

Patterson Township Board of Commissioners

Year-end Meeting

December 30, 2014

2:00 p.m.

The Patterson Township Board of Commissioners held their year-end meeting on Tuesday, December 30, 2014 at 2:00 p.m. at the Municipal Complex, 1600 19th Avenue. Following the call to order, roll call showed Commissioners Policaro, Bradow, Inman, and Mahosky present. Mr. Hoover was absent.

Minutes: The minutes of the Agenda (Pre) Meeting held Thursday, December 11, 2014 were presented for approval. The Secretary noted that the Regular Meeting of December 11, 2014 is not completely done. Will be ready for January 8, 2014 meeting. Motion was made by Mr. Inman; seconded by Mr. Mahosky approving the minutes as presented. Passed unanimous.

Public Comment: None

Final Bills: The final bills for December were presented for payment. Motion was made by Mr. Inman; seconded by Mr. Mahosky approving payment. Passed unanimous.

Budget Transfers: The Secretary reviewed the final budget amounts for the General Fund and Sewer Fund and advised the Board of the various budget transfers to -0- out the line items in both accounts as per the First Class Township Code. Motion was made by Mr. Inman; seconded by Mr. Mahosky approving the budget transfers, along with the final budget report(s). Passed unanimous.

Prior to moving on, Mr. Mahosky asked the status of the taxation of Darlington Court. Mr. Policaro reported meeting with Joann (Tax Collector) and she advised that the delay was due to no receipt of an occupancy permit by the Assessment Office from the Township. The Secretary noted that the Township has never submitted occupancy permits; however, does submit a monthly report of building permits. Mr. DeLuca submitted the Darlington Court report in late 2012. Mr. Policaro advised that Michael Kohlman, Chief Assessor plans to send an appraiser from his office to Darlington Court to include on the tax roles. He estimated the additional tax to be between \$7,000-\$8,000. The Secretary noted that she will follow-up with Mrs. Ferrazzano to make sure that Mr. Betters receives a tax bill in 2015 for Darlington Court.

Adoption of Ordinance: Mr. Policaro requested a motion to adopt Ordinance #445; setting the tax rate and budget appropriations for the General Fund and Sewer Fund for 2015. Motion was made by Mr. Inman; seconded by Mr. Mahosky approving the adoption of Ordinance #445. Passed unanimous.

Final Committee Reports: Fire/Finance – Mr. Mahosky reported having a generator meeting with the Contractor. The location of the generator has been decided on, whereby it will be placed on the 16th Street corner of the building (outside of the Township Secretary's office). The generator has been ordered by HH Electric (low bidder).

Mr. Mahosky advised of meeting with PennDot regarding the potential for extending the sidewalk project to include 11th Street to 12th Street. The issue of removing the 4 trees that are located on the edge of the roadway was discussed. PennDot suggested using the agility program whereby the Township would remove the trees and PennDot would remove the stumps. The Community Development Block Grant Program is scheduled to install sidewalks from 4th Street (firehall) to 6th Street in the Spring, 2015. The grant amount is \$24,000.00. The Secretary questioned when to advise the residents that live in this 2 block area, so the project will not be a surprise when it happens. A courtesy letter needs to be sent advising them of this upcoming project. The Board agreed that this is a good idea and instructed the Secretary to proceed with the letter. A question was raised on how wide the sidewalk should be in case the residents ask. Mr. Mahosky produced an Ordinance from many years ago that set the width at 5 ft. of state regulations. If the sidewalk proposed is 4 ft., the ADA Standards indicate that it needs to widen every 200 ft. for wheelchair access. The Secretary will advise the residents (if asked) that the Engineer will provide the design.

Mr. Mahosky questioned the status of the bond claim submitted from Tax Collector, Bob Anderson. Mr. Fawcett will be asked to provide an update.

Mr. Mahosky also provided his input on the 10 point resolution still pending from the Fire Department members. They agreed to all but two items: financial disclosure and the dissolution clause. Mr. Mahosky wants to continue to keep on top of this going into 2015.

Public Works - Mr. Inman presented a letter from Patterson Heights (Councilman Jim Turnbull) thanking Patterson Township for their assistance for leaf collection and recent snow/ice removal. He gave the Public Works employees accolades for the fine job that was done when helping them out of a dire situation upon the death of their Public Works employee.

The Secretary also advised of the high price of salt (\$84.00/ton) and the Township's obligation to purchase 60% from the COG contractor (Central Salt). Upon reaching the 60%, the Secretary advised that the Township could shop around to see if we can purchase cheaper from another company. This will be watched and pursued.

Parks/Recreation – No report in the absence of Mr. Hoover.

Police/Township Office – Mr. Policaro verified with the Secretary nothing new to report for the Township Office. Chief Cindrich was in attendance and noted that the exterior door of the Police Department is broken. The electronic device doesn't work and the door is not staying locked even with the batteries taken out of the mechanism. Discussion was held on replacing the door locks throughout the building. The Secretary advised that she did contact

the company who installed the door locks and are supposed to get back with her to send someone to repair/replace. Chief Cindrich also had the name of another locksmith (used by Chippewa Township) that offers key fobs to entry. The Board viewed this as an emergency; therefore motion was made by Mr. Mahosky; seconded by Mr. Inman to contact a locksmith as soon as possible to have the door fixed. Passed unanimous.

Ordinances/Policies - Mr. Bradow advised the Board that he will be working with the Township Secretary regarding any changes to be made on the Personnel Policy. He hopes to have something for February.

Mr. Bradow also mentioned that receptionist Gwen Reese recently had an irate customer in the lobby. Mr. Bradow would like to pursue an alarm system, along with different glass for the window to give her protection. A panic button would also allow her to summon the police or Secretary for assistance if need be. Discussion was held on various options one of which included keeping the door locked giving access to the hallway. She would need to buzz those allowed in. He advised that he will continue to work on with Mrs. Wagoner.

Unfinished Business: None

Miscellaneous Business: The Secretary noted the change in the recycling program from Tuesday bi-weekly pick-up to Mondays for 2015. This schedule suits J. Young Refuse better. She noted that an article will be put in the Beaver County Times and on the web-site to advertise for this upcoming Monday (January 5, 2015). The residents will get a schedule in their January sewer bills. Mr. Inman asked if Young would be willing to expand what they pick up to include cardboard since Mr. Inman observed they have a special recycling truck. The Secretary will check on.

The Secretary also reminded the Board that there are vacancies to be filled on Boards, Commissions, etc. Particularly mentioned was the Vacancy Board, which only comes into play if there is a need for Township Commissioner. The list of reappointments will be included on the Agenda for next week's meeting. It was also noted that the meeting dates will remain at the second Thursday of the month in 2015, with the work session (agenda) meeting at 6:00 p.m. followed by the regular meeting at 7:00 p.m.

Executive Session: None needed.

There being no further business to be brought before the Board, motion was made by Mr. Inman to adjourn. Seconded by Mr. Mahosky, the meeting adjourned at 2:55 p.m.

Respectfully submitted:

Paula J. Wagoner, CMC
Township Secretary

