson Township Community Park pavilion. There is a 15% match required which will be \$6,670.50.

2025 Grant Funding opportunities:

- DCNR park rehabilitation and development – closes April 2, 2025 (50% match)
- DCNR land acquisition and conservation – closes April 2, 2025 (50% match)
- DCNR non-motorized trails – closes April 2, 2025 (50% match)
- CFA Act 13 Program – Greenways, Trails, and Recreation – closes May 31, 2025 (15% match)
- CFA Act 13 Program – Watershed Restoration and Protection – closes May 31, 2025 (15% match)
- FY26 Congressionally Directed Appropriations – closes April 2025 (15-20% match depending on project)
- 2025 CFA PA Small Water and Sewer – closes April 30, 2025 (15% match) – shovel ready projects

Solicitor's Report: *Ken Fawcett provided the following report:*

Solicitor Fawcett advised, in conjunction with LSSE recommendation that a stop control be installed at 17th Avenue Ext. and 4th Street. Solicitor Fawcett will need approval to prepare an ordinance for the installation of a stop control on the southbound 17th Avenue Ext. approach to 4th Street. Motion made by Commissioner Hammer and seconded by

Commissioner Kretschman to approve Solicitor Fawcett to prepare an ordinance for the installation of a stop control on the southbound 17th Avenue Ext. approach to 4th Street.

Committee Reports:

Administration, Police and COG – Commissioner Bartoe presented the following reports:

Police Report – Police Chief Stanislawski submitted his January 2025 report for review; no questions or comments presented.

Blackhawk MOU – School security – Chief Stanislawski and Commissioner Bartoe met with the school superintendent in regard to the 2025/2026 school contract.

Chief Stanislawski advised that he received a letter from the county recognizing Officer Girting. He also spoke with Pat Young, head of the ESU, and D.A. Bible and he is working to have all full-time Patterson Township officers trained to operate the bearcat to respond to incidents within the county.

Police grant opportunities – Commissioner Bartoe advised that he and Chief Stanislawski are reviewing grants from Representative Deluzio's office for replacement of a patrol vehicle.

Pension fund – Commissioner Bartoe advised that he is working with Solicitor Fawcett to start the RFP process to open management of the pension plans up for competitive bid.

COG update – Commissioner Bartoe provided commissioners with a schedule of the upcoming COG meetings.

Comcast contract – Commissioner Bartoe advised that the contract was auto-renewed at the maximum allowable rate.

Website – Commissioner Bartoe is working with Commissioner Jolliffe and Township staff to find a new company to manage the Township website.

Fire & Emergency Management, Buildings & Grounds, and HR – In Commissioner Kristian's absence, Commissioner Bartoe presented the following reports:

Callout service – Fire Callouts: January 2025 – 37 Calls (12 Fire/25 QRS), 103.75 Hours (77.75 Fire/26 QRS).

Commissioner Bartoe advised that COG now sends out a community newsletter with all community activities within the county; he asked Chief Ferrazzano to share all events with him so that he can have them put in the newsletter.

Commissioner Bartoe advised of a roof leak at the fire hall, somewhere along the metal roof. The Public Works department will be asked to investigate it.

Public Works & Recycling – Commissioner Kretschman presented the following reports:

Commissioner Kretschman advised that there were 20 straight days of call-outs for snow removal. The v-box and spreader were broken on one of the Public Works trucks and it was taken to Stephenson Equipment, Inc. for repairs. A motion was made by Commissioner Kretschman and seconded by Commissioner Hammer to approve payment in the amount of \$2,251.62 to Stephenson Equipment, Inc. for the repairs. Motion carried.

Zoning, Code Enforcement and Community Life – In Commissioner Jolliffe's absence, Commissioner Bartoe presented the following report:

Update on current projects – Nothing to report at this time.

Monthly Code Report – The December 2024 and January 2025 Code Enforcement reports were presented for review.

Township newsletter – Commissioner Bartoe advised that Commissioner Jolliffe will resurrecting a Township newsletter.

Park, Recreation and Finance – Commissioner Hammer presented the following reports:

Commissioner Hammer advised that at 11% through the year, we have brought in 16.7% of income and spent 8.7% of expenses.

Greenways, Trails, and Recreation Program grant - \$44,470.00 – No motion needed. Commissioner Hammer is researching for pavilion options. LSSE is working to determine total scope of project as only a partial award was granted.

A motion to accept all committee reports as presented was made by Commissioner Hammer and seconded by Commissioner Kretschman; motion carried.

Unfinished Business:

Township Agencies: None

Communications:

- A. E-mail and Letter – PA One Call – pending 2024 refund for annual service fee payments collected - \$49.97
- B. Letter – Comcast – Franchise fee reimbursement notice - \$43,832.39
- C. E-mail – Intuit QuickBooks – Annual renewal March 2025 - \$375.06 increase
- D. Letter – Brady's Run Sanitary Authority – 2025 sanitary sewer costs – 1.89% decrease from 2024
- E. Postcard – class action lawsuit – City of Laurel, Mississippi v. Cintas Corporation No. 2
- F. Pamphlet – AposHealth – informational only
- G. E-mail – CiviDocs system – 2025 Purchasing Thresholds – informational only

H. E-mail – Borough of Patterson Heights/McMillen, Urick, Tocci, Jones – informational only

New/Miscellaneous Business:

Patterson Township Municipal Authority – \$26,976.57 Quarterly Payment – A motion was made by Commissioner Hammer to remit payment to Patterson Township Municipal Authority in the amount of \$26,976.57. Motion seconded by Commissioner Kretschman. Motion carried.

Patterson Township Volunteer Fire Company – \$1,250.00 – Quarterly Payment – A motion was made by Commissioner Kretschman to remit payment to Patterson Township Volunteer Fire Company in the amount of \$1,250.00. Motion seconded by Commissioner Hammer. Motion carried.

Public Comment: None

Executive Session: None

There being no further business to be brought before the Board, a motion was made by Commissioner Kretschman to adjourn. Motion seconded by Commissioner Hammer. The meeting was adjourned at 8:22 p.m.

Respectfully submitted:

Christin Lyn Milnes

Copy: Kenneth G. Fawcett, Esq.
Larry Lennon, Jr., P.E.
Board of Commissioners