

Patterson Township Board of Commissioners
Regular Meeting
February 16, 2023

The Patterson Township Board of Commissioners held their regular meeting on Thursday, February 16, 2023, 7:05 pm at Patterson Township Municipal Building, Beaver Falls. Following the call to order and Pledge of Allegiance, roll call showed the following Commissioners were present; Commissioner Wagoner, Commissioner Inman, Commissioner Eckelberger, and Commissioner Bartoe. A moment of silence for Commissioner DeLuca.

Public Hearing: None

Minutes: The minutes of the regular meeting held on January 12, 2023 and Work Session on February 6, 2023 were presented for approval. An executive session was held on February 6 and on February 16 at 6:30pm for personnel and legal matters. A motion was made to accept regular meeting held on January 12, 2023 and Work Session on February 6, 2023 by Commissioner Eckelberger; seconded by Commissioner Bartoe. Motion passes.

Public Comment/Visitors: None

Treasurer's Report: The Treasurer's Report for the General Fund, Sewer Fund and PLGIT accounts were presented by Secretary Christin Milnes. A motion was made by Commissioner Bartoe; seconded by Commissioner Inman accepting the reports as presented, after a Roll call vote; Pass unanimously.

Monthly Bills: The monthly bills for January/February were submitted for payment. Motion was made by Commissioner Bartoe; seconded by Commissioner Inman approving payment after a Roll call vote; Pass unanimously.

Engineer's Report: *Larry Lennon Jr.*, presented his monthly report regarding the following items:

Municipal Authority CAP/DEP Notification: Bi-Annual report was submitted on January 30, 2023.

MS4 Program: Comments were received from PADEP. Comments have been addressed and Township is awaiting further comments at this time. Joint permit was received from Department of Army Corps of Engineers, awaiting response from DEP at this time.

2022 Road Program: PennDOT completion reports filed and accepted.

2023 Road Program: preliminary opinion of probable cost provided to Board for review and discussion. Larry Lennon advised that the connector street has been removed from the probable cost spreadsheet as this is not Township property. He also advised that

they would be seeking a motion to advertise at the March meeting. Commissioner Wagoner advised that the Township Quarry is also listed with the Road program and the cost will be covered with the Recycling grant. The total probable cost is \$321,069.00 with the Quarry and \$230,728.00 without the Quarry.

CFA Small Water and Sewer Grant; Lindsay Drive: DCED reimbursement and closeout being completed.

PennDOT Multimodal Grant; Sidewalk improvements: request to use Liquid Fuels project guidelines was granted by PennDOT; survey work has been completed. Service Order Authorization for engineering portion will be provided prior to March work session meeting. Commissioner Wagoner asked when the Township may be able to complete this project. Larry Lennon advised that it should be able to be completed this year.

Fern Ave Drainage Improvements: grant application for PA Small Water Grant was submitted to DCED; awaiting award or rejection of grant.

Grant Opportunities: the following grant opportunities were presented to the Board:

2022 PaDEP Growing Greener Grant: Unsuccessful letter received by Township.

2022 DCNR Community Watershed Forestry Grant: Rejection letter received 01/12/23.

2023 DCNR Grant Opportunities: DCNR will be opening their programs on January 17, 2023. Application will be due on April 5, 2023 for the following programs:

Park Rehabilitation and Development – Typical Grant Award \$100,000 - \$250,000. Development / rehabilitation of new or existing parks/recreational facilities. A 50% Local Match is required.

Small Community Program – Typical Grant \$50,000 - \$70,000. For Municipalities with population of 5,000 or less. Rehabilitation and/or new development of basic outdoor recreation and park facilities that provide a high level of recreational value such as playgrounds, pavilions, ADA accessibility, etc. First \$30,000 in grant funds does not require match. Over \$30,000 requires 50% match.

Non-Motorized Trails – Trail projects include the acquisition, planning, development, rehabilitation, or maintenance of designed routes on land or water for non-motorized recreation activities. A 50% Local Match is required.

Community Recreation and Conservation Planning – Planning Projects “lay the groundwork” for future land acquisition and development. A 50% Local Match is required.

Commissioner Wagoner asked if any of these grants could be used to complete the sidewalk through 16th Ave. Larry advised he would provide the information for Grants that would cover this type of project; they are generally due in summer and in December. Commissioner Eckelberger advised that she would be reaching out with regard to a couple of park projects.

Solicitor's Report: *Ken Fawcett provided the following report:*

a. Resolution 2023-005 - Resolution for Intergovernmental Emergency Cooperation - Motion to adopt Resolution 2023-005. A motion was made by Commissioner Bartoe; seconded by Commissioner Inman to adopt Resolution 2023-005 to enter an Intergovernmental Emergency Cooperation with White Township and Patterson Heights. After a Roll call vote; Pass unanimously.

b. Resolution 2023-006 – Resolution to approve intergovernmental agreement with Blackhawk School District - Motion to Adopt Resolution 2023-006. A motion was made to adopt Resolution 2023-006 by Commissioner Eckelberger; seconded by Commissioner Inman. After a Roll call vote; Pass unanimously.

Committee Reports:

Administration and Police – Commissioner Wagoner presented the following reports:

Police Report: Police Chief Stanislawski submitted his January 2023 report for review. No questions or comments presented.

Electronic Sign Policy: Commissioner Wagoner advised that a very rough draft was provided to all the Commissioners. She requested that all commissioners review and provide comments or concerns at the March work session. Commissioner Wagoner also requested that Commissioner Bartoe share the draft with the Fire Department for their comments as well as it will need to be passed as an intergovernmental agreement.

Letter of Resignation: Commissioner Wagoner advised that Part time Patrol officer Kylie Cippolla submitted her letter of resignation. Commissioner Inman made a motion to accept the letter of Resignation for Kylie Cippolla; seconded by Commissioner Bartoe. Motion passes.

Police car purchase: Commissioner Wagoner advised that vehicle 230 is a 2014 with 114,000 miles and is currently having issues shifting. The vehicle is currently at Jason transmission with a quote of \$1,301.68 to repair. Commissioner Wagoner advised that she has approved this repair, however there are other items that need to be addressed with this vehicle. Discussion with regard to making additional repairs was held; this part was tabled for more information and quotes to be provided. However, with this being said Commissioner Wagoner requested a motion to purchase 2023 police interceptor in the amount of \$41,985.00 using ARPA, County grant funds and General Funds. A motion was made by Commissioner Bartoe, seconded by Commissioner Inman. Under discussion, Chief Stanislawski advised that the delivery would be in March/April. After a Roll call vote; Pass unanimously. A motion was made by Commissioner Bartoe to approve cost of upfitting 2023 Police interceptor from Rally in the amount of \$10,697.00; seconded by Commissioner Eckelberger. After a Roll call vote; Pass unanimously.

Federal Equitable Sharing Program – Commissioner Eckelberger made a motion to Open Bank account to participate in the Federal Equitable Sharing program with the DEA; seconded by Commissioner Bartoe; motion passes.

COG, Finance, Fire & Emergency Management – Commissioner Bartoe presented the following reports:

Callout service- Callouts for the month of January 2023 - 23 Calls (11 fire/12 QRS), 65Hours (47 Fire/18 QRS)

Membership- Commissioner Bartoe made a motion to accept application from Nicholas Steffine to become a member of the Fire Department; seconded by Commissioner Inman; Motion passes.

Commissioner Bartoe advised that through COG he was contacted by the Conservation District with regard to available grants they have. He provided the information to Commissioner Eckelberger to meet with them to discuss options for grant funding in the park.

Commissioner Bartoe advised the he is interested in attending the ALOM Spring Conference in Seven Springs on April 13-15. A motion was made by Commissioner Inman to amend the agenda to allow for a motion to cover costs and allow attendance at the Spring conference. Motion seconded by Commissioner Bartoe. A motion was made to allow attendance to the ALOM spring conference April 13-15th Commissioner Inman; seconded by Commissioner Eckelberger; motion passes.

Commissioner Bartoe advised that at 11% of the year being completed the Township has collected 14.3% of the budgeted revenue and used 8.2% of expenditures. However, he notes that a considerable amount of these expenditures cover 2022 expenses which were billed in January.

Public Works– Commissioner Inman presented the following report:

Public Works Activities update- Commissioner Inman advised the Board of the Public Works departments to include; replaced bad tires on the plow trucks; corrected spreader problems twice; placed new pins in one of the plows; changed one of the plow blades; worked on Flora Street. Large holes keep coming back; removed a tree that fell over eighth Street Hill; replaced street signs that have been knocked down; addressed complaints on the condition of a number of alleys. Working on those when not plowing snow; Spending some time with our salt program trying to get salt; Gas pumps appear to be repaired as there have been no issues all month.

Buildings & Grounds and Zoning –Commissioner DeLuca:

Recycling Grant: Commissioner Wagoner advised Secretary Milnes is moving forward with obtaining quotes for the concrete pads; a 400 sq. ft. pad and an 800 sq. ft. pad for the Quarry. The following quotes were received:

Landon Hall - Pad 1: \$5,310.00 - Pad 2: \$11,400.00 - Total: \$16,710.00

Wright Concrete - Pad 1: \$8,800.00 - Pad 2: \$ 12,400.00 - Total:

\$21,200.00

Kalecevic – Pad 1: \$3,600.00 - Pad 2: \$7,200.00 - Total: \$10,800.00

A motion was made to approve quote in the amount of \$10,800.00 from A&L Kalcevic for the installation of concrete pads at the quarry for the recycling site; seconded by Commissioner Inman. After a Roll call vote; Pass unanimously.

Recreations and Community Life – Commissioner Eckelberger presented the following report:

Purchasing of tools for park work/improvement- Commissioner Eckelberger advised that she has approved the purchase of trail leveling tools, a chain saw and a backpack blower.

14th Street to Struby: a motion was made by Commissioner Eckelberger to work with park maintenance and Patterson Public Works teams to improve conditions of 14th Street to Struby Ave.; seconded by Commissioner Bartoe; motion passes. Commissioner Wagoner advised that she did do research in the Municipal Authority records and was able to find information regarding the Easements and Right of Ways for the Municipal Authority; these maps also showed the paper roads for this area.

Fitness Station approvals: Commissioner Eckelberger questions what is needed for approval to be provided by the Board. Commissioner Wagoner asked if these were going to be paid for with the Duquesne Light grant. Commissioner Eckelberger confirmed these funds will be used to pay for materials. Attorney Fawcett advised that the Township should reach out and confirm what effect the fitness centers would have on the Township's insurance costs as they would be improvements and the Township would have increased liability for them. Secretary Milnes will obtain this information and present at the work session in March.

Discussion of MOA (Memorandum of Agreement) needed from property bordering park: Commissioner Eckelberger made a motion for Attorney Fawcett and herself to negotiate MOA with the affected property owners; seconded by Commissioner Bartoe; Motion passes.

Clarification of Road Department commitment to park projects: Commissioner Eckelberger asked Commissioner Inman to provide a solid time commitment to maintaining the park.

Approval of 9/11 Community Day - 5K (September 9th): Commissioner Eckelberger made a motion to approve the 9/11 Community Day to be held on September 9th; seconded by Commissioner Inman, motion carries.

Discussions with Hank Crognale re: Township & Fire Dept. events (Easter Egg Hunt, July 15th Cookout): Commissioner Eckelberger advised she is working with Hank Crognale, Fire Department President to coordinate on a number of community activities.

Code Enforcement: Report was received from New Brighton. Short; No questions or comments at this time.

A motion to accept all committee reports as presented was made by Commissioner Inman and seconded by Commissioner Bartoe; motion passes.

Unfinished Business: None

Township Agencies:

Municipal Authority: CAP Report update- Commissioner Wagoner advised that the smoke testing indicated approximately 10 properties with issues with their lateral lines. This was not in any specific area, however the properties are all over the Township. The Municipal Authority will be drafting and sending letters to the property owners.

Civil Service Commission -the Civil Service Commission is currently posting for a testing cycle. Applications are due Friday, February 24, 2023 at 4 pm with the testing to be held February 27, 28 and March 1, 2023.

Vacancy Board – a motion to appoint Tom Reed (2401 Jenny Street) to the Vacancy Board was made by Commissioner Inman; seconded by Commissioner Bartoe; Motion passes. Commissioner Bartoe asked what the timeframe is to fill the vacancy. Attorney Fawcett advised the board has until March 8, 2023 to fill the position. If the position is not filled, the Vacancy Board will have an additional 45 days. The letters of interest are due by February 24th and a meeting will be scheduled with the interested parties to discuss the position and responsibilities. Then, the Board can hold a vote at the March work session. Attorney Fawcett will advise if this will need to be readvertised.

Communications:

Email - PA One Call System: PA One Call oversight and enforcement is now being handled by the PUC. Notification of new 1Mark811 Software app.

Letter - Brady's Run Sanitary - 2023 monthly charge will be based on Patterson Township's estimated monthly cost amounting to \$66,061.00, an increase of .93% from 2022.

Email – Comcast: Notice of remittance of Franchise fee - \$52,062.29.

Certified Letter- Entech Engineering/ Beaver Falls Municipal Authority-Act 14
 Notification letter- BFMA is proposing to install 13,000 LF of water main line in Brady's Run Park. Comments due within 30 days of letter dated February 13, 2023.

New/Miscellaneous Business:

Patterson Township Municipal Authority - Quarterly Lease payment - \$26,976.57 to Patterson Township Municipal Authority - Motion to remit payment. A motion was made by Commissioner Bartoe to remit payment in the amount of \$26,976.57 to the Patterson Township Municipal Authority for the quarterly Lease Payment; seconded by Commissioner Eckelberger. After a Roll call vote; Pass unanimously.

Patterson Township Volunteer Fire Company - Quarterly Payment: A motion was made by Commissioner Bartoe to remit Quarterly payment in the amount of \$1,250.00 to the Patterson Township Fire Department for quarterly callout services; seconded by Commissioner Eckelberger. After a Roll call vote; Pass unanimously.

Patterson Township Municipal Authority: \$29,407.46 CAP Plan: A motion was made by Commissioner Bartoe to remit payment in the amount of \$29,407.46 out of sewer maintenance for the final CAP plan work; seconded by Commissioner Eckelberger; after a Roll call vote; Pass unanimously.

Campbell Durrant P/C - \$1,778.60: a motion was made by Commissioner Bartoe to remit payment in the amount of \$1,778.60 for legal services for a personnel matter; seconded by Commissioner Inman. After a Roll call vote; Pass unanimously.

Office Security- Quotes received:

Horizon Information Services - \$24,375.00 (Costars)

Knighthawk Alarm Services - \$12,995.00 (non-Costars)

Discussion occurred on the quotes received and Commissioner Eckelberger asked why the quotes were only for the Township Office and not all Township Buildings. Discussion occurred and a Motion was made to revise the scope of the work to include the Public Works building, South Lift Building and the Fire Department as an option and place out for sealed bidding for costs to proceed with upgrading the security at the Township buildings; seconded by Commissioner Inman. Motion passes.

Statements of Financial Interest - Please complete and return to the office as soon as possible if not already completed.

Executive Session: held prior to meeting from 6:30-7:00pm

There being no further business to be brought before the Board, motion was made by Commissioner Bartoe to adjourn; seconded by Commissioner Eckelberger. The meeting adjourned at 8:42 p.m.

Respectfully submitted:

Christin Lyn Milnes

Copy: Kenneth G. Fawcett, Esq.
Larry Lennon, Jr., P.E.
Board of Commissioners