

**Patterson Township Board of Commissioners**  
**Regular Meeting**  
**January 12, 2023**

The Patterson Township Board of Commissioners held their regular meeting on Thursday, January 12, 2023, 7:00 pm at Patterson Township Municipal Building, Beaver Falls. Following the call to order and Pledge of Allegiance, roll call showed the following Commissioners were present; Commissioner Wagoner, Commissioner Inman, Commissioner Eckelberger, and Commissioner Bartoe, in person, while Commissioner DeLuca present via phone.

**Public Hearing:** None

**Minutes:** The minutes for the Year-end Meeting held December 20, 2022 and Work Session held January 9, 2023 were presented for approval. A motion was made to accept Year-end Meeting December 20, 2022 and Work Session on January 9, 2023 by Commissioner Bartoe, seconded by Commissioner Eckelberger, Motion passes. Commissioner Wagoner noted that an executive session was held on December 29, 2022 for personnel matters.

**Public Comment/Visitors:**

*Jeff White-2212 17<sup>th</sup> Street-* Mr. White came to the Board to find out who addressed raccoons who are out during the day. He was advised to call the office to determine what the proper phone numbers are to call for these types of matters. He was also advised that Lee Groom, who is a township resident, is contracted with the State to trap animals. Mr. White also questioned if the Police in Patterson Township respond to all accidents. Chief Stanislawski advised that Patterson Township does respond to both reportable and nonreportable accidents, however he is not able to speak on behalf of how these are handled by other departments in other areas.

**Treasurer's Report:** The Treasurer's Report for the General Fund, Sewer Fund and PLGIT accounts were presented by Secretary Christin Milnes. A motion was made by Commissioner Bartoe; seconded by Commissioner Eckelberger accepting the reports as presented. After a Roll call vote; Pass unanimously.

**Monthly Bills:** The monthly bills for January were submitted for payment. Motion was made by Commissioner Inman; seconded by Commissioner Bartoe approving payment. After a Roll call vote; Pass unanimously.

**Engineer's Report:** *Larry Lennon Jr.* presented his monthly report regarding the following items:

*Municipal Authority CAP/DEP Notification-*Bi-Annual report is due January 31, 2023. Will be reviewed at the Municipal Authority meeting this month for approval prior to submission.

*MS4 Program-* Comments were received from PADEP. Comments have been addressed and Township is awaiting further comments at this time. Joint permit was received from Department of Army Corps of Engineers. Awaiting response from DEP at this time.

*2022 Road Program-* project completion reports are going to be submitted to PennDOT. Liquid fuels and project closeout ongoing.

*2023 Road Program-* preliminary opinion of probable cost provided to Board for review and discussion.

*CFA Small Water and Sewer Grant- Lindsay Drive:* DCED reimbursement and closeout being completed.

*PennDOT Multimodal Grant- Sidewalk improvements-* request to use Liquid Fuels project guidelines was granted by PennDOT. Survey work has been completed. Service Order Authorization for engineering portion will be provided prior to February work session meeting.

*Fern Ave Drainage Improvements-* grant application for PA Small Water Grant was submitted to DCED. Awaiting award or rejection of grant.

*Grant Opportunities-* the following grant opportunities were presented to the Board:

*2022 PaDEP Growing Greener Grant-* Unsuccessful letter received by Township

*2022 DCNR Community Watershed Forestry Grant-* Rejection letter received 01/12/23

2023 DCNR Grant Opportunities: DCNR will be opening their programs on January 17, 2023. Application will be due on April 5, 2023 for the following programs:

Park Rehabilitation and Development – Typical Grant Award \$100,000 - \$250,000. Development / rehabilitation of new or existing parks/recreational facilities. A 50% Local Match is required.

Small Community Program – Typical Grant \$50,000 - \$70,000. For Municipalities with population of 5,000 or less. Rehabilitation and/or new development of basic outdoor recreation and park facilities that provide a high level of recreational value such as playgrounds, pavilions, ADA accessibility, etc. First \$30,000 in grant funds does not require match. Over \$30,000 requires 50% match.

Non-Motorized Trails – Trail projects include the acquisition, planning, development, rehabilitation, or maintenance of designed routes on land or water for non-motorized recreation activities. A 50% Local Match is required.

Community Recreation and Conservation Planning – Planning Projects “lay the groundwork” for future land acquisition and development. A 50% Local Match is required.

**Solicitor's Report:** *Ken Fawcett provided the following report:*

a. Resolution to purchase Lowman Property- Resolution 2023-002- Motion to Adopt- a motion was made by Commissioner Eckelberger; seconded by Commissioner Bartoe to adopt Resolution 2023-002 to purchase a portion of the Lowman property. After a Roll call vote; Pass unanimously.

b. Memorandum of Understanding and Joint Municipal Agreement with Blackhawk School District- Attorney Fawcett advised that he is continuing to work with Commissioner Wagoner and Chief Stanislawski to reach an agreement. An executive session will be needed to discuss personnel with regard to this agreement. No action is needed by the Board at this time.

**Committee Reports:**

**Administration and Police** – Commissioner Wagoner presented the following reports:

*Police Report*– Police Chief Stanislawski submitted his December 2022 report for review. No questions or comments presented.

*2023 Administrative Items:*

- a. Resolution 2023-001- to set Secretary salary- a motion was made by Commissioner Bartoe to adopt Resolution 2023-001, seconded by Commissioner DeLuca. After a Roll call vote; Pass unanimously.
- b. Resolution 2023-003- Document Destruction- a motion was made by Commissioner Eckelberger to adopt Resolution 2023-003, seconded by Commissioner Bartoe. After a Roll call vote; Pass unanimously.
- c. Resolution 2023-004 Spending Limits increase spending limit to \$2000.00. A motion was made by Commissioner DeLuca to adopt Resolution 2023-004, seconded by Commissioner Inman. After a Roll call vote; Pass unanimously.
- d. Reappointments- Motion to Reappoint
  - i. Municipal Authority (5 Years)- John F. Weaver
  - ii. Planning Commission (4 years)- John Marzano
  - iii. Zoning Hearing Board (2 Years)- John Marzano and Daniel Snyder

A motion was made by Commissioner Eckelberger to adopt Resolution reappointing the following committee members: Municipal Authority (5 Years)- John F. Weaver; Planning Commission (4 years)- John Marzano; Zoning Hearing Board (2 Years)- John Marzano and Daniel Snyder, seconded by Commissioner Bartoe. After a Roll call vote; Pass unanimously.

**COG, Finance, Fire & Emergency Management** – Commissioner Bartoe presented the following reports:

*2022 Finance update*- Revenue- 117.90% for year. Expenses were at 109.5% (this does include some 2023 expenses which will be adjusted by the auditor.) He also advised

that the Township is still awaiting responses of the LSA grants submitted in 2022 for a police car, a public works truck and work in the park.

*Callout service-* Callouts for the month of November 2022 - 23 Calls (13 fire/10 QRS); Hours: 23 Fire /28.25 QRS. December 2022- 22 Calls (14 fire/8 QRS); Hours: 35.75 Fire /9 QRS. Commissioner Bartoe advised that the Fire Department wishes to use the Quarry for vehicle fire training in the coming weeks. He also praised the work of fire department members who completed the sign base.

*2023 COG Dues-* Commissioner Bartoe made a motion to remit payment in the amount of \$603.39 to COG for the 2023 Dues, seconded by Commissioner Eckelberger. After a Roll call vote; Pass unanimously.

*Sewer Clerk Salary-* Commissioner Bartoe made a motion to increase the sewer clerk salary from \$16.50/ hour to \$18.00 hour to remain competitive in today's market, seconded by Commissioner Inman, after a Roll call vote; Pass unanimously.

**Public Works**– Commissioner Inman presented the following report:

*Public Works Activities update-* Commissioner Inman advised the Board of the Public Works departments activities over the last month to include skid steer repairs, backhoe hydraulic repairs, assist with Fire Department sign base, replace road signs, manhole repairs, oil change, and electrical repairs with regard to the fuel pump.

*PW Truck Tires-* Commissioner Inman made a motion to purchase snow tires from Uneeda tire in an amount up to \$1,700.00, seconded by Commissioner Eckelberger. After a Roll call vote; Pass unanimously.

**Buildings & Grounds and Zoning** –Commissioner DeLuca:

*MDIA 2023 Fee Schedule-* secretary Milnes advised the Board that the 2023 fee schedule was received and needed to be accepted by the Board of Commissioners. Commissioner Wagoner advised the Board that this cost is passed on to the residents and is included in the cost of a building permit. A motion was made by Commissioner Bartoe, seconded by Commissioner Eckelberger to accept the 2023 fee schedule with addendum. After a Roll call vote; Pass unanimously.

**Recreations and Community Life** – Commissioner Eckelberger presented the following report:

Commissioner Eckelberger advised that the Friends of Patterson Park has been kicked off again by Resident Eric Hoover, who is planning additional projects for in the park this year.

Commissioner Eckelberger advised she is in communication with Hank Crognale of the Fire Department with regard to community events they can sponsor together. Possible easter egg hunt in the works.

**Code Enforcement** – Report was received from New Brighton; short No questions or comments at this time.

A motion was made by Commissioner Bartoe to accept all committee reports as presented, seconded by Commissioner Eckelberger; motion passes.

**Unfinished Business:** None

**Township Agencies:** None

**Communications:**

Letter- DEP- Completely executed Recycling Grant Agreement- award- \$216,000.00; must be completed and submitted for reimbursement prior to November 1, 2024.

**New/Miscellaneous Business:**

*Campbell Durant* - \$2,291.60- legal fees for personnel matter- a motion was made by Commissioner Bartoe to remit payment in the amount of \$2,291.60 for legal fees with regard to personnel matter; seconded by Commissioner Inman. After a Roll call vote; Pass unanimously.

**Executive Session:** 7:40-8:22 legal advice/ personnel matter

There being no further business to be brought before the Board, motion was made by Commissioner Bartoe to adjourn; seconded by Commissioner Eckelberger. The meeting adjourned at 8:23 p.m.

Respectfully submitted:

Christin Lyn Milnes

Copy: Kenneth G. Fawcett, Esq.  
Larry Lennon, Jr., P.E.  
Board of Commissioners